

**LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF KERN, STATE OF CALIFORNIA**

Hybrid In-Person/Video-Conference Meeting  
To be held at Kern Council of Governments (KernCOG)  
1401 19<sup>th</sup> Street Suite #300  
Bakersfield, CA 93301  
Meeting of **May 21, 2025** - 5:15 p.m.

**COMMISSIONERS**

**David Couch** - Kern County BOS  
**Jeff Flores\*** - Kern County BOS  
**Andrae Gonzales** - City of Bakersfield  
**Saul Ayon** - City of McFarland  
**Travis Endicott** - City of Ridgecrest  
**Gary McKibbin** - Special District Member  
**Les Clark III** - Special District Member  
**Vince Zaragoza\*\*** - Public Member  
**Barbara Fowler** - Public Member

**ALTERNATE COMMISSIONERS**

**Phillip Peters** - Kern County BOS  
**Eric Arias** - City of Bakersfield  
**Maria Perez** - City of McFarland  
**Vacant** - Special District  
**Jose Gonzalez** - Public Member  
**Virginia Mello** - Public Member

\*Chair \*\*Vice Chair

**AGENDA**

**SPECIAL NOTICE REGARDING REMOTE PUBLIC PARTICIPATION**

This meeting will be held both at a physical location and as a video conference to assist any health and safety concerns of the panelist and/or participants. The LAFCo Commission, staff and public may choose to participate in-person, or by video conference using the following:

Please use the link below to join the webinar:

<https://us06web.zoom.us/j/89167828407?pwd=b67rXz1LAQy6bjSZpi4wRdXjlXjXea.1>

Passcode: **7161076**

Webinar ID: **891 6782 8407**

Members of the public who wish to make written comments during the meeting please email the Clerk at: [clerk@kernlafco.org](mailto:clerk@kernlafco.org). Every effort will be made to read your comment into the record. If a comment is received after the comment portion of the meeting but before the meeting is adjourned, the comment will still be included as a part of the record of the meeting but will not be read into the record.

1. **ROLL CALL**

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE**

4. **VIDEO CONFERENCE EMERGENCY REQUEST (if required)** ..... *Vote Required*  
Possible requests from commissioners to attend remotely pursuant to Government Code Section 54953(f)(1)

5. **APPROVAL OF THE MINUTES**

a. [April 16, 2025, Meeting Minutes](#) ..... *Vote Required*

6. **PUBLIC COMMENTS**

This portion of the meeting is reserved for persons desiring to address the Commission on any matter not on this agenda and over which the Commission has jurisdiction. Speakers are limited to two minutes. Please state your name and address for the record before making your presentation.

7. **DETERMINATION PROCEEDING**

- a. **1845 Kern Tulare Water District:**..... *Vote Required*

**Annexation No. 08**

This proposal is to annex approximately 22.0 acres of land consisting of three parcels generally located:

Parcel A: Immediately north of County Line Road, east of Famosa-Porterville Hwy in Tulare County.

Parcel B: Approximately a quarter mile south of County Line Road, half mile east of Famoso-Porterville Hwy in Kern County.

Parcel C: Immediately north of Peterson Road, mile and a half west of State Route 65.

The purpose of the proceeding is to Annex parcels that are already in production and that are already connected to District's irrigation water service infrastructure. The District has separately commenced the Quinn Pumping Plant and Pipeline Project pursuant to its groundwater sustainability plan under the Sustainable Groundwater Management Act of 2014, and which enables increased surface water delivery rates and a corresponding reduction in the extraction of groundwater throughout an entire subsystem of the District's service area. The surrounding properties include agriculture, railroad and vacant properties. The surrounding properties are agricultural and open ground. This proposal has 100% landowner consent. The applicant has requested that notice, hearing, and protest hearing be waived. (*Resolution*)

8. **NOTICED PUBLIC HEARINGS**

- a. **1846 – Kern Tulare Water District:**..... *Vote Required*

**Sphere of Influence Amendment**

Consideration of the proposed sphere of influence for the Kern-Tulare Water District including determination as required by Government Code Section 56425(e). CEQA: consideration of Notice of Exemption as lead agency. (*Resolution*)

9. **COMMISSION ITEMS**

- a. **Kern LAFCo Strategic Plan 2025-2035 Workshop Facilitator Agreement**..... *Vote Required*

Proposals from two local business strategists have been submitted to facilitate a strategic plan workshop.

10. **GENERAL BUSINESS**

- a. **Approval of Monthly Expense List No. 25-03** ..... *Vote Required*  
b. **Expense Authorization Above Executive Officer Limit** ..... *Vote Required*  
c. **Fee Schedule Addition of Deposit Required**..... Informational  
d. **State Legislation Update** Informational ..... Informational  
e. **Municipal Service Review Groupings and Updates** ..... Informational  
f. **Website Biographies and Pictures** ..... Informational  
g. **Executive Officer Miscellaneous Items** ..... Informational

11. **CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) subdivision (d) and paragraph (2) of subdivision (e) of Section 54956.9: (initiating consolidation of Indian Wells Valley Water District and Inyokern CSD)

## 12. **ADJOURNMENT**

Next scheduled meeting      **June 18, 2025**

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### **NOTE TO THE PUBLIC**

**CAMPAIGN CONTRIBUTION** - If you are an applicant for, or a participant in (actively supporting or opposing) any proceeding on the agenda and have made a campaign contribution of \$250 or more to or for any of the Commission members, state law provides for disqualification of Commissioner voting, or even prohibition of such gifts. These restrictions also apply to agents of applicants or participants. Please consult with LAFCo staff as to the requirements of the Political Reform Act (Gov. Code § 84308). This statement is not a comprehensive summary of the section.

**DISABILITY ACCOMODATIONS** - A request for disability-related accommodations should be made to the Executive Officer no later than 8 days before the need for the accommodation.

For additional information on the above items please contact the Kern Local Agency Formation Commission at 5300 Lennox Ave Suite 303, Bakersfield CA 93309, or phone us at 661-716-1076

**KERN LOCAL AGENCY FORMATION COMMISSION  
STATE OF CALIFORNIA  
MINUTES**

Kern Council of Governments (Kern COG) Conference Room  
1401 19<sup>th</sup> Street Suite 300  
Bakersfield CA 93301  
In-Person, and Videoconference  
Meeting of April 16, 2025

Pursuant to the Government Code § 54963. et seq., meetings were held both at a physical location and by video/teleconference to attend to any health and safety concerns of the panelist and/or participants.

*Regular scheduled meeting called to order at 5:19 p.m. Chair Flores presiding.*

**ROLL CALL**

Present: Ayon, Clark, Couch, Endicott, Flores, \*Gonzales, McKibbin, Zaragoza  
Absent: Fowler  
Staff: Knox, Menchaca, Rice  
Counsel: Schroeter

**Item 04/16/25-1: *No Determination Required***

**INVOCATION:** (Agenda Item 2)

*Led by Vince Zaragoza*

**Item 04/16/25-2: *No Determination Required***

**VIDEO CONFERENCE EMERGENCY REQUEST** (if necessary): (Agenda Item 4)

*Attorney Tom Schroeter asked if Commissioner Ayon was alone in the room. Commissioner Ayon announced he was alone. No vote was conducted.*

\* *5:21pm Commissioner Gonzales arrived at the meeting.*

**Item 04/16/25-3: *Approved as Presented***

**APPROVAL OF MINUTES:** (Agenda Item 5) March 19, 2025, Meeting

*Chair Flores presented the March minutes; Upon motion of Commissioner **Couch**, seconded by Commissioner **McKibbin**, IT IS ORDERED: March 19, 2025, Minutes are approved as presented by the following votes:*

AYES: Ayon, Clark, Couch, Endicott, Flores, Gonzales, McKibbin, Zaragoza  
NAYS: None  
ABSTAIN: None  
ABSENT: Fowler

**Item 04/16/25-4: *No Public Comments***

**PUBLIC COMMENTS:** (Agenda Item 6)

*None*

DETERMINATION PROCEEDING: (Agenda Item 7)**Item 04/16/25-5:      *Approved as Presented Resolution 25-10***

1852 City of Delano Special Annexation 58 (Agenda Item 7a)

*Executive Officer Knox informed the Commission that the City of Delano purchased property for the sole purpose of expanding the sewer farm and requests inclusion into the City's boundaries for the purpose of providing increased sewer services. Mr. Knox recommended the Commission approve the annexation as presented, subject to conditions pursuant to G.C. § 56742. Upon motion of Commissioner **Couch**, seconded by Commissioner **Clark**, IT IS ORDERED: The City of Delano Special Annexation No. 49 pursuant to G.C. § 56742, is approved as presented by the following votes:*

AYES:            Ayon, Clark, Couch, Endicott, Flores, Gonzales, McKibbin, Zaragoza  
 NAYS:           None  
 ABSTAIN:      None  
 ABSENT:       Fowler

NOTICE OF PUBLIC HEARING: (Agenda Item 8)

\*      *Chair Flores announced item 8a 2025-2026 Annual Preliminary Budget would be heard after MSR Policy Review -Agenda Item 10d.*

**Item 04/16/25-6:      *Approved as Presented Resolution 25-11***

2025-2026 Annual Final Budget (Agenda Item 8a)

*Executive Officer Knox recommended the Commission accept the 2025-2026 Annual Final Budget including potential 5<sup>th</sup> employee and additional \$1,500 for security services at LAFCo Commission meetings. Use 50% of the carryover from the previous year to pay down CalPERS unfunded liability to reduce reserve to meet the existing formula. Upon motion of Commissioner **Couch**, seconded by Commissioner **Clark**, IT IS ORDERED: The 2025-2026 Annual Final Budget including potential 5<sup>th</sup> employee and additional \$1,500 for security services, and 50% carryover from the previous year to pay down CalPERS unfunded liability is approved as presented by the following votes:*

AYES:            Clark, Couch, Endicott, Flores, Gonzales, McKibbin, Zaragoza  
 NAYS:           None  
 ABSTAIN:      None  
 ABSENT:       \*Ayon, Fowler

\*      *Commissioner Ayon stepped away from the zoom video and did not vote on Agenda Item 8a*

COMMISSION ITEMS: (Agenda Item 9)**Item 04/16/25-7:      *Informational***

Kern LAFCo Strategic Plan 2025-2035 Update (Agenda Item 9a)

*Executive Officer Knox advised the Commission that he met with two possible facilitators and asked for both to provide the Commission with \$5,000 and a \$10,000 scope of work. Mr. Knox recommended this item be continued to next month's agenda to go over the proposals received this morning, however, has not had time to review. No vote was conducted or required.*

GENERAL BUSINESS: (Agenda Item 10)**Item 04/16/25-8:     *Approved as Presented***

## EXPENSE LIST 25-02 (Agenda Item 10a)

*Chair Flores presented Expense List 25-02. Upon motion of Commissioner **Couch**, seconded by Commissioner **Endicott**, IT IS ORDERED: The general claim set forth in Expense List No. 25-02 is approved for payment, and the Chairman is authorized to certify said list by the following votes:*

AYES:           Ayon, Clark Couch, Endicott, Flores, Gonzales, McKibbin, Zaragoza  
 NAYS:           None  
 ABSTAIN:       None  
 ABSENT:       Fowler

**Item 04/16/25-9:     *Approved as Motioned***

## Fee Schedule Revision Draft Hearing (Continued) (Agenda Item 10b)

*Executive Officer Knox explained to the Commission the reasoning behind the Fee Schedule revision draft. Mr. Knox recommended the Commission approve the Draft Fee Schedule Revision as presented which will be effective July 1, 2025. After some discussion from Commissioners on map reviews, Commissioner Clark suggested a system where the fee for map reviews would be based on a deposit or retainer, scaled according to the size of the parcel or acreage. Commissioner Couch motioned to approve the fee schedule and grant the Executive Officer authority to request a deposit upfront to cover hourly labor and other associated costs. Upon motion of Commissioner **Couch**, seconded by Commissioner **Clark**, IT IS ORDERED: The Fee Schedule Revision Draft and granting authority to the Executive Officer to request a deposit upfront to cover hourly labor and other associated cost is approved as motioned by the following votes:*

AYES:           Clark, Couch, Endicott, Flores, Gonzales, McKibbin, Zaragoza  
 NAYS:           None  
 ABSTAIN:       None  
 ABSENT:       Ayon, Fowler

**Item 04/16/25-10:   *Approved as Presented***

## Remote Work Policy Update from Policy Committee (Agenda Item 10c)

*Executive Officer Knox advised the Commission that the Policy Committee occurred prior to this meeting. The Policy Committee recommended the Remote Work Policy and Agreement option less restrictive, allowing the Executive Officer the flexibility to make decisions based on individual circumstances. Upon motion of Commissioner **Endicott**, seconded by Commissioner **Couch**, IT IS ORDERED: The Remote Work Policy and Agreement option less restrictive, allowing the Executive Officer the flexibility to make decisions based on individual circumstance is approved as presented by the following votes:*

AYES:           Ayon, Clark, Couch, Endicott, Flores, Gonzales, McKibbin, Zaragoza  
 NAYS:           None  
 ABSTAIN:       None  
 ABSENT:       Fowler

\*     5:53pm Commissioner Ayon logged off zoom and did not return.

**Item 04/16/25-11:    *Approved as Motioned***

Policy MSR Sphere Review (Agenda Item 10e)

*Executive Officer Knox advised the Commission on the recommendation of Chair Flores, the outreach to cities and special districts was conducted. Mr. Knox announced the feedback was positive and both cities and special districts inquired about how and which agencies will be picked to go first. A special district General Manager made a comment supporting the MRS's should be handled in the budget and not charged individually to the cities or districts that are being reviewed. The Executive Officer recommended the Commission approve the additional funding to hire a full-time employee or two part-time employees as provided in the draft budget for the purpose of the development of MRS' in-house. The simplest way to collect the revenues to begin is to include them in the annual budget and absorb the costs. After much discussion from Commissioners, Commissioner Couch referred that Attorney Tom Schroeter evaluate the potential legal implications for LAFCo if we move forward with consolidation regarding the agencies already involved in litigation by discussing it in closed session and bring this item back to next month's meeting. Upon motion of Commissioner **Couch**, seconded by Commissioner **Endicott**, IT IS ORDERED: That Attorney Tom Schroeter evaluates the potential legal implications for LAFCo if we move forward with consolidation regarding the agencies already involved in litigation by discussing it in closed session and bring this item back to next month's meeting for final approval is approved as motioned by the following votes:*

AYES:            Clark, Couch, Endicott, Flores, Gonzales, McKibbin, Zaragoza  
 NAYS:            None  
 ABSTAIN:        None  
 ABSENT:        Ayon, Fowler

\*        *Chair Flores announced returning to Item 8a 2025-2026 Annual Preliminary Budget.*

**Item 04/16/25-12:    *Informational***

EXECUTIVE OFFICER MISCELLANEOUS ITEMS: (Agenda Item 10g)

- Ethics Certificate Reminder
- Website Changes – Pictures and Bio's

\*        *6:28pm Commissioner Gonzales left the meeting.*

**Item 04/16/25-13:    *No Determination Required***CLOSED SESSION: (Agenda Item 11)

None

**Item 04/16/25-14:    *Adjournment***ADJOURNMENT: (Agenda Item 12)

*Chair Flores announced the next meeting to be May 21, 2025. There being no further business to come before the Commission. IT IS ORDERED: The meeting is adjourned at 6:30 p.m.*

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 Clerk

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 Executive Officer

## **Proceeding No. 1845**

### **KERN-TULARE WATER DISTRICT**

#### **Annexation No. 08**

##### **Report & Presentation Documents**

- [Report & Recommendation](#)
- [LAFCo Resolution \(DRAFT\)](#)
- [Map Exhibit](#)

##### **Application Packet**

- [Application Form](#)
- [Plan for Providing Services](#)
- [Resolution of Application](#)
- [Environmental Documentation](#)
- [Exhibit A – Legal Description](#)
- [Exhibit B – Map](#)

##### **Supporting Documentation**

- [Report of Auditor](#)
- [Board of Supervisors Tax Resolution](#)

BEFORE THE LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF KERN, STATE OF CALIFORNIA

In the Matter of

Proceeding No. 1845

KERN-TULARE WATER DISTRICT:  
ANNEXATION NO. 08

REPORT AND RECOMMENDATION  
May 21, 2025

In the above-entitled matter the staff report and the recommendation of the Executive Officer are respectfully submitted as follows:

**PROPOSAL BACKGROUND AND ANALYSIS:**

On December 16, 2024, the Kern-Tulare Water District (GCWD) submitted an application for Annexation No. 08 to Kern LAFCo. The application was deemed complete on April 30, 2025. The process required by the Cortese-Knox-Hertzberg Reorganization Act of 2000 has been followed including notices to affected agencies and any notices and publications required by law.

This proposal is to annex approximately 22.00 acres in three uninhabited areas generally located:

Parcel A: Immediately north of County Line Road, east of Famosa-Porterville Hwy in Tulare County.

Parcel B: Approximately a quarter mile south of County Line Road, half mile east of Famoso-Porterville Hwy in Kern County.

Parcel C: Immediately north of Peterson Road, mile and a half west of State Route 65.

*The purpose of the proceeding is to Annex parcels that are already in production and that are already connected to District's irrigation water service infrastructure. The District has separately commenced the Quinn Pumping Plant and Pipeline Project pursuant to its groundwater sustainability plan under the Sustainable Groundwater Management Act of 2014, and which enables increased surface water delivery rates and a corresponding reduction in the extraction of groundwater throughout an entire subsystem of the District's service area. The surrounding properties include agriculture, railroad and vacant properties.*

This area is outside the District's sphere of influence. Refer to Proceeding 1846 for Sphere of Influence Amendment proposal.

The area has been planned for in the County's General Plan:

Area 1: Valley Agricultural

Area 2: Intensive Agriculture and Extensive Agriculture

Area 3: Intensive Agriculture and Extensive Agriculture

The land use zoning designation is:

Area 1: AE-20 Exclusive Agriculture

Area 2: A (Exclusive Agriculture)

Area 3: A (Exclusive Agriculture)

Kern Board of Supervisors have provided Resolution 2011-119 which using the Auditor's Report determined that Areas B & C within Kern County do not require a tax agreement as per Section 99 of the Revenue and Tax Code.

Kern LAFCo, as principal county, was informed by Tulare LAFCo that County of Tulare Board of Supervisors do not review request that the Tulare County Auditor has determined, not to require a tax agreement. Tulare County Clerk of the Board was contacted, and it was determined that Area A was and has not been on the Board of Supervisors agenda regarding this proposal. No County of Tulare Board of Supervisors resolution is forthcoming.

Proceeding No. 1845

Page 2

The parcel included in this annexation is not considered prime farmland but is within the Williamson Act. The area is within and adjacent to a Disadvantaged Unincorporated Community (DUC). The annexation of these properties will not result in additional water usage and is accounted for in the Kern River Groundwater Sustainability Plan.

This proposal has 100% landowner consent. The applicant has requested that notice, hearing and protest hearing will be waived as by Gov. Code §56662.

STANDARD INDEMNITY AGREEMENT CONDITION:

The Applicant has signed an agreement to actively defend or indemnify and hold harmless the Kern County Local Agency Formation Commission or its agents, officers and employees, from any liability or loss connected with this proceeding approval.

ENVIRONMENTAL IMPACT STATEMENT:

Kern-Tulare Water District, as the lead agency, has prepared and filed a Notice of Exemption for this project. The Commission has been given a copy of the District's environmental document to review.

TAXATION:

No change in taxes will occur with this annexation.

RECOMMENDATION:

It is recommended that the Commission consider the environmental document filed by the district.

It is further recommended that the Commission approve Annexation No. 08 to the Kern-Tulare Water District with the requirement of notice, hearing and protest hearing be waived and subject to conditions recommended by Executive Officer. (Resolution)

Respectfully Submitted



Blair Knox  
Executive Officer

The following are the considerations required by Gov. Code §56668:

a) POPULATION AND POPULATION DENSITY; LAND AREA AND LAND USE; PER CAPITA ASSESSED VALUATION; TOPOGRAPHY, NATURAL BOUNDARIES, AND DRAINAGE BASINS; PROXIMITY TO OTHER POPULATED AREAS; THE LIKELIHOOD OF SIGNIFICANT GROWTH IN THE AREA, AND IN ADJACENT INCORPORATED AND UNINCORPORATED AREAS, DURING THE NEXT 10 YEARS.

The property proposed for annexation has 100% landowner consent. This area is uninhabited. The surrounding areas are agriculture. The area is expected to have infill growth. There is no unusual topography. This area is served by the Tulare Lake (drainage basin).

ASSESSED VALUATION: Secured: \$ 29,694      Unsecured: \$ 0.00

b) THE NEED FOR ORGANIZED COMMUNITY SERVICES

Essential governmental services and controls now provided, or which may be provided in the future by local governmental agencies within subject territory include the following:

| Type                 | Now provided by: | After proposed action future needs provided by: |
|----------------------|------------------|-------------------------------------------------|
| Planning             | County of Kern   | Same                                            |
| Parks and Recreation | County of Kern   | Same                                            |
| Library              | County of Kern   | Same                                            |
| Police Protection    | County of Kern   | Same                                            |
| Fire Protection      | County of Kern   | Same                                            |
| Streets              | County of Kern   | Same                                            |
| Flood Control        | County of Kern   | Same                                            |
| Sweeping             | None             | Same                                            |
| Lighting             | None             | Same                                            |
| Sewerage             | None             | Same                                            |
| Water                | Kern-Tulare WD   | Kern-Tulare WD                                  |
| Refuse               | None             | Same                                            |
|                      |                  |                                                 |

c) THE EFFECT OF THE PROPOSED ACTION AND OF ALTERNATIVE ACTIONS ON ADJACENT AREAS, ON MUTUAL SOCIAL AND ECONOMIC INTERESTS AND ON THE LOCAL GOVERNMENTAL STRUCTURE OF THE COUNTY.

No negative impacts on the area associated with the proposed annexation have been identified. The alternative action would be to not annex the area to the Kern-Tulare Water District.

d) THE CONFORMITY OF BOTH THE PROPOSAL AND ITS ANTICIPATED EFFECTS WITH BOTH THE ADOPTED COMMISSION POLICIES ON PROVIDING PLANNED, ORDERLY EFFICIENT PATTERNS OF URBAN DEVELOPMENT AND THE POLICIES AND PRIORITIES SET FORTH IN SECTION 56377.

The proposal is consistent with local adopted Commission policies and Government Code §56377

e) THE EFFECT OF THE PROPOSAL ON MAINTAINING THE PHYSICAL AND ECONOMIC INTEGRITY OF AGRICULTURAL LANDS AS DEFINED BY SECTION 56016

*“AGRICULTURAL LANDS” MEANS LANDS CURRENTLY USED FOR THE PURPOSE OF PRODUCING AN AGRICULTURAL COMMODITY FOR COMMERCIAL PURPOSES, AND LEFT FALLOW UNDER A CROP ROTATIONAL PROGRAM OR LAND ENROLLED IN AN AGRICULTURAL SUBSIDY OR SET-ASIDE PROGRAM”*

This proposal does not convert prime agricultural lands as defined by Gov. Code § 56016. As no commercial agricultural commodities are contained in the annexation there will be no changes to production or operations. Parcels within this proposed annexation are currently in the Williamson Act.

f) THE DEFINITENESS AND CERTAINTY OF THE BOUNDARIES OF THE TERRITORY.

The boundary of the proposed annexation conforms to the Assessor’s parcel.

g) A REGIONAL TRANSPORTATION PLAN ADOPTED PURSUANT TO SECTION 65080 AND CONSISTENCY WITH CITY OR COUNTY GENERAL AND SPECIFIC PLANS

No conflicts have been identified with the County’s General Plan, Regional Transportation Plan or any Specific Plans.

h) THE SPHERE OF INFLUENCE OF ANY LOCAL AGENCY WHICH MAY BE APPLICABLE TO THE PROPOSAL BEING REVIEWED

**AGENCY NAME**

**DELANO JT(15,54) MOSQ & VECTOR CONTRL**

**DELANO UNION ELEM. SCHOOL**

**DELANO UNION JT(15,54) HIGH SCHOOL**

**KERN COUNTY CITRUS PEST CONTROL DIST.**

**KERN COUNTY WATER AGENCY**

**KERN COUNTY, ZONE NO. 17 WATER AGENCY**

**KERN COUNTY, ZONE NO. 19 WATER AGENCY**

**KERN JT(14,15,26,36,54) COMM. COLLEGE**

**KERN JT-SFID (SAFETY,REPAIR,IMP), JT(15,36,54) COMM. COLLEGE**

**KERN ROAD-PERMANENT**

**NORTH KERN CEMETERY**

**NORTH KERN-SOUTH TULARE JT(15,54) HOSPITAL**

**SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DIST.**

There will be functional overlap with the Kern County Water Agency. Kern County Water Agency manages water supplies from State and Federal water conveyance systems.

i) COMMENTS OF ANY AFFECTED LOCAL AGENCY OR OTHER PUBLIC AGENCY:

A notice was sent to affected local agencies. No comments were received. A copy of the proposal was sent to the Kern Council of Governments (KernCOG) County Assessor, County Planning and County Surveyor comments were received and used for this report. A copy of the map along with a memo was sent to Kern Council of Governments for review. No negative comments were received.

j) THE ABILITY OF THE NEWLY FORMED OR RECEIVING ENTITY TO PROVIDE THE SERVICES WHICH ARE THE SUBJECT OF THE APPLICATION TO THE AREA, INCLUDING THE SUFFICIENCY OF REVENUES FOR THOSE SERVICES FOLLOWING THE PROPOSED BOUNDARY CHANGE.

The applicant has submitted a plan outlining the services to be provided. There are no changes.

k) TIMELY AVAILABILITY OF WATER SUPPLIES ADEQUATE FOR PROJECTED NEEDS AS SPECIFIED IN GOV CODE SECTION 65352.5

The District has the ability to supply water to this area now and into the future. The areas fall within the Kern Non-Districted Lands Authority and the Eastern Tule GSA.

l) THE EXTENT TO WHICH THE PROPOSAL WILL AFFECT A CITY AND THE COUNTY IN ACHIEVING THEIR RESPECTIVE FAIR SHARE OF THE REGIONAL HOUSING NEEDS.

This proposal will have no effect on the City or County in achieving their fair share of the regional housing needs.

m) ANY INFORMATION OR COMMENTS FROM THE LANDOWNER OR OWNERS, VOTERS OR RESIDENTS OF THE AFFECTED TERRITORY.

100% of the property owners have consented to being included in the District.

n) ANY INFORMATION RELATING TO EXISTING LAND USE DESIGNATIONS.

This proposal is consistent with existing land use designations.

o) THE EXTENT TO WHICH THE PROPOSAL WILL PROMOTE ENVIRONMENTAL JUSTICE (FAIR TREATMENT OF PEOPLE OF ALL RACES CULTURES, AND INCOMES WITH RESPECT TO THE LOCATION OF PUBLIC FACILITIES AND THE PROVISION OF PUBLIC SERVICES).

The project does not result in unfair treatment with respect to the location of public facilities and provision of public services.

**BEFORE THE LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF KERN, STATE OF CALIFORNIA**

**In the Matter of:**

**Resolution No. 25-XX**

**RESOLUTION OF APPLICATION FOR  
THE APPROVAL OF KERN-TULARE  
WATER DISTRICT: ANNEXATION  
NO. 08 - MULTI COUNTY (TULARE)**

**Proceeding No. 1845**

**Minute Book 72**

I, Blair Knox, Executive Officer, of the LOCAL AGENCY FORMATION COMMISSION, COUNTY OF KERN, STATE OF CALIFORNIA, hereby certify that the following resolution, proposed by Commissioner **XXXX**, seconded by Commissioner **XXXX**, was duly adopted by the Commission at an official meeting thereof held on the **21<sup>st</sup> of May 2025**, by the following vote:

AYE: XXXX

NAYE: XXXX

ABSTAIN: XXXX

ABSENT: XXXX

\_\_\_\_\_  
Blair Knox, Executive Officer

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RESOLUTION MAKING DETERMINATION  
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**Whereas**, pursuant to the Government Code § 54963. et seq., meetings were held both at a physical location and by video conference to attend to any health and safety concerns of the panelist and/or participants;

**Whereas**, pursuant to Government code § 56658. a proposal for the annexation of territory to Kern-Tulare Water District (“Applicant”), designated as Annexation No. 08 was initiated by

Resolution No. 25-XX

5/21/2025

Resolution of Application to the Local Agency Formation Commission of Kern County (“Commission”);

**Whereas**, pursuant to Government code § 56662. the Applicant has requested waiver of hearing, notice and protest hearing;

**Whereas**, pursuant to Government code § 56079.5. the proposed territory is uninhabited;

**Whereas**, pursuant to Government code § 56662 (3)(b). the application for annexation has 100% land owner consent;

**Whereas**, pursuant to Government code § 56658. (b) all affected public agencies were notified;

**Whereas**, pursuant to Government code § 56665. the Executive Officer prepared a Report and Recommendation considering all the factors in conformance with Government code § 56668;

**Whereas**, on said 21<sup>st</sup> day of May 2025, this Commission reviewed the Notice of Exemption, filed by the lead agency;

**Whereas**, the Commission is fully advised in the premises; now therefore, be it  
***Resolved that the Local Agency Formation Commission, County of Kern, State of California, on behalf of its members, finds and determines as follows:***

1. *specific reference is hereby made to all the papers, documents, files and proceedings heretofore and now taken, had and filed in this matter with particular reference to Minute Item 5/21/25-X, as appears upon the official minutes of the proceedings of this Commission;*

2. *all of the proceedings heretofore and now taken and had in this matter have been and now are in all respects as required by law;*

3. *the facts set forth in the Executive Officer Report and Recommendation, presented to the Commission are true;*

## Resolution No. 25-XX

5/21/2025

4. *the territory proposed to be annexed is uninhabited;*

5. *the application has 100% landowner consent, and the Commission has waived*

*Protest Hearing;*

6. *the annexation and amendment will be in the best public interest;*

7. *a Notice of Exemption was filed by the Lead Agency in accordance with California*

*Environmental Quality Act;*

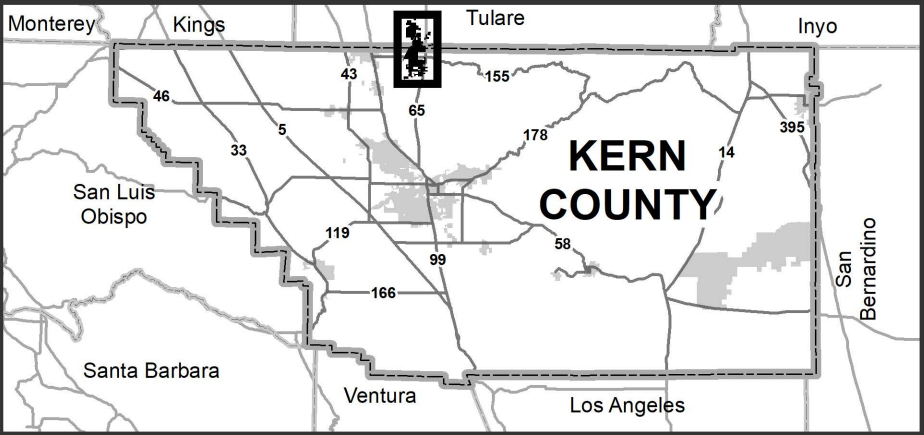
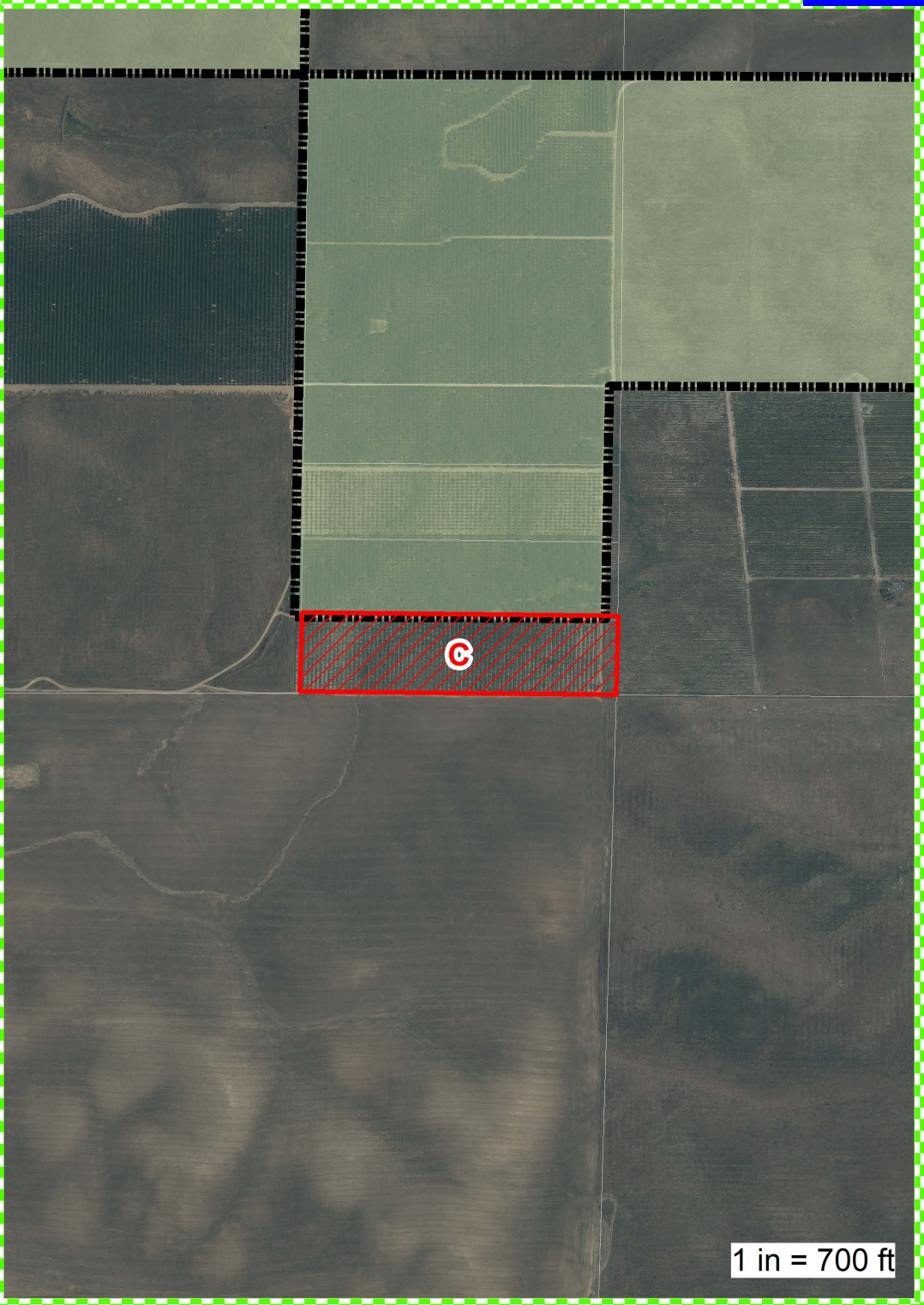
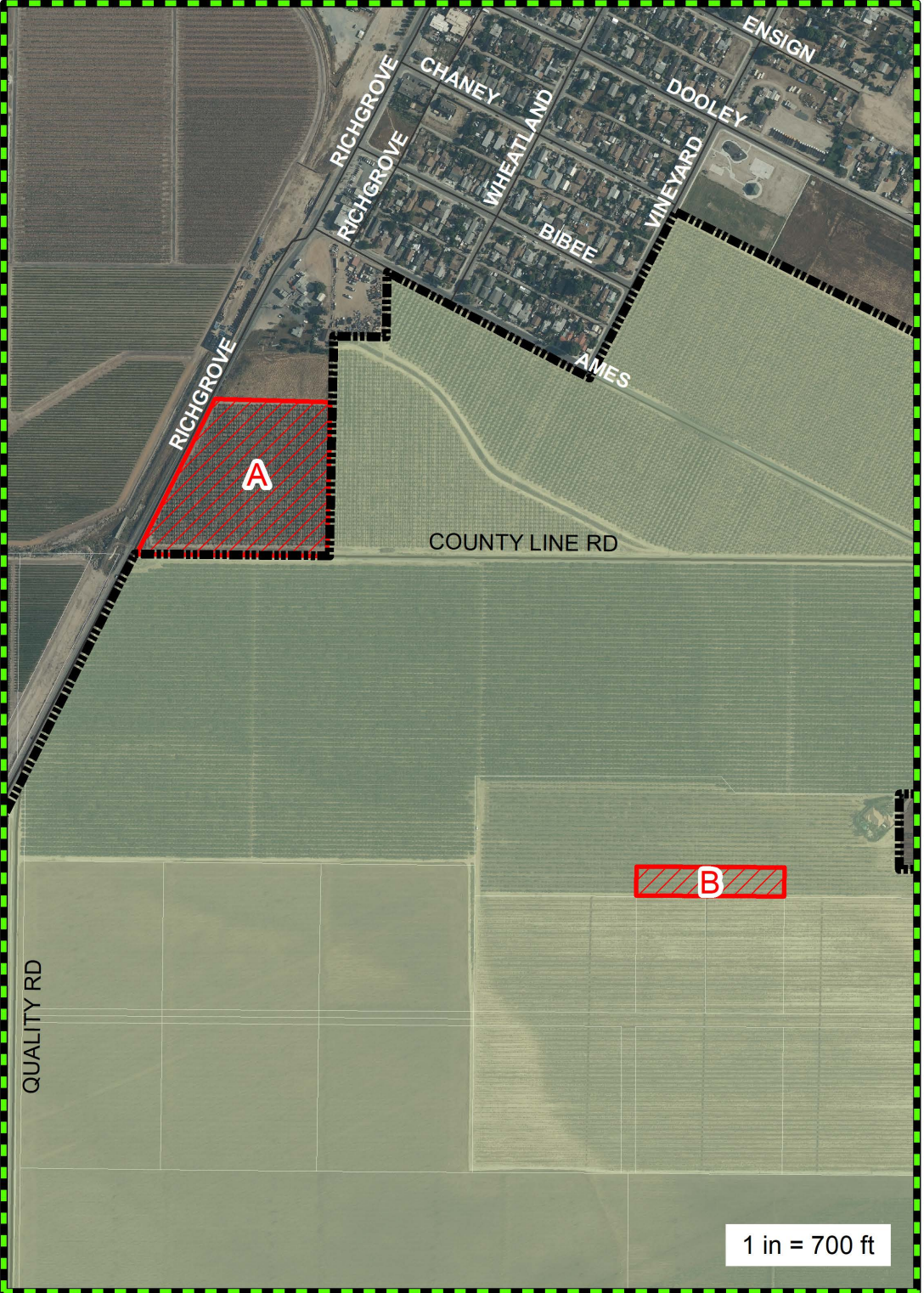
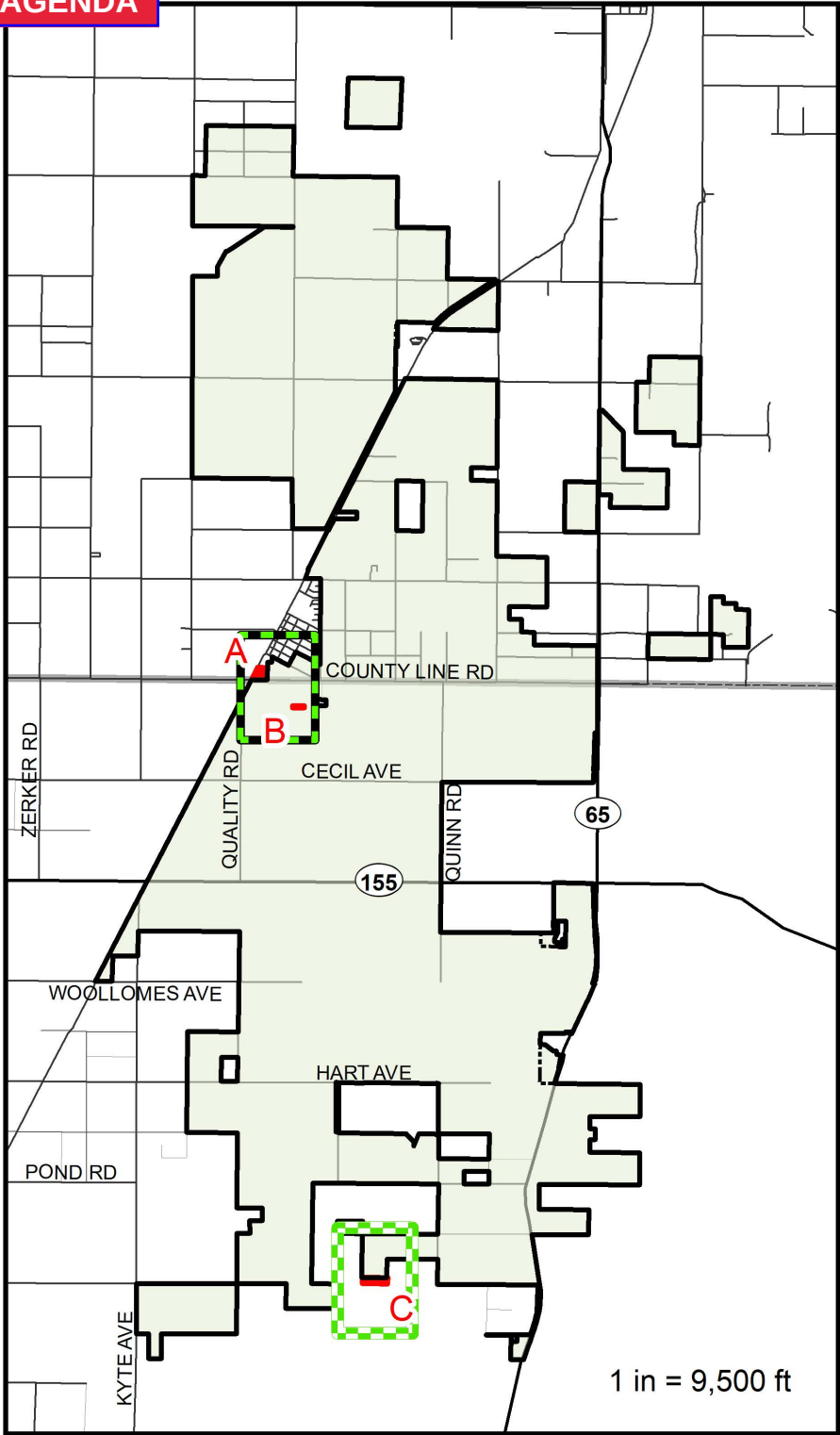
8. *there is hereby assigned to the territory proposed to be annexed the following distinctive short form designation, to wit: Kern-Tulare Water District Annexation No. 08;*

9. *the territory proposed for annexation, as approved by the Commission is within the County of Kern, State of California, and in the County of Tulare, State of California, is particularly described and delineated in Exhibit "A", attached hereto and by reference made apart hereof;*

10. *pursuant to the authority granted by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, said territory set forth in the Application for Proceeding on Resolution, by Legislative body, filed herein on May 13, 2025, designated as "Kern-Tulare Water District: Annexation No. 08", is hereby approved subject to the following conditions:*

a. *The Applicant has signed an agreement to actively defend or indemnify and hold harmless the Commission or its agents, officers, and employees, from any liability or loss connected with the approval of this proceeding.*

11. *the Commission authorizes and directs the Executive Officer to file and record any and all documentation required by law in regard to this proceeding.*



-  SPHERE OF INFLUENCE
-  SERVICE AREA
-  ANNEXATION

FORMATION: SEPTEMBER 28, 1954

**KERN-TULARE  
WATER DISTRICT  
ANNEXATION NO. 08 &  
SPHERE OF INFLUENCE  
AMENDMENT EXHIBIT MAP**



MAY 21, 2025

PROCEEDING 1845

## KERN LOCAL AGENCY FORMATION COMMISSION

**Application for Annexations, Detachments and Reorganizations**

(Attach additional sheets as necessary)



Application Type: check all that apply

- ☒ Annexation   
 ☐ Consolidation   
 ☐ Detachment   
 ☐ Dissolution   
 ☐ Formation  
☐ Incorporation   
☐ Merger   
☐ Name Change   
☐ Reorganization   
☐ Subsidiary District

1. Type of Application:  
☒ Local Agency (*resolution*)   
 ☐ Land Owner (*petition*)   
 ☐ Registered Voter (*petition*)   
 ☐ Other  
*Kern-Tulare Water District*
2. Name of Application: (The name should match the title on the map and legal description)
  - A. List the reference name that identifies the subject agency and type of reorganization: *e.g. Annexation No. XX. If more than one agency involved, include all agencies with corresponding reorganization reference: e.g. Agency Name 1: Annexation No. XX, Agency Name 2: detachment X, etc...*  
*Kern-Tulare Water District Annexation No. 8*
  - B. List all proposed service and boundary changes for this application:  
*3 areas to be annexed to provide irrigation water service*
3. Nature of proposal: (Why is this proposal being filed?)  
*Annexation of parcels to include parcels that are already in production and that are already connected to District's irrigation water service infrastructure. The District has separately commenced the Quinn Pumping Plant and Pipeline Project pursuant to its groundwater sustainability plan under the Sustainable Groundwater Management Act of 2014, and which enables increased surface water delivery rates and a corresponding reduction in the extraction of groundwater throughout an entire subsystem of the District's service area.*
4. Describe the acreage and general location: (description will be used on notices and publications)
  - A. Number of proposed areas (acres of each area) & (total acreage):  
*3 Proposed Areas (1.96, 10.00, and 10.04 acres).(22.0 total acres)*
  - B. Describe the general location; (include streets, direction, postal address if available, and Accessor Parcel Number/s)  
*Parcel A: Located in Section 36, Township 24 South, Range 26 East, in the County of Tulare APN:340-070-016 (10.04 acres)*  
*Parcel B: Located in Section 6, Township 25 South, Range 27 East, in the County of Kern. APN: 051-090-29 (1.96 acres)*  
*Parcel C: Located in Section 32, Township 25 South, Range 27 East, in the County of Kern. APN:051-132-35 (10.00 acres)*
5. Land Use - Present and Future:
  - A. Describe the current physical land use of the proposed area? E.G. vacant, residential, agriculture, etc.

- B. Describe any planned development that would result from or be facilitated by this proposed boundary change.

*Annexation of the identified parcels enables the District to serve and charge for irrigation water service to parcels that are already connected to District's irrigation water service infrastructure. The District has separately commenced the Quinn Pumping Plant and Pipeline Project pursuant to its groundwater sustainability plan under the Sustainable Groundwater Management Act of 2014, and which enables increased surface water delivery rates and a corresponding reduction in the extraction of groundwater within the entirety of a larger subsystem of the District.*

- C. Describe the current physical land use of the area surrounding the proposal: E.G. vacant, residential, commercial, industrial, agriculture, etc.  
*Agriculture*

6. Zoning - Present and Future:

- A. List the existing County/City zoning land use designation/s.

*Tulare County - Parcel A: AE-20*

*Kern County - Parcels B & C: Zoning Code A (Exclusive Agriculture)*

- B. List and attach adopted pre-zoning. (CITIES ONLY - mark attachment 6B)

7. Conformity with County and City General Plans:

- A. List the existing County General Plan designation/s for the proposal area.

*Kern County - Intensive Agriculture and Extensive Agriculture*

*Tulare County - Valley Agriculture*

- B. List the City general plan designation for the area (CITIES ONLY).

- C. Do the proposed uses conform with the above listed plans? ☒ YES ☐ NO  
If "NO"; please explain:

8. Criteria for Determination without Notice and Hearing (Gov. Code § 56662)

- A. Is the affected area uninhabited territory? ☒ YES ☐ NO

"Uninhabited territory" means territory within which there reside fewer than 12 registered voters. Gov. Code §56079.5  
Provide any notations indicating possible voters. (LAFCo will verify registered voters with most current election data)

B.- PETITION

Is the petition signed by all of the owners of land within the affected territory?

OR

☐ YES ☐ NO

☒ YES ☐ NO

If "YES"; attach letter/s of consent for each land owner (include land owner name, Assessor Parcel Number/s) or any additional documents that would be satisfactory to the commission, that all the owners of land within the affected territory have given their written consent to the proposal. Label the attachment/s 8C-1, 8C-2, etc.

D. Is the affected area uninhabited territory? ☒ YES ☐ NO

"Uninhabited territory" means territory within which there reside fewer than 12 registered voters. Gov. Code §56079.5  
Provide any notations indicating possible voters. (LAFCo will verify registered voters with most current election data)

9. Conformity with Spheres of influence:

Is the proposal area within the sphere of influence of the annexing agency?

☐ YES ☒ NO

If "NO"; include a proposal to amend the agency's sphere of influence.

Provide the following:

- (1) agency resolution/petition
- (2) sphere of influence amendment application
- (3) sphere of influence amendment map.

10. Impact on Agriculture:

A. Is the affected property "Agricultural Lands" as defined in Gov. Code §56016?

1) Is the affected property currently producing a commercial agricultural commodity?

☒ YES ☐ NO

2) Is the affected property fallow under a crop rotational program?

☐ YES ☒ NO

3) Is the affected property enrolled in an agricultural subsidy or set-aside program?

☐ YES ☒ NO

B. Is the affected property "Prime Agricultural Lands" as defined in Gov. Code §56064?

☐ YES ☒ NO

If "YES" to any of A or B above; provide an explanation as to the reasoning for possible removal of the property from agriculture status.

C. Is any portion of the property within a Land Conservation Act contract? (Williamson Act)

☒ YES ☐ NO

1) If "YES"; provide the contract number and the date the contract was executed.

Contract No.

Contract Date:

2) If "YES"; has a notice of non-renewal been filed? ☐ YES ☐ NO

Non-renewal filing Date:

D. Will the city succeed to the contract pursuant to Section 51243? (CITIES ONLY).

☐ YES ☐ NO

If "YES"; has County Planning been notified and agree with the modification?

☐ YES ☐ NO

If "YES"; please provide documentation from County Planning regarding any modification agreement.

Impact on Open Space:

Is the affected property Open Space land as defined in Gov. Code §65560(h)(1-6)?

☐ YES ☒ NO

If "YES"; please provide an explanation as to the reasoning for possible removal of the property from open space status.

12. Relationship to Regional Housing Goals and Policies: (CITIES ONLY)

Will this proposal result in or facilitate a credit/debit towards the City's most recent Regional Housing Need Allocation (RHNA) number provided by Kern Council of Governments?

☐ YES ☐ NO

If "YES"; has County Planning been notified and agree with the allocation modification?

☐ YES ☐ NO

If "YES"; please provide documentation from County Planning regarding any RHNA allocation modification agreement.

13. Population:

B. Provide the population of residents within the affected area: 0

C. List the number of existing dwelling units within the proposal area: 0

D. Describe the type of existing dwelling units within the proposal area i.e. house, apartment, etc:  
N/A

14. Dependability of Water Supply for Projected Needs & Existing Water Plans:

A. Will the proposal result in or facilitate an increase in water usage?

☐ YES ☒ NO

If "YES"; please provide the projected amount of increase and identify any resources that would be a factor in the support of the proposal i.e. Master Water Plans, Expansion Plans, etc.

\* If necessitated: attach a statement from the retail water purveyor that describes the timely availability of potable water supplies that will be adequate for the projected needs.

B. Is the proposal area within the boundaries of an Adjudicated Basin as per California Department of Water Resources (DWR) Bulletin 118?

☐ YES ☒ NO

If "YES"; please provide the name of the Adjudicated Basin?

C. Is the proposal area within the boundaries of an identified Critically Overdraft Basin as per California Department of Water Resources (DWR) Bulletin 118?

☒ YES ☐ NO

If "YES"; please provide the name of the Basin? Kern County and Tule

D. Is the proposal area within the boundaries of a Groundwater Sustainability Area (GSA)?

☒ YES ☐ NO

If "YES"; please provide the name of the Groundwater Sustainability Area (GSA)?  
*Kern Non-Districted Lands Authority (KNDLA) and Eastern Tule GSA (ETGSA)*

E. Is the proposal area within the boundaries of a Groundwater Sustainability Plan (GSP)?

☒ YES ☐ NO

If "YES"; please provide the name of the Groundwater Sustainability Plan (GSP)?

15. Environmental Impact of the Proposal

- A. What type of environmental document has been prepared?
- ☒ Notice of Exemption (NOE)
- ☐ Negative Declaration (ND) - Include all Studies and Reports
- ☐ Mitigated Negative Declaration (MND) - Include all Studies and Reports
- ☐ Environmental Impact Report (EIR) - Include Full Report

If necessitated: attach the lead agency's resolution listing significant impacts anticipated from the project, mitigation measures adopted to reduce or avoid significant impacts and, if adopted, a "Statement of Overriding Considerations."

Include a copy of receipt for Fish and Game payment.

- B. Who is the "lead agency" for this proposal?

Agency: Kern-Tulare Water District

Contact Name: Skye Grass

Title: General Manager

Address: 5001 California Ave

City: Bakersfield

State: CA

Zip Code: 93309

email: skye@kern-tulare.com

Phone Number:

6613273132

- C. Was LAFCo notified/involved with the CEQA process prior to an environmental document as identified ?

☒ YES

☐ NO

The Lead Agency's decision whether to prepare an ND, MND, or an EIR is binding on all Responsible and Trustee Agencies, except in unusual circumstances (PRC Section 21080.1(a); State CEQA Guidelines Section 15050(c)). Therefore, a Lead Agency is required to consult with and involve all Responsible and Trustee Agencies throughout the CEQA process. First, the Lead Agency must consult with Responsible and Trustee Agencies prior to determining whether a negative declaration or an EIR is required for a project (PRC Section 21080.3(a); State CEQA Guidelines Section 15063(g)). If a Lead Agency determines an EIR is required for a project, the Lead Agency must send a Notice of Preparation to all Responsible and Trustee Agencies, who will then specify to the Lead Agency "the scope and content of the environmental information that is germane to the statutory responsibilities" of that agency in connection with the proposed project and which must be included in the EIR (PRC Section 21080.4; State CEQA Guidelines Section 15082(b)).

16. Property Tax/Bonded Indebtedness

- A. ☐ There will be no exchange of property tax
- ☐ Master property tax exchange agreement should apply. (CITIES ONLY- Provide Letter)
- ☒ Other agreement is to be negotiated.

- B. Will the proposal area assume any existing bonded indebtedness upon annexation?

☒ YES

☐ NO

If "YES"; how will the indebtedness be repaid? (e.g. property taxes, special tax, assessments, service fees):

*Annual Assessments, Special Assessments, and Standby Charges*

- C. Are their plans to establish any new special taxes, fees, or assessment districts in order to pay for new or extended service(s) to the proposal area?

If "YES"; describe which services and status of new funding source(s):

17. Plan for Services

A. Description of services to be extended to the affected area.  
(Please use Plan for Services form provided in the application packet) List the services that are to be provided by your agency and provide in detail any services's that your agency is authorized to provide but will be provided by another agency.

B. Indicate any improvements or upgrading of infrastructure regarding roads, sewers, water, facilities or other conditions that will be a result of the proposal.

N/A

C. What effects, if any, would annexation of this territory have on the existing level of city/district services (i.e. need for additional emergency service personnel or construction of new facilities, etc.)?

N/A

D. How will these services be financed? Include both capital improvements, maintenance and operation?

N/A

E. Are any services currently being provided in the affected area that the planned (proposed) services will now be providing i.e. overlapping services?

☐ YES

☒ NO

If "YES"; has the current providing agency/s been contacted and an agreement been reached regarding service delivery between all agencies involved?

☐ YES

☐ NO

If "YES"; please provide a "letter of overlapping agreement" or a "resolution for detachment" of the affected area or a "resolution of dissolution" of a special district, from the current service provider/s board, commission or council.

F. If detachment, indicate any services which will no longer be available to the affected area and who will take over provision of these services.

N/A

18. Services Provided by other Public Agencies

A. Are there any Cities or Special Districts whose services will require that they be annexed, detached or dissolved due to your agency providing services?

(include County Service Areas)

☐ YES

☒ NO

If "YES"; list public agency/ies name, type of service/s in question and specify if annexation, detachment or dissolution is required for each public agency:

B. If "YES" to 9-A; has the public agency/ies been informed of the proposal?

☐ YES

☐ NO

19. Boundaries

A. Why are these particular boundaries being used?

- B. Does the proposed boundary create an island, peninsula or curricula? please provide letter of justification?

☐ YES ☒ NO

If "YES"; please provide a letter of justification.

- C. Is the affected area adjacent to a Disadvantaged Unincorporated Community?

☐ YES ☒ NO

If "YES" and a annexation greater than ten (10) acres is proposed, please answer the following questions:

- 1) Has an application to annex the DUC been filed in the past five (5) years?

☐ YES ☐ NO

If "YES"; provide date of application:

- 2) Is there written evidence that a majority of registered voters within the affected territory are opposed to annexation?

☐ YES ☐ NO

If "YES"; attach documentation.

20. Final Comments

- A. Describe any conditions that should be included in LAFCo's resolution of approval.

None

- B. Provide any other comments or justifications regarding the proposal.

None

21. Notices and Staff Reports

List up to three persons to receive copies of the LAFCo notice of hearing and staff report.

- A. Name: Skye Grass

email: skye@kern-tulare.com

Title: General Manager

Phone: (661) 327-3132

- B. Name: Vanessa Yap

email: vanessa@kern-tulare.com

Title: Staff Engineer

Phone: (661) 327-3132

- C. Name: David Cameron

email: david.cameron@aalrr.com

Title: Legal Counsel

Phone: (916) 920-6968

22. Contact Person

Who should be contacted if there are questions about this application?

- A. Name: Skye Grass

email: skye@kern-tulare.com

Title: General Manager

Phone: (661) 327-3132

Signature Field:



Digitally signed by Skye B. Grass  
Date: 2024.12.17 09:02:16 -08'00'

**SAVE FORM AS PDF OR PRINT TO PDF AND EMAIL TO:**

**[deo@kernlafco.org](mailto:deo@kernlafco.org) or [eo@kernlafco.org](mailto:eo@kernlafco.org)**

LAFCo Internal Use Only

- |                                                                  |                                                              |
|------------------------------------------------------------------|--------------------------------------------------------------|
| <input type="radio"/> Municipal Service Review on File           | <input type="radio"/> Master Tax Agreement on File           |
| <input type="radio"/> Municipal Service Review is Current        | <input type="radio"/> Master Tax Agreement is Current        |
| <input type="radio"/> Municipal Service Review Requires Updating | <input type="radio"/> Sphere of Influence Requires Amendment |

## PLAN FOR PROVIDING SERVICES

1845

| <b><u>SERVICE</u></b><br>provide information<br>on services authorized<br>for applying district. | <b><u>CURRENT PROVIDER</u></b><br>Agency Which Presently<br>Provides Services | <b><u>BEGIN DATE</u></b>                                  |                                            | <b><u>FINANCED</u></b><br>Indicate How Services Provided by City/District will<br>be Financed (i.e., general tax rate or special<br>assessment) |
|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                  |                                                                               | City/District Will Provide Services<br>Upon<br>Annexation | Future Date<br>(Specify)                   |                                                                                                                                                 |
| Other (Irrigation Water)                                                                         | N/A                                                                           | Kern-Tulare WD                                            | Immediately after Annexation<br>8 approval | Water Purchases/Assessment/Standby Charges                                                                                                      |
|                                                                                                  |                                                                               |                                                           |                                            |                                                                                                                                                 |
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Please provide the following information, when applicable, only for services which will be provided by the applicant City/District.

| <b><u>SERVICE</u></b> | <b><u>LOCATION</u></b><br>Indicate location from which service will be provided (i.e.,<br>nearest fire station, library, etc.) | <b><u>SERVICE LEVEL CAPACITY</u></b><br>Indicate frequency and availability of service<br>(i.e. street sweeping, emergency services response time, recreation<br>programs, etc.) |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Irrigation Water      | Friant-Kern Canal via distribution pipeline system<br>owned by Kern-Tulare Water District                                      | Continuous/As Needed                                                                                                                                                             |
|                       |                                                                                                                                |                                                                                                                                                                                  |
|                       |                                                                                                                                |                                                                                                                                                                                  |
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**KERN-TULARE WATER DISTRICT****RESOLUTION NO. 2024-24**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
KERN-TULARE WATER DISTRICT  
CONSTITUTING THE DISTRICT'S RESOLUTION OF APPLICATION  
FOR THE ANNEXATION OF LAND INTO THE DISTRICT AND TO  
FIND THESE ACTIONS EXEMPT FROM REVIEW UNDER THE  
CALIFORNIA ENVIRONMENTAL QUALITY ACT**

**(Annexation No. 8 and Sphere of Influence Amendment)**

---

**WHEREAS**, Kern-Tulare Water District (the "District") is a California Water District located within Kern and Tulare counties and, pursuant to the Cortese-Knox-Hertzburg Local Government Reorganization Act of 2000, Division 3, commencing with Section 56000 of the California Government Code (the "Act"), desires to initiate proceedings for the reorganization of its boundaries; and

**WHEREAS**, the specific reorganization requested is the annexation of APN 051-090-29, APN 051-132-35, APN 340-070-016 (approximately 22 acres) into the District (Annexation 8) as further specified in **Exhibit A** (the "Land") that does not presently lie within the District boundary, and amendment of the District's Sphere of Influence ("SOI") accordingly; and

**WHEREAS**, the District has requested to initiate proceedings for the annexation of the Land; and

**WHEREAS**, Government code sections 56650 and 56654 provide, in part, that a proposal for annexation may be made by the adoption of a resolution of application by the legislative body of any affected local agency, and the District is an "affected local agency" within the meaning of Government Code section 56654; and

**WHEREAS**, it is in the best interests of the District and its landowners to effect the annexation requested by the District;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of **Kern-Tulare Water District** as follows:

1. Each of the matters set forth above is true and correct and the Board so finds and determines.
2. The information required by Government Code sections 56652 and 56700 is as follows:

(a) This proposal is made pursuant to Part 3 (commencing with section 56000) of Division 3 of Title 5 of the Government Code.

(b) The change of organization proposed is an annexation of territory into the District. The proposal does not involve the exercise of new or different functions or classes of service within the District.

(c) The exterior boundaries of annexation territory are described in the attached **Exhibit A** which, by this reference, is made a part hereof (the "Land"). A map showing the proposed change of organization is attached as **Exhibit B** which, by this reference, is made a part hereof. Maps showing the existing and proposed sphere of influence is attached as **Exhibit C** which, by this reference is made a part of hereof.

(d) In accordance with the provisions of the Act, the Board of Directors does hereby consent to the proposed change in organization absent any special terms and/or conditions.

(e) The names and addresses of the officers or persons who are to be furnished with copies of the report of the Executive Officer and who are to be given mailed notice of the hearing are as follows:

| Name                           | Address                                                                                           |
|--------------------------------|---------------------------------------------------------------------------------------------------|
| Skye Grass<br>General Manager  | Kern-Tulare Water District<br>5001 California Avenue, Suite 102<br>Bakersfield CA 93309           |
| David Cameron<br>Legal Counsel | Atkinson, Andelson, Loya, Ruud & Romo<br>2151 River Plaza Drive Suite 300,<br>Sacramento CA 95833 |

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors (Board) of **Kern-Tulare Water District** as follows:

1. Each of the matters set forth above is true and correct and the Board so finds and determines.
2. The District desires to annex Land into its boundaries and requests that the Kern County Local Agency Formation Commission initiate reorganization proceedings and amend the District's SOL.
  - (a) The exterior boundaries of the annexed territory are described in the attached **Exhibit A** which, by this reference, is made a part hereof. A map depicting the annexation is attached as **Exhibit B** which, by this reference, is made a part hereof. Maps showing the existing and proposed sphere of influence

amendment are attached as **Exhibit C** which, by this reference is made a part hereof.

3. That the General Manager is authorized and directed to complete an application for the reorganization and SOI amendment as described herein and file such along with any other required documents with the Kern County Local Agency Formation Commission.
4. That the Board of Directors of the District finds, based upon documentary and oral evidence received, and exercising its independent judgment, that the actions described herein are categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines section 15320, which provides for a categorical exemption for changes in organization of local agencies, as well as the "common sense" exemption per CEQA Guidelines section 15061(b)(3). This is because Public Resources Code section 15320 provides for a categorical exemption for changes in organization of local agencies that do not change the geographical area in which previously existing powers are exercised; here the Land is not provided water service and detachment will not change the exercise of existing District powers in that geographical area. In addition, CEQA's common sense exemption applies "[w]here it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (CEQA Guidelines section 15061(b)(3).) The actions merely change District boundaries and do not change the geographic territory that receives District surface water service. The actions will not result in the extension of any new services that could result in environmental effects. The General Manager is directed to file a Notice of Exemption accordingly within 5 days.

**PASSED, APPROVED AND ADOPTED** by the Board of Directors of Kern-Tulare Water District this 14<sup>th</sup> day of November, 2024.

AYES: Kent H. Stephens  
Andrew Pandol  
Andrew Hart  
Curt Holmes  
Mike Jost

NOES: None

ABSENT: None

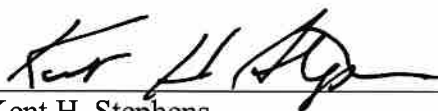
ABSTAIN: None

**CERTIFICATE OF RESOLUTION**

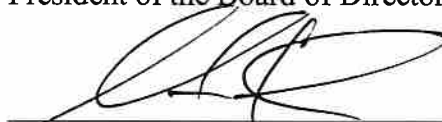
We, the undersigned, hereby certify as follows:

1. That we are the President and Secretary of the KERN-TULARE WATER DISTRICT; and
2. That the foregoing resolution, consisting of 4 pages, including this page, is a true and correct copy of a resolution of the Board of Directors of the Kern-Tulare Water District passed at the meeting of the Board of Directors held on November 14, 2024, at the conference room of Pandol and Sons, Inc., 33150 Pond Road, Delano California.

IN WITNESS WHEREOF, we have signed this certificate this 14<sup>th</sup> day of November, 2024, at Delano, California.



Kent H. Stephens  
President of the Board of Directors



Curt Holmes  
Secretary of the Board of Directors

## Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk

County of: Kern

1115 Truxtun Ave #5

Bakersfield, CA 93301

**From:** (Public Agency): Kern-Tulare Water District  
5001 California Ave, Suite 102  
Bakersfield, CA 93309

(Address)

Project Title: Annexation 8 and Sphere of Influence Amendment

Project Applicant: Kern-Tulare Water District

Project Location - Specific:

051-090-29, 051-132-35

Project Location - City: \_\_\_\_\_ Project Location - County: Kern County

Description of Nature, Purpose and Beneficiaries of Project:

**Annexation of parcels to Kern-Tulare Water District and corresponding adjustment to District Sphere of Influence.**

Name of Public Agency Approving Project: Kern-Tulare Water District

Name of Person or Agency Carrying Out Project: Kern-Tulare Water District

Exempt Status: **(check one):**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: CEQA Guidelines sections 15320, 15061(b)(3)
- ☐ Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

The actions described herein are categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines section 15320, which provides for a categorical exemption for changes in organization of local agencies, as well as the "common sense" exemption per CEQA Guidelines Section 15061(b)(3). This is because Public Resources Code section 15320 provides for a categorical exemption for changes in organization of local agencies that do not change the geographical area in which previously existing powers are exercised; here the Land is not provided water service and detachment will not change the exercise of existing District powers in that geographical area. In addition, CEQA's common sense exemption applies "[w]here it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (CEQA Guidelines section 15061(b)(3).) The actions merely change District boundaries and do not change the geographic territory that receives District surface water service. The actions will not result in the extension of any new services that could result in environmental effects.

Lead Agency

Contact Person: Skye B. Grass

Area Code/Telephone/Extension: 6613273132

**If filed by applicant:**

1. Attach certified document of exemption finding.

2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Skye B. Grass Date: 11/15/2024 Title: General Manager

▪ Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

## Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk

County of: Tulare

221 S. Mooney Blvd.

Visalia, CA 93291

**From:** (Public Agency): Kern-Tulare Water District  
5001 California Ave, Suite 102  
Bakersfield, CA 93309

(Address)

Project Title: Annexation 8 and Sphere of Influence Amendment

Project Applicant: Kern-Tulare Water District

Project Location - Specific:

340-070-016

Project Location - City: \_\_\_\_\_ Project Location - County: Tulare County

Description of Nature, Purpose and Beneficiaries of Project:

**Annexation of parcels to Kern-Tulare Water District and corresponding adjustment to District Sphere of Influence.**

Name of Public Agency Approving Project: Kern-Tulare Water District

Name of Person or Agency Carrying Out Project: Kern-Tulare Water District

Exempt Status: **(check one):**

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: CEQA Guidelines sections 15320, 15061(b)(3)
- ☐ Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

The actions described herein are categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines section 15320, which provides for a categorical exemption for changes in organization of local agencies, as well as the "common sense" exemption per CEQA Guidelines Section 15061(b)(3). This is because Public Resources Code section 15320 provides for a categorical exemption for changes in organization of local agencies that do not change the geographical area in which previously existing powers are exercised; here the Land is not provided water service and detachment will not change the exercise of existing District powers in that geographical area. In addition, CEQA's common sense exemption applies "[w]here it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (CEQA Guidelines section 15061(b)(3).) The actions merely change District boundaries and do not change the geographic territory that receives District surface water service. The actions will not result in the extension of any new services that could result in environmental effects.

Lead Agency

Contact Person: Skye B. Grass Area Code/Telephone/Extension: 6613273132

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: *Skye B. Grass* Date: 11/15/2024 Title: General Manager

▪ Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

## Exhibit 'A'

## KERN-TULARE WATER DISTRICT

## ANNEXATION NO. 8

## DESCRIPTION OF LAND

## PARCEL A

THE LAND REFFERED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA IN COUNTY OF TULARE, STATE OF CALIFORNIA AND DESCRIBED AS FOLLOWS:

THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 36, AND THAT PORTION OF THAT WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 36, LYING EAST OF THE COUNTY ROAD IN TOWNSHIP 24 SOUTH, RANGE 26 EAST, MOUNT DIABLO BASE AND MERIDIAN, IN THE COUNTY OF TULARE, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF, AND BEING MORE PARTICULARLIY DESCRIBED AS FOLLOWS:

DESCRIBED AS FOLLOWS BY METES AND BOUNDS:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 36;

- (1) THENCE; ALONG THE SOUTH LINE OF SAID SECTION 36 NORTH 89°26'46" WEST A DISTANCE OF 819.39 FEET TO A POINT ON THE EAST LINE OF FAMOSO-PORTERVILLE HIGHWAY;
- (2) THENCE; ALONG THE EAST LINE OF LAST SAID HIGHWAY NORTH 26°51'30" EAST A DISTANCE OF 746.30 FEET TO A POINT ON THE NORTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 36;
- (3) THENCE; ALONG LAST SAID NORTH LINE SOUTH 88°23'53" EAST A DISTANCE OF 494.88 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 36
- (4) THENCE; ALONG LAST SAID EAST LINE SOUTH 01°05'08" WEST A DISTANCE OF 660.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 10.04 ACRES MORE OR LESS

APN: 340-070-016

  
DERRILL G. WHITTEN JR., P.L.S. 7816

10/3/2024  
DATE

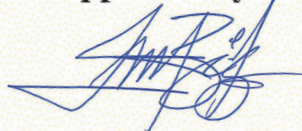


Note: The Kern County Surveyor is only signing for those portions of land lying within the County of Kern.

CHECKED BY  
KERN COUNTY SURVEYOR'S OFFICE

2024-11-06

Approved by:



## Exhibit 'A'

## KERN-TULARE WATER DISTRICT

## ANNEXATION NO. 8

## DESCRIPTION OF LAND

## PARCEL B

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA IN COUNTY OF KERN, STATE OF CALIFORNIA AND DESCRIBED AS FOLLOWS:

BEING A PORTION OF LOT 236 AS SHOWN ON THE MAP OF RICHGROVE LAND COMPANY'S TRACT SUBDIVISION NO. 3 MAP RECORDED IN BOOK 2, PAGE 18 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER, KERN COUNTY, CALIFORNIA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS BY METES AND BOUNDS:

BEGINNING AT THE NORTHEAST CORNER OF SECTION 6, TOWNSHIP 25 SOUTH, RANGE 27 EAST, MOUNT DIABLO BASE AND MERIDIAN;

- (1) THENCE; SOUTH ALONG THE EAST LINE OF SAID SECTION 6 A DISTANCE OF 1315.44 FEET TO THE SOUTH LINE PARCEL 1 AS DESCRIBED IN PARCEL MAP 7439, RECORDED SEPTEMBER 14, 1987;
- (2) THENCE; ALONG THE LAST SAID SOUTH LINE SOUTH 89°50'39" WEST A DISTANCE OF 1981.25 FEET TO THE NORTHEAST CORNER OF SAID LOT 236 AND THE **TRUE POINT OF BEGINNING**;
- (3) THENCE; ALONG THE EAST LINE OF SAID LOT 236 SOUTH 00°00'30" EAST A DISTANCE OF 129.55 FEET;
- (4) THENCE; SOUTH 89°53'21" WEST A DISTANCE OF 661.37 FEET TO THE WEST LINE OF SAID LOT 236;
- (5) THENCE; ALONG THE WEST LINE OF SAID LOT 236 NORTH 00°00'30" WEST A DISTANCE OF 129.03 FEET TO THE SOUTH LINE OF SAID PARCEL 1;
- (6) THENCE; ALONG THE LAST SAID SOUTH LINE NORTH 89°50'36" EAST A DISTANCE OF 661.37 FEET TO **THE POINT OF BEGINNING**.

CONTAINING 1.96 ACRES MORE OR LESS

APN: 051-090-29



DERRILL G. WHITTEN JR., P.L.S. 7816

10/3/2024

DATE



## Exhibit 'A'

## KERN-TULARE WATER DISTRICT

## ANNEXATION NO. 8

## DESCRIPTION OF LAND

## PARCEL C

THE LAND REFFERED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA IN COUNTY OF KERN, STATE OF CALIFORNIA AND DESCRIBED AS FOLLOWS:

THE SOUTH TEN ACRES OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 32, TOWNSHIP 25 SOUTH, RANGE 27 EAST, MOUNT DIABLO BASE AND MERIDIAN, IN THE COUNTY OF KERN, STATE OF CALIFORNIA.

DESCRIBED ALSO AS METES AND BOUNDS:

BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 32;

- (1) THENCE; ALONG THE SOUTH LINE THEREOF NORTH 89°42'42" WEST A DISTANCE OF 1322.78 FEET TO THE SOUTHWEST CORNER OF SAID SOUTHEAST QUARTER;
- (2) THENCE; ALONG THE WEST LINE THEREOF NORTH 01°00'06" EAST A DISTANCE OF 329.36 FEET MORE OR LESS TO THE NORTH LINE OF SAID SOUTH TEN ACRES;
- (3) THENCE; ALONG THE LAST SAID NORTH LINE SOUTH 89°42'42" EAST A DISTANCE OF 1322.54 FEET TO THE EAST LINE OF SAID SOUTHEAST QUARTER;
- (4) THENCE; ALONG LAST SAID EAST LINE SOUTH 00°57'35" WEST A DISTANCE OF 329.35 FEET TO THE POINT OF BEGINNING.

CONTAINING 10.0 ACRES MORE OR LESS

APN: 051-132-35

  
DERRILL G. WHITTEN JR., P.L.S. 7816

10/3/2024  
DATE



EXHIBIT 'B'  
ANNEXATION No. 8

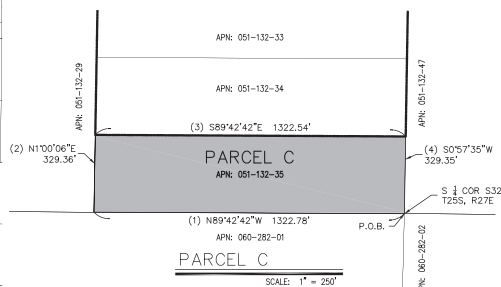
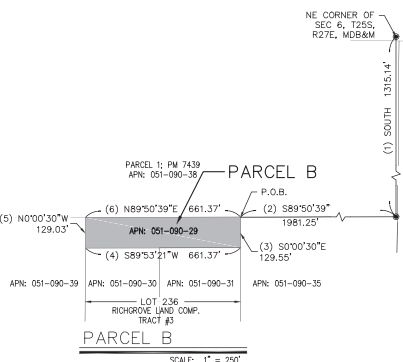
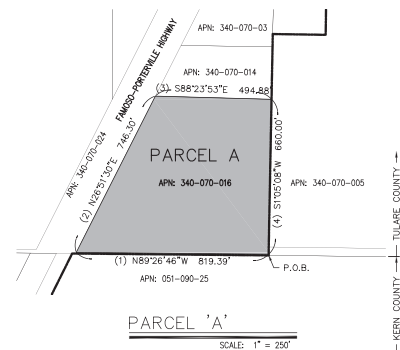
BEING AN ANNEXATION OF THE SUBJECT PARCELS SHOWN HEREON TO THE KERN-TULARE WATER DISTRICT.

LEGEND

-  KERN-TULARE WATER DISTRICT BOUNDARY AND SPHERE OF INFLUENCE
-  ANNEXATION No. 8

APN'S ANNEXED:

PARCEL A: 340-070-016  
PARCEL B: 051-090-29  
PARCEL C: 051-132-35



Note: The Kern County Surveyor is only signing for those portions of land lying within the County of Kern.

CHECKED BY  
KERN COUNTY SURVEYOR'S OFFICE

2024-12-12

Approved by:



VICINITY MAP  
ANNEXATION NO. 8

PREPARED FOR:  
LOCAL AGENCY  
FORMATION COMMISSION  
COUNTY OF KERN  
STATE OF CALIFORNIA

**CORNERSTONE**  
ENGINEERING  
CONSULTANTS • ENGINEERS • LAND SURVEYORS  
5509 YOUNG STREET, BAKERSFIELD CA 93311  
TEL: (661) 325-9474 FAX: (661) 322-0129  
www.cornerstoneeng.com

  
DERRILL G. WHITTEN JR., P.L.S. 7816

10/21/2024  
DATE



|             |                     |
|-------------|---------------------|
| DESIGNER:   | EM                  |
| CHECKED BY: | DGW                 |
| DATE:       | 10/21/2024          |
| DRAWN BY:   | BAC                 |
| SCALE:      | AS SHOWN            |
| COMP. NO.:  | 933700-ANNEXATION # |
| JOB NO.:    | 353-37-00           |
| SHEET       | OF                  |
| 1           | 1                   |

VICINITY MAP  
SCALE: 1" = 2500'



April 16, 2025

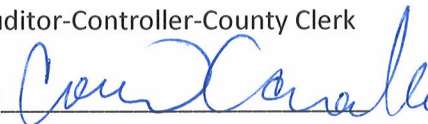
Kern County Administrative Office  
1115 Truxtun Ave., 5<sup>th</sup> Floor  
Bakersfield, CA 93301

**Re: Kern-Tulare Water District Annex No. 8 / Proceeding No. 1845**

In accordance with Section 99 of the Revenue and Taxation Code, a jurisdictional change is being processed that affects the above-mentioned service area. To our knowledge, there is no exchange of property tax revenue from this annexation.

If you have any questions, please feel free to contact me at (661) 868-3515.

Sincerely,  
Aimee X. Espinoza  
Auditor-Controller-County Clerk

By 

Corina Camarillo  
Property Tax Division

ASSESSOR  
RECORDER

**Laura Avila**  
Kern County Assessor-Recorder

---

**Memorandum**

**TO:** Aimee X. Espinoza  
Auditor-Controller-County Clerk  
Attention: Janelle Austin

**FROM:** Laura Avila, Kern County Assessor-Recorder  
by: Jim Isbell, GIS Programmer/Analyst

**SUBJECT:** Jurisdictional Changes  
RE: Kern-Tulare Water District  
Annexation No. 8

Here is a copy of our report to LAFCO RE: Proceeding No. 1845 together with a report to you showing the breakdown of both Secured & Unsecured AV per TRA . Also included & itemized, are any Exemption Values, if applicable.

Values are Gross, unless noted.

If you require any additional information, please let us know.

PROCEEDING No. 1845

Date: 04-09-2025

In the matter of: Kern-Tulare Water District  
Annexation No. 8

**Total Assessed Value for Annexation****Before Exemptions: \$29,694****Breakdown of Value per TRA:**

| <u>TRA</u> | <u>Secured AV</u> | <u>Unsecured AV</u> | <u>Subv Exmpt AV</u> | <u>NonSubv Exmpt AV</u> |
|------------|-------------------|---------------------|----------------------|-------------------------|
| 065-005    | \$3,410           | \$0                 | \$0                  | \$0                     |
| 065-007    | \$26,284          | \$0                 | \$0                  | \$0                     |

## REPORT OF KERN COUNTY ASSESSOR

Jon Lifquist, Assessor-Recorder



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
www.co.kern.ca.us/lafco/

Proceeding No. 1845  
In the Matter of: Kern-Tulare Water District  
Annexation No. 8

Date: 04-09-2025  
By: Jim Isbell  
GIS Programmer/Analyst

- 
1. The number of assessment parcels within subject territory is: 2
  2. Subject territory is within the following Tax Rate Area(s): 065-005, 065-007
  3. Assessed valuation: (**Attach Sheet** Breakdown) Secured: \$ 29,694 Unsecured: \$ -
  4. Do the subject territory boundaries correspond with lines of ownership in the last equalized assessment roll? ☒ YES ☐ NO
    - a. List APN of non-corresponding parcels:
  5. Do the subject territory boundaries correspond with lines of ownership in the current assessment roll being prepared? ☒ YES ☐ NO
    - a. List APN of non-corresponding parcels:
  6. Do the subject territory boundaries correspond with Tax Rate Area boundaries? ☒ YES ☐ NO
    - a. List APN of non-corresponding TRA's:
  7. Identify all incorporated cities who's city limit boundary is within three (3) miles of subject territory:  
(If none, please enter word "NONE") NONE
  8. Please **ATTACH SHEET** identifying all local agencies within, or partially within, the boundaries of the subject territory. (Including cities, special districts, school districts and county service areas)
  9. Please **ATTACH SHEET** identifying the parcels within the subject territory:  
Include: Assessee name, billing name, APN, ATN, TRA, roll type, assessed values and exemptions
  10. Please **ATTACH SHEET** identifying the surface owners within the subject territory:  
Include: Assessee name, billing name, and billing address
  11. Please **ATTACH SHEET** identifying property owners outside the subject territory, within 300 feet:  
Include: Assessee name, billing name, and billing address
  12. Additional requested information: NONE
  13. Please provide comments or recommendations: This district is not encoded in the Tax Rate Area system, therefore its boundaries will have no impact on existing Parcels or Tax Rate Areas.

| ROLL   | TOTAL_VALUE |
|--------|-------------|
| 1      | 29694       |
| 3      | 0           |
| 4      | 0           |
| 6      | 0           |
| SECD   | 29694       |
| UNSECD | 0           |
| TOTAL  | 29694       |



April 16, 2025

Blair Knox  
Executive Officer  
Kern County Local Agency Formation Commission  
5300 Lennox Ave, Suite 303  
Bakersfield, CA 93309

**JURISDICTIONAL CHANGE FOR KERN-TULARE WATER DISTRICT,  
ANNEXATION NO. 8, LAFCO PROCEEDING NO. 1845**

A jurisdictional change for the Kern-Tulare Water District has been filed with the Local Agency Formation Commission and is assigned LAFCo Proceeding No. 1845. It has been determined that there will be no transfer of service responsibilities with any other local agencies currently serving the area involved and accordingly that there should be no exchange of property tax revenues.

Therefore, please find attached Resolution No. 2011-119 adopted by the Kern County Board of Supervisors on May 10, 2011. If you have any questions, please feel free to contact me at (661) 868-3159.

Sincerely,

A handwritten signature in black ink, appearing to read "TB", with a stylized flourish at the end.

Thomas Brown  
Chief Legislative & Intergovernmental Affairs Officer  
Kern County Administrative Office

cc: Auditor-Controller-County Clerk

BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF KERN, STATE OF CALIFORNIA

In the matter of:

Resolution No. 2011-119

EXCHANGE OF PROPERTY TAX REVENUES  
UPON LOCAL AGENCY JURISDICTIONAL CHANGE  
FOR SPECIAL DISTRICTS WITHOUT TRANSFER OF  
SERVICE RESPONSIBILITIES

I, KATHLEEN KRAUSE, Clerk of the Board of Supervisors of the County of Kern, State of California, do hereby certify that the following resolution, proposed by Supervisor Watson, seconded by Supervisor McQuiston, was duly passed and adopted by said Board of Supervisors at an official meeting hereof this 10th day of May, 2011, by the following vote, to wit

AYES: McQuiston, Scrivner, Maggard, Watson, Goh

NOES: None

ABSENT: None



KATHLEEN KRAUSE  
Clerk of the Board of Supervisors  
County of Kern, State of California

*Karen L. Winn*  
Deputy Clerk

---

RESOLUTION

Section 1. WHEREAS:

(a) Pursuant to Revenue and Taxation Code Section 99, the Kern County Local Agency Formation Commission is required to submit a Notice of Filing of LAFCO Proceeding for local agency jurisdictional changes for special districts and the Kern County Auditor-Controller-County Clerk, is required to notify the governing bodies of the local agencies involved in the area of the proposed annexation by letter, and

Resolution No. 2011-119

(b) The aforesaid Section 99 provides that in the event a jurisdictional change would affect the service area or service responsibility of one or more special districts, the board of supervisors of the county or counties in which the districts are located shall negotiate any exchange of property tax revenues on their behalf; and

(c) The County Administrative Officer, representing the Board of Supervisors, has examined the Notice of Filings and the Kern County Auditor-Controller's letter regarding the jurisdictional changes for the special districts and has found that there will be no transfer of service responsibilities with any other local agencies currently serving the area involved and accordingly that there should be no exchange of property tax revenues;

Section 2. NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Kern, State of California, as follows:

1. When a determination is made by the County Administrative Officer on behalf of the Kern County Board of Supervisors that there will be no transfer of service responsibilities with any other local agencies currently serving the area involved and accordingly that there should be no exchange of property tax revenues; then

2. The County Administrative Officer on behalf of the Board of Supervisors is directed to inform the Kern County Local Agency Formation Commission and the Kern County Auditor-Controller of the aforesaid determination by transmittal to them of a copy of this resolution.

POLANXSPECIALDISTRICTSres.docx

|                            |
|----------------------------|
| COPIES FURNISHED:          |
| <i>See above</i>           |
|                            |
| <i>5/12/2011</i> <i>ku</i> |

## **Proceeding No. 1846**

### **KERN-TULARE WATER DISTRICT** **Sphere of Influence (SOI)** **Amendment**

#### **Report & Presentation Documents**

- [Report & Recommendation](#)
- [LAFCo Resolution \(DRAFT\)](#)
- [Map Exhibit](#)

#### **Application Packet**

- [Application Form](#)
- [Resolution of Application](#)
- [Environmental Documentation](#)

BEFORE THE LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF KERN, STATE OF CALIFORNIA

In the Matter of

Proceeding No. 1846

KERN-TULARE WATER DISTRICT:  
SPHERE OF INFLUENCE AMENDMENT

REPORT AND RECOMMENDATION  
May 21, 2025

In the above-entitled matter the staff report and the recommendation of the Executive Officer are respectfully submitted as follows:

**PROPOSAL BACKGROUND AND ANALYSIS:**

On December 16, 2024, the Kern-Tulare Water District (KTWD) submitted Annexation 08, with a Sphere of Influence amendment, to Kern LAFCo. The process required by the Cortese-Knox-Hertzberg Reorganization Act of 2000 has been followed including notices to affected agencies and any notices and publications required by law.

This proposal is to amend the Sphere of Influence approximately 22.00 acres to match the expanded boundaries of the district included in Annexation 08. Two parcels are located in northern Kern County and one parcel in the southern portion of Tulare County. (see Exhibit "B" Map attached). The District has a history of keeping the Sphere of Influence coterminous with the District boundaries.

**CONDITIONS RECOMMENDED BY EXECUTIVE OFFICER:**

1. The applicant has signed an agreement to actively defend or indemnify and hold harmless the Kern County Local Agency Formation Commission or its agents, officers and employees, from any liability or loss connected with the approval of Kern-Tulare Water District sphere amendment.
2. It is recommended that the Sphere of Influence amendment not be approved unless and until Annexation No. 08 is approved and will not be effective until the final recording of Annexation No. 08.

**ENVIRONMENTAL IMPACT STATEMENT:**

The applicant, as lead agency, has prepared and filed a Notice of Exemption to review and consider.

**GOVERNMENT CODES § 56430:**

*Gov. code § 56430 requires that when updating a Sphere of Influence the Commission conduct a services review of the municipal services provided. Kern-Tulare Water District provides water for domestic or agricultural purposes. As the service being provided is not defined as a municipal service, a municipal service review update is not required.*

*All other sections of Gov. code § 56425. which apply to this proposal have been addressed in the Sphere of Influence Amendment Application, Resolution, Environmental Document or Municipal Services Review. "When adopting, amending, or updating a sphere of influence for a special district, the commission shall establish the nature, location, and extent of any functions or classes of services provided by existing districts."*

**CONSIDERATIONS**

The following determinations are the result of utilizing the considerations as directed by Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

1. **Section 56425(e)(1):** *“The present and planned land uses in the area, including agricultural and open-space lands.”*

The parcels included are currently enrolled in the Williamson Act. The land usage is not expected to change in the foreseeable future.

2. **Section 56425(e)(2):** *“The present and probable need for public facilities and services in the area.”*

The parcels included in this Sphere of Influence Amendment already receive water service from the District and will continue into the foreseeable future.

3. **Section 56425(e)(3):** *“The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.”*

These parcels are already receiving services from the District.

4. **Section 56425(e)(4):** *“The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.”*

Disadvantaged Unincorporated Communities have been identified by the district but will not be affected by this annexation.

5. **Section 56425(e)(5):** *“... public facilities or services related to sewers, municipal and industrial water, or structural fire protection, ... the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.”*

Annexation into the district and amendment of the Sphere of Influence will not affect the need for public services.

6. **Section 56425(i):** *“When adopting, amending, or updating a sphere of influence for a special district, the commission shall establish the nature, location, and extent of any functions or classes of services provided by existing districts.”*

Kern County Water Agency is the only overlapping special district that provides a water service in the area. As Kern-Tulare Water District is a member unit of the Kern County Water Agency, coordination already exists between the two districts.

**RECOMMENDATION:**

***It is recommended that the Commission consider the environmental document prepared by the district and approve the sphere amendment to Kern-Tulare Water District with conditions recommended by Executive Officer. (Resolution)***

Respectfully Submitted,  
Blair Knox, Executive Officer



**BEFORE THE LOCAL AGENCY FORMATION COMMISSION  
COUNTY OF KERN, STATE OF CALIFORNIA**

**In the Matter of:**

**Resolution No. 25-XX**

**RESOLUTION OF APPLICATION FOR  
THE APPROVAL OF KERN-TULARE  
WATER DISTRICT: AMENDMENT TO  
THE SPHERE OF INFLUENCE – MULTI  
COUNTY**

**Proceeding No. 1846**

**Minute Book 72**

I, Blair Knox, Executive Officer, of the LOCAL AGENCY FORMATION COMMISSION, COUNTY OF KERN, STATE OF CALIFORNIA, hereby certify that the following resolution, proposed by Commissioner **XXXX**, seconded by Commissioner **XXXX**, was duly adopted by the Commission at an official meeting thereof held on the **21<sup>st</sup> day of May 2025**, by the following vote:

AYE: XXXX

NAYE: XXXX

ABSTAIN: XXXX

ABSENT: XXXX

\_\_\_\_\_  
Blair Knox, Executive Officer

-----  
RESOLUTION MAKING DETERMINATION  
-----

**Whereas**, pursuant to the Government Code § 54963. et seq., meetings were held both at a physical location and by video/teleconference to attend to any health and safety concerns of the panelist and/or participants;

**Whereas**, Government code § 56425. requires the Local Agency Formation Commission develop and determine the Sphere of Influence for each local governmental agency as principal

Resolution No. 25-XX

5/21/2025

county;

**Whereas**, pursuant to Government code § 56428. a proposal for the amendment of the Kern-Tulare Water District (“Applicant”), Sphere of Influence, was considered by the Local Agency Formation Commission of Kern County (“Commission”);

**Whereas**, on April 30, 2025, pursuant to Government code § 56427. Notice, publication and affected local agency notification was performed;

**Whereas**, on May 21, 2025 pursuant to Government code § 56428. (c) upon completion of investigation pertaining to existing services and resources within the proposed amendment area the Executive Officer submitted a Report and Recommendation to the Commission;

**Whereas**, pursuant to Government code § 56046. the proposed territory is uninhabited;

**Whereas**, on said 21<sup>st</sup> day of May 2025, this Commission considered the Notice of Exemption, filed by the lead agency; and

**Whereas**, the Commission is fully advised in the premises; now therefore, be it

***Resolved that the Local Agency Formation Commission, County of Kern, State of California, on behalf of its members, finds and determines as follows:***

1. *specific reference is hereby made to all the papers, documents, files and proceedings heretofore and now taken, had and filed in this matter with particular reference to Minute Item 5/21/25-X, as appears upon the official minutes of the proceedings of this Commission;*
2. *all of the proceedings heretofore and now taken and had in this matter have been and now are in all respects as required by law;*
3. *the territory proposed to be amended is uninhabited;*

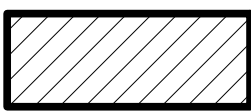
Resolution No. 25-XX

5/21/2025

4. *the facts set forth in the Executive Officer Report and Recommendation, presented to the Commission are true;*
5. *the amendment will be in the best public interest;*
6. *a filed Notice of Exemption was considered as a Responsible Agency and is in accordance with California Environmental Quality Act;*
7. *pursuant to the authority granted by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, said territory set forth in the Application for Proceeding on Resolution, by Legislative body, designated as “Kern-Tulare Water District: Sphere of Influence Amendment”, is hereby approved subject to the following conditions: and*
  - a. *the Applicant has signed an agreement to actively defend or indemnify and hold harmless the Commission or its agents, officers and employees, from any liability or loss connected with the approval of this proceeding.*
8. *the Commission authorizes and directs the Executive Officer to accept and file all documents and record any documentation required by law associated with this proceeding.*

PROPOSED SPHERE OF INFLUENCE MAP

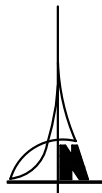
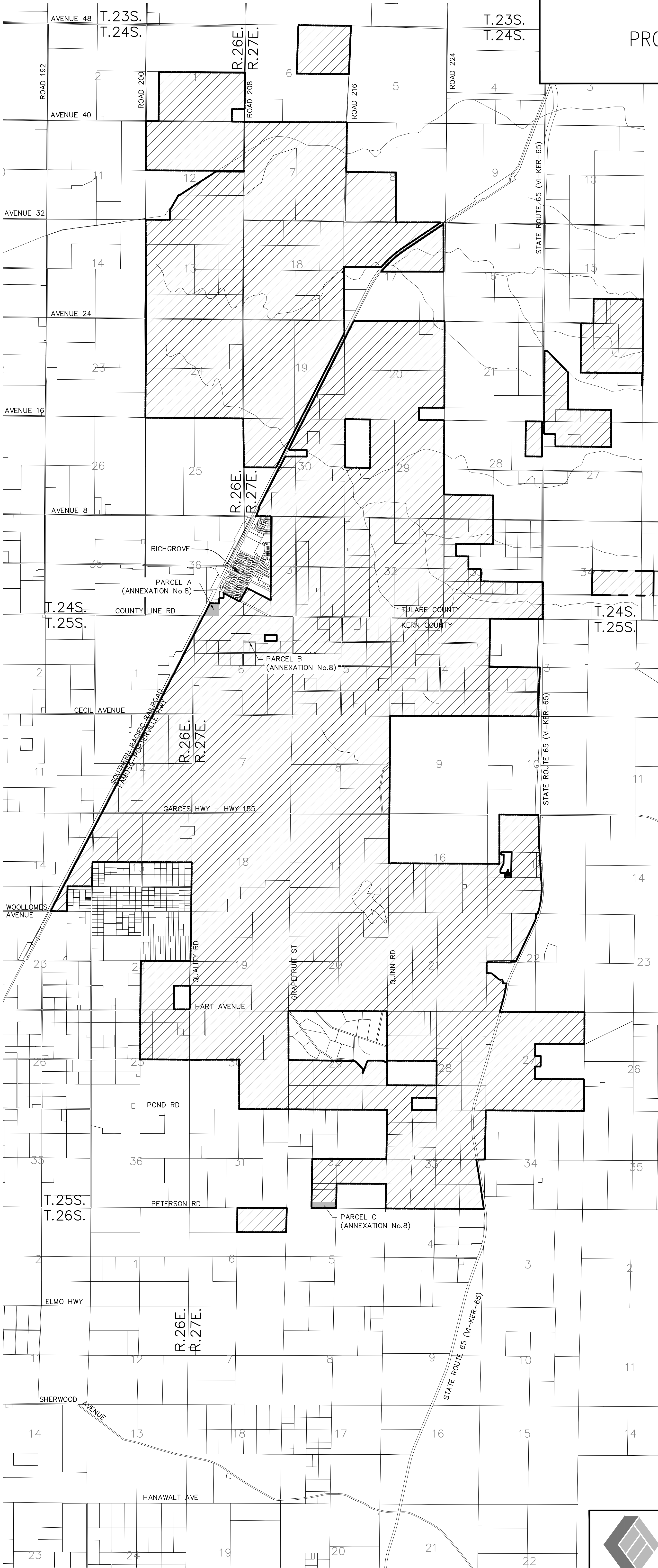
LEGEND



KERN-TULARE WATER DISTRICT BOUNDARY AND SPHERE OF INFLUENCE



ANNEXATION No. 8

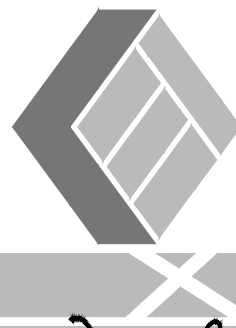


VICINITY MAP

SCALE: 1" = 2500'

PROPOSED SPHERE OF INFLUENCE MAP

PREPARED FOR:  
LOCAL AGENCY  
FORMATION COMMISSION  
COUNTY OF KERN  
STATE OF CALIFORNIA



**CORNERSTONE**  
**ENGINEERING**  
CONSULTANTS • ENGINEERS • LAND SURVEYORS

5509 YOUNG STREET, BAKERSFIELD CA 93311  
TEL: (661) 325-9474 FAX: (661) 322-0129  
www.cornerstoneeng.com

*Derrill G. Whitten Jr.*  
DERRILL G. WHITTEN JR., P.L.S. 7816

10/21/2024  
DATE



|             |                         |
|-------------|-------------------------|
| DESIGNER:   | JEM                     |
| CHECKED BY: | DGW                     |
| DATE:       | 10/21/2024              |
| DRAFTER:    | RAC                     |
| SCALE:      | AS SHOWN                |
| COMP. NO:   | 353700-ANNEXATION 8-500 |
| JOB NO.:    | 353-37-00               |

|       |    |
|-------|----|
| SHEET | OF |
| 1     | 1  |



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[www.co.kern.ca.us/lafco/](http://www.co.kern.ca.us/lafco/)

## SPHERE OF INFLUENCE AMENDMENT

### Government Code Section 56428

(a) Any person or local agency may file a written request with the executive officer requesting amendments to a sphere of influence or urban service area adopted by the commission. The request shall state the nature of the proposed amendment, state the reasons for the request, include a map of the proposed amendment, and contain any additional data and information as may be required by the executive officer.

(b) After complying with the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code, the executive officer shall place the request on the agenda of the next meeting of the commission for which notice can be given. The executive officer shall give notice in the manner provided by Section 56427. On the date and time provided in the notice, the commission may do either of the following:

(1) Without further notice, consider the amendments to a sphere of influence.

(2) Set a future date for the hearing on the request.

(c) The executive officer shall review each requested amendment and prepare a report and recommendation. The report shall be completed not less than five days before the date specified in the notice of hearing. The executive officer shall send copies of the report to the person or agency making the request, each affected local agency, and each person who has filed a request for a report.

(d) At its meeting, the commission shall consider the request and receive any oral or written testimony. The consideration may be continued from time to time, but not to exceed 70 days from the date specified in the original notice. The person or agency which filed the request may withdraw it at any time prior to the conclusion of the consideration by the commission.

(e) At the conclusion of its consideration, the commission may approve with or without amendment, wholly, partially, or conditionally, or disapprove the request. The commission shall follow the procedures in Section 56425.

(f) The commission may require the person or agency making a request pursuant to this section to pay a fee to cover the commission's costs. The fee shall not exceed the estimated reasonable cost of providing the service and shall be set pursuant to Section 56383. The commission may waive the fee if it finds that the request can be considered and studied as part of the periodic review of spheres of influence required by Section 56425. In addition, the commission may waive the fee if it finds that payment would be detrimental to the public interest.

(g) The commission and executive officer may review and act on any request to amend a sphere of influence or urban service area concurrently with their review and determination on any related change of organization or reorganization. In case of a conflict between the provisions of this section and any other provisions of this part, the other provisions shall prevail.

## SPHERE OF INFLUENCE AMENDMENT APPLICATION

### INFORMATION REQUESTED

Agency seeking LAFCo Approval:  
Kern-Tulare Water District

---

Agency Address:  
5001 California Ave, Suite 102, Bakersfield, CA 93309

---

Contact Person: Skye Grass

Phone: (661) 327-3132

---

Email: Skye@kern-tulare.com

### PROJECT INFORMATION

*Please provide the following information. You may attach additional sheets as needed.*

1. Purpose of the Proposal

Why is this proposal being filed? List all actions for LAFCo approval.

Sphere of Influence is being expanded from existing boundary to match the new boundary of the Kern-Tulare Water District per Annexation 8. SOI and Boundary are to be one in the same.

2. Consultation with the County (City Only)

Provide documentation regarding consultation that has occurred between the City and the County with regard to agreement on boundaries, development standards and zoning requirements for land in the proposed Sphere of Influence (SOI) as required by Government Code §56425

Please indicate if document is attached: ☐

3. Description of area to be included in the SOI

A. What is the acreage of the proposed addition? See attached map.

B. Why was it decided to use these particular boundaries?

To match SOI to new boundary of District per Annexation 8.

C. List the existing land uses for the proposed amendment area?

Agriculture.

D. List the proposed land uses for the proposed amendment area?

No change.

4. Relationship to Existing Plans

A. List the current County/City General Plan designation/s for the proposal area?

N/A

B. List the current County/City Zoning designation/s for the proposal area?

N/A

C. List the proposed General Plan designation/s for the proposal area?

N/A

D. List the proposed (Pre-) Zoning designation/s for the proposal area?

N/A

E. What is the current and estimated agency population?

Current Population: N/A

Estimated 2025: N/A

Estimated 2030: N/A

Estimated 2035: N/A

5. Services

A. What is the range of services now provided by the agency?

Irrigation water is provided to the area within the SOI.

B. Does the present range of services fulfill the present needs of the territory within the agency?

Yes: ☒

No:

If "No", describe inadequacies:

C. What are the probable future service needs of the territory within the agency up to the year 2035?

Same as current.

D. Does your agency provide services to any area outside the boundaries of the agency?

Yes:

No: ☒

If "Yes", describe the area/s and the services.

- E. Within the capacity of present agency facilities can your agency provide services to adjacent territory not now within the agency?

Yes: No: ☒

If "Yes", describe the services and the potential service area.

- F. Are the services provided by other local agencies within the territory of your agency adequate?

Yes: ☒ No:

If "No", describe the nature of any asserted inadequacy.

- G. Are there any social or economic communities of interest adjacent to your SOI that would benefit from your services?

Yes: No: ☒

If "Yes", name the community/ies and location/s.

6. Future Needs & Plans

- A. What type of development is now occurring or planned for the territory within your agency including, but not limited to, residential, commercial and industrial development?

Present: Agricultural

Planned: Agricultural

- B. Does the agency contemplate any annexation(s) within the next five years which total more than 100 acres?

Yes: No: ☒

If "Yes", give a general description of the proposed annexation/s and acreage involved.

- C. Describe the existing facilities used by your agency in carrying out the functions of the agency.

Underground pipelines, lift stations, reservoirs, and turnouts

- D. Describe any new facilities contemplated for use by your agency in the performance of its functions up to the year 2040:

Potentially new pipelines, lift stations and reservoirs.

7. Agricultural Conservation

- A. Are there agricultural preserves within the area being considered within the proposed sphere of influence?

Yes: No: ☒

- B. Can the physical and economic integrity of such preserves be maintained in the event such preserves are included within the sphere of influence of the agency?

Yes: No:

8. Finance

- A. What are the methods of financing your district? (i.e. service charges, etc.)

Water toll, special assessments, and standby charges.

Provide additional information that the agency deems relevant for the SOI amendment

**ENVIRONMENTAL REVIEW**

Please include a copy of environmental review and adopted environmental declaration conducted for the project.

If exempt, please provide a copy of the Notice of Exemption.

**MAPS**

Please provide a vicinity map showing the district or city boundary, district or city SOI, and proposed amendment area.

Date Completed: \_\_\_\_\_

By:

\_\_\_\_\_



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[www.kernlafco.org](http://www.kernlafco.org)

**DATE:** May 21, 2025  
**TO:** Kern LAFCo Commission  
**FROM:** Blair Knox, EO  
**RE:** Strategic Plan Facilitator Proposals

### INTRODUCTION

A draft strategic plan was developed by the Executive Officer at the request of the Commission. Upon receipt of the first draft, Commissioners agreed that a facilitator would be helpful to the process. After considering several options, the Commission narrowed the list down to two local firms that provide this type of work.

**Five Pillars & Associates** is the consulting side of Keith Wolaridge's portfolio of work. His background includes decades in the banking industry, authorship and speaking engagements, college professorship, school board membership, and consulting services.

**Business Initiatives** is owned and operated by Sue Watson. Ms. Watson has been providing professional services for many different businesses in Kern County for years, including providing facilitator services during Kern Economic Development (KEDC) strategic plan development. Several Commissioners have utilized her services under different scenarios and can speak to her professionalism and ability to work across differing opinions and personalities.

### ANALYSIS

In separate meetings with both, comprehensive conversations were held about LAFCo authorities, actions, and future projects. Not surprisingly, neither knew much about LAFCo when I first approached them about facilitating our draft strategic plan. Both came into the meetings with a simple understanding and lots of questions about what LAFCo does and doesn't do. Neither disqualified themselves but rather showed a quick ability to learn and adapt their thinking as I presented information to each.

The proposals from each are similar. Both focus on Commissioner feedback with an emphasis on areas of alignment and possible conflict. Both want to gather information on an individual basis before bringing the entire group together. If there is a difference, I would say that Mr. Wolaridge may have more practical experience, having served for many years on a school board. Ms. Watson likely has more experience facilitating these types of projects. I asked both to provide a \$5,000 and \$10,000 scope of work.

I should note that Mr. Wolaridge and I have been friends for years. While I know Keith will do a great job of facilitating the strategic plan and remain independent, because of our friendship, I will not endorse or recommend either Mr. Wolaridge or Ms. Watson.

### RECOMMENDATION

Consider the proposals provided by each firm and choose one price point and one facilitator for the draft Kern LAFCo strategic plan.



## Kern Local Agency Formation Commission

### PROPOSAL FOR ACCESS PLUS CAPITAL STRATEGIC PLAN & TECHNICAL ASSISTANCE

Five Pillars & Associates is a trusted adviser using our 25 years in the industry to instruct, inspire, and invigorate.

Five Pillars & Associates, LLC  
Keith C Wolaridge, Principal

April 16, 2025

Kern Local Agency Formation Committee (LAFCO)

Mr. Blair Knox

5300 Lennox Ave, #303

Bakersfield CA 93309

Strategic Workshop Assistance

Greetings Bliar

As LAFCO continues to advance its mission through thoughtful leadership and long-term planning, this proposal outlines two engagement options designed to support strategic alignment and board effectiveness. Focusing on the Executive Director's strategic plan, each package includes direct input from board members through surveys and interviews, culminating in a facilitated group session to surface key insights. The goal is to strengthen alignment, clarify priorities, and equip leadership with actionable feedback that supports the successful execution of the agency's long-term vision.

### **Option 1: Foundational Insight Package – \$5,000**

This package delivers a focused engagement to assess board perspectives and promote strategic alignment. It includes:

- **Confidential Survey** for board members to evaluate alignment with the strategic plan.
- **One-on-one conversations** with board members or key stakeholders.
- **Group Recap Session** (virtual or in-person) to present key findings, themes, and opportunities for refinement.
- **DISC Assessment for Executive Director**

### **Option 2: Comprehensive Engagement Package – \$10,000**

This package expands the scope of the foundational offering and includes a valuable team development component to strengthen communication and collaboration across the organization. It includes:

- **Expanded Confidential Survey** for board members to evaluate alignment with strategic plan
- **Extended One-on-One Conversations** with each member to gather a wide range of perspectives.
- **Comprehensive Group Recap Session** with facilitated discussion to surface alignment, gaps, and next steps.

- **Executive Briefing Document** summarizing strategic insights and recommendations.
- **Bonus Deliverable: DISC Assessments for All Employees** – Each employee will receive a personalized DISC Assessment and results overview. This tool promotes greater self-awareness, improves communication across the team, and aligns individual working styles with organizational goals.

This tier is ideal for agencies seeking to not only refine their strategic direction, but also strengthen internal team dynamics and leadership effectiveness.

Delivery Method: Video Conference or Face-to-Face

Investment: See above

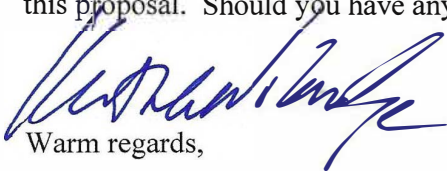
Timing: Keith Wolaridge will be available to begin collaborating and planning with LAFCO June 1, 2025

Payment of Invoice: Five Pillars & Associates will invoice LAFCO in three parts: 1/3 after the Survey & 1/3 after the Interviews, and the balance upon project completion.

Joint Accountabilities: Keith Wolaridge, Principal, would collaborate with the project's executive director (and anyone else designated). During the project, we would jointly determine whether some of the objectives and interventions required more emphasis than others and whether unanticipated new needs arose. In that case, we would redirect our efforts accordingly.

Five Pillars & Associates will be responsible for the content. We will inform each other immediately of any unforeseen changes, new developments, or other issues that impact and influence this project so that we can adjust accordingly; we will accommodate each other's unexpected scheduling conflicts.

I welcome the opportunity to partner with your agency on this important initiative. Please feel free to ask questions or discuss a tailored version of either package. Thank you for considering this proposal. Should you have any questions, please call me at (661) 333-8300.



Warm regards,

Keith C Wolaridge  
Five Pillars and Associates



# Kern Local Agency Formation Commission

Sue Watson

(661) 301 7162



# Business Situation

The Kern Local Agency Formation Commission (LAFCo) is responsible for coordinating logical and timely boundary changes involving cities and special districts, promoting orderly growth and efficient service delivery. This includes overseeing the formation and dissolution of special districts, as well as the incorporation and disincorporation of cities.

Executive Officer, Blair Knox, recently presented a draft 10-year Strategic Plan to the Commission. In response, the Commission requested a facilitated workshop to further assess and shape the plan—aiming to build alignment, clarify priorities, and ensure focused execution.

## Key Objectives:

1. Facilitate a structured conversation to gather commissioner feedback on LAFCo's strategic direction.
2. Identify points of alignment and misalignment within the current draft plan.
3. Develop a clear and actionable summary of next steps.
4. Co-create a unified strategic plan that reflects shared priorities and commitments.

My role in this engagement is to guide the process with neutrality, structure, and clarity—ensuring all voices are heard and a path forward is established that the full Commission can support.

# Proposal 1: One Day Workshop

## Objectives:

1. Facilitate structured commissioner feedback on the organization and the current plan.
2. Identify areas of alignment and misalignment.
3. Create a clear updated framework for strategic direction.
4. Establish realistic targets for 10-years, 5-years, 1-year and the next 90-days.

## Deliverables:

1. One-page plan showing goals in 10Y / 5Y / 1 Y / 90-day format.
2. Compiled commissioner feedback summary.
3. 30-minute post-workshop follow up call with E.O.

# Proposal 1: Loose Agenda

|                    |                                                                                                              |
|--------------------|--------------------------------------------------------------------------------------------------------------|
| 9.00am to 9.30am   | Welcome, introduction and networking                                                                         |
| 9.30am to 10.30am  | What does success look like?                                                                                 |
| 10.30am to 11.30am | Review: What's working and what's missing in the current plan?<br>Where are we aligned and where are we not? |
| 11.30am to Noon    | Anything that prevents unity?                                                                                |
| Noon to 12.30pm    | Lunch                                                                                                        |
| 12.30pm to 2.15pm  | Feedback, alignment and refinement of key goal areas                                                         |
| 2.15pm to 2.30pm   | Break                                                                                                        |
| 2.30pm to 4.00pm   | Vision to action – defining outcome-based timelines                                                          |
| 4.00pm to 4.30pm   | Final review: 'if these conditions are met then I can support this plan'                                     |

# Proposal 2: Alternate Planning Process

## Objectives:

1. Build commissioner engagement through pre-retreat discovery.
2. Honor the E.O.'s leadership.
3. Build commissioner buy-in.
4. Refine and evolve the current plan, collaboratively.
5. Ensure all voices are included while showcasing the E.O.'s vision.
6. Establish a clear and actionable strategic framework for 10-years, 5-years, 1-year and 90-days.

## Discovery:

1. 30-minute confidential interviews with each commissioner (9 total)
2. Interview E.O. and staff to clarify context and concerns.
3. Analyze, refine and add to current plan and SWOT with additional information and observations.
4. Prepare summary of themes, opportunities and tension points.

# Proposal 2: Comprehensive Planning Process

## Deliverables:

1. Revised Strategic Plan with timelines: 10Y / 5Y / 1 Y / 90-day format.
2. Compiled commissioner interview synthesis (anonymous and themed).
3. 60-minute post-workshop coaching session with E.O.

## Proposal 2: Loose Agenda: 1.5 Day Retreat – ½ Day

### Relationships and Context

|                  |                                                                                                                          |
|------------------|--------------------------------------------------------------------------------------------------------------------------|
| 1.00pm to 2.00pm | Welcome, introduction and shared values – a conversation                                                                 |
| 2.00pm to 2.30pm | What does success look like?                                                                                             |
| 2.30pm to 5.00pm | What's worth keeping or rethinking in the current plan?<br>What's missing?<br>Where are we aligned and where are we not? |
| 5.00pm to 6.30pm | Casual dinner and networking (information gathering for me)                                                              |

# Proposal 1: Loose Agenda: 1.5 Day Retreat – Full Day

|                    |                                                                          |
|--------------------|--------------------------------------------------------------------------|
| 8.30am to 10.30am  | What do we want LAFCo to become?                                         |
| 10.30am to 10.45am | Break                                                                    |
| 10.45am to Noon    | Rewrite, refine or reprioritize key objectives?                          |
| Noon to 12.30pm    | Lunch                                                                    |
| 12.30pm to 1.15pm  | Anything that prevents unity?                                            |
| 1.15pm to 2.45pm   | Vision to action – defining outcome-based timelines                      |
| 2.45pm to 3.00pm   | Break                                                                    |
| 3.00pm to 4.00pm   | Co-create One-Page Strategic Plan                                        |
| 4.00pm to 4.30pm   | Final review: ‘if these conditions are met then I can support this plan’ |

# Investment

- |                                             |             |
|---------------------------------------------|-------------|
| 1. Proposal 1: One Day Workshop             | \$ 5 000.00 |
| 2. Proposal 2: Discovery + 1.5 Day Workshop | \$10 000.00 |

*MEETINGS WILL BE CARRIED OUT IN PERSON AND/OR ON THE ZOOM PLATFORM.*

*VENUES AND FOOD WILL BE PROVIDED BY KERN LAFCo.*

# References

I encourage you to do due diligence by contacting some of my existing and past clients:

- |                                                           |                                                                                                                    |                 |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-----------------|
| 1. Todd Neiberger, CEO<br>970 567 4286                    | TTN Fleet Solutions<br><a href="mailto:todd@ttnfs.com">todd@ttnfs.com</a>                                          | Dallas, TX      |
| 2. Sarah Sackewitz, HR Professional<br>661 319 2070       | Sustainable Oils<br><a href="mailto:sackewitzhr@gmail.com">sackewitzhr@gmail.com</a>                               | Bakersfield, CA |
| 3. Richard Chapman,<br>Executive Director<br>661 332 5550 | Kern Economic Development Corporation<br>Bakersfield, CA<br><a href="mailto:Richard@kedc.com">Richard@kedc.com</a> |                 |
| 4. Sean Hood, COO<br>916 616 4944                         | Coldwell Solar<br><a href="mailto:shood@coldwellsolar.com">shood@coldwellsolar.com</a>                             | Rocklin, CA     |
| 5. Jordon Stockton, (owner)<br>661 859 8346               | Agilitech<br><a href="mailto:Jstockton@agilitechgroup.com">Jstockton@agilitechgroup.com</a>                        | Bakersfield, CA |

## GENERAL BUSINESS

- Accounts Payable 25-03
- Expense Authorization
  - o Rival Inc. Quote
  - o ArcGIS Pro Requirements
- Fee Schedule Amendment
  - o Fee Schedule Draft
- Legislation
  - o SB489
  - o SB740
  - o SB777
- MSR Schedule Draft
- Commissioner Biography Drafts

**AGENDA**



**Kern County Local Agency Formation Commission**  
**Monthly Expenses**  
**Month: March Year: 2025**  
**Submitted to Accounts Payable: April 12, 2025**

**General**

**25-03**

| Date Invoiced | Date Submitted to AP | Invoice # | Name                                                          | Address                                              | Description/ Purpose                               | Amount Owed         | Expense Code |
|---------------|----------------------|-----------|---------------------------------------------------------------|------------------------------------------------------|----------------------------------------------------|---------------------|--------------|
| 3/21/2025     | 4/12/2025            | LAFCo     | Crown Point Investments, Inc. c/o M.D. Atkinson Company, Inc. | 1401 19th. St., Suite 400 Bakersfield, CA 93301      | Lease Payment/Operating Expense                    | \$ 3,533.77         | 7650         |
| 4/2/2025      | 4/12/2025            | 7689      | Rival Technology, Inc.                                        | 1508 18th St., Ste. 222, Bakersfield, CA 93301       | IT Services                                        | \$ 881.01           | 7500         |
| 4/5/2025      | 4/12/2025            | H47523    | SDRMA                                                         | PO Box 15677 Sacramento CA 95852                     | Insurance Premium-Medical & Ancillary              | \$ 3,888.17         | 6510         |
| 3/31/2025     | 4/12/2025            | 6331245   | Shinault Baker & Company                                      | P. O. Box 580 Bakersfield CA 93302                   | Payroll/Accounts Payable Svcs & Audit Support Svcs | \$ 945.33           | 7500         |
| 3/31/2025     | 4/12/2025            | March     | Thomas Schroeter                                              | 254 H St. Bakersfield, CA 93304                      | Legal Services                                     | \$ 1,143.00         | 7500         |
| 3/25/2025     | 4/12/2025            | 109898    | Bakersfield Californian                                       | 4900 California Ave Ste. 100A, Bakersfield, CA 93309 | Budget Publication                                 | \$ 191.58           | 7600         |
| March         |                      |           | Kern County                                                   |                                                      | Journal Vouchers                                   | 486.13              |              |
| 3/24/2025     |                      |           | Credit Card Statement                                         |                                                      |                                                    | 2,565.98            |              |
| March         |                      |           | March Payroll                                                 |                                                      |                                                    | 27,302.38           |              |
| 3/19/2025     |                      |           | Commission Meeting Stipends                                   |                                                      |                                                    | 859.60              |              |
| March         |                      |           | Travel Reimbursement                                          |                                                      |                                                    | \$0.00              |              |
|               |                      |           |                                                               |                                                      |                                                    |                     |              |
|               |                      |           |                                                               |                                                      | <b>MONTHLY TOTAL</b>                               | <b>\$ 41,796.95</b> |              |

## AGENDA

P.O. BOX 6343  
FARGO ND 58125-6343



ACCOUNT NUMBER

STATEMENT DATE

03-24-2025

AMOUNT DUE

\$2,565.98

NEW BALANCE

\$2,565.98

PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428



000000636 01 SP 106481277074199 P

LOCAL AGENCY FORMATION CO  
BLAIR KNOX  
LOCAL AGENCY FORMATION COMM  
5300 LENNOX AVENUE SUITE 303  
BAKERSFIELD CA 93309-1662

Please tear payment coupon at perforation.

## CORPORATE ACCOUNT SUMMARY

| LOCAL AGENCY FORMATION CO | Previous Balance | Purchases And Other + Charges | Cash Advances + | Cash Advance Fees + | Late Payment Charges | - Credits | - Payments | New Balance |
|---------------------------|------------------|-------------------------------|-----------------|---------------------|----------------------|-----------|------------|-------------|
| Company Total             | \$1,437.59       | \$2,565.98                    | \$0.00          | \$0.00              | \$0.00               | \$0.00    | \$1,437.59 | \$2,565.98  |

## CORPORATE ACCOUNT ACTIVITY

LOCAL AGENCY FORMATION CO

TOTAL CORPORATE ACTIVITY  
\$1,437.59 CR

| Post Date | Tran Date | Reference Number       | Transaction Description          | Amount      |
|-----------|-----------|------------------------|----------------------------------|-------------|
| 02-28     | 02-28     | 7479826505900000000372 | ELECTRONIC PYMT THANK YOU00000 A | 1,437.59 PY |

## NEW ACTIVITY

PATTY MENCHACA

|         |            |          |                |
|---------|------------|----------|----------------|
| CREDITS | PURCHASES  | CASH ADV | TOTAL ACTIVITY |
| \$0.00  | \$1,449.35 | \$0.00   | \$1,449.35     |

| Post Date | Tran Date | Reference Number        | Transaction Description                     | Amount |
|-----------|-----------|-------------------------|---------------------------------------------|--------|
| 02-27     | 02-26     | 24137465058001308729557 | USPS PO 0504740519 BAKERSFIELD CA           | 949.00 |
| 03-03     | 02-27     | 24755425059170599728265 | TEMECULA CREEK INN FD 951-6941000 CA 126494 | 211.68 |
| 03-03     | 02-27     | 24755425059170599728455 | TEMECULA CREEK INN FD 951-6941000 CA 126495 | 211.68 |

## CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

ACCOUNT SUMMARY

STATEMENT DATE

DISPUTED AMOUNT

03/24/25

.00

PREVIOUS BALANCE 1,437.59

PURCHASES &amp; OTHER CHARGES 2,565.98

CASH ADVANCES .00

CASH ADVANCE FEES .00

LATE PAYMENT CHARGES .00

CREDITS .00

PAYMENTS 1,437.59

ACCOUNT BALANCE 2,565.98

## SEND BILLING INQUIRIES TO:

U.S. Bank National Association

C/O U.S. Bancorp Purchasing Card Program  
P.O. Box 6335  
Fargo, ND 58125-6335

AMOUNT DUE

2,565.98



Company Name: LOCAL AGENCY FORMATION CO

Corporate Account Number: [REDACTED]

Statement Date: 03-24-2025

## NEW ACTIVITY

| Post Date                | Tran Date | Reference Number        | Transaction Description                 | Amount     |
|--------------------------|-----------|-------------------------|-----------------------------------------|------------|
| 03-18                    | 03-17     | 24692165076101373483527 | AMAZON MKTPL*SM2DM3O63 AMZN.COM/BILL WA | 76.99      |
| Department: 00000 Total: |           |                         |                                         | \$1,449.35 |
| Division: 00000 Total:   |           |                         |                                         | \$1,449.35 |

| BLAIR KNOX | CREDITS | PURCHASES  | CASH ADV | TOTAL ACTIVITY |
|------------|---------|------------|----------|----------------|
| [REDACTED] | \$0.00  | \$1,116.63 | \$0.00   | \$1,116.63     |

| Post Date | Tran Date | Reference Number        | Transaction Description                 | Amount |
|-----------|-----------|-------------------------|-----------------------------------------|--------|
| 02-26     | 02-25     | 24692165056106874251236 | SQ *CLEAN BRIGHT GOSQ.COM CA            | 155.85 |
| 02-27     | 02-26     | 24755425057290573024085 | WATER COFFEE DELIVERY 800-7285508 FL    | 11.82  |
| 03-03     | 03-02     | 24692165061101620869640 | SPECTRUM 855-707-7328 MO                | 321.18 |
| 03-03     | 03-01     | 24755425060180607336263 | WATER COFFEE DELIVERY 800-7285508 FL    | 62.47  |
| 03-10     | 03-08     | 24692165067106596463397 | VZWRLSS*APOCC VISW 800-922-0204 FL      | 114.81 |
| 03-11     | 03-10     | 24692165069108740645893 | SQ *CLEAN BRIGHT GOSQ.COM CA            | 155.85 |
| 03-13     | 03-12     | 24692165071100190765319 | INTUIT *QBOOKS PAYROLL CL.INTUIT.COM CA | 139.00 |
| 03-24     | 03-22     | 24692165081106341544626 | SQ *CLEAN BRIGHT GOSQ.COM CA            | 155.85 |

|                          |            |
|--------------------------|------------|
| Department: 00000 Total: | \$1,116.63 |
| Division: 09402 Total:   | \$1,116.63 |



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[www.kernlafco.org](http://www.kernlafco.org)

**DATE:** May 21, 2025  
**TO:** Kern LAFCo Commission  
**FROM:** Blair Knox, EO  
**RE:** Expense Authorization Above Executive Officer Limit

The Commission sets a limit on how much the Executive Officer can spend without Commission approval. The limit is \$5,000 per transaction. The Executive Officer is requesting an expenditure of \$10,811.37 on three replacement computers. The Windows 10 computers being retired include an 8-year-old desktop, a 7-year-old desktop, and the last of the laptops procured from KernCOG in 2020 after its service life at that organization was deemed complete (typically three years for an office computer). None of these computers are compatible with Windows 11.

These computers are being replaced due to age and because Microsoft is phasing out Windows 10, with support officially ending on October 14, 2025. According to Microsoft, after this date, Windows 10 devices will no longer receive security updates, technical support, or feature updates. Here are some key points in understanding the phase-out:

**Continued Functionality:** Windows 10 computers will still work after October 14, 2025, but it will be more vulnerable to security risks like viruses and malware due to the lack of updates 1 2.

**Upgrade Options:** Microsoft recommends upgrading to Windows 11 if the device meets the minimum system requirements. This upgrade is free for eligible devices.

**New Devices:** If the current device cannot support Windows 11, you might consider purchasing a new PC that comes with Windows 11 pre-installed.

This transition aims to ensure users have access to the latest security features and improvements available on Windows 11.

Included in the packet is a quote for the price of the computers and setup from our IT provider. The two desktops are priced as expected. The laptop is more expensive, as it needs to meet the recommended specifications for running ArcGIS Pro, an updated program that Mr. Rice will be utilizing as the end of support for the current, ArcGIS Desktop program, is scheduled for early 2025. The specifications are also included.

Why not wait until fall to purchase? Approximately 400 million Windows 10 PCs cannot be upgraded to Windows 11 due to hardware incompatibilities. There will likely be a shortage or supply disruptions as the end date nears. Our IT person will also be extremely busy. These reasons, coupled with the unknown trade tariff fallout, make the purchase now a wise choice.

As Mr. Rice's current laptop is compatible with Windows 11, it will go to Mrs. Moore upon her return. Computer Workstations (hardware and software) will be purchased in the 2025-2026 fiscal year for the additional staff.

**RECOMMENDATION:** Approve authorization of the purchase of two desktops and a laptop computer exceeding the Executive Officer's limit.

**Rival Technology Inc.**  
1508 18th Street STE 222  
Bakersfield, CA 93301  
United States

T: 6613681199

**Prepared for** Kern Local Agency Formation Commission  
Bud Rice  
5300 Lennox Ave.  
Ste. 303  
Bakersfield, CA 93309  
United States

T: 661-716-1076  
E: deo@kernlafco.org

|         |              |
|---------|--------------|
| Quote # | 2085 v4      |
| Date    | 05-08-2025   |
| Expires | 06-05-2025   |
| Contact | Craig Walker |

**ACCEPT QUOTE**

## Desktop and Laptop Replacements

### Desktops

#### One-Time Fees

| Item                                                                                                                                                                                | Qty | Price      | Total      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|------------|
| <b>Dell Optiplex 7020 SFF Plus</b> <ul style="list-style-type: none"><li>• Intel i7</li><li>• 16GB</li><li>• 512GB NVMe</li><li>• Windows 11 Pro</li><li>• 3Yr ProSupport</li></ul> | 2   | \$1,601.16 | \$3,202.32 |
| One-Time Subtotal                                                                                                                                                                   |     |            | \$3,202.32 |

### Laptop

#### One-Time Fees

| Item                                                                                                                                                                                                                             | Qty | Price      | Total      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|------------|
| <b>Dell Precision 7000 7780 17" Mobile Workstation</b> <ul style="list-style-type: none"><li>• Intel i9 13950HX</li><li>• 64GB</li><li>• 2TB NVMe</li><li>• RTX 4000</li><li>• Windows 11 Pro</li><li>• 3Yr ProSupport</li></ul> | 1   | \$6,232.82 | \$6,232.82 |
| One-Time Subtotal                                                                                                                                                                                                                |     |            | \$6,232.82 |

### Laptop Dock and Accessories

#### One-Time Fees

| Item                                   | Qty | Price    | Total    |
|----------------------------------------|-----|----------|----------|
| <b>Dell Thunderbolt Dock - WD22TB4</b> | 1   | \$314.78 | \$314.78 |

| Item                     | Qty | Price    | Total    |
|--------------------------|-----|----------|----------|
| Logitech MX Keys S Combo | 1   | \$237.48 | \$237.48 |
| One-Time Subtotal        |     |          | \$552.26 |

## Summary

Please contact us if you have any questions.

|                       |                        |
|-----------------------|------------------------|
| One-Time Subtotal     | \$9,987.40             |
| State Tax (6%)        | \$599.25               |
| Kern (2.25%)          | \$224.72               |
| <b>Total One-Time</b> | <b>\$10,811.37 USD</b> |

**ACCEPT QUOTE**

All returns must be approved and are subject to a minimum 10% restocking fee with original packaging. Late fee policy of \$10 minimum or 18% APR of invoice total, billed monthly. Shipping cost is estimated and is subject to change. Pricing is subject to change. Any quantity, scope, or service changes will cause quantity or rate changes. If you choose to no longer be in contract, we request a 90-day written cancellation notice. In the event past due invoices are unpaid you will be notified of termination. Rival will disable any unpaid services (IE, Anti-Virus, Office 365, Skype, Dropbox, Adobe, Backups, Monitoring, Patching, etc.) per the termination notice's date. No server, network, or service passwords will be given until the account is paid in full.

Generally, all hardware computer components proposed are covered by a limited MFG warranty on a depot basis. Rival Technology expressly disclaims any warranties, express or implied. We shall not be liable for any loss of profits, business, goodwill, data, or interruption of business, nor for incidental or consequential merchantability or fitness of purpose, or damages related to this agreement. This contract will serve as a personal guarantee on all purchases of products and services, any breach of contract will cause services to be terminated. The undersigned further agrees that the contract will be paid within the set terms. In the event of legal action brought in connection with this guarantee, or legal fees are incurred as a result thereof, the undersigned and/or any other corporate officers are liable for the attorney fees and costs determined by the court.



# ArcGIS Pro 3.4 system requirements

ArcGIS Pro 3.4

## In this topic

1. [Scan your computer for compatibility](#)
2. [Supported operating systems](#)
3. [Hardware requirements](#)
4. [General-purpose computing on a GPU](#)
5. [Software requirements](#)
6. [Licensing](#)
7. [SDK requirements](#)
8. [Virtualization](#)
9. [What's new](#)

Before installing or upgrading ArcGIS Pro on a virtual or physical machine, ensure that your system meets the minimum requirements to run it. Also, learn what resources are recommended to get the best performance.

## Scan your computer for compatibility

In addition to comparing your machine's compatibility with the requirements below, you can download an app that will scan your machine and generate a compatibility report: [Verify your computer's ability to run ArcGIS Pro](#).

## Supported operating systems

The software is supported on the Microsoft Windows operating systems listed below, as long as the operating system is also currently supported by its provider for general or public use.

| Operating system                                     | Latest update or service pack tested |
|------------------------------------------------------|--------------------------------------|
| Windows 11 Home, Pro, and Enterprise (64 bit)        | Sept 2024 update                     |
| Windows 10 Home, Pro, and Enterprise (64 bit)        | Sept 2024 update                     |
| Windows Server 2022 Standard and Datacenter (64 bit) | Sept 2024 update                     |
| Windows Server 2019 Standard and Datacenter (64 bit) | Sept 2024 update                     |
| Windows Server 2016 Standard and Datacenter (64 bit) | Sept 2024 update                     |

**Note:**

- Prior and future updates or service packs for these operating system versions are supported unless otherwise stated. The operating system version and updates must also be supported by the operating system provider.
- The Desktop Experience option is required on all versions of Windows Server.
- The [Microsoft Media Feature Pack](#) for Windows 10 N or 11 N is required to use presentations.

## Hardware requirements

The minimum, recommended, and optimal requirements to run ArcGIS Pro are listed below. Minimum requirements will support the application, but may not perform well. Recommended requirements perform well in most situations. Best performance is gained using the optimal requirements.

| Item                                   | Supported and recommended                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CPU                                    | Minimum: 2 cores, simultaneous multithreading<br><br>Simultaneous multithreading, or hyperthreading, of CPUs typically features 2 threads per core. A multithreaded 2-core CPU will have 4 threads available for processing, while a multithreaded 6-core CPU will have 12 threads available for processing.<br><br>Full Motion Video has higher minimum and recommended CPU specifications. See <a href="#">Introduction to full-motion video</a> for details. |
|                                        | Recommended: 4 cores                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                        | Optimal: 10 cores                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Platform                               | x64                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Storage                                | Minimum: 32 GB of free space                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                        | Recommended: 32 GB or more of free space on a solid-state drive (SSD)                                                                                                                                                                                                                                                                                                                                                                                           |
| Memory/RAM                             | Minimum: 8 GB                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                        | Recommended: 32 GB                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                        | Optimal: 64 GB or more                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| GPU                                    | Minimum: A supported CPU (see above)<br><br>Using a configuration without any GPU leads to the emulation of one, resulting in suboptimal performance for certain visualization workflows, including 3D views.                                                                                                                                                                                                                                                   |
|                                        | Recommended: A discrete (not integrated) GPU that is supported by the manufacturer<br><br>This provides better performance in workflows involving visualization. For more information, see the section below on General-purpose computing on a GPU.                                                                                                                                                                                                             |
|                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Dedicated (not shared) graphics memory | Recommended: 4 GB or more<br><br>If you're using a notebook computer with an integrated GPU, consider increasing the system RAM to compensate for the use of shared memory.                                                                                                                                                                                                                                                                                     |
| Visualization cache                    | The temporary visualization cache can consume up to 32 GB of space, if available, in the user-selected location. By default, the visualization cache is written to the user profile's \Local subfolder, so it does not roam with the user profile if roaming profiles are enabled by your system administrator.                                                                                                                                                 |

| Item              | Supported and recommended                                                                                                                                  |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DirectX*          | Minimum: DirectX 11, feature level 11.0, Shader Model 5.0                                                                                                  |
|                   | Recommended: DirectX 12, feature level 12.0, Shader Model 6.0                                                                                              |
| OpenGL*           | Minimum: OpenGL 4.3 with the ARB_clip_control and EXT_texture_compression_s3tc extensions                                                                  |
|                   | Recommended: OpenGL 4.5 with the ARB_shader_draw_parameters, EXT_swap_control, EXT_texture_compression_s3tc, and EXT_texture_filter_anisotropic extensions |
| Screen resolution | Minimum: 1024x768                                                                                                                                          |
|                   | Recommended: 1080p or higher                                                                                                                               |
|                   | Higher resolutions, such as 4K, require more video memory and a more powerful GPU.                                                                         |

\* If DirectX requirements are not met, OpenGL is automatically used. You can also manually change to OpenGL, such as when you suspect an issue with your DirectX driver.

#### Note:

- Use the latest available driver.
- A processor supporting the AVX instruction set is required for [some geoprocessing tools](#).
- A processor supporting the AVX2 instruction set is required for [geoprocessing tool suggestions](#) and semantic search for the following:
  - [Geoprocessing tool search](#)
  - [Business Analyst variable search](#)
  - [Business Analyst points of interest search](#)
- Cloud storage services, such as Microsoft OneDrive and Google Drive, are not supported unless stated otherwise in the documentation about specific tools and functionality. Learn more about [ArcGIS Pro and cloud storage services](#).

## General-purpose computing on a GPU

Support for general-purpose computing on a GPU (GPGPU) using CUDA is not required to run the software but is required to run most [deep learning functionality](#). GPGPU can also accelerate [some Spatial Analyst tools](#).

| Item                      | Supported and recommended                                                                                                                                                                                                                                          |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GPU type                  | NVIDIA GPU with CUDA compute capability 5.0 minimum; 6.1 or later recommended. See the list of <a href="#">CUDA-enabled cards</a> to determine compute capability of a GPU, or check the CUDA Compute section of the <a href="#">system requirements checker</a> . |
| GPU driver                | NVIDIA GPU drivers: version 527.41 or later is required.                                                                                                                                                                                                           |
| Dedicated graphics memory | Minimum: 6 GB                                                                                                                                                                                                                                                      |
|                           | Recommended: 16 GB or more                                                                                                                                                                                                                                         |
|                           | Memory requirements depend on the model architecture and batch size being used.                                                                                                                                                                                    |

**Note:**

- An out-of-date GPU driver will cause deep learning tools to fail with run time errors indicating that CUDA is not installed or an unsupported tool chain is present. Verify that you have up-to-date GPU drivers directly provided by NVIDIA.
- If you have two GPUs, you can dedicate one to visualization tasks and the other to [GPGPU/CUDA tasks](#).

## Software requirements

The following software must be installed before installing ArcGIS Pro:

| Software                       | Minimum requirement                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Microsoft .NET Desktop Runtime | Microsoft .NET Desktop Runtime <a href="#">8.0.0</a> or <a href="#">a later patch release</a> (8.0.1 and so on), using a Windows x64 installer, is required. Microsoft .NET Desktop Runtime is updated frequently. It is recommended that you install the latest patches as they become available. However, installing .NET 9 or any later version doesn't fulfill this software requirement.                                                                   |
| WebView2 Runtime               | <p><a href="#">Microsoft Edge WebView2 Runtime</a> version 117 or later is required. If it is not already installed on the machine, use the Evergreen Bootstrapper or Evergreen Standalone Installer from Microsoft.</p> <div> <p><b>Note:</b></p> <p>A per-machine installation (the default) of ArcGIS Pro requires a per-machine installation of WebView2 Runtime. To do this, right-click the WebView2 installer and click Run as administrator.</p> </div> |

## Licensing

[Three license types](#) are available for ArcGIS Pro 3.4. Depending on the type you use, you may need additional software or access to ArcGIS Online.

- [Named User license](#)—ArcGIS Pro is licensed through an organizational account on ArcGIS Online or ArcGIS Enterprise.
  - Learn more about Named User licensing in [ArcGIS Online](#) or [ArcGIS Enterprise](#).
- [Concurrent Use license](#)—The latest version of [ArcGIS License Manager](#) is required to manage ArcGIS Pro 3.4 licenses.
- [Single Use license](#)—No additional software is required for licensing.

## SDK requirements

The minimum requirements to create add-ins using ArcGIS Pro SDK are described in [the SDK GitHub repository](#).

## Virtualization

ArcGIS Pro is supported in various on-premises and cloud environments, as shown in the tables below.

In all environments, a GPU that is compatible with your virtualization platform is recommended for the best user experience.

**Note:**

The [Virtualization section of the help](#) provides additional information about setting up virtualization environments for ArcGIS Pro.

| On-premises virtual desktop infrastructure (VDI)           | Notes                                                                                                            |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| Citrix 'Virtual Apps and Desktops' 1912 LTSR and 2203 LTSR | Use the latest Citrix and NVIDIA drivers. Refer to the Citrix and NVIDIA websites for the most current versions. |

| On-premises virtual desktop infrastructure (VDI)            | Notes                                                                                                                                                                                                                                               |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                             | <p>Esri supports using Citrix Virtual Desktops.</p> <p>Citrix Virtual Apps is not recommended or supported with ArcGIS Pro.</p> <p>Refer to <a href="#">the Citrix product matrix</a> for more information on product life cycles and releases.</p> |
| Microsoft Hyper-V Server Windows Server 2016, 2019 and 2022 | Use Discrete Device Assignment (DDA) to pass through the GPU.                                                                                                                                                                                       |
| VMware vSphere (ESXi) 7.x and 8.x                           | Use the latest VMware and NVIDIA drivers. Refer to the VMware and NVIDIA websites for the most current versions.                                                                                                                                    |

**Note:**

- Prior and future updates for these VDI products are supported unless otherwise stated here or by Esri Support. The VDI update must also be supported by the product provider (Citrix, Microsoft, or VMware).
- ArcGIS Pro with Citrix Virtual Applications is strongly discouraged because of poor Windows OS session assignment and management of GPU memory.
- If using App Layering to add ArcGIS Pro to Citrix Virtual Application and Desktops, the application may fail to start due to insufficient permission to the Flexnet Licensing Service. To prevent a failure, run a command line installation of the Flexnet Licensing Service with the parameter, MODIFYFLEXDACL=TRUE, for example: `msiexec /I "C:\Program Files\ArcGIS\Pro\Resources\ArcGIS Licensing Service\ArcGISLS.msi" MODIFYFLEXDACL=TRUE`.
- ArcGIS Pro provides a nominal level of functionality and performance in the following environments:
  - Microsoft App-V
  - VMware App Volumes

| Cloud infrastructure               | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Amazon Elastic Compute Cloud (EC2) | <p>G4dn instance types</p> <p>G5 instance types</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Amazon WorkSpaces                  | Graphics Bundle                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Azure N-Series VMs                 | <p>NVv4-series</p> <ul style="list-style-type: none"> <li>NV4: Good for 2D use. Capable of delivering a solid 2D experience with ArcGIS Pro.</li> <li>NV8: Good for 2D use as well as light 3D use. Same as NV4 but can render and move 3D rendering a bit more smoothly.</li> <li>NV16: Solid platform for medium to heavy 3D use. This is a system that many power users may benefit from who work with 3D, as well as those who have large datasets and analysis needs.</li> <li>NV32: This is a good platform for heavy 3D and larger datasets with heavy analysis needs.</li> </ul> <p>NCasT4_v3-series</p> <ul style="list-style-type: none"> <li>NCasT4_v3-series virtual machines are powered by NVIDIA Tesla T4 GPUs and AMD EPYC 7V12 (Rome) CPUs. The VMs feature up to 4 NVIDIA T4 GPUs with 16 GB of memory. Ideal for 3D users.</li> </ul> <p>NVadsA10_v5-series</p> <ul style="list-style-type: none"> <li>NVadsA10v5-series virtual machines are powered by NVIDIA A10 GPUs and AMD EPYC 74F3V(Milan) CPU. NVadsA10v5-series offers virtual machines with partial NVIDIA GPUs.</li> </ul> |

**Note:**

When using ArcGIS Spatial Analyst tools or machine learning capabilities that use GPU, more than one GPU may be helpful to support visualization and computation. Consider this option if running Spatial Analyst tools or machine learning capabilities and the display becomes erratic. See the current lists of [Spatial Analyst tools](#) and [machine learning capabilities](#) that use the GPU for computation.

| Cloud application streaming and virtualization                  | Notes                                                                                                                                                                                                 |
|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Azure Virtual Desktop (AVD)                                     | For the best user experience, deploy using the supported N-series VMs on a full Windows VM desktop. When publishing ArcGIS Pro as an application, use a limited number of connections per Windows VM. |
| Amazon AppStream 2.0                                            | Delivers nonpersistent VMs with the capability to stream an application or desktop experience through a web browser.                                                                                  |
| Citrix Cloud Virtual Apps and Desktops service 1912 LTSR in AWS | Virtual desktop support for Citrix Virtual Apps and Desktops 1912 LTSR (Citrix Cloud Virtual Desktops only) with AWS EC2 (G4dn) instance type Citrix Workspace client version 2109.                   |

## What's new

See [What's new in ArcGIS Pro 3.4](#) to learn about new functionality and improvements made since the previous software release.

### Related topics

- [Download ArcGIS Pro](#)
- [Install the drivers to work with Microsoft Excel files](#)
- [Named User licensing in ArcGIS Online](#)
- [Application, project, and data location tips](#)
- [Run ArcGIS Pro on a Mac](#)



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[www.kernlafco.org](http://www.kernlafco.org)

**DATE:** May 21, 2025  
**TO:** Kern LAFCo Commission  
**FROM:** Blair Knox, EO  
**RE:** Fee Schedule Addition of Deposit Required

The Commission approved a revised Fee Schedule at the April 2025 meeting. Added to the process was a deposit requirement for expenses incurred during the map review process.

Included in your packet is a revised version of the Fee Schedule that includes the deposit amounts per acreage and number of areas being included. This fee structure mimics the Board of Equalization fee schedule for consistency and familiarity.

The Fee Schedule will be implemented starting July 1<sup>st</sup> which coincides with the beginning of the fiscal year. All proceedings started before April 1<sup>st</sup> will be charged at the current rate even if their proceeding extends beyond July 1<sup>st</sup>.

**RECOMMENDATION:** Informational.



FEE SCHEDULE (Effective July 1, 2025)

|                                                                                                            |                                      |
|------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Reorganization Proceeding i.e. Annexation / Detachment / Amendment / etc. ....                             | \$1,500 + Expense*                   |
| Reorganization (Two or more Agencies involved).....                                                        | \$3,000 + Expense*                   |
| Consolidation / Merger or Subsidiary District.....                                                         | \$3,000 + Expense*                   |
| Map and Legal Description Review (Includes County Fee & First two hours of LAFCo Review) .....             | \$150-\$300 Per Hour**               |
| - Deposit .....                                                                                            | Refer to Plot/Review Fee Schedule*** |
| Incorporation of a City (Filing Fee).....                                                                  | \$50,000 + Expense*                  |
| - Feasibility Study.....                                                                                   | \$2,000 + Expense*                   |
| .....                                                                                                      | (\$10,000 Expense Deposit Required)  |
| - State Controller Review of Feasibility Study .....                                                       | \$1,000 + Expense*                   |
| Disincorporation of a City .....                                                                           | \$10,000 + Expense*                  |
| .....                                                                                                      | (\$10,000 Deposit Required)          |
| Formation of Special District or County Service Area.....                                                  | \$15,000 + Expense*                  |
| .....                                                                                                      | (\$20,000 Deposit Required)          |
| Study and/or Review of Study (includes MSR) .....                                                          | \$2,000 + Expense*                   |
| Multiple County (for each County outside Kern) .....                                                       | \$1,000 + Expense*                   |
| Dissolution of Special District or County Service Area.....                                                | \$1,500 + Expense*                   |
| All other Proceeding Items (Including Sphere Amendments, Extension of Services, etc.).....                 | \$1,000                              |
| - If the proceeding item boundary is concurrent with the proposed companion application (proceeding) ..... | \$500                                |
| Protest Hearing.....                                                                                       | \$500 + Expense*                     |
| Environmental Review (LAFCo Lead Agency)                                                                   |                                      |
| - Negative Declaration.....                                                                                | \$2,000 + Expense*                   |
| .....                                                                                                      | (\$2,500 Deposit Required)           |
| - Environmental Impact Review (EIR).....                                                                   | \$5,000 + Expense*                   |
| .....                                                                                                      | (\$10,000 Deposit Required)          |
| - Notice of Exemption Filing .....                                                                         | \$50.00                              |
| Environmental Review (LAFCo Responsible Agency)                                                            |                                      |
| - Negative Declaration.....                                                                                | \$500 + Expense*                     |
| - Environmental Impact Review (EIR).....                                                                   | \$1,000 + Expense*                   |
| Notification of Registered Voters and/or Landowners.....                                                   | Expense*                             |
| Notification /Information Request of Local Agencies .....                                                  | Expense*                             |
| Posting: Legal Documents.....                                                                              | Expense*                             |
| Petition Review / Protest Verification.....                                                                | Expense*                             |
| Non-Kern LAFCo Member .....                                                                                | \$2,000 + Expense*                   |

\*Expense - Reimbursement of Actual Cost  
\*\* \$150 LAFCo Employee – Up to \$300 if Consultant is used  
\*\*\* Plot/Review Deposit Schedule:

| Acreage per Single Area | Deposit | Acreage per Single Area | Deposit |
|-------------------------|---------|-------------------------|---------|
| Less than 1 acre        | \$300   | 51.00 – 100.99 acre     | \$1,500 |
| 1.00 – 5.99 acre        | \$350   | 101.00 – 500.99 acre    | \$2,000 |
| 6.00 – 10.99 acre       | \$500   | 501.00 – 1,000.99 acre  | \$2,500 |
| 11.00 – 20.99 acre      | \$800   | 1,001.00 – 2,00.99 acre | \$3,000 |
| 21.00 – 50.99 acre      | \$1,200 | 2,001.00 acre and above | \$3,500 |

Kern LAFCo Commission has the authority to reduce or waive fees if applicants state a case for necessity.



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[www.kernlafco.org](http://www.kernlafco.org)

DATE: May 21, 2025  
To: Kern LAFCo Commission  
FROM: Blair Knox, Executive Officer  
RE: LAFCo Related Legislation

The following are legislative bills that are related to LAFCo operations working their way through the bicameral process.

#### SB 489

Introduced by Senator Arreguín, Senate Bill (SB) 489 proposes amendments to the Government Code to streamline housing development processes and enhance transparency in local government operations. The bill focuses on two key areas:

1. Local Agency Formation Commissions (LAFCOs):
  - Requires LAFCOs in each county to establish and publish written policies and procedures, including forms necessary for applications related to changes in organization or reorganization.
  - Mandates that these policies, procedures, and forms be accessible to the public via the commission's website.
  - Encourages efficient urban development patterns while preserving open space and agricultural lands.
2. Permit Streamlining Act:
  - Expands the definition of "development project" to include housing development projects, even those involving nondiscretionary approvals.
  - Requires public agencies to compile and publish online detailed lists of information required for housing development applications, including criteria for determining application completeness.
  - Sets specific time limits for public agencies to approve or disapprove housing development projects, with shorter timelines for projects meeting affordability criteria.
  - Defines "housing development project" to include residential-only projects, mixed-use developments meeting certain conditions, transitional or supportive housing, and farmworker housing.

The bill aims to improve efficiency in housing development approvals, increase public access to information, and support affordable housing initiatives. It imposes additional duties on local agencies but specifies that no state reimbursement is required, as agencies can levy fees to cover costs. The provisions are effective until January 1, 2030. Senate Bill

#### SB 740

Introduced by Senator Rubio on February 21, 2025, Senate Bill 740 proposes an amendment to Section 13912 of the Water Code concerning municipal wastewater agencies. The bill seeks to extend the timeline for filing a copy of a new agreement or amendment with the local agency formation commission from 30 days to 40 days after the effective date.

Municipal wastewater agencies are authorized to manage stormwater and dry weather runoff, enforce compliance with water quality requirements, and levy taxes, fees, and charges to fund related projects. The bill clarifies that the exercise of new authority must comply with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. Approval from the local agency formation commission is not required for agreements or amendments unless specified by law.

The bill does not involve appropriations, fiscal committees, or state-mandated local programs.

#### 777

Introduced by Senator Richardson, SB 777 addresses the management of abandoned endowment care cemeteries in California. The bill amends the Health and Safety Code to require local agency formation commissions to identify a local agency responsible for the care, maintenance, and embellishment of such cemeteries. Fee title of the cemetery will vest in the identified local agency, which must use the property solely for cemetery purposes. The local agency will also take possession of endowment care funds, books, records, and assets from the prior cemetery authority, liquidate the assets, and place the proceeds in a special fund dedicated to cemetery care.

The bill defines "abandoned endowment care cemetery" as a cemetery with an endowment care fund, previously licensed by the Cemetery and Funeral Bureau, whose certificate of authority has been canceled, surrendered, or revoked for over a year without ownership transfer. It mandates that local agencies honor existing burial contracts and exempts counties from certain provisions related to active cemeteries. If state-mandated costs arise, reimbursement procedures are outlined.

SB 777 imposes additional duties on local agencies, creating a state-mandated local program.

RECOMMENDATION: Informational

AMENDED IN SENATE APRIL 21, 2025

AMENDED IN SENATE MARCH 25, 2025

## SENATE BILL

No. 489

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Introduced by Senator Arreguín

February 19, 2025

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An act to amend Sections ~~65940, 65950, and 65953~~ 56300, 65928, and 65940 of the Government Code, relating to ~~housing~~ local government.

### LEGISLATIVE COUNSEL'S DIGEST

SB 489, as amended, Arreguín. *Local agency formation commissions: written policies and procedures*: Permit Streamlining Act: housing development projects.

(1) *The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 governs the procedures for the formation and change of organization of cities and special districts and establishes a local agency formation commission in each county consisting of members appointed as provided. The act expresses the intent of the Legislature that each local agency formation commission, by January 1, 2002, establish written policies and procedures and exercise its powers in a way that encourages and provides planned, well-ordered, efficient urban development patterns, as specified. The act requires these written policies and procedures to include forms to be used for various submittals to the commission, as provided. The act requires each commission to provide access to notices and other information to the public on an internet website, as specified, including notice of all public hearings and commission meetings.*

*This bill would require that each local agency formation commission establish the written policies and procedures described above. The bill*

would require that the written policies and procedures include any forms necessary for a complete application to the commission concerning a proposed change of organization or reorganization. The bill would require each commission to provide access to its written policies and procedures to the public, including any forms necessary for a complete application for a change of organization or reorganization, through its internet website.

~~The~~

(2) The Permit Streamlining Act requires a public agency to compile a list of the information required from an applicant for a development project, as provided, and, until January 1, 2030, specifies that a development project for purposes of this requirement includes a housing development project, as defined. The act defines various terms for its purposes, including, among others, a “development project,” which is generally defined as any project undertaken for the purpose of development, excluding ministerial projects proposed to be carried out or approved by public agencies.

This bill would revise the definition of “development project” for purposes of the act to include a housing development project, as defined by specified other law that includes in that definition, notwithstanding the above-described exclusion for ministerial projects, projects that involve no discretionary approvals and projects that involve both discretionary and nondiscretionary approvals. The bill would make a conforming change in the above-described requirement to compile the above-described list by deleting the specification that a development project includes a housing development project. The bill, until January 1, 2030, would also require a public agency, for each approval issued in connection with a housing development project, to publish online the above-described list, including the criteria that the public agency will apply in order to determine the completeness of the development application and the name of the approval, as provided. ~~The bill would revise the definition of “housing development project” for these purposes to include (1) an approval in connection with a housing development project, other than a postentitlement phase permit, as defined, or specified applications from a housing development project described in certain provisions governing applications made to a special district and (2) a change of organization or reorganization, as those terms are defined for purposes of specified law governing the initiation, conduct, and completion of changes of organization and reorganization for cities and districts.~~

~~The Permit Streamlining Act requires a public agency that is a lead agency to approve or disapprove a project within specified time periods. Among these time periods, until January 1, 2030, the act requires a public agency to approve a development project, defined for these purposes as a housing development project, defined by cross-reference to specified law, within 90 days from the date of certification by the lead agency of the environmental impact report, or 60 days from the date of certification by the lead agency of the environmental impact report if certain conditions are met, as provided.~~

~~This bill, until January 1, 2030, would revise the definition of “housing development project” for purposes of these time periods to include an approval in connection with a housing development project, other than a postentitlement phase permit, as defined, or specified applications from a housing development project described in certain provisions governing applications made to a special district.~~

~~The Permit Streamlining Act specifies that the time limits specified under its provisions are maximum time limits for approving or disapproving development projects, and requires all public agencies, if possible, to approve or disapprove development projects in shorter periods of time.~~

~~This bill would define “development project” for purposes of these provisions to include a housing development project. The bill would define a “housing development project” for these purposes to mean a use consisting of residential units only; mixed-use developments consisting of residential and nonresidential uses that meet specified conditions; transitional housing or supportive housing; or farmworker housing, as defined.~~

~~By~~

~~(3) By increasing the duties of local agency formation commissions in establishing and publishing written policies and procedures and of local planning officials in reviewing permit applications for housing development projects, this bill would impose a state-mandated local program.~~

~~The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.~~

~~This bill would provide that no reimbursement is required by this act for a specified reason.~~

~~Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: yes.~~

*The people of the State of California do enact as follows:*

1     SECTION 1. Section 56300 of the Government Code is  
2     amended to read:

3     56300. (a) ~~It is the intent of the Legislature that each~~  
4     ~~commission, not later than January 1, 2002, Each commission~~ shall  
5     establish written policies and procedures and exercise its powers  
6     pursuant to this part in a manner consistent with those policies and  
7     procedures and that encourages and provides planned, well-ordered,  
8     efficient urban development patterns with appropriate consideration  
9     of preserving open-space and agricultural lands within those  
10    patterns.

11    (b) Each commission with a proposal pending on January 1,  
12    2001, shall, by March 31, 2001, hold a public hearing to discuss  
13    the adoption of policies and procedures to require the disclosure  
14    of contributions, expenditures, and independent expenditures  
15    authorized by Section 56100.1. Reporting requirements adopted  
16    pursuant to this section shall be effective upon the date of adoption  
17    or a later date specified in the resolution. Any commission that  
18    does not have a proposal pending on January 1, 2001, shall hold  
19    a public hearing to discuss the adoption of those policies and  
20    procedures within 90 days of submission of a proposal or at any  
21    time prior to submission of a proposal. Once a hearing has taken  
22    place under this subdivision, no subsequent hearing shall be  
23    required except by petition of 100 or more registered voters  
24    residing in the county in which the commission is located.

25    (c) A commission may require, through the adoption of written  
26    policies and procedures, lobbying disclosure and reporting  
27    requirements for persons who attempt to influence pending  
28    decisions by commission members, staff, or consultants. Disclosure  
29    shall be made either to the commission's executive officer, in  
30    which case it shall be posted on the ~~commission Web site,~~  
31    ~~commission's internet website,~~ if applicable, or to the recorder,  
32    registrar of voters, or clerk of the board of supervisors of the county  
33    in which the commission is located. Each commission that on  
34    January 1, 2001, has a pending proposal, as defined in Section  
35    56069 shall, by March 31, 2001, hold a public hearing to discuss  
36    the adoption of policies and procedures governing lobbying  
37    disclosure authorized by this subdivision. Reporting requirements  
38    adopted pursuant to this section shall be effective upon the date

1 of adoption or on a later date specified in the resolution. Any  
2 commission that does not have a proposal pending on January 1,  
3 2001, shall hold a public hearing to discuss the adoption of those  
4 policies and procedures within 90 days of submission of a proposal,  
5 or at any time prior to submission of a proposal.

6 (d) Any public hearings required by this section may be held  
7 concurrently.

8 (e) The written policies and procedures adopted by the  
9 commission shall include forms to be used for various submittals  
10 to the commission including at a minimum a form for any protests  
11 to be filed with the commission *and any forms necessary for a*  
12 *complete application to the commission* concerning any proposed  
13 ~~organization change.~~ *change of organization or reorganization.*

14 (f) (1) ~~On or before January 1, 2002, the~~ Each commission  
15 shall establish and maintain, or otherwise provide access to ~~notices~~  
16 *notices, written policies and procedures,* and other commission  
17 information for the public through an ~~Internet Web site.~~ *internet*  
18 *website.*

19 (2) The written policies and procedures adopted by the  
20 commission shall require ~~that, to the extent that the commission~~  
21 ~~maintains an Internet Web site, that~~ notice of all public hearings  
22 ~~and commission meetings~~ *public hearings, commission meetings,*  
23 *and any forms necessary for a complete application for a change*  
24 *of organization or reorganization* shall be made available in  
25 electronic format ~~on that site.~~ *the commission's internet website.*

26 SEC. 2. Section 65928 of the Government Code is amended to  
27 read:

28 65928. (a) "Development project" means any project  
29 undertaken for the purpose of development. ~~"Development~~

30 (b) "Development project" includes a project involving the  
31 issuance of a permit for construction or reconstruction but not a  
32 permit to operate. ~~"Development~~

33 (c) *Except as provided in subdivision (d), "development project"*  
34 *does not include any ministerial projects proposed to be carried*  
35 *out or approved by public agencies.*

36 (d) *"Development project" includes a housing development*  
37 *project, as that term is defined in paragraph (3) of subdivision (b)*  
38 *of Section 65905.5.*

1     ~~SECTION 1.~~

2     *SEC. 3.* Section 65940 of the Government Code, as amended  
3 by Section 3 of Chapter 754 of the Statutes of 2023, is amended  
4 to read:

5     65940. (a) (1) Each public agency shall compile one or more  
6 lists that shall specify in detail the information that will be required  
7 from any applicant for a development project. Each public agency  
8 shall revise the list of information required from an applicant to  
9 include a certification of compliance with Section 65962.5, and  
10 the statement of application required by Section 65943. Copies of  
11 the information, including the statement of application required  
12 by Section 65943, shall be made available to all applicants for  
13 development projects and to any person who requests the  
14 information.

15     (2) An affected city or affected county, as defined in Section  
16 66300, shall include the information necessary to determine  
17 compliance with the requirements of Article 2 (commencing with  
18 Section 66300.5) of Chapter 12 in the list compiled pursuant to  
19 paragraph (1).

20     (b) The list of information required from any applicant shall  
21 include, where applicable, identification of whether the proposed  
22 project is located within 1,000 feet of a military installation,  
23 beneath a low-level flight path or within special use airspace as  
24 defined in Section 21098 of the Public Resources Code, and within  
25 an urbanized area as defined in Section 65944.

26     (c) (1) A public agency that is not beneath a low-level flight  
27 path or not within special use airspace and does not contain a  
28 military installation is not required to change its list of information  
29 required from applicants to comply with subdivision (b).

30     (2) A public agency that is entirely urbanized, as defined in  
31 subdivision (e) of Section 65944, with the exception of a  
32 jurisdiction that contains a military installation, is not required to  
33 change its list of information required from applicants to comply  
34 with subdivision (b).

35     (d) For each approval issued by a public agency in connection  
36 with a housing development project, the list required to be  
37 compiled by this section, including the criteria which the public  
38 agency will apply in order to determine the completeness of an  
39 application described in Section 65941, and the name of the  
40 approval, shall be published online.

~~(e) For purposes of this section:~~

~~(1) “Development project” includes a housing development project as defined in paragraph (3) of subdivision (b) of Section 65905.5.~~

~~(2) “Housing development project” includes, but is not limited to, both of the following:~~

~~(A) An approval issued in connection with a housing development project, including any necessary permit, review, statement, action, authorization, determination, inspection, report, clearance, agreement that is required as a condition of approval, or similar provision, except an approval that is a postentitlement phase permit, as defined in Section 65913.3, or an application from a housing development project as described in subdivision (a) of Section 65913.3.1.~~

~~(B) A “change of organization,” as defined in Section 56021, or a “reorganization,” as defined in Section 56073.~~

~~(f)~~

~~(e) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.~~

~~SEC. 2.—Section 65950 of the Government Code, as amended by Section 9 of Chapter 161 of the Statutes of 2021, is amended to read:~~

~~65950. (a) A public agency that is the lead agency for a development project shall approve or disapprove the project within whichever of the following periods is applicable:~~

~~(1) One hundred eighty days from the date of certification by the lead agency of the environmental impact report, if an environmental impact report is prepared pursuant to Section 21100 or 21151 of the Public Resources Code for the development project.~~

~~(2) Ninety days from the date of certification by the lead agency of the environmental impact report, if an environmental impact report is prepared pursuant to Section 21100 or 21151 of the Public Resources Code for a development project defined in subdivision (e).~~

~~(3) Sixty days from the date of certification by the lead agency of the environmental impact report, if an environmental impact report is prepared pursuant to Section 21100 or 21151 of the Public Resources Code for a development project defined in subdivision (e) and all of the following conditions are met:~~

~~(A) At least 49 percent of the units in the development project are affordable to very low or low-income households, as defined by Sections 50105 and 50079.5 of the Health and Safety Code, respectively. Rents for the lower income units shall be set at an affordable rent, as that term is defined in Section 50053 of the Health and Safety Code, for at least 30 years. Owner-occupied units shall be available at an affordable housing cost, as that term is defined in Section 50052.5 of the Health and Safety Code.~~

~~(B) Prior to the application being deemed complete for the development project pursuant to Article 3 (commencing with Section 65940), the lead agency received written notice from the project applicant that an application has been made or will be made for an allocation or commitment of financing, tax credits, bond authority, or other financial assistance from a public agency or federal agency, and the notice specifies the financial assistance that has been applied for or will be applied for and the deadline for application for that assistance, the requirement that one of the approvals of the development project by the lead agency is a prerequisite to the application for or approval of the application for financial assistance, and that the financial assistance is necessary for the project to be affordable as required pursuant to subparagraph (A).~~

~~(C) There is confirmation that the application has been made to the public agency or federal agency prior to certification of the environmental impact report.~~

~~(4) Sixty days from the date of adoption by the lead agency of the negative declaration, if a negative declaration is completed and adopted for the development project.~~

~~(5) Sixty days from the determination by the lead agency that the project is exempt from the California Environmental Quality Act (Division 13 (commencing with Section 21000) of the Public Resources Code), if the project is exempt from that act.~~

~~(b) This section does not preclude a project applicant and a public agency from mutually agreeing in writing to an extension of any time limit provided by this section pursuant to Section 65957.~~

~~(e) For purposes of paragraphs (2) and (3) of subdivision (a) and Section 65952, “development project” means a housing development project, as defined in paragraph (3) of subdivision (b) of Section 65905.5.~~

1     ~~(d) For purposes of this section:~~

2     ~~(1) “Housing development project” includes, but is not limited~~  
3 ~~to, an approval issued in connection with a housing development~~  
4 ~~project, including any necessary permit, review, statement, action,~~  
5 ~~authorization, determination, inspection, report, clearance,~~  
6 ~~agreement that is required as a condition of approval, or similar~~  
7 ~~provision, except an approval that is a postentitlement phase permit,~~  
8 ~~as defined in Section 65913.3, or an application from a housing~~  
9 ~~development project as described in subdivision (a) of Section~~  
10 ~~65913.3.1.~~

11     ~~(2) “Lead agency” and “negative declaration” have the same~~  
12 ~~meaning as defined in Sections 21067 and 21064 of the Public~~  
13 ~~Resources Code, respectively.~~

14     ~~(e) This section shall remain in effect only until January 1, 2030,~~  
15 ~~and as of that date is repealed.~~

16     ~~SEC. 3. Section 65953 of the Government Code is amended~~  
17 ~~to read:~~

18     ~~65953. (a) All time limits specified in this article are maximum~~  
19 ~~time limits for approving or disapproving development projects.~~  
20 ~~All public agencies shall, if possible, approve or disapprove~~  
21 ~~development projects in shorter periods of time.~~

22     ~~(b) For the purposes of this section:~~

23     ~~(1) “Development project” includes, but is not limited to, a~~  
24 ~~housing development project.~~

25     ~~(2) “Housing development project” means a use consisting of~~  
26 ~~any of the following:~~

27     ~~(A) Residential units only.~~

28     ~~(B) Mixed-use developments consisting of residential and~~  
29 ~~nonresidential uses that meet any of the following conditions:~~

30     ~~(i) At least two-thirds of the new or converted square footage~~  
31 ~~is designated for residential use.~~

32     ~~(ii) At least 50 percent of the new or converted square footage~~  
33 ~~is designated for residential use and the project meets both of the~~  
34 ~~following:~~

35     ~~(I) The project includes at least 500 net new residential units.~~

36     ~~(II) No portion of the project is designated for use as a hotel,~~  
37 ~~motel, bed and breakfast inn, or other transient lodging, except a~~  
38 ~~portion of the project may be designated for use as a residential~~  
39 ~~hotel, as defined in Section 50519 of the Health and Safety Code.~~

~~(iii) At least 50 percent of the net new or converted square footage is designated for residential use and the project meets all of the following:~~

~~(I) The project includes at least 500 net new residential units.~~

~~(II) The project involves the demolition or conversion of at least 100,000 square feet of nonresidential use.~~

~~(III) The project demolishes at least 50 percent of the existing nonresidential uses on the site.~~

~~(IV) No portion of the project is designated for use as a hotel, motel, bed and breakfast inn, or other transient lodging, except a portion of the project may be designated for use as a residential hotel, as defined in Section 50519 of the Health and Safety Code.~~

~~(C) Transitional housing or supportive housing.~~

~~(D) Farmworker housing, as defined in subdivision (h) of Section 50199.7 of the Health and Safety Code.~~

~~(3) "Housing development project" includes, but is not limited to, all of the following:~~

~~(A) An approval issued in connection with a housing development project, including any necessary permit, review, statement, action, authorization, determination, inspection, report, clearance, agreement that is required as a condition of approval, or similar provision, except an approval that is a "postentitlement phase permit," as defined in Section 65913.3, or an application from a housing development project, as described in subdivision (a) of Section 65913.3.1.~~

~~(B) Projects that involve no discretionary approvals and projects that involve both discretionary and nondiscretionary approvals.~~

~~(C) A proposal to construct a single dwelling unit. This clause shall not affect the interpretation of the scope of paragraph (2) of subdivision (h) of Section 65589.5.~~

SEC. 4. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.

## SENATE BILL

No. 740

Introduced by Senator Rubio

February 21, 2025

An act to amend Section 13912 of the Water Code, relating to water.

## LEGISLATIVE COUNSEL'S DIGEST

SB 740, as introduced, Rubio. Municipal wastewater agency: new agreement or amendment.

Existing law authorizes a municipal wastewater agency to enter into agreements with entities responsible for stormwater management, including, but not limited to, municipal, industrial, and commercial stormwater dischargers, for the purpose of managing stormwater and dry weather runoff. Existing law requires a municipal wastewater agency, if the agency enters into a new agreement or amends an agreement pursuant to those provisions, to file a copy of the agreement or amendment with the local agency formation commission in each county where any part of the municipal wastewater agency's territory is located within 30 days after the effective date of the new agreement or amendment.

This bill would extend that filing requirement timeline to 40 days.

Vote: majority. Appropriation: no. Fiscal committee: no.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 13912 of the Water Code is amended to
- 2 read:
- 3 13912. (a) A municipal wastewater agency may do any of the
- 4 following:

1 (1) To the extent permitted by federal law, authorize the  
2 discharge of stormwater or dry weather runoff captured at industrial  
3 and commercial sites to the wastewater collection or treatment  
4 system subject to any requirements that may be imposed by the  
5 municipal wastewater agency or public agency that owns and  
6 operates the tributary collection system.

7 (2) In order to carry out the powers granted, and the purposes  
8 established, under this chapter, exercise any of the powers  
9 otherwise granted to it by law, including, but not limited to,  
10 enforcing compliance with local, state, and federal water quality  
11 requirements through the implementation of the municipal  
12 wastewater agency's industrial pretreatment programs and ensuring  
13 that the project or program is consistent with local watershed  
14 priorities, obligations, and circumstances.

15 (3) Levy taxes, fees, and charges consistent with the municipal  
16 wastewater agency's existing authority in order to fund projects  
17 undertaken pursuant to this chapter.

18 (b) The exercise of any new authority granted under this chapter  
19 is subject to and shall comply with the Cortese-Knox-Hertzberg  
20 Local Government Reorganization Act of 2000 (Division 3  
21 (commencing with Section 56000) of Title 5 of the Government  
22 Code).

23 (c) (1) ~~If, after January 1, 2022, If~~ a municipal wastewater  
24 agency enters into a new agreement or amends an agreement  
25 pursuant to this chapter, the agency shall, within ~~30~~ 40 days after  
26 the effective date of the new agreement or amendment, file a copy  
27 of the agreement or amendment with the local agency formation  
28 commission in each county where any part of the municipal  
29 wastewater agency's territory is located.

30 (2) The local agency formation commission's approval of an  
31 agreement or an amendment to an agreement as described in  
32 paragraph (1) shall not be required, except as required by  
33 subdivision (b).

AMENDED IN SENATE MARCH 26, 2025

**SENATE BILL****No. 777**

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**Introduced by Senator Richardson**

February 21, 2025

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An act to amend the heading of Chapter 7 (commencing with Section 8825) of *Part 3 of Division 8 of, to add Section 8749 to, and to add Chapter 6 (commencing with Section 8800) to Part 3 of Division 8 of, the Health and Safety Code, relating to cemeteries.*

**LEGISLATIVE COUNSEL'S DIGEST**

SB 777, as amended, Richardson. Abandoned endowment care cemeteries: ~~county~~ *local agency* possession and responsibility.

Existing law, the Cemetery and Funeral Act, establishes the Cemetery and Funeral Bureau within the Department of Consumer Affairs and sets forth its powers and duties relating to the licensure and regulation of, among others, cemeteries and cemetery authorities, which includes cemetery associations, corporations sole, limited liability companies, and other persons owning or controlling cemetery lands or property. Existing law authorizes a cemetery authority that maintains a cemetery to place its cemetery under endowment care and to establish, maintain, and operate an endowment care fund. Ninety days following the cancellation, surrender, or revocation of a certificate of authority, existing law gives the bureau title to any endowment care funds of a cemetery authority and possession of all necessary books, records, property, real and personal, and assets, and requires the bureau to act as conservator over the management of the endowment care funds.

This bill would ~~make the~~ *require a local agency formation commission for the county in which an abandoned endowment care cemetery is located to identify a local agency to be responsible for the care,*

maintenance, and embellishment of the ~~cemetery~~; *cemetery, as specified.* The bill would vest fee title of the cemetery in the ~~county~~; *local agency* and would restrict the ~~county's local agency's~~ use of the property to *uses consistent with cemetery purposes, and would exempt the county from various provisions related to the care of active cemeteries.* *purposes.* The bill would give the ~~county~~ *local agency* title to any endowment care funds of the prior cemetery authority held by the bureau, and would require the ~~county~~ *local agency* to take possession of all necessary books, records, real property, personal property, and assets of the fund. The bill would require the assets to be liquidated, and the proceeds placed in a special fund ~~within the county treasury~~ to be expended on care, maintenance, or embellishment of the abandoned endowment care cemetery. The bill would define an abandoned endowment care cemetery and would make conforming changes. *By imposing additional duties on local agencies, this bill would impose a state-mandated local program.*

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: yes.

*The people of the State of California do enact as follows:*

- 1     ~~SECTION 1. Section 8749 is added to the Health and Safety~~
- 2     ~~Code, to read:~~
- 3     ~~8749. This article shall not apply to a county that takes title to~~
- 4     ~~an abandoned endowment care cemetery pursuant to Chapter 6~~
- 5     ~~(commencing with Section 8800).~~
- 6     ~~SEC. 2.~~
- 7     ~~SECTION 1.~~ Chapter 6 (commencing with Section 8800) is
- 8     added to Part 3 of Division 8 of the Health and Safety Code, to
- 9     read:

## 1 CHAPTER 6. ABANDONMENT OF ENDOWMENT CARE CEMETERIES

2  
3 8800. For purposes of this chapter, “abandoned endowment  
4 care cemetery” means a cemetery for which an endowment care  
5 fund was maintained, that was formerly licensed by the bureau,  
6 and for which the certificate of authority has been canceled,  
7 surrendered, or revoked and ownership has not been transferred  
8 pursuant to Section 8585 within one year of the cancellation,  
9 surrender, or revocation.

10 8801. (a) Upon the expiration of the one-year period described  
11 in Section 8800, ~~fee title of an abandoned care cemetery shall vest~~  
12 ~~in the county in which the cemetery is located and shall be recorded~~  
13 ~~with the county.~~ *the bureau shall notify the local agency formation*  
14 *commission for the county in which the abandoned endowment*  
15 *care cemetery is located that there is an abandoned endowment*  
16 *care cemetery in that county.*

17 (b) *No later than 30 days following the notification from the*  
18 *bureau described in subdivision (a), the local agency formation*  
19 *commission shall commence proceedings to identify a local agency*  
20 *take over the care, maintenance, and embellishment of the*  
21 *abandoned endowment care cemetery. The local agency formation*  
22 *commission shall complete its proceedings and identify the*  
23 *receiving local agency within six months of receiving the*  
24 *notification from the bureau.*

25 (c) *Upon completion of the proceeding described in subdivision*  
26 *(b), fee title of an abandoned endowment care cemetery shall vest*  
27 *in, and be recorded with, the local agency identified by the local*  
28 *agency formation commission.*

29 ~~(b)~~  
30 (d) ~~Any county~~ *local agency* acquiring fee title to a cemetery  
31 pursuant to this section shall be responsible for the care,  
32 maintenance, and embellishment of the abandoned endowment  
33 care cemetery, and shall only use the property for *uses consistent*  
34 *with cemetery purposes.*

35 8802. (a) Upon the transfer of title described in Section 8801,  
36 ~~the county~~ *local agency* shall also take title of any endowment  
37 care funds of the prior cemetery authority held by the bureau  
38 pursuant to Section 7613.11 of the Business and Professions Code,  
39 and shall take possession of all necessary books, records, real  
40 property, personal property, and assets of the fund.

(b) The assets of the fund described in subdivision (a) shall be liquidated, and the proceeds shall be placed in a special fund within the county treasury. *fund*. The moneys within the special fund shall only be expended on care, maintenance, or embellishment of the abandoned endowment care cemetery. *cemetery acquired by the local agency pursuant to this chapter and for which the endowment care funds were maintained.*

8803. A county local agency that acquires title to an abandoned endowment care cemetery shall keep a record of, and honor, all remaining contracts for burial executed by the prior cemetery authority.

~~SEC. 3.~~

SEC. 2. The heading of Chapter 7 (commencing with Section 8825) of Part 3 of Division 8 of the Health and Safety Code is amended to read:

CHAPTER 7. ABANDONED NONENDOWMENT CARE CEMETERIES

~~SEC. 4.~~

SEC. 3. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.



**Kern Local Agency  
Formation Commission**  
5300 Lennox Ave. Suite 303  
Bakersfield, CA 93309  
661-716-1076  
[www.kernlafco.org](http://www.kernlafco.org)

Date: May 21, 2025  
From: Blair Knox, Executive Officer  
To: Kern LAFCo Commissioners  
RE: Municipal Services Review Proposed Groupings

The recent approval of additional staff to conduct Municipal Services Reviews is one of several early steps in determining how the process will be managed. Another step is to decide the order in which agencies will be reviewed.

In such a large geographic county as Kern, the concept of a regional approach provides the Commission with the best chance to study agencies to determine if greater efficiency and better management of service delivery are possible. Efficiency has not been a priority of Kern LAFCo in the past, yet it is the cornerstone of the authorities provided to LAFCo in the Government Code.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2001 (CKH) in several places calls on LAFCo to create greater efficiency in local government.

56001. Therefore, the Legislature further finds and declares that this policy should be effected by the logical formation and modification of the boundaries of local agencies, with a preference granted to accommodating additional growth within, or through the expansion of, the boundaries of those local agencies which can best accommodate and **provide necessary governmental services** and housing for persons and families of all incomes **in the most efficient manner feasible**.

56301. Among the purposes of a commission are discouraging urban sprawl, preserving open-space and prime agricultural lands, **encouraging the efficient provision of government services**, and encouraging the orderly formation and development of local agencies based upon local conditions and circumstances.

56425. (h) In determining a sphere of influence, the commission may assess the feasibility of governmental reorganization of particular agencies and recommend reorganization of those agencies when reorganization is found to be feasible and if reorganization will further the goals of orderly development and **efficient and affordable service delivery**.

To begin the conversation, staff have developed groupings of agencies by region to provide the Commission with a concept of how to best move forward in determining the order of Municipal Services Reviews (MSRs). It is not enough to just study the districts that are struggling. The goal is to identify others who may be capable of helping in various ways, including but not limited to: sharing staff or other resources, creating a Joint Powers Authority (JPA), Memorandum of Understanding (MOU), or other agreements, or reorganizing agencies.

While there is an overabundance of agencies providing services in Kern County, it is not the objective of LAFCo staff to reorganize agencies just to reduce their number. Rather, the focus is on examining each with a thoughtful and measured approach that prioritizes services being provided in the most reliable and affordable method.

#### Group A

Bear Valley CSD  
City of Tehachapi  
Golden Hills CSD  
Mountain Meadows CSD  
Quail Valley WD  
Stallion Springs CSD  
Tehachapi Cummings County WD

#### Group B

City of Bakersfield (2023)  
City of Shafter  
East Niles CSD  
Enos Lane CSD  
Greenfield County WD  
Kern Sanitation Authority  
Lamont PUD  
North of the River Sanitary Dist.\*

#### Group C

City of Ridgecrest  
Indian Wells Valley WD  
Inyokern CSD  
Rand Community WD

#### Group D

Boron CSD  
City of California City  
Desert Lake CSD

Mojave PUD  
North Edwards County WD  
Rosamond CSD

#### Group E

Arvin CSD  
City of Arvin  
Frazier Park PUD\*  
Henry Miller WD  
Lebec County WD  
Metler County WD  
Tejon Castac WD

#### Group F

Buttonwillow WD  
City of Maricopa  
City of Taft  
City of Wasco  
Ford City -Taft Heights Sanitary Dist.  
Lost Hills Utility Dist.  
West Kern WD

#### Group G

City of Delano  
City of McFarland  
Lake Isabella CSD  
Southern San Joaquin Municipal PUD  
Weldon Regional WD

\*Currently In Process

**SEAT 1 – Kern County Representative (Board of Supervisors)**

David Couch has been serving as the Kern County Supervisor for District 4 since 2013. Before his tenure as a county supervisor, he was a member of the Bakersfield City Council from 1999 to 2012, where he also served as vice-mayor.

Commissioner Couch has a background in the financial services industry, having worked in that field for over 20 years. He holds a B.S. in Business Administration (Accounting) from San Jose State University. Additionally, he has been involved in various community organizations, including the Boys & Girls Club and the Valley Water Alliance. Serving LAFCo since 2019

**SEAT 2 – Kern County Representative (Board of Supervisors)**

Jeff Flores has worked with local officials, nonprofits, and businesses to improve our community's quality of life for decades. He believes community service drives real change.

Jeff serves on various boards and committees, including CAPK, Kern Emergency Council, Kern Emergency Medical Care Advisory Board, Kern COG, Kern County Foundation, Kern Medical Center Foundation, Southern California Water Committee, Tobacco Funding Corporation of Kern County, and Treasury Oversight Committee. As District 3 Supervisor, he focuses on public safety, economic development, and enhancing the quality of life for all Kern County residents. Serving LAFCo since 2024.

**SEAT – 3 City Representative (City of Ridgecrest)**

Dr. Travis Endicott is the mayor of Ridgecrest, CA, a Navy intelligence veteran, and a professional at NAWCWD.

With a background in political science and a passion for public service, he brings experience as a former professor and a commitment to protecting civil liberties, supporting youth opportunities, ensuring access to rural Healthcare, and promoting transparent local government. Raised in rural Indiana, he values hard work, integrity, and community. He is a proud husband to his high school sweetheart and father of two. Serving LAFCo since 2025.

**SEAT – 4 City Representative (City of McFarland) Saul Ayon**

Serving LAFCo since 2022

**SEAT – 5 Special District Representative (NORSD) Gary McKibbin**

Gary McKibbin has been a resident of Bakersfield for 47 years. He is an Army Veteran. Ran his own Insurance Agency for Farmers Insurance and retired in 2014 after 32 years. He has dedicated 29 years of service to the North of the River Sanitary District.

Additionally, he has been a member of the Lyons Club, contributing to community initiatives and local projects. Serving on LAFCo since 2019.

**SEAT 6 – Special District Representative (WSRPD)**

Les Clark III is the District Administrator for the West Side Recreation & Park District (WSRPD) and has dedicated nearly 20 years to serving the community through parks, recreation, and public service. During his tenure, he has helped lead efforts to improve local facilities, build community programs, and secure hundreds of thousands of dollars in outside funding to support district projects.

Les has served as an elected official for the City of Taft and has been actively involved in community service leadership, local boards, and various advisory committees. He brings valuable experience in special district operations and a strong commitment to collaboration and long-term community growth. Serving LAFCo since 2024.

**SEAT 7 – General Public Member Representative**

Vince Zaragoza is an independent planning consultant with over 30 years of experience in community and economic development, urban and environmental planning, and GIS/Geography.

He firmly believes in civic engagement and using technology to enable planners and policymakers to improve the welfare of people and their communities by preserving open spaces, discouraging urban sprawl, and shaping urban areas and rural neighborhoods into healthier, more efficient, and manageable spaces. Serving LAFCo since 2019.

**SEAT 8 – Largest City Representative (City of Bakersfield)**

Councilman Andrae Gonzales was elected to represent Bakersfield Ward 2 in November 2016. Known as the "Downtown Ward," Ward 2 is the most urban and diverse in Bakersfield. Born and raised in East Bakersfield, Gonzales is deeply committed to public service, especially for the most vulnerable.

In 2023, he became the City's first Latino Vice Mayor. As a Councilman, he focuses on completing the Thomas Roads Improvement Projects, revitalizing Downtown Bakersfield, reducing homelessness, preserving historic neighborhoods, and improving residents' quality of life. Gonzales also chairs the Budget and Finance Committee and is involved in various nonprofit organizations. Serving LAFCo since 2023.

**SEAT 9 – Restricted Public Member Representative**

Barbara Fowler was born and raised in Bakersfield, attending B.H.S., Bakersfield College, and U.C. Berkeley. Her fields of study were English Literature and U.S. History.

She married her college sweetheart, and we will soon celebrate 55 years of marriage. They have two daughters who live locally, one wonderful son-in-law, and three remarkable grandchildren. She has been a member of the Assistance League of Bakersfield for 40+ years, a member of Chapter IW P.E.O. Sisterhood and Kern Reciprocity, a Eucharistic

Minister at Christ the King Catholic Church, and Moderator of the Bookies, a local book club. Serving LAFCo Since 2019.

#### ALTERNATES:



#### **SEAT 1 & 2 - Alternate Kern County Representative (Board of Supervisors)**

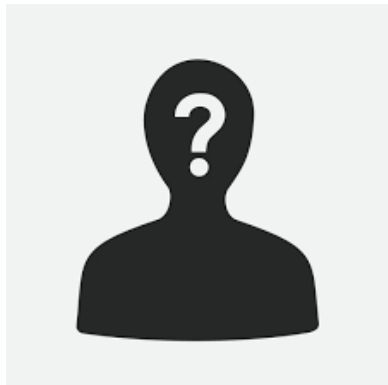
Supervisor Phillip Peters was elected to the Board of Supervisors in March 2020. As Supervisor for the 1st District, he advocates for all Kern County residents, fighting against government overreach and preserving the county's unique qualities.

He serves on various boards and committees, including the Workforce Investment Board, Kern County Oil Contractors Association, and Association of Builders and Contractors Government Affairs Board. Peters believes government should create opportunities. With experience in oil and agriculture, he understands the challenges and benefits these industries bring. As co-owner of Williams Cleaning Systems, he fights against restrictive state regulations and has published articles on water, energy, labor, and education. Serving LAFCo since 2021



#### **SEAT 3 & 4 - Alternate City Representative (City of McFarland)**

Councilman María T Pérez was elected to represent McFarland. She is a dedicated community leader serving as a council member and teacher. With a strong passion for education and civic engagement, she works tirelessly to support local initiatives, enhance public services, and empower youth through education. As a teacher, María inspires students to grow academically and socially, while as a council member, she advocates for policies that reflect the needs and values of the community. Known for her approachable nature and commitment to progress, María bridges the gap between government and residents, ensuring every voice is heard and valued. Serving LAFCo since 2024.



**SEAT 5 & 6 - Alternate Special District Representative  
(VACANT)**



**SEAT 7 - Alternate General Public Member Representative**

Virginia Ann “Ginger” Mello was born in Bakersfield, California at the end of World War II. Her parents started calling her Ginger at a young age. She began her LAFCo life in May 1999 as an Alternate Public Member and became a Public Member in May 2007.

After 20 years on LAFCo, she resigned to allow new blood on the Commission. When her replacement resigned, she applied for the Alternate Public Member position and was honored to be appointed.

She has been married for 56 years, with 3 grown children, 5 grandchildren (one adopted us), and 1 great-grandson. Serving LAFCo since 1999.



**SEAT 8 – Alternate Largest City Representative (City of Bakersfield)**

Councilmember Eric Arias was elected in November 2020 to serve Ward 1, Southeast Bakersfield, which includes the diverse communities of Dr. Martin Luther King Jr., Casa Loma, Southgate, and parts of Greenfield. Born and raised in Bakersfield, Eric worked various jobs to save for college and graduated from UC Santa Barbara. Since 2014, he has served the community through the offices of County Supervisor

Leticia Perez and State Assemblyman Rudy Salas. As a Councilman, Eric prioritizes issues like jobs, fair pay, and public health. He also volunteers for youth leadership and civics programs, proudly representing Southeast Bakersfield. Serving LAFCo since 2023.

**SEAT 9 – Alternate Restricted Public Member**

Jose Gonzalez is a Financial Advisor at Northwestern Mutual, specializing in financial planning, asset liquidation, income protection, education funding, investments, advisory services, trust services, retirement solutions, and business needs analysis.

Previously, he was Vice President of Sales and Membership at a local Credit Union, overseeing sales performance, community engagement, and branch operations. He also served as Area Manager for Self-Help Federal Credit Union, focusing on community banking. With over 26 years of management experience, he has volunteered as Past President and Current Vice President of Greater Lamont Chamber of Commerce, and serves on various boards, including the Kern County Hispanic Chamber of Commerce. Serving LAFCo since 2019.