



CLEANING SERVICE CHECKLIST

	STANDARD	DEEP	MOVE IN/OUT
KITCHEN			
Sweep/mop/vacuum floors	✓	✓	✓
Clean outside & inside of microwave	✓	✓	✓
Wipe stovetop	✓	✓	✓
Wipe & sanitize countertops	✓	✓	✓
Wipe backsplash	✓	✓	✓
Wipe & rinse sink and faucet	✓	✓	✓
Wipe exterior of appliances (fridge, oven & dishwasher)	✓	✓	✓
Empty trash & replace liner	✓	✓	✓
Wipe table and chairs (if present)	✓	✓	✓
Dust light fixtures (10 ft & below, no ladder)	✓	✓	✓
Dry dust blinds & window sills	✓	✓	✓
Clean range hood/fan	\$	✓	✓
Dust ceiling fans (10 ft & below)	\$	✓	✓
Clean light switch covers & doorknobs	\$	✓	✓
Dust furniture (if present)	\$	✓	✓
Dust crown molding, sills, ledges & wall hangings (10 ft & below)	\$	✓	✓
Clean exterior of cabinets	\$	✓	✓
Clean inside of oven	\$	✓	✓
Dust/clean air vents	\$	✓	✓
Scrub stovetop: burner grates, drip pans & baked-on grease	\$	✓	✓
Scrub & polish sink and faucet, remove hard-water buildup	\$	✓	✓
Scrub tile backsplash & grout lines	\$	✓	✓
Clean inside of cabinets & drawers (must be empty)	\$	\$	✓
Clean inside of refrigerator & freezer	\$	\$	✓
Polish stainless steel appliances	\$	\$	✓
Blinds & shutters wet wipe	\$	\$	\$
BATHROOMS			
Sweep/mop/vacuum floors	✓	✓	✓
Wipe & rinse sink and faucet	✓	✓	✓
Wipe & sanitize vanity and countertops	✓	✓	✓
Clean mirrors (streak-free)	✓	✓	✓
Clean & sanitize toilet bowl, seat & lid	✓	✓	✓
Wipe & rinse tub/shower	✓	✓	✓
Empty trash & replace liner	✓	✓	✓
Dry dust blinds & window sills	✓	✓	✓
Deep scrub entire toilet: base, behind, tank, hinges & bolts	\$	✓	✓
Hand-scrub tub/shower: soap scum, mildew, grout lines & water spots	\$	✓	✓
Scrub & polish sink and faucet, remove hard-water buildup	\$	✓	✓
Remove hard water from shower glass, scrub door tracks & fixtures	\$	✓	✓
Scrub tiled walls & remove water lines	\$	✓	✓
Wipe exterior of cabinets	\$	✓	✓
Clean baseboards	\$	✓	✓
Dust/clean air vents	\$	✓	✓
Clean light switch covers	\$	✓	✓
Clean inside cabinets, closets & drawers (must be empty)	\$	\$	✓
Blinds & shutters wet wipe	\$	\$	\$
BEDROOMS / COMMON AREAS			
Sweep/mop/vacuum floors	✓	✓	✓
Dust & wipe down furniture	✓	✓	✓
Dry dust blinds & wipe window sills	✓	✓	✓
Make beds / change sheets (if beds & clean sheets present)	\$	\$	\$
Dust electronics/TVs if present (avoid cleaning screens)	✓	✓	✓
Clean mirrors & glass surfaces	✓	✓	✓
Vacuum furniture (if present)	✓	✓	✓
Clean baseboards	\$	✓	✓
Dust light fixtures & ceiling fans (10 ft & below)	\$	✓	✓
Clean light switch covers	\$	✓	✓
Dust/clean air vents	\$	✓	✓
Spot clean / wipe down walls	\$	✓	✓
Clean window tracks	\$	✓	✓
Dust crown molding, ledges & wall hangings (10 ft & below)	\$	✓	✓
Remove cobwebs	\$	\$	✓
Polish wood furniture	\$	\$	✓
Clean inside closets, cabinets & drawers (must be empty)	\$	\$	✓
Blinds & shutters wet wipe	\$	\$	\$
LAUNDRY / UTILITY ROOM			
Sweep/mop/vacuum floors	✓	✓	✓
Wipe & sanitize counters	✓	✓	✓
Wipe & rinse utility sink and faucet (if present)	✓	✓	✓
Dust/clean shelves	✓	✓	✓
Empty trash & replace liner	✓	✓	✓
Wipe exterior of washer & dryer	\$	✓	✓
Scrub utility sink & faucet, remove hard-water buildup (if present)	\$	✓	✓
Dust light fixtures	\$	✓	✓
Clean doorknobs	\$	✓	✓

✓ Included \$ Not included in this service, but available as an add-on (just ask us for pricing)

We don't use ladders; high areas are cleaned up to 10 ft where reachable. Cabinets, closets and drawers must be empty for interior cleaning.
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