Full Website Policies

Privacy Policy

Karin Harmsworth trading as Karin McGivern Agricultural Support is committed to protecting your privacy and handling your personal data fairly, lawfully, and transparently.

We may collect personal data when you contact us through the website, submit an enquiry, sign up to our newsletter, make a payment, use the client portal, or otherwise communicate with us. This may include your name, email address, telephone number, postal address, business details, payment information, login details for the client portal, and any information you choose to provide in relation to your enquiry, records, applications, or project.

We use personal data to respond to enquiries, provide consultancy and support services, manage client relationships, process payments, provide access to the client portal, send newsletters where you have chosen to receive them, improve website performance, and meet legal, regulatory, accounting, and administrative obligations.

We may also collect limited technical information through cookies and analytics tools, including Google Analytics, to understand how visitors use the website and to improve its performance and usability.

We will only use your personal data where we have a lawful basis to do so, including where it is necessary for our legitimate business interests, to perform a contract or take steps before entering into a contract, to comply with legal obligations, or where you have given consent.

We keep personal data only for as long as reasonably necessary for the purposes for which it was collected, including to satisfy legal, accounting, tax, regulatory, and professional record-keeping requirements.

You may have rights under UK data protection law, including rights to request access to your personal data, correction of inaccurate data, erasure in certain circumstances, restriction of processing, objection to certain processing, and withdrawal of consent where consent has been relied upon.

If you wish to contact us regarding privacy or data protection matters, please use the details below:

Karin Harmsworth T/A Karin McGivern Agricultural SupportRoom 1, Unit 5.3, Toll Clock Centre North Road, Lerwick ZE1 0DE Email: hiya@karinmcgivern.co.uk

Cookie Policy

This website uses cookies and similar technologies to help the website function properly, improve user experience, and understand how visitors use the site.

Cookies may include essential cookies required for core website operation, functionality cookies used for features such as the client portal, and analytics cookies including those used by Google Analytics.

Essential cookies may be used without consent where permitted. Non-essential cookies, including analytics cookies, should only be placed where appropriate consent has been provided through the website’s cookie consent mechanism.

You can manage cookies through your browser settings and, where available, through the cookie preferences options on the website. Please note that disabling certain cookies may affect the operation of parts of the website, including login or portal functions.

The website may be updated from time to time to reflect changes in the cookies or tracking technologies used.

Website Terms of Use

By accessing and using this website, you agree to use it only for lawful purposes and in a manner that does not infringe the rights of, restrict, or inhibit the use of the website by any other person.

All content on this website, including text, images, graphics, branding, layout, and downloadable materials, is owned by or licensed to Karin Harmsworth T/A Karin McGivern Agricultural Support unless otherwise stated. You may view the website and print or download extracts for your own personal or internal business use only. You must not copy, reproduce, republish, distribute, adapt, or commercially exploit website content without prior written permission.

We aim to ensure that information on the website is accurate and up to date, but we do not guarantee that all content will always be complete, current, accurate, or free from errors or omissions. Website content is provided for general information only and may be changed, updated, suspended, or withdrawn at any time without notice.

We do not guarantee that the website will always be available, uninterrupted, secure, or free from viruses or other harmful components. Users are responsible for using appropriate security, antivirus, and device protections.

Terms and Conditions of Service

These terms apply where services are requested, discussed, booked, paid for, or delivered through the website, client portal, email, telephone, or any other agreed communication channel.

Services may include consultancy, agricultural administration support, grant and subsidy support, environmental project support, record keeping support, crofting regulation applications, diversification advice, and related professional services.

The exact scope of work, fees, payment terms, and expected timescales will normally be agreed directly with the client before work begins. Any quotation, proposal, or service outline provided is subject to confirmation.

Clients are responsible for providing accurate, complete, and timely information, records, maps, survey results, supporting documents, and instructions necessary for the work. We are not responsible for delays, losses, unsuccessful applications, or other adverse outcomes resulting from incomplete, inaccurate, late, or misleading information supplied by the client or by third parties.

Any timescales given are estimates unless expressly confirmed otherwise. External approvals, grant decisions, subsidy outcomes, and regulatory decisions are outside our control and depend on the relevant authority, scheme rules, deadlines, eligibility criteria, available evidence, and ongoing compliance.

Payments must be made in accordance with the agreed terms. We reserve the right to pause work, withhold deliverables, suspend client portal access, or decline to continue services where payment is overdue or where required information has not been provided.

Unless expressly agreed otherwise in writing, payment of fees does not guarantee any specific funding, grant, subsidy, approval, or regulatory outcome.

Professional Disclaimer

The information provided on this website is for general information only and does not constitute tailored professional, legal, financial, regulatory, or business advice for any individual case.

Agricultural, crofting, environmental, grant, subsidy, compliance, and diversification matters depend on the facts of each situation, the quality and timing of supporting information, current legislation and guidance, and decisions made by external bodies.

You should not rely solely on general website content when making decisions affecting your business, land, applications, compliance position, or finances. Specific advice should be sought based on your own circumstances.

While every effort is made to provide accurate, practical, and up-to-date information, Karin Harmsworth T/A Karin McGivern Agricultural Support accepts no liability for any loss, damage, cost, or consequence arising from reliance on general website content alone.

Client Portal Terms

Where access to a client portal is provided, clients are responsible for maintaining the confidentiality of their login details and for ensuring that access to their account is limited to authorised persons only.

The client portal may be used to exchange documents, share updates, manage information, and support service delivery. Clients must not use the portal unlawfully, attempt to gain unauthorised access, upload harmful material, or interfere with the operation of the portal.

We may suspend or remove portal access where necessary for security, maintenance, non-payment, misuse, or service closure.

Newsletter and Marketing

If you choose to sign up to our newsletter, we may use your contact details to send updates, news, guidance, and marketing communications related to our services. You can unsubscribe at any time using the unsubscribe link in the email or by contacting us directly.

Marketing communications will only be sent where permitted by law and, where required, on the basis of your consent.

Governing Law

These policies, the use of this website, and any dispute or claim arising out of or in connection with them shall be governed by the law of Scotland. The Scottish courts shall have jurisdiction where applicable.

Final Note

These policies should be checked against the final live website setup, including the payment provider, client portal system, newsletter platform, and cookie consent tool, before publication. For full legal compliance and peace of mind, the final wording should be reviewed by a Scottish solicitor or qualified data protection professional.