

# STANDARD OPERATING PROCEDURE

## RECIPROCATING SAW

**ONLY TRAINED PERSONNEL  
AUTHORISED TO OPERATE THIS MACHINE**



### Identified Hazards

- |                                  |                |         |                                      |
|----------------------------------|----------------|---------|--------------------------------------|
| • Ejected Waste (flying objects) | • Eye Injuries | • Noise | • Blade 'run on' after switching off |
| • Blade – Jamming / Breaking     | • Electricity  | • Dust  | • Waste / Off-cut Materials          |

### Personal Protective Equipment Requirements to Operate



**Other | Additional PPE Requirements:** Restrain long and loose hair, remove / contain loose jewellery

### Operating Instructions

#### Pre-Operational Safety Checks

- Inspect the appliance for obvious damage, including lead, plug end, blade and guarding and that it has a current electrical safety tag.
- Ensure suitable & safe work area provided with adequate lighting, free from congestion & tripping hazards.
- Ensure the power supply for the appliance is RCD protected.
- Ensure that the blade is the correct type for the material being cut, securely attached, running true and is not bent or has teeth missing.
- Ensure you are familiar with the location and operation of the ON/OFF switch.
- Electrically isolate from the power supply if unsafe, making repairs or adjustments, or servicing.

#### Operational Safety Checks

- **NEVER** operate a faulty piece of equipment. Report any faults, problems or hazards **IMMEDIATELY**.
- Never use the electrical cord to lift, lower or carry the appliance. Hold the appliance only by the provided gripping areas. Grabbing by the front metal parts can result in electrical shock if you accidentally cut into live electrical wires.
- Ensure required PPE available and worn.
- Let the saw blade gain maximum speed before beginning the cut.
- Do not operate if the guard is not in place.
- Small objects are not to be held by hand when being cut. Clamp or secure by suitable means.
- Do not bend or twist the blade whilst cutting material. Never force the work piece against a blade
- Slowly move the saw blade along the cut in a uniform manner with the work piece.
- Do not leave appliance unattended when operational.
- Clean up and dispose of debris from the work area both during and upon completion of the task.

**REFER TO THE MANUFACTURER'S OPERATIONAL MANUAL FOR FULL SAFETY REQUIREMENTS**