

An aerial photograph of a suburban neighborhood. The image shows several houses with various roof colors (brown, grey, blue), surrounded by lush green trees. Some houses have swimming pools in their backyards. A dirt road or driveway runs through the center of the neighborhood. The overall scene is a typical suburban residential area.

VIVA

PRIVACY POLICY

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1. WE RESPECT YOUR PRIVACY

Viva Community, Michael Tiemens & ViVA Property & Events Pty Ltd (ACN 609 494 868 / ABN 80 609 494 868) ("ViVA", "we", "us") respect your right to privacy and this policy sets out how we collect and treat your personal information. "Personal information" is information we hold which is identifiable as being about you.

2. WHAT PERSONAL INFORMATION WE COLLECT

We may collect the following types of personal information from you:

- Name
- Address
- Email address
- Phone number
- Fax number
- Information about previous property transactions and dealings you have had with us
- Information from enquiries you have made
- Communications between us
- Credit card information

3. HOW WE COLLECT YOUR PERSONAL INFORMATION

We collect personal information from you in a variety of ways, including: when you interact with us electronically/in person; when you access our website; when we transact or deal with you in the ordinary course of business operations.

4. RECURRING PAYMENTS AND SUBSCRIPTIONS

We use your information to improve our services and products and to notify you of opportunities that we think might interest you in the ordinary course of our business. We do not provide your information to third parties, except that we may provide your information to our business partners, joint venture partners, financiers, accountants and lawyers who assist us in the provision of our products and services to you.

5. DISCLOSURE OF YOUR PERSONAL INFORMATION OVERSEAS

We are unlikely to disclose your personal information to recipients overseas. If this changes, our Privacy Policy will be amended and you will be advised accordingly.

6. SECURITY OF YOUR PERSONAL INFORMATION

We take reasonable steps to protect your personal information. However we are not liable for any unauthorised access to this information.

7. ACCESS TO YOUR PERSONAL INFORMATION

You can access and update your personal information by contacting us at admin@weareviva.community.

We may charge a reasonable administration fee for this access.

8. COMPLAINTS ABOUT PRIVACY

If you have any complaints about our privacy practices, please feel free to send in details of your complaints to:

Attn: Administration

ViVA Property & Events Pty Ltd

Suite 102, Level 1, 99 Brewer Road, Bentleigh VIC

We take complaints very seriously and will respond shortly after receiving written notice of your complaint.

9. CHANGES

Please be aware that we may change this Privacy Policy in the future. The revised versions will be uploaded onto our website, so please check back from time to time.

10. WEBSITE

When you visit our website; we may collect certain information such as browser type, operating system, website visited immediately before coming to our site, etc. This information is used in an aggregated manner to analyse how people use our site, such that we can improve our service.

COOKIES

As is very common for companies, we use cookies on our website. Cookies are very small files which a website uses to identify you when you come back to the site and to store details about your use of the site. Cookies are not malicious programs that access or damage your computer. We use cookies to improve the experience of people using our website.

THIRD PARTY SITES

Our site may have links to other websites not owned or controlled by us. We are not responsible for these sites or the consequences of you going on to those sites.

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