

STANDARD OPERATING PROCEDURE

IRON

**ONLY TRAINED PERSONNEL
AUTHORISED TO OPERATE THIS MACHINE**



Identified Hazards

- Heat / Burns / Scalds
- Fumes
- Electricity
- Fire

Personal Protective Equipment Requirements to Operate



Other | Additional PPE Requirements: Ensure any loose clothing is restrained

Operating Instructions

Pre-Operational Safety Checks

- Inspect the appliance for obvious damage, including lead, plug end, water reservoir and that the appliance has a current electrical safety tag. Do not use the appliance if it has been dropped.
- Ensure suitable & safe work area provided with adequate lighting and ventilation, free from congestion & tripping hazards.
- Material should be adequately supported & at a good working height.
 - Never rest the iron on an unstable surface
- Remove from the immediate work area, any flammable or volatile substances / materials.
- Electrically isolate from the power supply if unsafe, making repairs or adjustments, or servicing.

Operational Safety Checks

- **NEVER** operate a faulty piece of equipment. Report any faults, problems or hazards **IMMEDIATELY**.
- Ensure required PPE available and worn.
- Use the electrical iron only for its intended use. To protect against risk of electrical shock do not immerse the electrical iron into water or other liquids.
- Select the correct heat setting for the task to be undertaken.
- Do not direct the steam toward the body when ironing or self-cleaning.
- Never pull cord to disconnect from the outlet; instead grasp plug and pull to disconnect.
- Do not allow the cord to come into contact with the hot surface of the iron.
- Burns can occur from touching the hot metal parts, hot water or steam. Use caution when you turn the steam iron upside down or use the surge of steam - there may be hot water in the water tank. Avoid rapid movement of iron to minimize hot water spillage.
- Do not leave the appliance unattended when operational.
- Allow the appliance to cool prior to putting into storage area.

REFER TO THE MANUFACTURER'S OPERATIONAL MANUAL FOR FULL SAFETY REQUIREMENTS