

RIVERTOWN SCHOOL OF BEAUTY, BARBER, SKIN CARE & NAILS

PRIVACY POLICY & TERMS OF SERVICE

Last Updated: April 2026

Rivertown School of Beauty, Barber, Skin Care & Nails (“we,” “our,” or “the School”) is committed to transparency, accessibility, safety, and compliance with all applicable federal, state, and accreditation requirements. This combined Privacy Policy and Terms of Service outlines how we collect and use information, how we maintain compliance, and the expectations for use of our website (“the Site”).

SECTION 1 — PRIVACY POLICY

1. Information We Collect

We may collect the following information when you visit our website or submit a form:

- **Personal Information:** Name, email, phone number, mailing address, and any information voluntarily submitted.
- **Program Interest Information:** Programs you inquire about.
- **Technical Information:** IP address, browser type, device data, and pages visited (via cookies or analytics tools).
- **Enrollment-Related Information:** Information needed to process admissions or document requests.

2. How We Use Your Information

We use collected information to:

- Respond to inquiries
- Support admissions and enrollment
- Maintain compliance with **COE, DOE, Georgia, ADA, Section 508, and Title IX**
- Improve website functionality
- Communicate school updates and announcements

We do **not** sell personal information.

3. How We Share Information

We may share information only with:

- **Accrediting agencies** (COE)
- **Federal and state agencies** (DOE, Georgia licensing authorities)
- **Third-party service providers** supporting school operations
- **Law enforcement** when required

All partners must maintain confidentiality and data security.

4. Accessibility (ADA & Section 508)

We strive to ensure our website and digital materials are accessible to individuals with disabilities. If you encounter accessibility barriers or need information in an alternative format, please contact us so we can assist you.

5. Title IX Non-Discrimination

The School does not discriminate on the basis of sex in its education programs or activities, in accordance with **Title IX of the Education Amendments of 1972**.

This applies to:

- Admissions
- Recruitment
- Financial aid
- Instruction
- Activities
- Employment (if applicable)

Inquiries may be directed to the School's Title IX Coordinator.

6. Equal Opportunity (EEO/EEI)

Rivertown School of Beauty, Barber, Skin Care & Nails is an **Equal Opportunity Institution**. We do not discriminate based on race, color, national origin, sex, gender identity, disability, age, religion, genetic information, veteran status, or any other protected category.

7. FERPA

If you become an enrolled student, your educational records are protected under the **Family Educational Rights and Privacy Act (FERPA)**. FERPA details are provided in the School Catalog.

8. Campus Safety & Clery-Style Disclosure

Although Rivertown is not classified as a Clery-reporting institution, we are committed to maintaining a safe learning environment.

We:

- Maintain internal incident logs
- Provide safety information to students and staff
- Issue timely warnings when appropriate

- Coordinate with local law enforcement

Safety concerns may be reported to school leadership at any time.

9. Georgia Consumer Complaint Disclosure

Students may file complaints with the **Georgia Nonpublic Postsecondary Education Commission (GNPEC)**. Information is available in the School Catalog and on GNPEC's website.

10. COE Complaint Disclosure

Accreditation-related complaints may be submitted to the **Council on Occupational Education (COE)**.

Procedures are available on COE's website.

11. DOE Complaint Disclosure

Students receiving federal financial aid may file complaints with the **U.S. Department of Education**.

Information is available on the DOE website.

12. Your Rights

You may:

- Request access to your personal information
- Request corrections
- Request removal from non-essential communications

13. Contact for Privacy Matters

Rivertown School of Beauty, Barber, Skin Care & Nails

Linda Barton • 706.653.9219 • 3625 Manchester Expy, Columbus, GA 31909 •
LBarton@rivertownschoolofbeauty.com

SECTION 2 — TERMS OF SERVICE

1. Use of the Site

The Site is provided for informational and educational purposes. You agree not to misuse the Site or disrupt its functionality.

2. Accuracy of Information

We strive for accuracy, but:

- Content may change without notice
- The Site is not a binding contract
- Official information is confirmed through the School Catalog and enrollment documents

This aligns with **COE** and **DOE** consumer information requirements.

3. User Submissions

By submitting information through the Site, you agree that:

- Your information is accurate
- The School may contact you
- Your submission may be stored for admissions or compliance purposes

4. Intellectual Property

All content on the Site is the property of Rivertown School of Beauty, Barber, Skin Care & Nails and may not be reproduced without permission.

5. Third-Party Links

We are not responsible for the content or privacy practices of external websites.

6. Accessibility (ADA & Section 508)

We are committed to providing an accessible online experience. If you encounter barriers, please contact us so we can assist you.

7. Title IX Non-Discrimination

The School does not discriminate on the basis of sex in its education programs or activities.

Title IX Coordinator Contact

Jennifer Jones
jjones@rivertownschoolofbeauty.com
706.653.4656
3625 Manchester Expy, Columbus, GA 31909

8. Title IX Grievance Procedure (Summary)

Individuals may report sex discrimination, sexual harassment, or retaliation to the Title IX Coordinator at any time.

Our process includes:

- Prompt, equitable review
- Supportive measures
- Opportunity for both parties to present evidence
- Written determination
- Appeal process

Full procedures are available in the School Catalog.

9. Equal Opportunity (EEO/EEI)

We comply with all federal and state nondiscrimination laws and provide equal opportunity in admissions, education, and employment.

10. Campus Safety & Clery-Style Reporting

We maintain internal safety records and coordinate with local law enforcement. Students may report safety concerns to school leadership.

11. Complaint Pathways

Students may file complaints with:

- **GNPEC** (Georgia)
- **COE** (accreditation)
- **DOE** (financial aid)

Links and details are provided in the School Catalog.

12. Disclaimer

The Site is provided “as is” without warranties of any kind.

13. Limitation of Liability

The School is not liable for damages arising from use of the Site.

14. Changes to These Terms

We may update these Terms at any time. Continued use of the Site constitutes acceptance.

15. Contact for Terms of Service

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31909