

Terms & Conditions

Last Updated: August 28, 2026

These Terms & Conditions (“Terms”) apply to your use of the Work Excellence website and your registration for events, workshops, training programs, and other services offered by Work Excellence, including sessions co-hosted with EPM Strategy. By using our website or registering for or purchasing an event or service, you agree to these Terms.

1. Website Use

The Work Excellence website and its content are provided for lawful personal and business use. You may not misuse the website, interfere with its operation or security, attempt unauthorized access, or use its content in violation of applicable law.

2. Intellectual Property

Unless otherwise stated, Work Excellence owns or licenses the content and materials provided through our website, events, workshops, training programs, and services, including our frameworks, methods, processes, templates, presentations, graphics, and training materials.

For sessions co-hosted with EPM Strategy, materials provided by EPM Strategy remain the property of EPM Strategy or its respective licensors, unless otherwise stated.

Participation in an event, workshop, training program, or other service does not transfer ownership of these materials. Materials may not be reproduced, published, distributed, sold, or used for competing commercial purposes without written permission from the applicable owner.

3. Event Registration & Payment

Registration may be required for Work Excellence events, including sessions co-hosted with EPM Strategy. If payment is required, registration is considered complete once payment has been successfully processed.

Event capacity may be limited, and registration may close once capacity is reached.

Prices are those displayed at the time of registration. Promotional or early-registration pricing may change on the dates communicated for a particular event.

4. Cancellations & Refunds

If you are unable to attend an event, you may cancel your registration and receive a refund of the registration fee by notifying Work Excellence **at least seven (7) calendar days before the scheduled event date.**

Cancellations received fewer than seven (7) calendar days before the event are non-refundable.

For sessions co-hosted by Work Excellence and EPM Strategy, registration, cancellations, and refunds will be administered by Work Excellence unless otherwise stated during registration.

If Work Excellence and/or EPM Strategy cancels a co-hosted event and does not provide a rescheduled date or reasonable alternative, registered attendees will receive a refund of registration fees paid directly to Work Excellence.

Registrations may be transferred to another person within your organization by contacting Work Excellence before the event.

5. Event Changes

Work Excellence and, for co-hosted sessions, EPM Strategy may make reasonable changes to an event's schedule, agenda, presenters, format, location, or content when necessary.

If an event is postponed, rescheduled, or canceled, reasonable efforts will be made to notify registered attendees.

Unless otherwise required by law, Work Excellence and EPM Strategy are not responsible for travel, lodging, transportation, or other expenses incurred in connection with attending an event.

6. Educational & Business Information

Information provided through Work Excellence websites, events, workshops, training programs, coaching, and related materials is provided for educational and business purposes.

For sessions co-hosted with EPM Strategy, information and materials provided by EPM Strategy are also provided for educational and business purposes.

Results vary based on each organization's circumstances. Work Excellence and EPM Strategy do not guarantee specific financial, operational, organizational, technological, or performance results from the use of methods, recommendations, technology, information, or materials presented during a co-hosted session.

Participants and organizations remain responsible for their own business and technology decisions.

7. Photography & Recording

Work Excellence, EPM Strategy, and other event partners may photograph or record portions of co-hosted events for educational, informational, or promotional purposes.

When applicable, attendees will be provided with appropriate notice regarding photography or recording and any available participation options.

8. Third-Party Services

Our website, events, and services may use or reference third-party websites, software, platforms, or services, including technology demonstrated or discussed during sessions.

These third parties operate under their own terms and privacy practices. Work Excellence and EPM Strategy are not responsible for the availability, content, security, or performance of third-party services except as required by law.

9. Privacy

The collection and use of personal information submitted through the Work Excellence website or registration process is governed by the **Work Excellence Privacy Policy**.

For sessions co-hosted with EPM Strategy, information may also be shared with EPM Strategy when necessary to administer, communicate about, or deliver the co-hosted session, subject to applicable privacy requirements.

Please review the Privacy Policy for more information about how personal information is collected, used, and protected.

10. Limitation of Liability

To the fullest extent permitted by applicable law, Work Excellence and, for co-hosted sessions, EPM Strategy, including their respective officers, employees, representatives, and affiliates, will not be liable for indirect, incidental, special, consequential, or punitive damages arising from participation in an event or program or use of information or materials provided during the event.

For use of the Work Excellence website and Work Excellence services that are not co-hosted with EPM Strategy, this provision applies to Work Excellence and its officers, employees, representatives, and affiliates.

Nothing in these Terms limits liability that cannot legally be limited or excluded.

11. Changes to These Terms

We may update these Terms periodically. When changes are made, the “Last Updated” date at the top of this page will be revised.

12. Contact Us

Questions about these Terms & Conditions, including questions related to registration for a session co-hosted by Work Excellence and EPM Strategy, may be directed to:

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