

BRANTLEY COUNTY COMMISSION
Work Session 6:00 PM
December 2, 2025
County Commission Office

The Brantley County Board of Commissioners held a work session meeting on December 2, 2025, 6:00 PM, in the Commission Office.

Present were Chairman, Chris Harris, Board Members, Hal Herndon, Brian Hendrix, Randy Davison and Andy Riggins. Also present were Joey Cason, County Manager and Steven Blackerby, County Attorney.

Chairman Harris called the meeting to order; Commissioner Riggins gave the invocation and led in the pledge of allegiance to the flag.

The County Manager made a recommendation to amend the agenda to add the following items:

14A: Consideration to release the Quit Claim from the Brantley County Library to the Brantley County Library Board.

14B: Consideration Motion to approve the 2026 Workers Compensation contribution payment to ACCG

Commissioner Hendrix made a motion to approve the agenda with the changes. Commissioner Herndon seconded the motion. All in favor. Motion carried

Commissioner Riggins made a motion to approve the agenda. Commissioner Hendrix seconded the motion. All in favor. Motion carried.

AGENDA

1. Consideration DFCS board appointment- Jan Prescott
Consent Agenda
2. Consideration of \$100 for Christmas Bonus for Full-Time employees
Regular Agenda
3. Consideration of 2026 Employee Holiday List
Regular Agenda
4. Consideration of purchase of Cardiac Monitors- EMS
Regular Agenda

5. Consideration of contract renewal with Traylor Business Services LLC. - Tax Assessors

Regular Agenda

6. Consideration of Resolution-Designate Prime South Bank as Depository for County Funds

Regular Agenda

7. Consideration of Resolution-Authorization for the Establishment of Depository Accounts by Brantley County's Constitutional Officers

Regular Agenda

8. Consideration of Authorization for Constitutional Officers and Elected Officials to use County Federal ID Number & to accept checks, money orders, cash, and/or cashier's checks, electronic transactions and credit/debit card payments in their official duties

Regular Agenda

9. Consideration to approve the resolution to open a new Medical Claims bank account with PrimeSouth Bank.

Regular Agenda

10. Consideration of Appointment of Vice Chairman for 2026

Chairman Harris made the recommendation to re-appoint Commissioner Hal Herndon as Vice President for 2026. Consent Agenda

11. Consideration of bids for exterminating services

Two bids were received for the same amount. The County Manager recommended accepting the bid from SSI Pest Arrest because the company is currently providing pest control services for all County buildings and has an established record of satisfactory performance. Regular Agenda

12. Consideration of bid for fire extinguisher services

One bid was received from the current provider A&A Fire Protection, the County Manager made the recommendation to accept their bid. Regular Agenda

13. Consideration of new office furniture- New Annex Building

Two bids were received. The County Manager recommended accepting the highest bid of \$28,170.75 from Smith and Associates. This recommendation was based on the fact that Smith and Associates is a local company capable of delivering and installing the furniture, and their close proximity will allow for timely support for any future needs. Regular Agenda

14. Consideration of bids for roads re-striping- GDOT Safety Action Grant

The County Manager made a recommendation to approve Peek Pavement and Marking for a total of \$458,175. This will include Raybon Road East, Raybon Road West, Baker Creek Road, Browntown Road and Knox Road. This will be paid for by additional state SAP Funding from GDOT. Regular Agenda

14A: Consideration to release the Quit Claim from the Brantley County Library to the Brantley County Library Board.

Regular Agenda

14B: Consideration Motion to approve the 2026 Workers Compensation contribution payment to ACCG

Regular Agenda

15. County Manager report

The county manager gave an update on the New Tax Annex nearing completion and can expect to open in the New year. Also, Commissioners were notified there will be budget amendments for January. Lastly, The new County employee benefit program will also go into effect in the new year.

16. Executive session- Legal, personnel, and Real Estate

Commissioner Riggins made a motion to go into executive session. Commissioner Herndon seconded the motion. All in favor. Motion carried.

Reconvening after the Closed Session, Commissioner Davison made a motion to affirm matters discussed in Closed Session which was Legal, personnel & Real Estate and directed the Chairman to sign the affidavit required by O.C.G.A.

50-14-4(b). Commissioner Hendrix seconded the motion. All in favor. Motion carried.

Chairman Harris stated that information was received and no action taken.

17. Adjournment

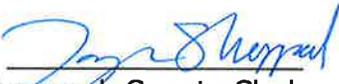
Commissioner Hendrix made a motion to adjourn. Commissioner Riggins seconded the motion. All in favor. Motion carried.

There being no further business, the meeting adjourned in regular order.



Chris Harris, Chairman

ATTEST:


Taylor Sheppard, County Clerk



BRANTLEY COUNTY COMMISSION
Regular Meeting 6:00 PM
December 4, 2025
County Commission Office

The Brantley County Board of Commissioners held a regular meeting meeting on December 4, 2025, 6:00 PM, in the Commission Office.

Present were Chairman, Chris Harris, Board Members, Hal Herndon, Brian Hendrix, Randy Davison and Andy Riggins. Also present was Joey Cason, County Manager.

Chairman Harris called the meeting to order; County Manager, Joey Cason gave the invocation and led in the pledge of allegiance to the flag.

Commissioner Hendrix made a motion to accept the November 2025 Minutes. Commissioner Herndon seconded the motion. All in favor motion carried.

Commissioner Hendrix made a motion to approve the agenda. Commissioner Riggins seconded the motion. All in favor. Motion carried

CONSENT AGENDA

1. Consideration DFCS board appointment- Jan Prescott
2. Consideration to re-appoint Commissioner Hal Herndon to Vice Chairman for 2026

Commissioner Hendrix made a motion to approve the consent agenda. Commissioner Davison seconded the motion. All in favor. Motion carried

AGENDA

1. Consideration of \$100 for Christmas Bonus for Full-Time employees

Commissioner Davison made the motion to approve the annual \$100 net Christmas Bonus for All Full Time Employees. Commissioner Herndon seconded the motion. All in favor. Motion carried

2. Consideration to approve 2026 Employee Holiday List

Commissioner Riggins made the Motion to approve the 2026 County Holiday List. Commissioner Hendrix seconded the motion. All in favor. Motion carried

3. Consideration of purchase of Cardiac Monitor- EMS

Commissioner Herndon made the motion to approve the purchase of a used Stryker Cardiac Monitor for \$18,610.34. This is to replace a much older piece of equipment and will be paid from Opioid Funds. Commissioner Riggins seconded the motion. All in favor. Motion carried

4. Consideration of contract renewal with Traylor Business Services LLC. - Tax Assessors

Commissioner Davison made the Motion to renew the Contract with Traylor Business Services for the Tax Assessors' Office verification program. Commissioner Herndon seconded the motion. All in favor. Motion carried

5. Consideration of Resolution-Designate Prime South Bank as Depository for County Funds

Commissioner Hendrix made a Motion to designate Prime South Bank as the Depository for County Funds in 2026. Commissioner Davison seconded the motion. All in favor. Motion carried

6. Consideration of Resolution-Authorization for the Establishment of Depository Accounts by Brantley County's Constitutional Officers

Commissioner Riggins made a Motion to authorize the establishment of Depository Accounts for Brantley County Constitutional Officers. Commissioner Herndon seconded the motion. All in favor. Motion carried

7. Consideration of Authorization for Constitutional Officers and Elected Officials to use County Federal ID Number & to accept checks, money orders, cash, and/or cashier's checks, electronic transactions and credit/debit card payments in their official duties

Commissioner Davison made a Motion to Authorize Constitutional Officers and Elected Officials to use the County's Federal ID Number & to accept checks, money orders, cash, and/or cashier's checks, electronic transactions and credit/debit card payments in their official duties. Commissioner Hendrix seconded the motion. All in favor. Motion carried

8. Consideration to approve the resolution to open a new Medical Claims bank account with PrimeSouth Bank.

Commissioner Riggins made a Motion to approve a resolution to open a new medical claims bank account with PrimeSouth Bank. Commissioner Davison seconded the motion all in favor. Motion carried

9. Consideration of bids for exterminating services

Commissioner Davison agreed with the County Manager's recommendation and made a motion to accept the bid from SSI Pest Arrest for pest control services in the amount of \$650.00 per month. Commissioner Hendrix seconded the motion all in favor. Motion carried

10. Consideration of bid for fire extinguisher services

Commissioner Herndon made the motion to accept the sole bid from A&A Fire Protection for the amount of \$1,699.35. Commissioner Davison seconded the motion all in favor. Motion carried

11. Consideration of new office furniture- New Annex Building

Commissioner Davison agreed with the County Manager's recommendation and made a motion to accept the bid from Smith and Associates for \$28,170.75 for new office furniture for the Tax Annex building. This amount is to be included in the building loan. Commissioner Hendrix seconded the motion all in favor. Motion carried

12. Consideration of bids for roads re-striping- GDOT Safety Action Grant

Commissioner Hendrix made a Motion to approve Peek Pavement and Markings for a total of \$458,175. This will include Raybon Road East, Raybon Road West, Baker Creek Road, Browntown Road and Knox Road. This will be paid for by additional state SAP Funding from GDOT. Commissioner Herndon seconded the motion all in favor. Motion carried

13. Consideration of releasing the Quit claim deed from the Brantley County Library to the Brantley County Library Board

Commissioner Hendrix made a motion to release the Quit Claim Deed for the one-acre property located at 212 Lewis Street, Nahunta, GA 31553, Parcel # NA05-259, and transferring it from the Brantley County Library to the Brantley County Library Board. This property was donated by the Brantley County Historical Society. Commissioner Riggins seconded the motion. All were in favor. Motion carried.

14. Consideration of payment to ACCG for the 2026 estimated workers' compensation contribution for 2026

Commissioner Davison made a Motion to approve the 2026 Workers Compensation contribution payment of \$239,129 to ACCG. Commissioner Hendrix seconded the motion. All were in favor. Motion carried.

15. Adjournment

Commissioner Riggins made a motion to adjourn. Commissioner Hendrix seconded the motion. All in favor. Motion carried.

There being no further business, the meeting adjourned in regular order.



Chris Harris, Chairman

ATTEST: 
Taylor Sheppard, County Clerk

