

February 13, 2026

TO: Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health Services Members

FROM: Mr. Tom Reed, Chairman

SUBJECT: Minutes – February 2, 2026 Board Meeting

**Board Members Present:**

Joe Browning  
Megan Dunfee  
Melissa Kimmel  
Steve Ohlinger  
Spencer Morgan

Michelle Morris  
Gary Phillips  
Mikie Strite  
Tom Reed

**Board Members Absent:**

Melissa Cottrell  
Jonathan Mathis

**Staff Present:**

Robin Harris  
Chris Love  
Jenny Metts

**Staff Absent:**

Angela Stowers  
Shannon Dalton-Ware

1. The Board Meeting was called to order by Tom Reed, the Board Chairman, at 6:00 p.m. and he welcomed everyone.
2. Approval of Agenda – The packets were emailed to the Board Members. Mr. Reed requested approval of the revised agenda.

**MOTION 26:183** Mr. Phillips made a motion to approve the revised agenda and Ms. Morris seconded the motion. The motion carried.

3. Approval of Minutes – Mr. Reed requested approval of the November 17, 2025 fiscal committee and board meeting minutes.

**MOTION 26:184** Mr. Ohlinger made a motion to accept the November 17, 2025 fiscal committee meeting minutes as presented and Ms. Dunfee seconded the motion. The motion carried.

**MOTION 26:185** Mr. Phillips made a motion to accept the November 17, 2025 board meeting minutes as presented and Ms. Dunfee seconded the motion. The motion carried.

4. Executive Director’s Report – Robin Harris highlighted items on the Executive Director’s Report. Mr. Reed requested approval of the Executive Director’s Report.

**MOTION 26:186** Ms. Strite made a motion to approve the November 18, 2025 through February 2, 2026 Executive Director’s Report as presented. Mr. Morgan seconded the motion, which carried.

5. Fiscal Committee Report

a-d. Fiscal Committee Report – Steve Ohlinger reported that the Fiscal Committee reviewed and approved each report included in the fiscal packet. The reports are included in the Board packet for review and he asked for Ms. Metts to share details from the fiscal meeting.

**MOTION 26:187** Mr. Ohlinger made a motion that the Board approves and accepts the fiscal packet for November and December 2025 to include Balance Sheets, Expenditures, Funding Grids, and Agency Distribution Reports to be filed for audit as submitted. Mr. Phillips seconded the motion. The motion carried.

e. FY’26 Contract Revisions – Mr. Ohlinger requested approval of the following FY’26 Contract Revisions:

<i>Warriors 4 Christ</i>	
-FY’26 SOS 4.2	
	+ \$ 557,201.34
	\$ 557,201.34

**MOTION 26:188** Ms. Kimmel made a motion to approve an FY’26 contract revision in the amount of \$557,201.34 for Warriors 4 Christ as presented and Ms. Morris seconded. The motion carried.

f. Other – Ms. Metts informed the Board of the upcoming BAR Review and CY’25 Audit and both will be happening simultaneously.

6. Old Business

a. Agency Reports & Updates - Ms. Harris shared that Ellen Martin, the Executive Director of Health Recovery Services, will be retiring in the spring. She also shared that Hopewell Health Centers has decided not to implement a group home at the ISBH property in Tupper Plains (Meigs County). Hopewell Health Centers cited

staff shortage and the state's funding current policies that make group homes fiscally unsustainable. She will be meeting with ISBH to discuss other plans.

- b. OACBHA Legislative/Budget Update –Ms. Harris stated there hasn't been much happening in the legislature. We are in the transition period on the changes to House Bill 340. Tonight, the Board will be doing the 120-Day Notice Letters for the last time as changes take effect. She also shared that Boards with levies across the state are keeping an eye on the movement about abolishing property taxes.
- c. Coalition Updates – Ms. Harris stated that Ms. Dalton-Ware is out sick this evening but her Coalition Updates are within the packet under "6c." and she briefly highlighted the events.
- d. 2<sup>nd</sup> Quarter FY'26 Strategic Plan Review – Ms. Harris stated that this summary of the Strategic Plan is included in the packets. The Summary gives an overview, key achievements, upcoming focus areas, and a progress summary table. She reported that nearly all of the goals have been achieved.
- e. FORGE Boys Leadership Foundation – Ms. Harris reported that she is part of a group that is planning a leadership training for middle school boys in Gallia County. The FORGE Boys Leadership Summit is set for Saturday, March 21<sup>st</sup> at Gallia Academy Middle School. They are in the process of recruiting high school boys to go through mentorship training.
- f. Other – There was nothing to discuss under this item.

## 7. New Business

- a. 2026-2028 Community Plan – Ms. Harris reported that she and Ms. Stowers have spent lots of hours and days working on the Community Plan. The Synopsis of 2026-2028 Community Plan Strategies was included within the packets and she briefly talked about each item listed. She requested a motion to submit the plan with these strategies.

**MOTION 26:189** Mr. Reed made a motion to approve the 2026-2028 Community Plan as presented and Ms. Strite seconded the motion. The motion carried.

- b. 120-Day Notice Letters – Ms. Metts requested approval of the 120-Day Notice Letters listed on "7b."

**MOTION 26:190** Mr. Phillips made a motion to approve the 120-Day Notice Letter for Health Recovery Services and Mr. Ohlinger seconded the motion. The motion carried.

**MOTION 26:191** Ms. Dunfee made a motion to approve the 120-Day Notice Letter for TASC of Southeast Ohio and Ms. Morris seconded the motion. The motion carried.

**MOTION 26:192** Ms. Strite made a motion to approve the 120-Day Notice Letter for Warriors 4 Christ and Mr. Morgan seconded the motion. The motion carried.

**MOTION 26:193** Ms. Kimmel made a motion to approve the 120-Day Notice Letter for Hopewell Health Centers and Ms. Dunfee seconded the motion. The motion carried.

**MOTION 26:194** Ms. Morris made a motion to approve the 120-Day Notice Letter for Gallia County FCFC and Mr. Phillips seconded the motion. The motion carried.

**MOTION 26:195** Mr. Ohlinger made a motion to approve the 120-Day Notice Letter for Stepstones Initiative, LLC and Ms. Kimmel seconded the motion. The motion carried.

- c. Conversion Plan- Ms. Harris explained this Conversion Plan allows the vacation buyout time to be converted towards time against retirement. Mr. Reed requested approval of the Conversion Plan effective January 1, 2026 through December 31, 2026.

**MOTION 26:196** Mr. Browning moved to approve the Conversion Plan as presented and Mr. Phillips seconded the motion. The motion carried.

- d. Jackson County FCFC – Ms. Harris took a few minutes to explain about a matter concerning the finances and management of the Jackson County Family and Children First Council. She also noted the letter she sent out concerning the matter to several people on November 24<sup>th</sup>, which is included within the packet (“7d.”) There was no action necessary just information shared concerning the matter.

- e. Next Meeting (March 16, 2026)  
5:30 p.m. Fiscal Committee  
6:00 p.m. Board Meeting

- f. Other – Stephen Cooke/AETNA OhioRise spoke briefly to the Board.

- g. Opportunity for Public Comments – There was nothing to discuss under this item.

**MOTION 26:197** Mr. Phillips made a motion to adjourn and Ms. Strite seconded the motion. The motion carried and the meeting adjourned at 7:34 p.m.