American Legion Post 477 – St Nazianz

Post Executive Committee (PEC) Meeting Minutes

October 14, 2026 @ Shadows

Draft effective October 15, 2026

I. Call to Order at 5 pm

II. Roll Call & Quorum Verification

- **Post Officers Present:** Commander, 1st Vice, 2nd Vice, Adjutant, Finance Officer, Service Officer #1, Chaplain **Post Officers Excused:** Service Officer #2
- **Members at Large:** Chuck A., Dean K., Bernie B., Mike H.
- **Quorum (7 required):** Yes
- **Representatives:**
  - American Legion Auxiliary (ALA) Representative – Tim W
  - Sons of the American Legion (SAL) Representative – Ken S
  - American Legion Riders (ALR) Representative - Excused

III. Approval of Minutes

- Review & approve September PEC meeting minutes – Motion and 2d. Passed.

IV. Old Business

1. **Meat's Fest Parade (Sep 12) –** Kevin will provide the by name list of volunteers

2. **Veterans Coffee (Oct 2) –** nice attendance, those in attendance want to continue.

3. **Trunk or Treat at Camp Sinawa (Oct 10)**
   - Seven vehicles, 14 Legion 477 Family members
   - Several 477 Family members also stopped by
   - Tour of the Camp Sinawa grounds to include the renovated boathouse – have the opportunity to hold meetings (maybe even Family Day) at the boathouse

4. **Thank you, signage and letters status**
   - Dropoff at businesses/organizations – Five dropped off (Meat's, Worthington, Bernzomatic, Vogel Chevrolet, and Land-O-Lakes)
   - Kevin & Chuck will complete the visits – goal set of Friday October 23d

5. **District Conference –**
   - 25 October – Post 75 – Fond du lac
   - Bernie, Chuck, Chris, Gordon, Kevin, Nancy, and Robin will attend – Chris will send the check and registration form
   - Leadership photos for Department year book – others are welcome to take photos – photos will have US Flag in the background – recommend not wearing clashing colors or polos that have the 'flag sleeve'

6. **October Old Glory Honor Flight (OGHF - Mission 84 - Oct 27)** – Kevin
    - Plan for the Welcome Home (time change to 8 pm)
    - Kevin will reach out to members to join the welcome home
    - Post member, Ken K., on flight as a Veteran, Nancy is his Guardian

7. **Boots on the Ground Ruck March (Nov 7 – Plymouth)** – Nancy
    - Participants (as of Oct 10): 16 walkers + one runner
    - Hoodies: Ordered and should be delivered by the October membership meeting.

8. **Veterans Banquet (Nov 14 – Seven Lakes Golf & Dining)**
    - Tickets – contact Bill Schuh (920) 973-4010
    - Post nominees for Veteran of the Year, Veteran Advocate, & Veteran Friendly Business
    - Motion & 2d to pay for each post nominee + one guest (total of $120). Passed

V. New Business

1. **Special Olympic Sponsorship of Jordyn (Robin's Daughter)** Motion and 2d to donate $150. Nancy will learn where to mail the check. Passed.

2. **Veteran in need of assistance** Motion & 2d to provide $100 food and $100 fuel cards. Passed. Chris will purchase the cards and pass off to Kevin – goal of Saturday October 17. Commander will meet with the Veteran to discuss possibility of submitting for a grant through the Legion's Troop & Family Support fund. Jeff mentioned that the ELKS have a Veterans Advocacy fund.

3. **Buddy Checks** – responses are improving – Jeff will send out a new roster to those conducting the Buddy Checks. Post will move to a quarterly contact (Oct-Nov-Dec). Goal is to reach out to each person on your list at least once in that three-month time-frame.

4. **Finance Update** – Chris
    - Review bank statements, income/expenditures, and outstanding items
    - Budget line update

5. **Building Committee Update** – identified empty lots on Colonial Drive owned by Michael Wagner who lives in FDL. Efforts will be made to find his contact information. Dean looked at property on S 3d Street in St Nazianz, decided it's too small. The old funeral home building on Church Street is also empty.

6. **Membership Report** – Jeff & Kevin
    - **2027 Goal:** 161 members
    - **Current Status (as of Oct 11):** 169 paid members (104%)
    - **Current Renewals (as of Oct 10):** 144/159 (90.5%)
    - **Non-Renewals (8):** Jeff & Kevin will contact to learn of their intent
    - **Target:** 103% membership target reached, short on renewals goal of 95% - seven deceased members plus known losses
    - **Membership Rally –** Not required if all renewals have been contacted

7. **Veterans Day Programs** – Nancy
    - **10 November –** Manitowoc Lutheran – 8:30 – breakfast RSVP (920) 682-0215
    - **10 November –** Valders Elementary – 10:15 – march in, taps, three round volley
    - **11 November –** Mishicot Elementary – 9:30 – attend program
    - **11 November –** Kiel High School – 10:30 – attend program & lunch (request #)
    - **11 November –** Cleveland Elementary – 2:00 – 13 Folds with students
    - **12 November –** St Mary's/St Michaels – 8:30 – march into church with flags only

8. **Army-Navy Game Watch Party (Dec 12 – Shadows)**
    - Doors open at 1:30 for the 2 pm kickoff
    - Meal by Joe - appetizers – anti pasta skewers, fruit cream cheese phyllo cups, ham rolls ups). Motion & 2d to budget $125 for the meal and dessert. Passed.
    - Door prize opportunities for those in Army-Navy or Service specific gear
    - 50/50 raffles, paddle raffles, 50 squares
    - Kids' Activities (tattoos, bracelet making, card making)
    - Social Media images should be available from National in the next 7-8 days
    - Post 477 Watch Party is listed on the national Army-Navy game site
    - Decorate at 2 pm on December 9
    - Army-Navy game apparel – available at Ranger Up!

9. **Adjutant/Public Relations/County**
    - Culver's – round up vs Night of Sharing (10% of proceeds) – split five ways similar to Sheriff Department donation – sometime in 2027 – requirements will include # of Legionnaires required to assist, social media, public relations
    - Breakfast Club – November 3 (Veterans Coffee, Veterans Day)
    - Stories of Service – recorded October 14 – Ashley & Rebecca
    - Veterans at Lakeshore College (LC) – lounge is active – 75+ Veteran Students – met with the Veteran Services Coordinator – provide lunch in November or December (subs or pizza/chips/soda or water) Motion & 2d to budget $250 max.
    - A&G Testing – suspended for 2027 – something at Post level is a possibility
    - Newsletter emailed to membership on Monday the 12th, will go into the mail on the 15th (PEC assisted with prepping hard copies).

10. **Commander's Update** – Commander met with NAMI representatives in Manitowoc – NAMI requires three meetings with board plus training. Forming Veterans groups.

VI. Auxiliary & Program Reports

- **American Legion Auxiliary (ALA) Report**
    - Trunk or Treat at Sinawa went well
    - Conducted technology training (phones)
    - Unit President will attend District ALA Conference
    - Camp Sinawa Cabin – 5 & 6 December (planning meeting on November 18th)

- **Sons of the American Legion (SAL) Report**
    - Status of Soaring Eagle raffle reimbursement – no change – one ticket remains
    - EPI pen class status – no change

- **American Legion Riders (ALR) Report**
  - Oct 17- memorial ride, open ride, salute to troops will be there, leave FDL post at 10:30
  - Manitowoc parade- Nov 25th line up at 5 pm
  - Fond du lac parade- Dec 5, 4:15pm line up
  - Dec 12- meat raffle @ FDL post during Army/ Navy Game

VII. Good of the Order

- **Soup with the Vets:** October 21, 12:00 PM – 1:00 PM at Elks Lodge
- **Vets Night Out:** Bricks on 8th – October 23 – starting at 6 pm
- **Monthly Veterans Coffee & Breakfast:** Village Bakery in Valders (Nov 6), On the Whim Sweet Treats (Dec 4), Marsh Inn (Jan 8). Free coffee; purchase food independently. All area Veterans & Military are invited to attend.
- **Hoop & Shoot Event hosted by the Elks:** November 21 - 8–13-year-olds, TR Community Center
- **Breakfast with Santa (Reedsville AMVETS):** December 7
- **Breakfast with Santa (Manitowoc Elks):** December 13

VIII. Key Upcoming Dates

- **Oct 22:** Post & SAL General Meeting
- **Oct 23:** Veterans Night Out (Bricks in Manitowoc)
- **Oct 25:** District Conference (Fond du Lac Post 75)
- **Oct 27:** OGHF Mission 84 – Welcome Home Celebration
- **Nov 6:** Veterans Coffee (Village Bakery, Valders)
- **Nov 7:** Boots on the Ground Ruck March (Plymouth)
- **Nov 10:** Veterans Day Programs (Manitowoc Lutheran & Valders Elementary)
- **Nov 11:** Veterans Day Programs (Mishicot, Kiel HS, Cleveland Elementary)
- **Nov 12:** Veterans Day Program (St Mary's/St Michaels)
- **Nov 14:** Veterans Banquet (Seven Lakes Golf & Dining)
- **Dec 4:** Veterans Coffee (On A Whim, Francis Creek)
- **Dec 12:** Army-Navy Game Watch Party (Shadows)

IX. Next PEC Meeting

Date / Time / Location: December 9 – 5 pm - Shadows

X. Meeting Adjourned – 6:10 pm