



PENINSULA TENNIS ASSOCIATION INC
Reg No A0042584A

OPEN RULES AND BY-LAWS



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1. RULES

- a) The Rules of Tennis as adopted by the Governing Body of Tennis in Victoria shall apply to all matches, except where modified here-in-after. This shall apply to Tennis Etiquette, dress and the Code of Conduct.
- b) The Association has the right to request the use of any affiliated Club courts for Association competition.
- c) Only Clubs who are affiliated with the PTA and Tennis Australia will be eligible to enter teams in the PTA Competitions. Clubs must maintain valid affiliation throughout the year. Should affiliation lapse no further matches can proceed.
- d) PTA decision is final.

2. COURTS

- a) The type, condition and surroundings of each competing Club's courts shall be subject to the approval of the Executive.
- b) A match can be played on two different surfaces if the home and away captains agree.
If there is no agreement, the home team shall have the choice of surface and all matches played on the same surface. Finals matches can only be played on one court surface.
- c) The Executive of the Association may request any Club to make repairs to their courts and surroundings that they deem necessary.
- d) Any Club failing to make such repairs, to the satisfaction of the Executive may be suspended from the Association.
- e) Any Club that feels aggrieved by a decision of the Executive to repair their courts or surroundings may appeal to Tennis Victoria who can be requested to inspect the courts. Any decision by Tennis Victoria to repair or allow the appeal shall be final.
- f) Any costs incurred by the Club appealing to Tennis Victoria and the fee imposed by Tennis Victoria to inspect the courts shall be the sole responsibility of the Club.

3. COMPETITIONS

The Executive shall arrange all competition play and at all times determine the days, dates and formats of competition match play. ALL Matches **must** be played on the **DATE** as shown in the fixture.

4. ENTERING TEAMS

- a) Clubs may enter any number of teams in all formats of competitions provided by the PTA.
Minimum of 1 ½ courts available for Mixed Doubles.
Minimum 1 court for Open Singles.
- b) Teams must be submitted on or before the closing date for competitions as determined and advised by the PTA. Teams must be entered on League Manager or as directed by the PTA. Each Club must nominate the Competition format and Section in which it desires to enter a team. Any entry not fully completed shall be rejected by the Open Liaison and returned to the Club to be completed. The amended entry form must be lodged by the closing date. Late entries will not be accepted.
BASE players only to be entered into teams on League Manager.
- c) Team entry payments **MUST** be paid by date as set by Treasurer. At the commencement of each Season if there are ANY outstanding monies by a Club, points will not be allocated for **ANY** matches until payment is received in full.
- d) The team entry fee will be determined at the Annual General Meeting of the Peninsula Tennis Association for the following twelve months.
- e) Clubs withdrawing a team after grading will incur a fine of **\$50.00**. The team entry fee must be paid and will not be refunded.
- f) If a team withdraws after the season has started:
 - (i) If a complete rotation has been played (7 rounds for 8 draw & 5 rounds for 6 draw) results will stand
 - (ii) If team withdraws during a rotation, then all results will be deleted.
 - (iii) The withdrawn team will be changed to a BYE and no points awarded.

5. REGISTRATION

- a) All players must have a complete Competitive player profile (CPP) by registering on Match Centre & linking to UTR. Players who do not have a CPP cannot be added to teams as a base or reserve player. All match points for the team will be forfeited if any player competing on the day is without a CPP within 48 hours of the match.
- a) Players must be financial members of the Club of which they are nominated to play.
- b) Players can only nominate and play with only **one (1)** affiliated Club in any one format during a season unless granted a clearance in writing by the PTA as set out in **Rule 10**.
- c) Clubs may seek permission to add a player/s to a team that has been submitted and graded up to and including the commencement of round seven of the season.
Any application to add a player to a team list must be submitted in writing to the Open Liaison stating player's recent playing history.
- d) All players listed in the teams as submitted by the Clubs (BASE players) must play in the section as graded by the Grading Committee. No player will be permitted to play in a lower section unless prior approval is submitted in writing to the Open Liaison.
- e) Clubs may register players in teams for the following competitions as follows:
 - (i) 6 players for Singles competitions
 - (ii) 8 players for Doubles competitions

6. RESERVES

- a) Reserves should be registered prior to the season commencing by completing the Open Reserve List. All Reserve players must have a complete Competitive player profile (CPP) by registering on Match Centre & linking to UTR..
- b) If a Reserve has not been entered and graded prior to the season commencing the Club Secretary or Open Coordinator may add the player to the team as reserve using their match centre number. They MUST include a note in Comment Box of the scoresheet with name of player, their Tennis ID no from their match centre profile and their Previous playing history - e.g. UTR or other section registered etc. This information may also be sent via email to the Open Liaison if unsure of the correct process. Failure to complete either option will result in a fine of **\$20.00**. It is the clubs responsibility to provide this information not for the PTA to chase up.
- c) Reserves may not play below the Section for which they are registered and graded unless prior approval is made to the Open Liaison.
- d) Reserve players are ONLY to be used when your team is short of player/s.
- e) Reserve players cannot play if the team has a full supplement of player/s.
- f) Reserves will be ineligible to play in a lower section after having played **four (4)** matches in a higher section.
- g) Reserves may play in finals if they have played a minimum of **three (3)** matches within that format as per **Rule 7 (c)**.
- h) Reserves must not strengthen the team. If a reserve is deemed to have unduly strengthened the team, the matches played by the reserve shall be awarded to the opposition to nil. This rule does not apply to the Top Sections – Open Singles 1 or Mixed Doubles 1

7. ELIGIBILITY

- a) No player may play below their approved personal grade.
- b) Once a player plays more than **three (3)** matches in any team, that player cannot play for another team in the same section.
- c) No player will be eligible to play in finals unless they have played a minimum of **three (3)** matches within that format. To be deemed as played, the player's name must appear on the score sheet and entered in League Manager against the match the player would have played as per **Rules [7 (f) (i), (ii) & (iii)]**.
- d) Total Washouts, Heat outs and Covid Lockdowns are not deemed to be classified as a played match.
- e) All players registering must be financial members of the Clubs registering them in accordance with their own Club's constitution.
- f) A player shall be deemed to have participated in a match when:
Their name has been recorded on the score sheet and entered on League Manager when
 - (i) A match has been played and completed.
 - (ii) A match has commenced but is unable to be completed due to unplayable conditions
 - (iii) Their team has received a win via a forfeit from the opposition.

- g) A player WILL NOT be deemed to have played a match when their name has been recorded on the score sheet but the match has been abandoned due to unplayable conditions **before** the commencement of the match.

8. TIEING

- a) The Grading Committee will tie players on whose standards the grading of a team is based and grade all other players.
- b) Players shall be tied to a section after playing **four (4)** matches in that section or above and cannot play in a lower section without the permission of the Open Liaison.

9. TRANSFERS

- a) When a Club approves an application for the clearance of a player during the current season, notice shall be forwarded to the Secretary of PTA signed by the Club President or Secretary. A copy of such notification shall be sent to the Secretary of the Club to which the player is transferring.
- b) No clearance shall be valid until confirmed, in writing by the PTA President or Secretary, and sent to both Clubs.
- c) A player whose clearance application is not processed within 14 days or rejected by his Club may appeal in writing to the PTA Secretary. Such appeals must then be ruled upon by the Executive within 14 days and all parties advised in writing of the decision.

10. TENNIS ATTIRE

The dress regulations for competition play for the Peninsula Tennis Association are as follows:

- a) Every competition player shall dress and present himself/herself for play in clean customarily acceptable tennis appropriate sports attire, preferably clothing with a pocket to hold a ball, and comply with the Tennis Australia Dress and Equipment Regulations.
- b) Tennis, non abrasive shoes shall be worn that are suitable for the type of court surface. Venue Clubs may determine which types of footwear are suitable for their court surface, subject to PTA approval. Ripple sole shoes and black or coloured marking soled shoes (on acrylic courts) shall **NOT** be worn at any time.
- c) Players should wear a hat or cap and use sunscreen at all times.
- d) Players who do not comply with the dress **MUST** be given the opportunity to change their clothing (particularly before a match starts) prior to any action being taken.
- e) Players unable to change their clothing within 10 minutes of being asked shall be given a warning and the player must be report to their Club and the Open Liaison in writing within 24 hours in order for appropriate action to be taken.

11. FOOT FAULTING

As per the Tennis Australia Procedures for Matches Played without a Chair Umpire -

- Foot faults may only be called by an official standing on court or by a chair umpire. When intervention by a venue supervisor is sought, the venue supervisor must first closely observe the players action and be absolutely satisfied that the player in question is infringing. The venue supervisor should then
 - warn the player that he she is Foot faulting and advise of the nature of the foot fault e.g. standing with a foot on the baseline before hitting the ball, standing with a foot on the base on while serving
 - such warning should be done as discreetly as possible at the change over of ends or at the conclusion of a set or match
 - the player should be monitored to ensure that every effort is being made to correct the foot faulting and if the foot faulting persists the warning may need to be repeated at subsequent change over of ends or at the conclusion of a set or match
- The receiver may not call a foot fault against the server.

12. COMPETITION FORMATS

The Association shall provide but not be limited to the following formats:

- a) **Mixed Doubles.** Teams shall consist of minimum of two BASE men and two BASE ladies with a maximum of four BASE men and four BASE ladies.
- b) **Open Singles.** Teams shall consist of minimum of two BASE players of any gender combination with a maximum of four BASE players.

13. LADDER CALCULATIONS FOR ALL FORMATS

The ladder is calculated using the following formula,

1. Premiership Points then
2. Matches won then
3. Rubber Percentage then
4. Set Percentage then
5. Games Percentage.

14. COMPETITION CONDITIONS OF PLAY – MIXED DOUBLES

- a) A minimum of 1 ½ courts shall be made available.
- b) 2 pairs of New Tennis Australia approved yellow balls as set out in these rules.
- c) The score sheet **MUST** be completed prior to any matches commencing. Scoresheets should be downloaded from match centre or leaguemanager.
- d) All matches must be played on the **DATE** as shown on the fixture.
- e) The starting time for competition in both Summer and Winter shall be 1.00pm on a Saturday including finals.
- f) Notwithstanding **Rule 14 (e)** parents/guardians transporting Juniors from Saturday morning competition or Juniors playing Open competition shall be permitted to arrive no later than 1.30pm. **The opposition Club or Open contact (as listed on the open fixture) must be notified prior to the scheduled starting time of a player being late.** Failure to do so will result in the first set of the rubber that cannot commence to being forfeited to the opposition to nil. Any team member delayed as a result of this rule not in attendance for more than 30 minutes after the scheduled starting time of 1.00pm shall forfeit the rubber of that player.
- g) When a Club registers a team of more than **4 BASE** players in Mixed Doubles then the BASE players, to a maximum of 4 men and 4 ladies, may play each week and in the finals.
When a Club registers a team of more than **4 BASE** players in Open Doubles then the BASE players, to a maximum of 8 players, may play each week and in the finals.
All players names must be recorded on the score sheet prior to any match commencing. The score sheet cannot be altered at any time except with the consent of both captains.
- h) Players playing in Rubbers 1 & 2 who are not in attendance by 1.15pm [excluding 14 (f)] shall forfeit the rubber they were scheduled to play.
Players playing in Rubbers 3 & 4 who are not in attendance by 2.30pm shall forfeit the rubber they were scheduled to play.
- i) Players must have played **three (3)** matches within the format in the relevant competition with the Club to be eligible to play in finals.
- j) For players being deemed to have qualified for finals see **Rule 7 (c)**.
- k) Matches for the Mixed Doubles including finals shall be played in the following order:
 - (i) Mens Doubles
 - (ii) Ladies Doubles
 - (iii) 1st Mixed Doubles
 - (iv) 2nd Mixed Doubles
- l) All matches including finals shall be the best of three sets with a tie break to 7 points at 6 games all (See 24 For tiebreaker (Standard).
- m) Any Club fielding an incomplete team shall forfeit the rubbers for which they have insufficient players. No player name can be entered on score sheet if forfeiting that rubber.
- n) Any team that forfeits a finals match shall have a fine of **\$100.00** imposed.
- o) Any person playing under an assumed name (as a person other than themselves) will be judged as committing an act of intent to deceive, and will be suspended for a period not exceeding one season (or the equivalent number of weeks) as determined by the PTA Committee, and the offending Club will incur a fine of **\$200.00**.
- p) In the event that a player is injured or a medical condition arises during the course of a rubber/set, a player may take one time three minute suspension of play for that condition which may be extended to not more than ten (10) minutes for that player to recover. The player concerned may under supervision leave the court during the period and the match is to recommence immediately at the conclusion of the injury time otherwise the rubber/set will be forfeited to the opposing player. In the event that the injured player is unable to play on for the remainder of the day then an eligible player may be used as per **Rule 7 (c)**.

If the player completes the match he/she is playing then a substitute player cannot be used to complete any of the injured players remaining matches.

- q) A substitute player shall be allowed to take the place of any player who is prevented through illness, accidental disablement or any other good and sufficient reason from taking part in, or continuing in a match provided that such substitute shall not take the place of any player in a rubber which has commenced or of any player who has completed a rubber.
- r) A player who forfeits a match shall be ineligible to compete in any further match on that day.
- s) Any substitute player must be ready to commence play at the beginning of the next rubber in which the injured/sick player is scheduled to play. If not ready to commence play, all unplayed rubbers relative to the substitute player shall be forfeited.
- t) A substitute player may only be allowed as long as play is continuous.
- u) Should a finals match be incomplete and is set down by the Committee for completion on a subsequent date, a substitute, approved by the Committee may take the place of a team member from the point at which play was suspended, provided such team member is unable to continue due to illness, accidental disablement or any good and sufficient reason.
- v) A substitute player who completes a match for the reasons set out in **Rule 14 (r)** must be a financial member of the Club for which he/she is a substitute.
- w) **Dark Out.** Dark out time in winter season shall be sunset time at the location as per the BOM website/app. For the Summer season dark out time shall be 7.30pm where no lights are available. Any game or tie breaker that has commenced before dark out time must be completed. The dark out time cannot be extended by agreement between the captains.
Where lights are available at a venue the captains must mutually agree to use lights and agree from what time. In order for teams to use lights, the home team at its discretion may change the courts nominated, and move the match after an even number of games have been played.
- x) For **Semi-Finals** the home team is to provide approved balls and for **Grand Finals** balls will be supplied by PTA.

15. COMPETITION CONDITIONS OF PLAY – OPEN SINGLES

- a) A minimum of 1 court shall be made available.
- b) Two pairs of New Tennis Australia approved yellow balls for the Singles and 2 used balls as set out in these rules.
- c) The score sheet MUST be completed prior to any matches commencing.
- d) All matches must be played on the **DATE** as shown on the fixture.
- e) The starting time for competition in both Summer and Winter shall be 1.00pm on a Saturday including finals.
- f) Notwithstanding Rule 15 e) parents/guardians transporting Juniors from Saturday morning competition or Juniors playing Senior competition shall be permitted to arrive no later than 1.30pm. **The opposition Club or Open contact (as listed on the open fixture) must be notified prior to the scheduled starting time of a player being late.**
Failure to do so will result in the first set of the rubber that cannot commence to being forfeited to the opposition to nil. Any team member delayed as a result of this rule not in attendance for more than 30 minutes after the scheduled starting time of 1.00pm shall forfeit the rubber of that player.
- g) When a Club registers a team of more than 2 **BASE** players, then all BASE players, to a maximum of 4 players may play each week and in the finals. All players names must be recorded on the score sheet prior to any match commencing. The score sheet cannot be altered at any time except with the consent of both captains.
- h) Players playing in Rubbers 1 & 2 who are not in attendance by 1.15pm [excluding 13 (c)] shall forfeit the rubber they were scheduled to play.
Players playing in Rubber 3 who are not in attendance by 2.30pm shall forfeit the rubber they were scheduled to play.
- i) Players must have played **three (3)** matches within the format in the relevant competition with the Club to be eligible to play in finals.
- j) For players being deemed to have qualified for finals see **Rule 7 (c)**.
- k) Matches for the Open Singles format including finals shall be played in the following order:
 - (i) 1st Singles
 - (ii) 2nd Singles
 - (iii) Doubles

Where both captains agree, doubles can be played first during the home and away matches and finals. Where both captains do not agree, the singles must be played first.

- y) All matches including finals shall be the best of three sets with a tie breaker to 7 points at 6 games all. (See 24 For tiebreaker (Standard).
- l) Any Club fielding an incomplete team shall forfeit the rubbers for which they have insufficient players. No player name can be entered on score sheet if forfeiting that rubber.
- m) Any team that forfeits a finals match shall have a fine of **\$100.00** imposed.
- n) Any person playing under an assumed name (as a person other than themselves) will be judged as committing an act of intent to deceive, and will be suspended for a period not exceeding one season (or the equivalent number of weeks) as determined by the PTA Committee, and the offending Club will incur a fine of **\$200.00**
- o) In the event that a player is injured or a medical condition arises during the course of a rubber/set, a player may take one time three minute suspension of play for that condition which may be extended to not more than ten (10) minutes for that player to recover. The player concerned may under supervision leave the court during the period and the match is to recommence immediately at the conclusion of the injury time otherwise the rubber/set will be forfeited to the opposing player. In the event that the injured player is unable to play on for the remainder of the day then an eligible player may be used in accordance with **Rule 8 (c)**. If the player completes the match he/she is playing then a substitute player cannot be used to complete any of the injured players remaining matches.
- p) A substitute player shall be allowed to take the place of any player who is prevented through illness, accidental disablement or any other good and sufficient reason from taking part in, or continuing in a match provided that such substitute shall not take the place of any player in a rubber which has commenced or of any player who has completed a rubber.
- q) A player who forfeits a match shall be ineligible to compete in any further match on that day.
- r) Any substitute player must be ready to commence play at the beginning of the next rubber in which the injured/sick player is scheduled to play. If not ready to commence play, all unplayed rubbers relative to the substitute player shall be forfeited.
- s) A substitute player may only be allowed as long as play is continuous.
- t) Should a finals match be incomplete and is set down by the Committee for completion on a subsequent date, a substitute, approved by the Committee may take the place of a team member from the point at which play was suspended, provided such team member is unable to continue due to illness, accidental disablement or any good and sufficient reason.
- u) A substitute player who completes a match for the reasons set out in **Rule 15 (q)** must be a financial member of the Club for which he/she is a substitute.
- v) **Dark Out.** Dark out time in winter season shall be sunset time at the location as per the BOM website/app. For the Summer season dark out time shall be 7.30pm where no lights are available. Any game or tie breaker that has commenced before dark out time must be completed. The dark out time cannot be extended by agreement between the captains.
Where lights are available at a venue the captains must mutually agree to use lights and agree from what time. In order for teams to use lights, the home team at its discretion may change the courts nominated and move the match after an even number of games have been played in the current set.
- w) **For Semi-Finals the home team is to provide approved balls and for Grand Finals balls will be supplied by PTA.**

16. POOL PLAYERS

- a) Prior to the season commencing, and up to and including **Round 7**, to participate in the pool, the player must register to the Open Liaison via their club coordinator including name, CPP number and phone number.
- b) Any player nominating to be a registered Pool Player must be a financial member of a Peninsula Tennis Association Inc. affiliated Club, in accordance with their own Club's Constitution.
- c) If a player is a registered reserve for their Club for a particular competition, that player cannot participate in the pool for that competition, but may be a pool player for any other competition for which they are not a registered reserve player.
- d) A player whose application to be nominated as a Pool Player is not processed within **14 days** or rejected by their Club, may appeal in writing to the Peninsula Tennis Association Secretary. Such appeals must then be ruled upon by the Executive within 14 days and all parties advised in writing of the decision. Such appeal must

be lodged before the commencement of **Round 7** of the season that the player wishes to be listed as a Pool Player.

- e) The pool player can play **four (4)** matches for any given Club. If more than **four (4)** matches are played for any one Club then the player is tied to that Club for the current competition. That player cannot participate in finals without first obtaining approval from the Open Liaison.
- f) A Club wishing to use a Pool Player in a finals match must first submit to the Open Liaison a list of players from their Club who are eligible to play, including players from lower sections. A Pool Player may only be considered where evidence is provided that the Club has no Club members available to play as an emergency and exceptional circumstances exist.
- g) For a Pool player to be eligible to apply for permission to play in finals, that player must have played a minimum of **three (3)** matches for that Club. A player who has not played **three (3)** matches cannot participate in any finals match.
- h) Clubs using Pool Players may charge reserve players a nominal fee. When ringing for a Pool Player, Clubs must advise any fees that the player needs to pay.

17. HOME VENUE SUPERVISOR

The Home Club shall appoint a venue supervisor who shall be responsible to act as the Home Club Representative in all matters pertaining to that day's play.

18. FORFEITS

- a) Teams receiving forfeits should enter the score including the intended players names, on League Manager by **Sunday** 6pm. The result shall be confirmed by the forfeiting team on League Manager by 6pm **Monday** following match.
- b) A team forfeiting a final shall incur a fine of **\$100.00**.

19. EXTREME WEATHER

a) Wet Weather

- (i) In the event that a match cannot commence or continue by reason of inclement weather, unless the Captains of both teams mutually agree to reduce or extend the time, the match shall be abandoned after the expiration of any one continuous period of delay of 90 minutes after the commencement time or from the time that play was interrupted.
- (ii) A washout CANNOT be called earlier than 3 hours prior to the Competition start time of each scheduled match.
- (iii) The Home Club representative shall have the sole responsibility for calling off matches due to wet weather. The Home Club representative must assess the situation ensuring the safety of players. The courts (including the lines and surrounds) must be inspected to determine its suitability for play before any matches are commenced or resumed. All players must abide by the Home Club's representative's determination of the condition of the courts. When a dispute arises during a final, the Home Venue supervisor must contact the Senior Liaison for a ruling and their ruling is final.
- (iv) This includes courts covered by ice, dew or other dangerous substance. If a match is washed out prior to a decision being reached, points for the undecided Rubbers/Sets shall be divided equally.

b) Hot Weather

- (i) If at 12 noon on Bureau of Meteorology App (BOM) a temperature of 35 degrees Celsius or above is shown **for the match venue** then play MUST be abandoned and the points will be shared. If play is commenced and the temperature of 35 is reached **at the match venue** at any time play **MUST** be abandoned. Points for matches not completed shall be shared.

c) Smoke

- The PTA are currently looking into the EPA Guide regarding smoke situations and will update these rules and notify Clubs when a decision is reached.
- (i) The Home Club representative must be aware of the dangerous and extreme conditions and take necessary steps to suspend play in case of a significant potential risk. In the case of a specific fire alert in a particular area consideration must be given to the cancellation or suspension of play.
- (ii) Points for matches not completed for this reason shall be shared.

d) Lightning

- (i) When thunderstorms threaten, the Home Club representative responsible must assess the situation ensuring the safety of players and spectators. When an individual can see lightning and / or hear thunder, players shall be considered at risk and play **MUST** be suspended until lightning cannot be seen and thunder cannot be heard for a period of 30 minutes after the last sighting of lightning or sound of thunder.
- (ii) The Home Club representative must take all steps to ensure that all players and spectators where possible are inside a safe shelter during the thunderstorm.
- (iii) Points for matches not completed for this reason shall be shared.

e) High Winds

- (i) Where high winds create unreasonable conditions and risks for players within the court enclosure or on-site spectators, play may need to be suspended by the Home Club supervisor. These conditions may include but not be limited to court furniture or fixtures disturbed, fences damaged, items being blown on to court or players health threatened by the force of the wind.
- (ii) Points for matches not completed for this reason shall be shared.

20. RESULTS

- a) All match points for the team will be forfeited if any player competing on the day is without a CPP. Teams have 48 hours to update any players Competitive player profile.
- b) Matches shall be decided on Rubbers then on sets, if equal, result shall be on games.
- c) All Clubs shall retain a copy of all score sheets of matches played during the season.
- d) Immediately after the completion of ALL matches whether or not a result is determined, the PTA approved score sheet printed from League Manager shall be completed and signed by the Captain of each team.
- e) The **Home Team/Club** shall ensure that each result is entered on League Manager by 6pm on **Sunday** following the match. Results can only be entered by Club approved liaisons or nominated team Captains. All details including all players names must be entered. If not entered by 6pm on the Sunday following the match, a late score sheet fine of **\$40.00** will be incurred by the Club for each breach.
- f) In the case of a dispute the Open Liaison may request both Home and Away teams to send a copy of the score sheet and their explanation about the Dispute. Both Clubs must adhere to the Open Liaisons request.
- g) Points shall be awarded as follows:
 - (i) **Matches**
 - 4 points** for winning the match
 - 2 points** for each rubber won
 - 1 point** for each rubber not completed to each team
 - (ii) **Washouts**
 - a) Match not Commenced: All points shared
 - b) Match Commenced: 2 points for each rubber won
1 point for each rubber not completed to each team
 - (iii) **Heat Outs:**
 - c) Match not Commenced: All points shared
 - d) Match Commenced: 2 points for each rubber won
1 point for each rubber not completed to each team
 - (iv) **Ties/Draws:**
 - 3 Rubber Game (Singles) = 5 points each team**
 - 4 Rubber Game (Doubles) = 6 points each team**
- h) The Away team or Club shall confirm each result on League Manager system no later than **6pm on the Monday** following the completion of the match.
- i) In the event of a match not being commenced or being incomplete the result score sheet shall as far as practicable be completed and must include each player's name and score (if any) of each completed or incomplete rubber and state the reasons for the match not being commenced or completed in the Match Comments Box on League Manager.
- j) Matches not completed shall be abandoned and points shared unless 1 team has an unbeatable lead.
- k) The results of each **Last Round home and away match** shall be entered on League Manager by the **Home Club by 9pm** on the day of the match. Results are to be confirmed by the Away Team by **9am** on the day following the match. The Home Team will incur a fine of **\$40.00** for failing to enter the scores.
- l) The results of each Finals match shall be entered on League Manager by the Winning Team by 9pm on the day of the match. Failure to do so will result in a fine of **\$40.00**.

- m) Results of each Finals match are to be confirmed by the opposing Team by 9am on the day following the match.

21. FINALS

a) For eight (8) Team Sections:

- (i) The team finishing 1st shall play the team finishing 4th in a Semi Final.
Match to be played at 1st place Home venue (where practicable).

- (ii) The team finishing 2nd shall play the team finishing 3rd in a Semi Final.
Match to be played at 2nd place Home venue (where practicable).

- (iii) The two winning teams shall play off in the Grand Final.

b) For six (6) Team Sections

- (i) There will be a grand final only for the 1st and 2nd placed teams

c) For four (4) Team Sections:

- (i) There will be a grand final only for the 1st and 2nd placed teams

- d) The Winner of the Semi Final (ii) shall play the team that finished top (i) in the Grand Final and shall be played at a neutral venue subject to the discretion of the PTA Committee.

- e) Finals Court venues will be allocated by the PTA Committee & Open Liaison.

- f) A neutral referee shall be appointed by the Host Club. A senior person from the Host Club must be in attendance 15 minutes prior to the commencement time and have the courts prepared for play, subject to the prevailing weather conditions. Failure to comply will incur a fine of **\$50.00**.

- g) Players may only play in finals of more than one section providing he/she is not tied above by matches played, or by the Grading Committee.

- h) For an unqualified player to play in finals, the club concerned must submit to the Grading Committee a list of all available players with their playing records. They must also include reason/evidence as to why no qualified players can play. The PTA will notify the opposition team (wherever possible) of the outcome of any request to grant dispensation for an unqualified player to play.

- i) Any player who has played a minimum of **three (3)** matches within the format is eligible to play in finals matches.

- j) Juniors must qualify in Open teams to be eligible for finals.

- k) In the event of adverse weather, unfinished matches are to be completed on the following day (Sunday) or as set out on the fixture. In the event of an unfinished match, the League Manager shall be notified by email or text of the matches not completed.

- l) The results of delayed matches must be emailed or text to the Open Liaison before **9pm** on the day of the match. Failure to notify will result in a fine of **\$20.00**

- m) All Club courts are to be at the disposal of the PTA for all finals. **Finals** will be arranged by the Open Liaison. Clubs with more than two courts shall have one court available for members.

- n) In finals and a draw occurs the Tie Break Pairs nominated shall play:

- Match tie break to 10 points. First team to 10 points with a minimum of 2 point lead wins. (See Section 25)
- Should the captain of either team not nominate a tie break pair then the opposing captain can nominate any two players of the opposing team not necessarily a given pair.

- o) In the event of illness or injury to a player who has been nominated as one of the tie break pair, substitution is to be made by a player who has played the match.

- p) Suitable pennants shall be presented to Premiers in each section.

- q) If the season has not been concluded on the Grand Final reserve date as shown on the fixture and League Manager, the highest ranked remaining team shall be declared the winner.

22. DISPUTES

- a) Disputes shall be noted on League Manager by selecting the "Dispute Box" and the reason for the dispute entered into match notes by Sunday 6pm for the home team and Monday 6pm for the away team.

- b) For disputes of a serious nature the PTA "Lodge a dispute" form must be completed. This can be found on the contact page for the PTA website.

- c) The Open Liaison shall take such action as appropriate within seven days of receiving the complaint to adjudicate on the protest.

23. PERMITS AND CLEARANCES.

- a) Players may play with only one affiliated club during a season. When a club approves an application for the clearance of a player during the current season, notice shall be forwarded to the Secretary of the Association, signed by the Club President or Secretary. A copy of such notification shall be sent to the Secretary of the Club to which the person is transferring.
- b) No clearance shall be valid until confirmed, in writing by the President or Secretary of the Association and sent to both clubs.
- c) A player whose clearance application is not processed within 14 days or rejected by the club may appeal in writing to the Association Secretary. Such application must state the grounds of the appeal and the reason for requesting a clearance.
- d) The Club refusing the clearance must be advised within 48 hours of the Appeal being lodged and be given the right to respond in writing of its grounds for refusing the clearance within seven days of the notification.
- e) Such appeals must be ruled upon by the Peninsula Tennis Association Executive on the written documentation lodged by the club refusing the clearance and player within 14 days and all parties advised in writing of the decision.

24. TIE BREAKER (STANDARD)

The following system shall be used in a standard tie break game:

- a) A player/pair who first wins **SEVEN** points shall win the game and set provided the lead is by two points or more. Numerical scoring shall be used throughout the tie break game.
- b) The player whose turn it is to serve shall be the server for the first point. Thereafter each player shall serve in rotation for two points, in the same order as previously in that set until the winners of the game have been decided.
- c) From the first point, each service shall be delivered alternatively from the right and left court, beginning from the right court.
- d) Players shall change ends after every six points.
- e) The tie break game shall count as one game. After the game players change ends with the player/pair who received first for the Tie Break will serve the first game of the next set.

25. MATCH TIE BREAKER

The following system shall be used in a Match Tie Break set.

- a) A player/pair who first wins **TEN** points shall win the set provided the lead is by two (2) points or more. Numerical scoring shall be used throughout the tiebreak set.
- b) The player whose turn it was to serve, shall be the server for the first point. (singles). For doubles, either player of the team whose turn it is to serve may serve. Thereafter each player shall serve in rotation for two (2) points, in that set until the winner(s) of the set has been decided.
- c) From the first point, each service shall be delivered alternatively from the right and left courts, beginning from the right court.
- d) Players shall change ends after every six (6) points.
- e) The tiebreak set shall count as one (1) set. The score shall be recorded on the score sheet as 7 games to 6 games as a separate set.

26. MOBILE PHONES

Mobile phones must be turned off before play commences.

27. TENNIS AUSTRALIA CODE OF CONDUCT

- a) All matches sanctioned by the Peninsula Tennis Association Inc. shall be played under Tennis Australia Rules. The Rules of Tennis Booklet must be available for reference.
- b) A copy of the Tennis Australia And Member Association Events Disciplinary Policy shall be on display at all affiliated Clubs. Failure by any Club to observe this requirement shall not negate any breach of these Rules.
- c) Any breach of this Policy shall be reported to the Peninsula Tennis Association Inc. Committee within 48 hours of the breach.
- d) Players shall not, during any match or at any time within the precincts of the venue sanctioned fixture engage in conduct to the prejudice of the game of tennis:

- e) **Commencement of Play.** Play must start in accordance with the Peninsula Tennis Association Inc. competition rules. Matches must follow each other without delay, in accordance with the order of play as determined in the competition rules or as agreed by both captains.
- f) **Unreasonable Delays.** Players shall commence the match after the established warm up period. Thereafter play shall be continuous. Players shall take no longer than 90 seconds to change ends.
- g) **Coaching.** Players shall not receive any coaching while a match is in progress. This includes any period where the player leaves the court for any reason whatsoever
- h) **Abuse – Verbal and gestures.** Players shall not during any competition, verbally abuse any official, opponent, spectator or any other person. Players shall not use offensive or obscene language or make offensive or obscene gestures during any match.
- i) **Physical Abuse.** Players shall not at any time physically abuse any official, opponent, spectator or other person within the precincts of a competition site. A breach of this rule will result in the immediate abandonment of the match with a report by the Duty Person and both Captains to the Peninsula Tennis Association Inc. Secretary. If one captain refuses to sign the report such refusal shall be noted by the Duty Person on the report.
- j) Any breach of the Tennis Australia Events Disciplinary Policy shall be forwarded in writing to the Secretary of the Peninsula Tennis Association Inc. within 72 hours of the alleged incident by, in the case of a junior player, the parent or guardian of that player or in the case of an adult, by the victim.
- k) Upon receipt of a complaint, the Secretary must cause to be forwarded a copy of the complaint to the Member Protection Officer, and the person complained against within 48 hours.
- l) The Member Protection Officer shall then comply with clause 15.1 of the By Laws.
- m) If the complaint cannot be resolved, a hearing shall be fixed in accordance with the By Laws.
- n) The Member Protection Officer shall have the power to call any relevant persons to appear before the Tribunal and give evidence.
- o) All parties to the hearing shall be notified by ordinary prepaid mail of the place, date and time of the hearing no less than 72 hours before the date fixed for the hearing.
- p) If the person complained against fails to attend the hearing, the tribunal may proceed to hear the complaint and impose any penalty it sees fit or it may adjourn the hearing for a period not exceeding seven (7) days and suspend the player complained against from any Peninsula Tennis Association Inc. competition or tournament until the determination of the complaint
- q) A complaint against a minor shall not be heard unless the person is accompanied by a parent or legal guardian.
- r) If a complaint is found proven, the Tribunal shall have the power to impose any penalty it feels appropriate. All parties and players club shall be notified in writing of the result of the hearing and any penalty imposed.

28. FINES SUMMARY

FINES SUMMARY		
SECTION	DESCRIPTION	FINE
4 (f)	Withdrawal of team after grading	\$50
6 (a)	Fail to complete either option (i) or (ii)	\$20
13 (o) 14 (o) 16 (b)	Forfeit of final	\$100
13 (p) 14 (p)	Playing under assumed name – club fined	\$200
18 (d)	Fail to enter results on League Manager (Home and Away Matches)	\$40
18 (j)	Fail to enter results on League Manager (Last Home and Away Matches)	\$40
18 (k)	Fail to enter results on League Manager (Finals Matches)	\$40
19 (k)	Fail to notify League Manager – Delayed Finals	\$20
19 (e)	Fail of Host Club to have referee in attendance	\$50

29. APPROVED TENNIS BALLS

APPROVED BALLS	
STANDARD BALLS	
DUNLOP	WILSON
All Court	Roland Garros Clay Court
Australian Open	Triniti
ATP Championship	US Open Extra Duty
Fort All court	
Fort Clay	HEAD
Fort Elite	Championship
ATP Official	Tour XT
TECNIFIBRE	TRETORN
Court	Pro Court
X-One Serie+	
BABOLAT	TELOON
Gold	Pound Tour
SLAZENGER	VOLKL
Advantage Hardcourt	Pro
Advantage Grasscourt	
Wimbledon	POLYFIBRE
Hydroguard	Tournament
Hardcourt	
INTRODUCTORY TENNIS BALLS	
DUNLOP	TELOON
Stage 1	Mid
Stage 2	
Stage 3	WILSON
	US Open Starter