

WEST LONDON RACING CENTRE

CONSTITUTION

For adoption at a general meeting, 16 August 2026

Prepared: 23 June 2026. Redrafted: 21 July 2026. Adopted: 16 August 2026

Club	West London Racing Centre (WLRC)
Legal form	Unincorporated, non-profit, amateur members' club
Home venue	Radio-controlled car racing facility at Pole Hill, Hillingdon
Governing body affiliation	British Radio Car Association (BRCA)
Correspondence address	As determined by the Committee from time to time

This Constitution replaces any previous constitution, rules or governing document of the Club to the extent inconsistent with this Constitution once adopted by the members.

CONSTITUTION OF WEST LONDON RACING CENTRE

1. Name

- 1.1 The name of the club is West London Racing Centre, abbreviated as “WLRC” in this Constitution.
- 1.2 The Club may use such trading, event or operating names as the Committee may approve, provided that the legal identity of the Club remains clear in all formal contracts, grant applications and official correspondence.

2. Status and legal form

- 2.1 The Club is an unincorporated, non-profit, amateur members' club.
- 2.2 The Club is governed by this Constitution, the Club Rules, applicable rules of the British Radio Car Association, and any policies adopted by the members or the Committee under this Constitution.
- 2.3 The Club is established in the United Kingdom and is based at the radio-controlled car racing facility at Pole Hill, Hillingdon, or such other venue as may be approved by the members in general meeting.
- 2.4 The correspondence address of the Club shall be the address notified by the Secretary to the members and relevant bodies from time to time. The correspondence address may be the address of any officer or other person authorised by the Committee and does not need to be the address of the Secretary.
- 2.5 The Club may seek registration as a Community Amateur Sports Club if the Committee and members consider it appropriate and if the Club meets the applicable eligibility requirements. Unless and until such registration is approved by HMRC, the Club shall operate as an unincorporated members' club.

3. Definitions

- 3.1 “BRCA” means the British Radio Car Association.
- 3.2 “Club” means West London Racing Centre.

3.3 “Club Rules” means any rules, policies, codes of conduct, site rules, racing rules, safety rules or operating procedures made under this Constitution.

3.4 “Committee” means the Management Committee elected or appointed under this Constitution.

3.5 “General Meeting” means an Annual General Meeting or Extraordinary General Meeting of the Club.

3.6 “Junior Member” means a Member who is aged 16 or under on 1 January of the calendar year to which the membership relates, or such other age as may from time to time be recognised by the British Radio Car Association for junior membership or licensing purposes. This definition is used for BRCA membership, licensing, subscription and racing administration purposes and does not create a separate class of Club membership.

3.7 “Member” means a person admitted to membership under this Constitution and whose membership has not ceased.

3.8 “Minor” means any person under the age of 18 who participates in, attends or is involved in Club activities, whether as a Member, visitor, guest, participant or volunteer. For safeguarding, welfare, parental consent, supervision and child protection purposes, any person under the age of 18 shall be treated as a child or young person.

3.9 “Racing Member” means a Member admitted to full (subscription-paying) membership of the Club under clause 7, entitled, subject to BRCA membership, insurance, safety and other requirements of this Constitution and the Club Rules, to take part in Club racing and practice activity.

3.10 “Supporting Member” means a Member admitted to the free, non-racing category of membership under clause 7, in recognition of their connection to, or support for, the Club, its activities or its community programmes.

3.11 “Venue” means the Club’s racing facility at Pole Hill, Hillingdon, and any other place where the Club carries out activities.

3.12 “Voting Member” means a Member who holds Racing Membership and who is not a Junior Member. Only Voting Members may vote, hold office, stand for election to the Committee, or be counted towards quorum or the threshold for requisitioning a General Meeting under this Constitution.

4. Objects

4.1 The main object of the Club is to provide facilities for, and promote participation in, amateur radio-controlled car racing.

4.2 In furtherance of that main object, the Club may:

(a) organise racing, practice, coaching, testing, demonstrations, club meetings, social activities and other radio-controlled car activities;

(b) maintain and improve the Club’s track, rostrum, timing equipment, race control equipment, scoreboards, storage, safety equipment and other facilities;

(c) encourage fair competition, safe driving, respect for officials and good sportsmanship;

(d) support the development of practical, technical, engineering, organisational and volunteering skills connected with radio-controlled car racing;

(e) encourage participation by young people, families, disabled participants, people from under-represented backgrounds and new participants;

(f) work with schools, charities, community organisations, local authorities, funders, sponsors, governing bodies and social ventures, including through operational partnerships where these support the Club’s objects;

(g) apply for and administer grants, donations, sponsorship and other funding to support the Club’s objects; and

(h) promote the Club, radio-controlled car racing and routes into wider motorsport, engineering, volunteering and community participation.

4.3 The Club shall be open to the whole community and shall not discriminate unlawfully on the grounds of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex, sexual orientation or any other protected characteristic.

4.4 The Club shall operate on an amateur and non-profit basis. Any surplus income or assets shall be applied only to further the Club's objects and shall not be distributed to Members.

4.5 Community, youth, educational or STEM-related activity shall be permitted where it is consistent with the Club's objects and does not displace the Club's main purpose of providing facilities for and promoting participation in amateur radio-controlled car racing.

5. Powers

5.1 The Club may do anything lawful and necessary or desirable to further its objects, including the power to:

- (a) hold, use, maintain, repair, improve, replace, insure and dispose of Club property and equipment;
- (b) raise funds through subscriptions, race fees, practice fees, event fees, grants, donations, sponsorship, fundraising activity and other lawful means;
- (c) open, operate and close bank accounts and payment accounts in the name of the Club;
- (d) enter into contracts, leases, licences, grant agreements, sponsorship agreements, partnership agreements and other arrangements in the name of the Club, subject to this Constitution;
- (e) appoint volunteers, contractors, advisers, coaches, race officials and other persons to assist the Club;
- (f) cooperate with the BRCA, Motorsport UK, local authorities, funders, schools, charities, social enterprises, community groups and other organisations;
- (g) make, amend and enforce Club Rules and policies;
- (h) take out insurance; and
- (i) take reasonable action to protect the Club's facilities, reputation, finances, Members, visitors and volunteers.

5.2 The Committee may negotiate lease, licence or tenure arrangements for the Club's Venue, but any new lease, licence, major property commitment or obligation lasting more than one year must be approved by the members in general meeting before it is completed, unless the members have already authorised the Committee to proceed.

6. Affiliation and governing body rules

6.1 The Club shall maintain affiliation to the BRCA unless the members resolve otherwise in general meeting.

6.2 The Club shall comply with applicable BRCA rules, regulations, insurance requirements, safeguarding requirements, race rules, codes of conduct and other requirements relevant to the Club's activities.

6.3 Any Member taking part in Club racing or practice, and any Club official, must hold current BRCA membership where required by BRCA rules, Club insurance, event rules or Club Rules.

6.4 Where BRCA rules allow visitor, introductory or temporary participation arrangements, the Committee may permit such participation subject to appropriate supervision, risk assessment, insurance cover and compliance with Club Rules.

6.5 If there is a conflict between this Constitution and mandatory BRCA rules, insurance requirements or legal obligations, the Club shall comply with the higher or mandatory standard. The Committee shall bring any significant conflict to the next general meeting for resolution.

7. Membership

7.1 Membership of the Club shall be open to all persons who support the objects of the Club, subject to fair and transparent membership procedures, safety requirements, safeguarding requirements, Venue capacity and compliance with this Constitution.

7.2 The Club shall have two classes of membership: Racing Membership and Supporting Membership. Further classes of membership may be created only by amendment to this Constitution.

7.3 A Member may additionally be described as a Junior Member, volunteer, honorary member, concessionary member or similar administrative description for the purposes of subscriptions, BRCA membership, safeguarding, racing administration, access or Club operations. These further descriptions do not create additional classes of Club membership.

7.4 Membership does not by itself give a Member an automatic right to race, practise, access restricted areas, use Club equipment or take part in every Club activity. Participation may be subject to BRCA membership, insurance, safeguarding, safety, supervision, capacity, entry procedures, competence, payment of fees and compliance with Club Rules.

7.5 The Club may recognise honorary or life membership, or other honorary status, for exceptional service or contribution, on terms approved by the members in general meeting. Unless this Constitution or the relevant resolution states otherwise, honorary status does not alter voting rights.

7.6 A parent, carer or responsible adult of a Minor is not required to become a Member solely because the Minor takes part in Club activities, but must provide consent, emergency contact details and any information reasonably required for safeguarding, welfare and safety purposes. A parent, carer or responsible adult must supervise the Minor during racing events, practice sessions or other Club activities where this is required by the Committee, Club Rules, event rules, safeguarding arrangements, the Minor's age, needs or experience, or the nature of the activity.

7.7 The Committee may cap membership numbers where necessary because of Venue capacity, safety, insurance or operational limits. Any waiting list must be managed fairly, transparently and in chronological order unless a lawful and objectively justified exception applies.

7.8 Supporting Membership is free of charge. It is open to family members of Racing Members, participants and families connected with programmes delivered at the Venue by the Club's community partners (including RC Vision CIC), and any other person who wishes to formally support the Club's objects.

7.9 A Supporting Member shall: (a) receive Club news and communications; (b) be invited to community open days and events at the Venue; (c) be welcome to attend and speak, with the permission of the Chair, at General Meetings; and (d) have a formal, recorded connection to the Club.

7.10 Supporting Membership does not, by itself, entitle a Member to vote at a General Meeting, stand for election to the Committee, hold office, be counted towards quorum or a meeting-requisition threshold, or take part in Club racing, practice or other restricted activities, regardless of the Supporting Member's age. A Supporting Member who wishes to take part in racing or practice must apply for Racing Membership and satisfy the requirements of this clause 7 and clause 6.

7.11 A Supporting Member may apply to become a Racing Member at any time in accordance with clause 8.

8. Applications, subscriptions and membership records

8.1 Applications for membership shall be made in the form determined by the Committee.

8.2 The Committee may accept, defer or refuse an application only on fair, objective and non-discriminatory grounds, including safety, safeguarding, capacity, unpaid debts to the Club, previous misconduct, or where membership would not be in the best interests of the Club or the sport.

8.3 The Committee shall maintain a register of Members, including contact details, membership class (Racing or Supporting Membership), age-related status where relevant, BRCA membership status where relevant, subscription status and emergency contact details for Minors where appropriate.

8.4 The members in general meeting shall approve annual subscription rates and any joining fees, race fees or other recurring charges, unless the members have delegated this to the Committee for a specified period.

8.5 The Club may set different subscription rates, entry fees, race fees or other charges for Racing Members or participants, including reduced rates for Junior Members, young people, students, families, volunteers, concessions or other categories approved by the Committee or by a General Meeting. Any reduced subscription or concessionary rate shall not create a separate class of membership beyond Racing Membership and Supporting Membership. Supporting Membership shall be free of charge.

8.6 The Committee may set payment plans, hardship arrangements or supported access arrangements to ensure the Club remains open and accessible to the community, particularly where cost could be a barrier to participation.

8.7 Membership shall cease if a Member resigns, dies, fails to pay subscriptions after reasonable notice, ceases to meet BRCA or insurance requirements for the relevant participation or activity, or is expelled under the disciplinary procedure.

9. Members' rights, responsibilities and participation

9.1 Members have the right to take part in Club activities appropriate to their status, age, ability and participation requirements, subject to this Constitution, Club Rules, BRCA rules, safety requirements, availability and the lawful directions of Club officials.

9.2 Members must:

- (a) support the objects and reputation of the Club;
- (b) comply with this Constitution, Club Rules, BRCA rules and reasonable instructions from Club officials;
- (c) act safely, respectfully and honestly;
- (d) respect other Members, volunteers, officials, visitors, neighbours, partners and members of the public;
- (e) use Club facilities and equipment responsibly;
- (f) report safety, safeguarding, welfare, damage or misconduct concerns promptly; and
- (g) pay subscriptions, race fees and other sums properly due to the Club.

9.3 Membership is personal and may not be transferred.

9.4 Only Voting Members shall be entitled to vote at General Meetings, stand for election to the Committee, hold office, or vote on amendments to this Constitution, dissolution of the Club, financial matters, property matters, leases, licences, contracts or other matters affecting the legal or financial responsibilities of the Club. Supporting Members do not have voting rights under this Constitution, regardless of age.

9.5 Minor participants, Junior Members and Supporting Members may attend General Meetings and may speak with the permission of the Chair, but shall not have a vote unless and until they become Voting Members.

9.6 A parent, guardian or responsible adult shall not be entitled to vote on behalf of a Minor or Junior Member unless that parent, guardian or responsible adult is also a Voting Member in their own right.

9.7 The Committee shall, where appropriate, seek the views of Minor participants and Junior Members on matters that materially affect junior racing, youth participation, welfare, accessibility or the experience of young people at the Club.

10. Visitors, guests and temporary participants

10.1 The Committee may permit visitors, guests, prospective members, school groups, community participants and temporary participants to attend or take part in Club activities.

10.2 Visitors and temporary participants must comply with Club Rules, safety instructions, safeguarding requirements and any BRCA or insurance conditions.

10.3 The Committee may refuse or withdraw visitor access where necessary for safety, safeguarding, insurance, capacity, conduct or operational reasons.

10.4 The Committee may require visitors or temporary participants to complete event entry forms, disclaimers, parental consent forms, photography consent forms or other documents reasonably required for safety, safeguarding, insurance, grants, data protection or operational purposes.

11. Safeguarding, welfare and inclusion

11.1 The Club shall take reasonable steps to provide a safe, welcoming and inclusive environment for all participants, including children, young people and adults at risk.

11.2 The Club shall appoint a Safeguarding or Welfare Officer. If the role is vacant, the Committee shall nominate an interim responsible person until an appointment is made.

11.3 The Club shall follow applicable BRCA safeguarding guidance, Club safeguarding policy, legal requirements and recognised good practice.

11.4 Any safeguarding concern must be reported to the Safeguarding or Welfare Officer or another Club officer as soon as reasonably possible. The Club shall deal with such concerns seriously, sensitively and in accordance with its safeguarding procedures.

11.5 The Committee may require DBS checks, safeguarding training or other checks for roles involving regulated activity, regular contact with children or adults at risk, or other responsibilities where checks are reasonably required.

11.6 The Club shall encourage participation by people who are new to racing and by people who may face barriers to participation. The Club will seek to make reasonable adjustments for disabled participants, including those with physical disabilities, sensory impairments, neurodivergence, learning disabilities, mental health conditions or other non-visible disabilities, where such adjustments are reasonable, practicable, safe, and consistent with Club Rules, insurance obligations and the fair conduct of racing.

12. Health, safety and conduct at the venue

12.1 The Committee shall take reasonable steps to assess and manage risks arising from Club activities, Venue conditions, track use, batteries, charging, tools, vehicles, structures, public access, weather and other relevant hazards.

12.2 The Committee may make site rules covering track access, rostrum use, marshal duties, battery charging, fire safety, retrieval of cars, car park behaviour, waste, noise, public access, first aid, emergency procedures and other safety matters.

12.3 Members, visitors and participants must comply with the lawful and reasonable instructions of race officials, Committee members and designated event officials.

12.4 The Committee may suspend or restrict use of the Venue or equipment where it reasonably considers this necessary for safety, safeguarding, insurance, environmental, lease, weather, repair or operational reasons.

13. Discipline, complaints and appeals

13.1 The Committee may investigate complaints or concerns about misconduct, unsafe behaviour, bullying, harassment, abuse, dishonesty, damage to Club property, breach of Club Rules, breach of BRCA rules, non-payment, or behaviour likely to bring the Club into disrepute.

13.2 Except in urgent cases, a Member who may be subject to disciplinary action shall be told the substance of the concern and given a reasonable opportunity to respond before a final decision is made.

13.3 Where urgent action is needed to protect safety, safeguarding, Club property, insurance, the Venue or the orderly running of the Club, the Committee may impose an interim suspension or restriction pending investigation.

13.4 Possible outcomes may include, but are not limited to, informal advice, an informal warning, a written warning, a requirement to apologise or take reasonable steps to repair harm, restriction of access, suspension, refusal of renewal, removal from an event, requirement to pay for damage, referral to the BRCA or other relevant body, or expulsion from membership.

13.5 A decision to expel a Member or impose a suspension of more than 28 days should be made by at least three non-conflicted Committee members where practicable. Where this is not practicable because of the small size of the Committee, the decision may be made by two non-conflicted Committee members, provided that the Member is given a right of appeal.

13.6 A Member may appeal against expulsion or suspension of more than 28 days by giving written notice to the Secretary within 14 days of being notified of the decision. The appeal shall be considered by an appeal panel appointed by the Committee, so far as practicable consisting of persons who were not involved in the original decision.

13.7 Safeguarding matters may be handled under safeguarding procedures rather than ordinary disciplinary procedures where appropriate.

14. Management Committee

14.1 The Club shall be managed by a Management Committee elected by the Voting Members at the Annual General Meeting.

14.2 The Committee shall consist of not fewer than three and not more than seven voting members.

14.3 The core officers of the Club shall be the Chair, Secretary and Treasurer.

14.4 The first officers of the Club following adoption of this Constitution shall be: Chair – Damian Giddins; Secretary – Andy Hyde; and Treasurer – Mike Haswell.

14.5 The Club may elect or appoint additional Committee members or role holders, including but not limited to a Safeguarding or Welfare Officer, Track and Facilities Officer, Race Coordinator, Membership Secretary, or Partnerships and Development Officer.

14.6 The same person may hold more than one role where necessary, except that the Chair and Treasurer should not normally be the same person unless approved by the members in general meeting.

14.7 Committee members must be Voting Members of the Club and must hold BRCA membership where required by BRCA rules or Club insurance.

14.8 Committee members shall normally hold office from the end of the Annual General Meeting at which they are elected until the end of the next Annual General Meeting, but may stand for re-election.

14.9 The Club recognises the importance of continuity, experience and volunteer capacity, particularly in a small members' club. The Club shall not impose fixed maximum term limits unless approved by the members in general meeting.

14.10 The Committee shall, where reasonably practicable, encourage succession planning, role-sharing, shadowing and the recruitment of additional volunteers so that knowledge, responsibility and decision-making are not unnecessarily concentrated in a small number of people over time.

14.11 The Committee may fill casual vacancies, appoint additional role holders, co-opt advisers or invite observers. Co-opted persons shall not vote unless they are appointed to fill a voting Committee vacancy.

14.12 The Committee may delegate tasks to sub-committees, working groups, race officials or volunteers, but remains responsible for delegated activity.

15. Officers and role holders

15.1 The Chair shall chair General Meetings and Committee meetings where present, provide general leadership to the Club, support good governance and represent the Club where appropriate.

15.2 The Secretary shall be responsible for the administration of the Club, including notices of meetings, minutes, membership records, constitutional records, external correspondence and such governance, development or partnership matters as the Committee may determine.

15.3 The Treasurer shall be responsible for the Club's finances, including banking, accounting records, financial reporting, subscriptions, payments, financial controls and preparation of annual accounts or financial statements for the Annual General Meeting.

15.4 The Safeguarding or Welfare Officer shall lead on safeguarding and welfare matters, maintain safeguarding records where appropriate, advise the Committee and liaise with BRCA or external agencies where necessary.

15.5 The Track and Facilities Officer, if appointed, shall oversee maintenance, inspection and safe use of the track, rostrum, timing equipment, scoreboards, storage, tools and related facilities, working with volunteers as appropriate.

15.6 The Race Coordinator or Competition Secretary, if appointed, shall oversee race calendars, event entries, race formats, timing, results, race officials and liaison with BRCA sections or other event bodies as appropriate.

15.7 Where a role is vacant, the Committee may allocate the responsibilities of that role to another officer or Committee member until the role is filled.

16. Committee meetings and decision-making

16.1 The Committee shall meet as often as necessary to manage the Club and at least four times per year unless the members resolve otherwise.

16.2 Committee meetings may take place in person, by telephone, by video conference or by other electronic means.

16.3 The quorum for Committee meetings shall be two voting Committee members.

16.4 Committee decisions shall be made by majority vote of those present and entitled to vote. In the event of equality, the Chair of the meeting shall have a casting vote.

16.5 No decision shall be valid where a majority of the Committee members taking part in the decision have a conflict of interest. Where a conflict of interest arises, the conflicted member must declare the conflict and may be required by the remaining Committee members to withdraw from discussion or voting on that matter.

16.6 The Committee may make decisions by written or electronic resolution where all Committee members have been given a reasonable opportunity to comment. Any such decision must be recorded in the minutes of the next Committee meeting.

16.7 Minutes or decision records shall be kept for all Committee meetings and made available to Members on reasonable request, except for confidential, safeguarding, disciplinary, personal data, commercially sensitive or legally privileged matters.

17. General meetings

17.1 The Club shall hold an Annual General Meeting once in each calendar year, normally within six months of the end of the Club's financial year.

17.2 The business of the Annual General Meeting shall include:

- (a) receiving a report from the Chair;
- (b) receiving the annual accounts or financial statement from the Treasurer;
- (c) electing officers and Committee members;
- (d) approving subscription rates unless delegated to the Committee;
- (e) considering proposed amendments to this Constitution;
- (f) considering motions submitted by Members; and
- (g) considering any other business notified in the meeting papers.

17.3 An Extraordinary General Meeting may be called by the Committee or by written request of at least 20% of Voting Members or 10 Voting Members, whichever is lower.

17.4 At least 21 clear days' notice shall be given for an Annual General Meeting or a meeting to amend this Constitution. At least 14 clear days' notice shall be given for any other Extraordinary General Meeting, unless urgent circumstances require shorter notice and at least two-thirds of Voting Members present agree to proceed.

17.5 Notice of a general meeting shall state the date, time, place or electronic meeting details, business to be considered, and any proposed constitutional amendments or special resolutions.

17.6 The quorum for a general meeting shall be 20% of Voting Members or eight Voting Members, whichever is lower. If a quorum is not present within 30 minutes, the meeting shall be adjourned to a date determined by the Chair. Those present at the reconvened meeting shall form a quorum, provided at least seven clear days' notice of the reconvened meeting is given.

18. Voting at general meetings

18.1 Each Voting Member present shall have one vote.

18.2 Voting at General Meetings shall be restricted to Voting Members in accordance with clause 9. Minor participants, Junior Members and Supporting Members may attend and participate as set out in clause 7 and clause 9, but shall not have a vote.

18.3 Voting shall be by show of hands, ballot or electronic vote as determined by the Chair of the meeting, except that a ballot must be held if requested by at least five Voting Members present.

18.4 Ordinary resolutions shall be passed by a simple majority of Voting Members present and voting.

18.5 Constitutional amendments, dissolution, application for or withdrawal from CASC status, and disposal of substantial Club assets shall require a two-thirds majority of Voting Members present and voting.

18.6 Proxy voting shall not be permitted unless approved by the members in general meeting through a Club Rule or standing order.

19. Race meetings and competition management

19.1 The Committee may organise Club race meetings, practice sessions, open meetings, championships, demonstrations, public engagement events and other racing activities.

19.2 The Committee may appoint a Race Director, Meeting Organiser, timekeeper, scrutineer, marshal coordinator or other official for any race meeting or event.

19.3 The Race Director for a race meeting shall have authority over race conduct, safety and sporting decisions during that meeting, subject to this Constitution, Club Rules, BRCA rules and any event-specific rules.

19.4 Members and participants must follow the reasonable directions of race officials. Unsafe or abusive conduct may result in removal from the meeting and may be dealt with under the disciplinary procedure.

19.5 The Committee may adopt race formats, class rules, booking procedures, entry fees, cancellation procedures, marshal duties, car specifications, timing rules and event safety requirements.

20. Finance and banking

20.1 The Club's financial year shall end on 31 October.

20.2 The Club's funds shall be used only to further the Club's objects and pay proper expenses and liabilities of the Club.

20.3 The Club shall maintain one or more bank accounts in the name of the Club or such name as clearly identifies the Club.

20.4 The Committee shall approve bank signatories and payment authorisers. Where practicable, payments should require approval by two authorised persons, particularly for material expenditure, transfers, cash withdrawals or payments to Committee members, connected persons or operational partners.

20.5 The Treasurer shall keep proper financial records and shall report regularly to the Committee.

20.6 Annual accounts or a financial statement shall be presented to the Annual General Meeting.

20.7 No Member or Committee member shall receive any dividend, bonus or distribution from the Club. Reasonable expenses and properly authorised payments for goods or services may be paid in accordance with clause 23.

20.8 Restricted grants, donations or sponsorship must be used in accordance with their terms and recorded appropriately.

20.9 Where the Club is registered as a Community Amateur Sports Club, the Committee must ensure that the Club complies with CASC financial, trading, property income, membership fee, non-profit and reporting requirements.

21. Property, assets and records

21.1 All Club property, assets and equipment belong to the Club as an unincorporated association and are held by the Committee on behalf of the Members collectively.

21.2 Club assets include, without limitation, the track infrastructure, rostrum unit, timing equipment, scoreboards, race control equipment, tools, storage, barriers, fixtures, fittings, documents, digital accounts, intellectual property, funds and records.

21.3 The Committee shall maintain an asset register for significant Club assets and shall take reasonable steps to insure, secure, maintain and replace assets where appropriate.

21.4 No Member may sell, lend, remove, dispose of, modify or use Club property other than in accordance with Club Rules or authority from the Committee.

21.5 Substantial disposal of Club assets, or any disposal outside the ordinary management of the Club, must be approved by the Committee and, where material, by the members in general meeting.

21.6 The Committee shall ensure that key Club records, passwords, bank details, insurance documents, membership records, grant records, lease or licence documents and governing documents are securely held and capable of being transferred to new officers.

22. Operational partnerships, grants and community projects

22.1 The Club may work with operational partners, including charities, Community Interest Companies, schools, youth organisations, funders, sponsors, local authorities, governing bodies, motorsport bodies and community organisations where doing so supports the Club's objects.

22.2 Operational partnerships may include community access, youth engagement, STEM learning, volunteering, facility improvement, events, grant-funded projects, sponsored activities, maintenance support, equipment sharing, public demonstrations and other activities connected to radio-controlled car racing.

22.3 The Committee may approve partnership arrangements, provided that they:

- (a) support or are consistent with the Club's objects;
- (b) do not distribute Club assets or profits to Members;
- (c) do not compromise the Club's independence, insurance, safeguarding, safety, BRCA affiliation, lease or licence obligations;
- (d) are financially prudent and properly recorded;
- (e) include appropriate safeguarding, health and safety, data protection and risk management arrangements; and
- (f) are reported to the members where they are material to the Club's finances, facilities, reputation or long-term future.

22.4 Where the Club is registered as a Community Amateur Sports Club, the Committee must ensure that partnership activity, trading, property income and grant activity comply with CASC requirements and must seek professional advice where required.

23. Conflicts of interest and personal benefit

23.1 A Committee member or other person involved in Club decision-making must declare any actual or potential conflict of interest as soon as reasonably possible.

23.2 A conflict may include a personal, family, financial, employment, business, organisational or other interest that could reasonably be seen to influence decision-making.

23.3 The Committee shall decide how a conflict is to be managed. This may include requiring the person to leave the meeting, abstain from discussion or abstain from voting.

23.4 The Club may pay a Member, Committee member or connected person for goods or services only where the payment is reasonable, properly authorised, recorded, and no more than market value. The conflicted person must not vote on the decision.

23.5 No Committee member or Member may use their position to obtain unauthorised personal benefit from Club property, funds, opportunities, information, grants, contracts or partnerships.

24. Data protection and communications

24.1 The Club shall handle personal data lawfully, fairly and securely, and only for legitimate Club purposes, including membership administration, events, safeguarding, safety, insurance, communications, grant reporting and legal compliance.

24.2 The Committee may adopt a privacy notice and data protection policy.

24.3 Members must keep their contact details up to date and may be sent official notices by email or other electronic communication unless they request another reasonable method.

24.4 Photographs, video, live streaming and publicity involving Members, Junior Members, Minors or visitors shall be managed in accordance with Club policy, safeguarding practice, event notices and relevant consent requirements.

25. Club rules and policies

25.1 The Committee may make, amend or revoke Club Rules and policies to manage the Club and its activities, provided that they are consistent with this Constitution.

25.2 Club Rules and policies may cover, without limitation, racing conduct, site access, health and safety, safeguarding, equality and inclusion, complaints, discipline, social media, photography, live streaming,

volunteering, maintenance, financial controls, membership procedures, data protection and use of Club equipment.

25.3 The Committee shall make current Club Rules reasonably available to Members.

25.4 If there is a conflict between Club Rules and this Constitution, this Constitution shall prevail.

26. Amendments to this Constitution

26.1 This Constitution may be amended only by resolution passed by at least two-thirds of Voting Members present and voting at a general meeting.

26.2 At least 21 clear days' notice of any proposed amendment must be given to Members, together with the text or substance of the proposed amendment.

26.3 No amendment may authorise distribution of Club assets or profits to Members, undermine the non-profit nature of the Club, or conflict with any mandatory legal, safeguarding, insurance, BRCA or CASC requirement applicable to the Club.

26.4 Where the Club is registered as a Community Amateur Sports Club, no amendment may be made which would cause the Club to cease to qualify as a CASC unless the members have first resolved to leave the CASC scheme and have taken appropriate professional advice.

27. Dissolution

27.1 The Club may be dissolved only by resolution passed by at least two-thirds of Voting Members present and voting at a general meeting called for that purpose.

27.2 The notice of a meeting to dissolve the Club must include the proposed method of dealing with the Club's assets, liabilities, records, lease or licence obligations, grant obligations and ongoing activities.

27.3 On dissolution, the Committee shall be responsible for winding up the Club, paying debts and liabilities, returning or applying unspent restricted grants in accordance with grant conditions, dealing with records and transferring or disposing of assets in accordance with this clause.

27.4 No surplus assets or funds may be distributed to Members.

27.5 If the Club is registered as a Community Amateur Sports Club at the time of dissolution, any remaining net assets shall be applied only for approved sporting or charitable purposes, namely transfer to another registered CASC, a charity, or the governing body of the relevant sport for use in related community sport.

27.6 If the Club is not registered as a Community Amateur Sports Club at the time of dissolution, any remaining net assets shall be transferred to one or more non-profit bodies with similar sporting, community, youth, educational or charitable objects, preferably a BRCA-affiliated club, registered CASC, charity, Community Interest Company, governing body or local community sports organisation.

28. Liability and indemnity

28.1 The Committee and Members shall act in good faith and take reasonable care when carrying out Club business.

28.2 The Club shall indemnify Committee members, officers, volunteers and authorised representatives out of Club assets against liabilities properly incurred by them when acting in good faith on behalf of the Club, except for liability arising from fraud, dishonesty, wilful misconduct, reckless disregard of duty or personal liability that cannot lawfully be indemnified.

28.3 The Committee shall seek to maintain appropriate insurance for Club activities, officials, volunteers, Members, visitors, assets and facilities, subject to availability and affordability.

28.4 Nothing in this Constitution excludes any liability that cannot lawfully be excluded.

29. Notices

29.1 Notices to Members may be given by email, electronic platform, post, hand delivery, publication on the Club website or members' area, or other reasonable method approved by the Committee.

29.2 A notice sent by email or electronic means shall be treated as given on the day it is sent unless the sender receives an automated failure notice. A notice sent by post shall be treated as given two working days after posting.

29.3 The accidental failure to give notice to a Member shall not invalidate a meeting or decision unless the failure materially prejudiced the Member or the meeting.

30. Adoption

30.1 This Constitution was adopted by the Voting Members of West London Racing Centre at a general meeting held on 16th August 2026.

30.2 This Constitution replaces any previous constitution, rules or governing document of the Club to the extent inconsistent with this Constitution.

30.3 The first Committee following adoption shall be the officers and Committee members elected or confirmed at the meeting adopting this Constitution.

Officers confirmed at adoption:

Role	Name
Chair	Damian Giddins
Secretary	Andy Hyde
Treasurer	Mike Haswell