



NEBA Foundation

SCHOLARSHIP APPLICANT NAME _____

Official Use Only

Score:

Northeast Business Alliance Foundation
2025-2026 Scholarship Application Form
Submission Deadline: Friday April 10, 2026

PERSONAL INFORMATION

Date: _____

Name of Applicant: _____

Home Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____ Phone (Home): _____

Date of Birth: _____ Gender: M ___ F ___ Other _____ (Cell): _____

Graduating High School: _____

Father's Name: _____ Mother's Name: _____

Name of sibling(s) and their age(s):

FINANCIAL INFORMATION

1. Do you contribute financially to your household? Yes or No
2. Will you be the first in your immediate family to go to college and receive a degree? Yes or No
3. Are you a recipient of a scholarship from another organization? If so, which? Yes or No

ACADEMIC INFORMATION

Grade Point Average (GPA): _____

What is your academic major or vocation of choice? _____

Are you enrolled in an Early College School?

Have you applied for admission to a college, university, or trade school?

Yes or No

Yes or No

If so, list names of institutions:

Have you already been accepted?

Yes or No

Yes or No

Yes or No

WORK AND/OR EXTRACURRICULAR SCHOOL ACTIVITIES

List all jobs held and/or extracurricular school activities engaged in while attending high school (9-12 separated):

9th Grade: _____

10th Grade: _____

11th Grade: _____

12th Grade: _____

COMMUNITY SERVICE ACTIVITIES

List all community/church service activities engaged in while attending high school (9-12 separated):

9th Grade: _____

10th Grade: _____

11th Grade: _____

12th Grade: _____

ESSAY QUESTIONS:

Submit each question on a separate typed page with the question and your name on the top, double spaced. Answer each question truthfully. Do not submit someone else's work. Cite any sources used in your essay. Include the word count of each essay on the bottom right in parentheses.

1. Describe your family dynamic and any successes or hardships that have made you a stronger person. Describe any lessons learned from these situations. (word count 250-500)
2. The Northeast Side of El Paso is a hidden gem. Describe what you feel to be the best attributes of this side of town and how you came to find these gems. (word count 250-500)
3. Describe your dreams and aspirations of improving our community to include starting a business or inventing something to enrich the Northeast. (word count 250-500)

Thank you for applying with the Northeast Business Alliance Foundation. Being that we are a business organization it is very important to follow all submission requests. Be sure to Include your résumé, 3 professional references, and transcripts. We have included a sample résumé and check list to follow. We sincerely wish you a prosperous and abundantly successful life. Our purpose is to better our community's economic future by investing in you. Whether or not you are selected to receive a scholarship, we would like to enroll you in our NEBA Foundation Leadership Academy, to enhance your skills in furthering your education and entering the corporate world. Courses such as: interview taking, résumé writing, public speaking, financial literacy, time management, memory & focus, including other study habits and organizational skills. Contact us with any concerns.

Please check the box below to enroll in the Leadership Academy.

Best endeavors,

NEBA Foundation Committee

Student's Signature: _____

Date: _____

- Please enroll me in the NEBA Foundation Leadership Academy, free to all applicants who meet and complete all the requirements successfully.

Northeast Business Alliance Foundation Scholarship Requirements, Grading, and Definitions

I. Requirements

1. **OBJECTIVE:** The Northeast Business Alliance Foundation's mission is to grant graduating high school seniors residing in Northeast El Paso or attending Northeast El Paso area high schools with financial assistance and mentorship support to help advance their education and promote entrepreneurial leadership skills. Our goal is for these students to strengthen Northeast El Paso by owning and operating their own businesses, including giving back to your community.
2. **TRANSPARENCY:** The Foundation wants the application and judging process to be unbiased and transparent and therefore is publishing the application and judging criteria the Foundation uses to award scholarships.
3. **QUALIFICATIONS:** Eligible applicants must be graduation-eligible seniors of a high school in the Northeast or who reside in the Northeast of El Paso (i.e., the area bounded by Fred Wilson on the south, Fort Bliss on the east, the New Mexico state line on the north, and the Franklin Mountains State Park/Castner Range on the west). 2.5 gpa or above
4. **APPLICATION:** Eligible applicants must complete the “application for scholarship” form and submit the completed form with their scholarship application package. Incomplete applications will be rejected.
5. **TRANSCRIPTS:** Applicants must include a complete copy of their high school transcripts showing all grades, GPA and class standing, with their scholarship application package. Altered or incomplete transcripts will be rejected. Submitted with a copy of your school ID.
6. **ESSAYS:** Applicants must complete the three essay questions listed on the application. Essays not meeting the required wordcount will receive a zero for that essay. Each essay needs to be on its own page with the word count on the bottom and name and question on the top of each essay page.

7. **RÉSUMÉ:** Applicants with a cover sheet must include a résumé following the template provided. Students will not be graded on their résumé but one is required with the application package.
8. **PROFESSIONAL REFERENCES:** Applicants must include three reference letters from either of the following: a faculty or Staff Member, a Distinguished Community Member, or an Employer with contact information and the best time to reach them.
9. **APPLICATION PACKAGE SUBMISSION:** All applications must be post-marked or hand-delivered on or before the deadline to your Highschool Scholarships counselor or:

NEBA Foundation
(inside The Postal Solution)
4717 Hondo Pass, Suite 1-D
El Paso, Texas 79904

10. **NOTIFICATIONS:** *Be sure we have a legibly accurate email and phone number to contact you or your parents.* You will receive the first notification via email, within a week after the deadline for submissions, informing you that we received your application. Prior to that we may try to reach you for any clarification of your submissions.

The second notification will be to schedule your interview via email with all the available times slots, on a first respond, first scheduled basis.

The third notification will be after all grades are tallied to inform you via phone call whether you were chosen for a scholarship. We will contact you by email if you are not chosen for a scholarship.

11. **AWARDS DINNER:** All applicants receiving a scholarship must attend the NEBA Foundation Awards Gala with two guests and will receive a Giant Check (non-negotiable) and other gifts, free of charge.
12. **PAYMENT PROCESS:** Scholarship recipients will receive a check paid to the school of choice upon providing proof of enrollment. Proof of enrollment via a tuition bill from the school of choice. Awarded recipients have 90 days

after the fall semester starts to present a tuition bill or the money goes back into the fund for the falling year awards.

II. Grading

1. GRADING CRITERIA: Scores are designed to be fair and aren't weighed heavily on gpa scores. All applicants will be scored using the following criteria:

- | | |
|---|-------|
| a. Interview 4 Questions 2-3 Interviewers | (25%) |
| b. Essays 3 Questions 2-3 Graders | (25%) |
| c. Work History/School (grades 9-12) | (20%) |
| d. Community Service (grades 9-12) | (20%) |
| e. Grade Point Average GPA (grades 9-12) | (10%) |

2. INTERVIEW

STUDENT IDENTIFICATION: Bring your Student ID or Texas ID to the interview. It will be compared to the copy you submitted with your application.

RÉSUMÉ: Bring a copy of your résumé to the interview.

COMMITTEE: Scholarship interview committee(s) will be formed based on the number of applications received to complete the interviewing process in a timely manner. The scholarship interview committee will be made up of three NEBA Members.

QUESTIONS: Interview questions will be drafted by the Foundation to ensure that all interviews are consistent across all interview committees. Interview committees will adhere to only the provided questions to ensure consistency and fairness during the interview process.

SCORES: After the interview, scores will be added to the applicants' grading sheet and will accompany the application to the scholarship selection committee consisting of a minimum of three NEBA members.

3. SELECTION

COMMITTEE: A scholarship selection committee will be formed to review all scholarship application packages and to choose worthy recipient(s). The committee will be led by the chairman of the Northeast Business Alliance Foundation scholarship committee. The committee will use only the grading criteria defined in section 4 to make selections. All applications will be stripped of identifying information. Selection will be solely based on content of the application packet. The interview score will be added to the

application packet.

AWARDING: The scholarship selection committee will identify the most qualified applicants based on a review of the complete application package. The number of scholarships and amount awarded will be determined by the Executive Board of the Northeast Business Alliance Foundation annually.

DISQUALIFICATION: Applications must be turned in on or before the deadline; late applications will not be considered for a scholarship. Incomplete application packages will also not be considered for a scholarship. Altered or incomplete transcripts will be immediate grounds for disqualification. Any false or misleading statements on the scholarship application or interview will also be grounds for disqualification.

III. Definitions

- **CANDIDATE FOR DEGREE:** A full- or part-time student who is pursuing a degree or certificate at a Qualified Educational Institution.
- **QUALIFIED EDUCATIONAL INSTITUTION:** A fully accredited college, university, trade or graduate school in the United States, its possessions or it's territories.
- **QUALIFIED EXPENSES:**
 - Tuition and fees required to enroll at the Qualified Educational Institution. Books, supplies and equipment required by all students for courses at the Qualified Educational Institution.
 - The following ARE NOT Qualified Expenses: Rent, travel expenses, food, any special equipment or software not specifically required in the course synopsis. The Scholarship shall pay only the amount due listed on the tuition bill submitted up to the maximum amount of the scholarship.
- **SCHOLARSHIP ADMINISTRATOR:** The Scholarship Administrator for the Northeast Business Alliance Foundation shall be the Chairman of the Scholarship Committee who is also a member in good standing and selected by the board of the Northeast Business Alliance.
- **SCHOLARSHIP FUNDS:** Funds awarded to the recipient. The Northeast Business Alliance Foundation will pay such funds directly to the Qualified Educational Institution through their Agent student need only provide a tuition bill as proof of enrollment.
- **SCHOLARSHIP RECIPIENT:** The individual winner(s) who will have scored highest on the scholarship application based on the criteria listed in the application and scoring guidelines.
- **NORTHEAST EL PASO BOUNDARIES:** The area bounded by Fred

Wilson on the south, Fort Bliss on the east, the New Mexico state line on the north, and the Franklin Mountains State Park/Castner Range on the west).

- **CURRICULUM CONTENT:** Course content and level of advancement of classes taken while enrolled in high school.
- **SCHOOL ACTIVITIES:** Extra-curricular activities to include academic and athletic programs outside of the standard core curriculum.
- **WORK HISTORY:** Employment at a paid job that would prevent participation in Community Service.
- **COMMUNITY SERVICE:** Is unpaid work performed for the benefit and betterment of the community without any form of compensation.
- **RESUMÉ:** Applicants must include a *résumé* following the template provided. Students will not be graded on their *résumé*, but they are required to submit it with a coversheet and the application package.
- **INTERVIEW:** Every Applicant must submit a valid application. Applicants will be subject to an interview by members of the NEBA Board and the Foundation Committee. The interview will consist of questions pertaining to the students and their career goals. Interviews are 25% of your grade. Bring your ID, a copy of your *résumé* and dress professionally.
- **PROFESSIONAL REFERENCES:** Applicants must include three letters of reference from any of the following: Teacher, Staff, Distinguished Community Member, and/or Supervisor with contact information and the best time to reach them.
- **GRADE POINT AVERAGE (GPA):** Applicants must submit their transcripts with GPA cumulative of all four high school years. Must have a 2.5 or above to qualify for this scholarship.

Northeast Business Alliance Foundation

Scholarship Application Package

Checklist

Requirements:

Greater than 2.5 gpa and only one of the following:

Reside in and/or Graduate from a school in the Northeast of El Paso, Texas.

- 1. Submit completed Application pages 1-3, with cover page
- 2. Submit Transcript from high school (grades 9 – 12)
- 3. Submit all three Essay Questions each one on its own double-spaced typed sheet, including word count. Place your name and the question at the top.
- 4. Submit your résumé with a coversheet.
- 5. Submit three individual Professional References Letters which include the author's contact information.
- 6. Copy of your School ID. (Texas ID also accepted)
- 7. Press-Release Waiver Signed
- 8. Submit proof to satisfy the Northeast Residential Qualification. (That only needs to be provided if you are not graduating from a high school which meets the location requirement. (El Paso Water, Gas or Electric bill accepted)

Keep a copy of everything you submit for your records.

Do not submit this form or the "Requirements, Grading, and Definitions" sheets.

Follow directions!

After submitting the complete Application Package (all the above), you will be contacted within a week after the deadline. If you are not contacted within a week of the deadline, email office@nebaelpaso.org

Thank you on behalf of all the Northeast Business Alliance for your interest in furthering your education. We know you can impact the world! You can do anything you set your mind to accomplish.

Northeast Business Alliance Foundation

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PHOTO RELEASE

For good and valuable consideration, the receipt of which is hereby acknowledged, I, _____, hereby grant The Northeast Business Alliance Foundation, aka. NEBA Foundation permission to use my likeness in a photograph in any and all of its publications, including but not limited to all of The Northeast Business Alliance Foundation, aka. NEBA Foundation's printed and digital publications. I understand and agree that any photograph using my likeness will become property of The Northeast Business Alliance Foundation, aka. NEBA Foundation and will not be returned.

I acknowledge that since my participation with The Northeast Business Alliance Foundation, aka. NEBA Foundation is voluntary, I will receive no financial compensation.

I hereby irrevocably authorize The Northeast Business Alliance Foundation, aka. NEBA Foundation to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing The Northeast Business Alliance Foundation, aka. NEBA Foundation's programs or for any other related, lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge The Northeast Business Alliance Foundation, aka. NEBA Foundation from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

Printed Name: _____ Date: _____

Signature: _____

Signature: _____
Signature of guardian if under 18 years of age

FIRST NAME LAST NAME

Address · Phone

[Email](#) · [LinkedIn Profile](#) · [Twitter/Blog/Portfolio](#)

EXPERIENCE

DATES FROM – TO

JOB TITLE, COMPANY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

DATES FROM – TO

JOB TITLE, COMPANY

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

EDUCATION

MONTH YEAR

DEGREE TITLE, SCHOOL

It's okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too.

MONTH YEAR

DEGREE TITLE, SCHOOL

It's okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too.

SKILLS

- List your strengths relevant for the role you're applying for
- List one of your strengths
- List one of your strengths
- List one of your strengths

ACTIVITIES

Use this section to highlight your relevant passions, activities, and how you like to give back. It's good to include leadership and volunteer experiences here. Or show off important extras like publications