BRANTLEY COUNTY
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BRANTLEY COUNTY BOARD OF COMMISSIONERS

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Kendal Lewis, Human Resources Coordinator
Taylor Sheppard, Administrative Assistant
Bryan Singleton, County Manager

BRANTLEY COUNTY BOARD OF COMMISSIONERS

Request for Qualifications for Design Build Services

Invitation and Overview of Project:
Brantley County Board of Commissioners is requesting written qualifications from qualified Design Build firms to provide professional pre-construction and construction services for the Brantley County Tax Office Project.

Reservations:
The County reserves the right to reject any or all proposals when it is determined that the rejection of one or more of the proposals is in the best interest of the County.

Method of Selection:
The design build review committee shall review the qualifications of interested firms. Subsequently, the design build review committee shall develop a shortlist of firms. The shortlist firms may or may not be invited to make presentations to the design build review committee. The committee may elect to make a recommendation for award to the Brantley County Board of Commissioners based on submitted qualifications, pending thoroughness of submissions.

Please respond by including but not limiting your response to the following:

1. Company name and length of time in business.
2. Company location.
3. Availability of time to start and complete project within Owner's requirements.
4. Insurance carrier and applicable coverage.
5. Qualifications of staff to be utilized on this project with names, short resumes, length of time with firm and previous clients served.
6. References for three (3) previous Georgia County or State Clients which the team members have completed projects, including names of contact persons and phone numbers.
7. Description of experience, please include the original cost estimate before construction, as well as the final cost after construction for the three (3) previous Georgia County or State Clients.

Submission of Qualifications:
Qualifications will be received until July 5th, 2024 at 2pm.

To be accepted, all qualifications are to be submitted, in sealed packages, marked "Response DB RFQ for Brantley County Tax Office Project". It is the responsibility of the firm submitting qualifications to ensure delivery prior to the time and date of the closing of this request indicated above. No qualifications will be accepted via fax transmission or email, regardless of time of delivery. Three (3) copies of the qualifications should be sent or delivered to: Brantley County Commissioners Office

33 Allen Road
Nahunta, GA 31553

Questions concerning the RFP should be emailed to bcmanager@brantleycounty-ga.gov. Include your company contact's email address for a response. A pre-presentation conference may be scheduled by Brantley County Board of Commissioners once DB firms are shortlisted. Any person employed by a firm submitting a qualifications package is forbidden to contact directly or indirectly commission members, elected officials, or staff of the Brantley County Board of Commissioners. Violation of this prohibition will result in the firm's submission being rejected and the firm being disqualified from the review and selection process. It is the policy of the County to promote equal opportunity, regardless of race, color, religion, sex, familiar status, handicap, or national or