



Artist Participation and Limited License & Release Form

The Art of Oral History | *From Stories to Action*

What this form does

- Confirms the artist keeps ownership of the artwork and artist-created process footage.
- Gives The Refugee Archive permission to use the approved artwork, artist name, likeness, and social media handle in one oral history episode and related social media posts.
- Does not allow sale of the artwork or use in other projects without new written permission.

1. Project and artist information

Project / oral history episode	
Oral history participant or story title	
Artist full legal name	Artist / credit name (if different)
Email	Phone / WhatsApp
Country / location	Social media handle(s)
Artistic medium	Artwork title / working title
Materials being provided (artwork files, still images, process video, or similar)	

2. Participation

I am participating voluntarily in The Refugee Archive's The Art of Oral History program. Unless a separate written agreement says otherwise, this participation is unpaid and I do not expect compensation, royalties, or resale proceeds from the uses described in this form.

3. Ownership and limited permission

I retain all copyright and ownership rights in my artwork and in any original artist-created process footage I provide. I do not transfer copyright ownership to The Refugee Archive.

1. display my approved artwork, still images of the artwork, my name or artist name, my likeness, and my social media handle on The Refugee Archive's social media channels;
2. include my approved artwork and artist-provided process footage in the one oral history video episode identified in this form, wherever The Refugee Archive publishes that episode;
3. resize, crop, caption, excerpt, or format the approved materials as reasonably needed for editing, accessibility, subtitles, thumbnails, layout, and platform requirements, so long as the artwork is not materially altered in a misleading way; and
4. keep the approved episode and related social media posts available online after publication.

4. Limits on use

The Refugee Archive may not do any of the following without new written permission from me:

1. sell the artwork;
2. use the artwork, process footage, likeness, or social media handle in merchandise, unrelated campaigns, print publications, other oral history episodes, fundraising materials, or third-party projects; or
3. claim ownership of my artwork.

Artist credit. The Refugee Archive will credit the artist by name, artist name, or social media handle where practical.

5. Review and final approval

Before first publication, The Refugee Archive will give me one reasonable opportunity to review the final materials selected for publication. My approval may be given in writing, including by signed form, email, or WhatsApp/message.

I understand that once I approve the final materials in writing and The Refugee Archive publishes them, the permission in this form is final for those approved uses. The Refugee Archive is not required to remove, recall, edit, or stop using already-published materials covered by this form.

6. Artist statements

- I created the artwork and/or process footage myself, or I have full authority to grant the permissions in this form.
- The materials I provide do not knowingly infringe another person's copyright, trademark, privacy, or other rights.
- Any third-party content included in my materials, including music, images, or video, has been removed or cleared by me.
- I understand this form applies only to the project and uses described here.
- Any additional use outside this form will require a new written agreement.

Final publication approval record

Preview sent on: _____ Approved on: _____ Published on: _____

Approval method / notes: _____

7. Signatures

Artist signature _____	Date _____
Printed name _____	Preferred public credit line _____
Email or phone for final approval notices _____	
Accepted for The Refugee Archive _____	Date _____
Printed name and title _____	

If the artist is under 18, a parent or guardian must also sign this form.