

STANDARD OPERATING PROCEDURE

BISCUIT JOINTER

**ONLY TRAINED PERSONNEL
AUTHORISED TO OPERATE THIS MACHINE**



Identified Hazards

- Sharp Moving Parts
- Excessive Dust
- Eye Injuries
- Electricity
- Noise

Personal Protective Equipment Requirements to Operate



Other | Additional PPE Requirements: Restrain long and loose hair, remove / contain loose jewellery

Operating Instructions

Pre-Operational Safety Checks

- Inspect the power tool for obvious damage, including lead, plug end and guarding and that the machine has a current electrical safety tag.
- Ensure suitable & safe work area provided with adequate lighting, free from congestion & tripping hazards.
- Electrically isolate the tool from the power supply if unsafe, making repairs or adjustments, or servicing.
- Ensure adequate dust ventilation and or extraction measures are in place.

Operational Safety Checks

- **NEVER** operate a faulty piece of equipment. Report any faults, problems or hazards **IMMEDIATELY**.
- Ensure the work piece is secure & well supported. Do not hold the work piece by hand.
- Ensure the work piece is free of loose knots, foreign objects or any other material that may affect a safe cut
- Do not plug in until all adjustments have been made.
- Ensure required PPE is available and worn
- Set the fence height and adjust for the correct biscuit “size” using the adjustment knob to assure accurate positioning and correct depth for cutting (slotting).
- Do not operate the machine with the disc exposed.
- Keep the sole plate pressed firmly on the work piece.
- Keep hands away from in front of the cutting operation.
- Do not start with the disc touching the material. Allow the machine to reach full speed before starting to cut.
- Before cleaning away waste material and inspecting the results of the slotting process, always bring the machine to a complete stop and keep hands away from the disc.
- If any unforeseen problems arise while operating, stop the machine immediately, then switch it off the before attempting to investigate.
- Do not leave machine unattended when operational.
- Clean up and dispose of debris from the work area both during and upon completion of the task.

REFER TO THE MANUFACTURER’S OPERATIONAL MANUAL FOR FULL SAFETY REQUIREMENTS