



# Westkey Environmental Responsibility Policy

**WOW – WAR ON WASTE**

## PURPOSE

Westkey is committed to reducing waste, improving operational efficiency, and minimizing environmental impact through responsible business practices.

Our environmental strategy is guided by **WOW (War on Waste)**, an internal initiative focused on identifying, reducing, and eliminating waste in all forms. We recognize that environmental stewardship and operational excellence are closely connected. By reducing waste, we improve sustainability, strengthen profitability, and create greater value for our customers and stakeholders.

## ENVIRONMENTAL COMMITMENT

Westkey is committed to:

- Reducing unnecessary consumption of resources.
- Minimizing waste generation throughout our operations.
- Supporting responsible recycling and disposal practices.
- Selecting environmentally responsible materials and products whenever practical.
- Promoting continuous improvement in environmental performance.
- Encouraging employee participation in waste reduction initiatives.

## SCOPE OF WOW

The **War on Waste initiative** extends beyond traditional environmental programs. It challenges employees and leaders to identify waste in all forms, including:

- Material waste.
- Energy waste.
- Water waste.
- Packaging waste.
- Transportation inefficiencies.
- Excess inventory.
- Production inefficiencies.
- Administrative waste.
- Time and process inefficiencies.

We believe that every unnecessary input, process, or activity represents an opportunity for improvement

## RESOURCE MANAGEMENT

Westkey actively monitors and seeks opportunities to reduce consumption of:

- Electricity.
- Water.
- Paper products.
- Packaging materials.
- Raw materials used in production and fulfillment activities.

Operational leaders are encouraged to identify opportunities to improve efficiency and reduce environmental impact as part of normal business operations.

## RESPONSIBLE MATERIALS AND PRODUCTS

Where practical and commercially viable, Westkey seeks to utilize products and materials that reduce environmental impact. This includes consideration of:

- Environmentally responsible inks and chemicals.
- Sustainable material alternatives.
- Waste reduction opportunities during purchasing and production.
- Product solutions that support customer sustainability objectives.

## RECYCLING AND WASTE DIVERSION

Westkey supports responsible recycling and waste diversion initiatives throughout its operations. Materials diverted from landfill may include:

- Paper and cardboard.
- Wood products.
- Metal materials.
- Packaging materials.
- Other recyclable materials where facilities and programs are available.

Employees are encouraged to participate in recycling and waste reduction programs as part of their daily responsibilities.

## LEADERSHIP ACCOUNTABILITY

**Environmental responsibility begins with leadership.**

Westkey's executive team is responsible for establishing environmental objectives and promoting accountability throughout the organization. Environmental considerations are incorporated into:

- Purchasing decisions.
- Supplier selection and negotiations.
- Operational planning.
- Process improvement initiatives.
- Resource management strategies.
- Continuous Improvement

**WOW** is not a one-time initiative. It is an ongoing commitment to continuous improvement.

Westkey regularly reviews opportunities to reduce waste, improve efficiency, and strengthen environmental performance. Employees at all levels are encouraged to identify opportunities for improvement and contribute ideas that support the goals of the program.

## COMMITMENT

Westkey believes environmental responsibility is not separate from good business practices. Reducing waste, conserving resources, and operating efficiently benefits our customers, employees, communities, shareholders, and the environment.

Through **WOW – War on Waste** – we remain committed to continuous improvement and responsible stewardship of the resources entrusted to us.