

July 23, 2024

TO: Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health Services Members

FROM: Mr. Gary Phillips, Chairman

SUBJECT: Minutes – June 17, 2024 Board Meeting

Board Members Present:

Joe Browning	Steve Ohlinger
Melissa Cottrell	Tom Reed
Megan Dunfee	Gary Phillips
Melissa Kimmel	Mikie Strite
Spencer Morgan	

Board Members Absent:

John Ellison
Jane Hughes

Staff Present:

Shannon Dalton	Jenny Metts
Robin Harris	Angie Stowers
Chris Love	

1. The Board Meeting was called to order by Gary Phillips at 6:00 p.m. and he welcomed everyone.
2. Approval of Agenda – The packets were emailed to the Board Members. Mr. Phillips requested approval of the revised agenda.

MOTION 24:270 Mr. Reed moved to approve the revised agenda and Ms. Dunfee seconded the motion. The motion carried unanimously.

3. Approval of Minutes – Mr. Phillips requested approval of the May 20, 2024 fiscal committee and board meeting minutes.

MOTION 24:271 Ms. Kimmel made a motion to accept the May 20, 2024 fiscal committee meeting minutes as presented and Ms. Cottrell seconded the motion. The motion carried.

MOTION 24:272 Ms. Dunfee made a motion to accept the May 20, 2024 board meeting minutes as presented and Mr. Ohlinger seconded the motion. The motion carried.

4. Executive Director’s Report – Robin Harris highlighted items on the Executive Director’s Report. She announced the biggest thing recently is an opinion that came down from the legal department of the Department of Medicaid. It determined that ADAMH Boards should no longer have access to client information of anyone who is receiving mental health or substance use treatment services being paid for by Medicaid. Ms. Harris explained that Boards were notified and it went into effect the next day. She stated that there are several meetings concerning this matter on the Executive Director’s Report. Ms. Stowers briefly shared highlights from her report. Mr. Phillips requested approval of the Executive Director’s Report.

MOTION 24:273 Mr. Browning made a motion to approve the May 21 through June 17, 2024 Executive Director’s Report as presented. Ms. Kimmel seconded the motion, which carried.

5. Fiscal Committee Report

- a-d. Fiscal Committee Report - Melissa Kimmel reported that the Fiscal Committee reviewed and approved each report included in the fiscal packet. The reports are included in the Board packet for review.

MOTION 24:274 Ms. Kimmel made a motion that the Board approves and accepts the fiscal packet for May 2024 to include Balance Sheets, Expenditures, Funding Grids, and Agency Distribution Reports to be filed for audit as submitted. Ms. Dunfee seconded the motion. The motion carried.

- e. FY’24 Contract Revisions (HRS, HHC, Field of Hope, Jackson Municipal Court) – Ms. Metts requested approval of the FY’24 contract revisions on handout “5e”.

Health Recovery Services

-FY’23 Carryover-Addiction Treatment Program (Gallia) + \$ 20,000.00

MOTION 24:275 Ms. Dunfee made a motion to approve the FY'24 Contract Revision as presented ("5e" in the packet) for Health Recovery Services in the amount of \$20,000.00. Ms. Cottrell seconded the motion, which carried.

Hopewell Health Centers

- FY'23 Carryover-COC Community Investment
(Wellness Corners) + \$ 23,000.00

MOTION 24:276 Mr. Reed made a motion to approve the FY'24 Contract Revision as presented ("5e" in the packet) for Hopewell Health Centers in the amount of \$23,000.00. Ms. Strite seconded the motion, which carried.

Field of Hope

-FY'23 Carryover-COC Community Investment
(Prevention Services) + \$ 25,000.00

MOTION 24:277 Mr. Ohlinger made a motion to approve the FY'24 Contract Revision as presented ("5e" in the packet) for Field of Hope in the amount of \$25,000.00. Ms. Cottrell seconded the motion, which carried.

Jackson Municipal Court

-FY'23 Carryover Addiction Treatment Program
(Jackson) + \$ 5,000.00

MOTION 24:278 Ms. Cottrell made a motion to approve the FY'24 Contract Revision as presented ("5e" in the packet) for Jackson Municipal Court in the amount of \$5,000.00. Ms. Dunfee seconded the motion, which carried.

6. Old Business

- a. Hospital Utilization Update- Ms. Harris distributed copies of the ABH report. This morning there were 10 people waiting for admission. One is in an emergency room, 2 are in jails, and 3 are forensic referrals.
- b. Agency Reports & Updates – Ms. Harris shared that Cardinal Recovery is considering a purchase offer from an out-of-state entity. The Board discussed the agency and concerns about its future.
- c. Coalition Updates – Shannon Dalton reported that the Gallia County HOPE is working hard on the "Hidden In Plain Sight" program. They will hold a Train the Trainer event in August. Gallia HOPE and Jackson

SPARC are hosting free summer movies in a partnership with Holzer Medical Center. They have a PSA trailer for “Talk They Hear You” and promotions for the coalitions and prevention days at the fairs. HOPE will be making a promotional video. Jackson is working on their prevention day plans. There is a Jackson PORT Bridge Day event in Wellston on July 26th. Meigs Prevention Coalition met today and had a very productive meeting with future ideas for AHA! Ms. Dalton briefly went over the other events listed on the HUB Report (6c.) and flyers in the packet. Ms. Stowers added that the last page of the packet is in reference to the ADAMH Board survey assessing the behavioral health system with the QR code, which will be out and shared in many places.

- d. OACBHA Legislative/Budget Update – Ms. Harris reported that the only thing pending legislatively is Senate Bill 105, which is the ORC 340 work especially related to the contracting. Senator Johnson decided he wanted to move it through the Senate and get it voted out. He believes the Senate will pass it easily. This will help place it at the top of the agenda to move after recess next January. The early talks on the next biennial budget are beginning now with the cabinet members. In the fall, they will have to submit a request to the Governor. Ms. Harris reported that Boards continue to press OMHAS for a more dedicated line items for Boards. Right now, it is assumed that the 421 Line Item is for Boards but in the last budget there was several earmarks dumped into that line item. OACBHA will work with OMHAS first for this approach, then move to the legislature.
- e. TBD Solutions Update – Ms. Harris reported that she and Angie met with TBD Solutions one evening while they were attending the Mental Health and Addictions conference to review the status of the planning process. They were told at this meeting that Hopewell Health Centers is convening a meeting with TBD Solutions on the 19th to work out the details in moving forward with recommendations.
- f. Square One’s Capital Application Update – Ms. Harris reminded the Board that they approved a resolution a couple months ago for the plans of the building in Middleport. It has since been determined by OMHAS that because the grant that is funding the match for the capital application is part of a larger grant, OMHAS believes that the application for capital should come from that larger entity, which is the Survivor Advocacy Outreach Program (SAOP). She asked for a resolution this evening to approve the capital application for SAOP in lieu of Square One.

MOTION 24:279 Mr. Reed moved for a resolution in support of the Survivor Advocacy Outreach Program’s application for Capital funds though the Ohio Department of Mental Health and Addiction Services. The understood purpose of the application is for

rehabilitation of facilities in Middleport, Ohio in order to develop a Square One facility offering crisis support, shelter care and outpatient behavioral health supports and services. This program is deemed to be in alignment with Gallia-Jackson-Meigs ADAMH plans for continuum of care development. It is to be understood that the Gallia-Jackson-Meigs ADAMH Board will not provide any matching dollars or other financial support to this project. Ms. Kimmel seconded and the motion carried.

- g. CY'23 Audit Update – Ms. Metts reported that the auditors were in the office on June 10 and 11th for the fieldwork and they will continue to be working the next few weeks.
- h. Other – Ms. Harris gave an update on Mike Struble, who was a previous Board Member that is having some health concerns.

7. New Business

- a. 2024 Board Committees

**Nominating Committee Report* – Mr. Reed reported that the Nominating Committee proposed the following slate of officers for FY'25: Gary Phillips/Chair, Tom Reed/Vice Chair, Megan Dunfee/Secretary and Steve Ohlinger/Treasurer.

Mr. Phillips stated that Gary Phillips has been submitted for the office of Chair. He requested nominations from the floor three times. There were no other nominations from the floor for the Chair.

MOTION 24:280 Mr. Ohlinger moved to close the nominations for the office of Chair and Ms. Dunfee seconded the motion. The motion carried.

Mr. Phillips stated that Tom Reed has been submitted for the office of Vice Chair. He requested nominations from the floor three times. There were no other nominations from the floor for the Vice Chair.

MOTION 24:281 Mr. Browning moved to close the nominations for the office of Vice Chair and Mr. Ohlinger seconded the motion. The motion carried.

Mr. Phillips stated that Megan Dunfee has been submitted for the office of Secretary. He requested nominations from the floor three times. There were no other nominations from the floor for Secretary.

MOTION 24:282 Mr. Ohlinger moved to closed the nominations for the office of Secretary and Ms. Strite seconded the motion. The motion carried.

Mr. Phillips stated that Steve Ohlinger has been submitted for the office of Treasurer. He requested nominations from the floor three times. There were no other nominations from the floor for Treasurer.

MOTION 24:283 Ms. Dunfee moved to close the nominations for the office of Treasurer and Ms. Kimmel seconded the motion. The motion carried.

MOTION 24:284 Mr. Reed moved to accept the slate of FY'25 officers by acclamation and Ms. Kimmel seconded. The motion carried.

**Contract Application Review Committee* – Ms. Kimmel reported that the Committee met and it went well and she asked Ms. Metts to talk about the contracts. Ms. Metts reported they met last Thursday to review the contract packets. She distributed copies of the tentative allocations for Hopewell Health Centers, Health Recovery Services, TASC of Southeast Ohio, and a continuation contract allocation for Warriors 4 Christ.

MOTION 24:285 Ms. Kimmel made a motion on behalf of the Contract Application Review Committee to approve the FY'25 Tentative Allocation for Hopewell Health Centers in the amount of \$289,363.77 and Ms. Cottrell seconded. The motion carried.

MOTION 24:286 Mr. Reed made a motion to approve the FY'25 Tentative Allocation for Health Recovery Services in the amount of \$595,114.80 and Ms. Dunfee seconded. The motion carried.

MOTION 24:287 Ms. Kimmel made a motion to approve the FY'25 Tentative Allocation for TASC of Southeast Ohio in the amount of \$463,787.00 and Mr. Browning seconded. The motion carried.

MOTION 24:288 Mr. Ohlinger made a motion to approve the FY'25 Continuation Allocation for Warriors 4 Christ in the amount of \$155,989.80 and Ms. Cottrell seconded. The motion carried.

**Executive Director Evaluation Committee* – Mr. Phillips stated that he and Ms. Harris have not been able to get their schedules to coordinate over the last month. He reported that Ms. Harris is currently under a five-year contract and she will be beginning the fifth year of that five-year contract beginning July 1st. Today, they briefly discussed that if the Board approves, they would like to table the discussion of her contract until the August 26th meeting so they can thoroughly go over the evaluations and discuss her next move.

MOTION 24:289 Mr. Browning made a motion to table the Executive Director Evaluation Committee until August 26th Board Meeting Ms. Cottrell seconded the motion, which carried.

- b. Acknowledgement of Members with Expired Terms – Ms. Harris reported that Dr. Ellison didn't realize he wouldn't be at this last meeting until after the Board's last meeting. She shared that he's been an excellent Board Member and we hate to lose him. However, we are able to bring Melissa Kimmel back under an OMHAS appointment for the seat that Jane Hughes is vacating.
- c. Next Meeting – The next meeting will be on August 26, 2024.
5:30 – Fiscal Committee & Records Commission Committee
5:45 - Executive Director Evaluation Committees
6:00 – Board Meeting
- d. Other – There was nothing to discuss under this item.

MOTION 24:290 Mr. Reed made a motion to adjourn and Ms. Dunfee seconded the motion. The motion carried and the meeting adjourned at 7:05 p.m.

Gary Phillips, Chairman

Megan Dunfee, Secretary