

September 5, 2024

TO: Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health Services Members

FROM: Mr. Gary Phillips, Chairman

SUBJECT: Minutes – August 26, 2024 Board Meeting

Board Members Present:

Joe Browning

Megan Dunfee

Melissa Kimmel

Jonathan Mathis – Sworn In

Spencer Morgan

Steve Ohlinger

Tom Reed

Gary Phillips

Board Members Absent:

Melissa Cottrell

Mikie Strite

Staff Present:

Shannon Dalton

Robin Harris

Chris Love (Only for Swearing In)

Jenny Metts

Angie Stowers

1. The Board Meeting was called to order by Gary Phillips at 6:00 p.m. and he welcomed everyone. Chris Love gave the oath of office to Dr. Jonathan Mathis. The Board Members and staff introduced themselves to Dr. Mathis.
2. Approval of Agenda – The packets were emailed to the Board Members. Mr. Phillips requested approval of the revised agenda.

MOTION 25:117 Mr. Reed moved to approve the revised agenda and Ms. Dunfee seconded the motion. The motion carried unanimously.

3. Approval of Minutes – Mr. Phillips requested approval of the June 17, 2024 fiscal committee and board meeting minutes.

MOTION 25:118 Mr. Ohlinger made a motion to accept the June 17, 2024 fiscal committee meeting minutes as presented and Ms. Kimmel seconded the motion. The motion carried.

MOTION 25:119 Ms. Kimmel made a motion to accept the June 17, 2024 board meeting minutes as presented and Ms. Dunfee seconded the motion. The motion carried.

4. Executive Director’s Report – Robin Harris highlighted items on the Executive Director’s Report. She pointed out a change in IT services from a contract with the Adams-Lawrence-Scioto board to Nice Guy Technology from Columbus. Ms. Harris also highlighted the fairs and festivals. She shared that there has been a good amount of work with OACBHA and Ohio MHAS in preparing for a new biennial budget. She is working with a committee through OACBHA, who met with the top leadership of OMHAS to advocate for consolidated budget line items. Ms. Harris shared about viewing the documentary “Inheritance” and opinions about the film. Ms. Stowers briefly shared on OVI and Ohio State Highway Patrol references within her report. Mr. Phillips requested approval of the Executive Director’s Report.

MOTION 25:120 Ms. Kimmel made a motion to approve the June 18 through August 26, 2024 Executive Director’s Report as presented. Ms. Dunfee seconded the motion, which carried.

5. Fiscal Committee Report

a-e. Fiscal Committee Report – Steve Ohlinger reported that the Fiscal Committee reviewed and approved each report included in the fiscal packet. The reports are included in the Board packet for review and he asked for Ms. Metts to share details from the fiscal meeting.

MOTION 25:121 Mr. Reed made a motion that the Board approves and accepts the fiscal packet for June and July 2024 to include Balance Sheets, Expenditures, Funding Grids, and Agency Distribution Reports to be filed for audit as submitted. Mr. Browning seconded the motion. The motion carried.

f-g. FY’24 Contract Revisions (TASC, HHC) & FY’25 Contract Revisions (HRS, HHC, Gallia County Common Pleas Court, Gallipolis Municipal Court, Jackson County Municipal Court, Meigs County Common Pleas Court) – Ms. Metts requested approval of the FY’24 contract revisions on handout “5f”.

TASC

-FY'24 TASC-SAPT BG + \$ 49,000.00

MOTION 25:122 Ms. Dunfee made a motion to approve the FY'24 Contract Revision as presented ("5f" in the packet) for TASC in the amount of \$49,000.00. Mr. Morgan seconded the motion, which carried.

Hopewell Health Centers

- FY'24 Forensic Monitoring MH Block Grant + \$ 2,200.00

MOTION 25:123 Ms. Kimmel made a motion to approve the FY'24 Contract Revision as presented ("5f" in the packet) for Hopewell Health Centers in the amount of \$2,200.00. Ms. Dunfee seconded the motion, which carried.

Ms. Metts requested approval of the FY'25 contract revisions on handout "5g".

HRS

-FY'24 Carryover Addiction Treatment Program (Gallia) + \$ 10,000.00
-FY'24 Carryover Addiction Treatment Program (Jackson) + 10,000.00
\$ 20,000.00

MOTION 25:124 Mr. Reed made a motion to approve the FY'24 Contract Revision as presented ("5g" in the packet) for HRS in the amount of \$25,000.00. Ms. Dunfee seconded the motion, which carried.

Hopewell Health Centers

-FY'25 Forensic Monitoring MH Block Grant + \$ 2,200.00

MOTION 25:125 Mr. Browing made a motion to approve the FY'25 Contract Revision as presented ("5g" in the packet) for Hopewell Health Centers in the amount of \$2,200.00. Dr. Mathis seconded the motion, which carried.

Gallia County Common Pleas Court

-FY'25 Specialized Docket + \$ 35,000.00

MOTION 25:126 Ms. Dunfee made a motion to approve the FY'25 Contract Revision as presented ("5g" in the packet) for Gallia County Common Pleas Court in the amount of \$35,000.00. Mr. Morgan seconded the motion, which carried.

Gallipolis Municipal Court

-FY'25 Specialized Docket + \$ 45,000.00

MOTION 25:127 Ms. Kimmel made a motion to approve the FY’25 Contract Revision as presented (“5g” in the packet) for Gallipolis Municipal Court in the amount of \$45,000.00. Dr. Mathis seconded the motion, which carried.

Jackson County Municipal Court

-FY’25 Specialized Docket + \$35,000.00

MOTION 25:128 Mr. Browning made a motion to approve the FY’25 Contract Revision as presented (“5g.” in the packet) for Jackson County Municipal Court in the amount of \$35,000.00. Mr. Morgan seconded the motion, which carried.

Meigs County Common Pleas Court

-FY’25 Specialized Docket + \$75,000.00

MOTION 25:129 Mr. Morgan made a motion to approve the FY’25 Contract Revision as presented (“5g.” in the packet) for Meigs County Common Pleas Court in the amount of \$75,000.00. Ms. Dunfee seconded the motion, which carried.

- h. CY’23 Audit Update – Ms. Metts stated that the final CY’23 Audit has no findings and it has been accepted by the Auditor of State’s office as well.

MOTION 25:130 Ms. Kimmel made a motion to approve the final CY’23 Audit Report and Mr. Morgan seconded. The motion carried.

6. Old Business

- a. Hospital Utilization Update- Ms. Harris reported that the Hospital Utilization Report will no longer be on the agenda because the state is moving to a different system of reporting hospital to the Boards. Currently, they are not sending any report at all. When the new system is operational, we may revisit this agenda item.
- b. Agency Reports & Updates – Ms. Harris was sad to share that as of today, Hopewell Health Centers is closing the Children’s Crisis Center due to staffing difficulties. The Board discussed the closing at length.
- c. Coalition Updates – Shannon Dalton reported that all three counties have a unified strategic plan thanks to the SPF-PFS Grant work. They have a focus on underage drinking and each county will have its own Hidden In Plain Sight kit. The ADAMH Board houses the Gallia County HOPE’s kit and they just conducted a Train the Trainer last Thursday. In Jackson County, Integrated Services for Behavioral Health will be housing their kit and the Meigs County Library will be integrating this as a part of their

regular programming. Ms. Dalton shared that Gallia County had 85 youth register for Prevention Day, 75 youth in Jackson County, and Meigs County had 475 kids register for Prevention Day. The Overdose Awareness events are scheduled on August 31 and September 7. Ms. Dalton briefly went over the other events listed on the HUB Report (6c.) and flyers in the packet. Angela Stowers pointed out that the *Week of Appreciation* Champion Nominations 2024 is included within this packet of information.

- d. OACBHA Legislative/Budget Update – Ms. Harris reported that each Cabinet leader will submit their proposed budget to the Governor by October 21st. The Senate is continuing to work on the OACBHA-proposed changes to ORC Section 340. She shared that we are close to having an agreement with the providers association on the 120-day notice and how we would negotiate for contracts.
 - e. TBD Solutions Update – Ms. Harris shared that TBD did come and report on their findings to the Crisis Services Committee. They continue to focus on the changes that need to be made internally at Hopewell Health Centers and retraining the crisis staff to do more than pre-screen people for a hospitalization. One important goal will be to train staff in a more effective crisis stabilization. Hopewell is doing some work internally, as well as working with TBD Solutions. Robin and Angie had a recent meeting with the Athens-Hocking-Vinton Board and we are working to align more with them on data collection, engaging other system partners and reporting, as well as doing things in unison so that our agencies working with both Boards will be doing things consistently. Ms. Stowers added with the data aspect, we will be looking at response times for EMS and law enforcement, dispositions after either one has been involved, 911/988 calls and the ultimate goal being that each system has tangible numbers/outcomes to present as we are each applying for funding. It will also help us as a cooperative to identify and pinpoint specific things that we can change.
 - f. 4th Quarter FY'24 Strategic Plan Review – Ms. Stowers stated this is the annual review of the progress of the goals in FY'24 because this is reporting through the end of June 2024. She reminded the Board that some modifications were made at the April Board Meeting. Copies of the 2024-2026 Strategic Plan Implementation Outline and Review was included in the packets. Staff members gave a brief verbal overview of the progress made of their responsible strategy.
 - g. Other – There was nothing to discuss under this item.
7. New Business

- a. Appalachian Children’s Coalition Project – Ms. Harris reported that Ohio MHAS approached the Appalachian Children’s Coalition about doing “Pop Up Grocery Stores” in communities where there is food insecurity. The idea is to conduct both a food distribution and wellness activities connected to mental health. This project will be done in Tupper Plains and Mercerville. The next step is to meet with Robin Burrow, from the Joe Burrow Foundation, because they are doing the work around the food and “Pop Up Grocery Stores”.
- b. OSU SOAR Project (State of Ohio, Adversity & Resilience) – Ms. Harris reported that Ohio State University is leading the SOAR Project. She was contacted and asked to take part in a meeting. The Neuropsychologist at Ohio State gave a compelling presentation on the kinds of research they want to conduct. They want the Board to help identify people to participate in a study, who have experienced adversity and trauma in their lives, to determine why some are more resilient than others. They will bring a mobile MRI unit to Holzer in Jackson on September 6th and later that day they will meet with the researchers at Ohio University. They will do MRIs of the brain, bloodwork, and a social history of the people who volunteer to participate in the study. Ms. Harris has been asked to bring together a group to participate in a panel discussion.
- c. New Capital Projects – Ms. Harris requested the formation of a Capital Projects Committee to work with her over the course of the next few weeks. She informed the Board that now is the time for agencies to notify her of what they may be applying for in capital. Since the Board does not meet again until October, a committee is needed to consider recommendations at the October meeting. The state is requiring that the Board’s prioritize requests for capital. Those volunteering for the Capital Projects Committee: Melissa Kimmel, Megan Dunfee, Spencer Morgan, and Gary Phillips.
- d. 2024 Board Committees –

MOTION 25:131 Mr. Phillips made a motion to enter into Executive Session with the purpose to discuss an increase in salary of the Executive Director. Mr. Ohlinger seconded the motion and Jenny Metts conducted a roll call vote at 8:24 p.m.

Mr. Browning - yes
Ms. Dunfee - yes
Ms. Kimmel - yes
Dr. Mathis - yes
Mr. Morgan - yes
Mr. Ohlinger - yes
Mr. Phillips - yes
Mr. Reed - yes

MOTION 25:132 Ms. Dunfee made a motion to exit out of Executive Session and Mr. Ohlinger seconded the motion. Jenny Metts conducted a roll call vote at 8:40 p.m.

Mr. Browning - yes
Ms. Dunfee - yes
Ms. Kimmel - yes
Dr. Mathis - yes
Mr. Morgan - yes
Mr. Ohlinger - yes
Mr. Phillips - yes
Mr. Reed - yes

MOTION 25:133 Mr. Reed made a motion to give the Executive Director a 4% raise retroactive to July 1, 2024. Mr. Morgan seconded the motion, which carried.

- e. Next Meeting – The next meeting will be on October 21, 2024.
5:30 – Fiscal Committee
6:00 – Board Meeting
- f. Other – There was nothing to discuss under this item.

MOTION 25:134 Ms. Kimmel made a motion to adjourn and Ms. Dunfee seconded the motion. The motion carried and the meeting adjourned at 8:44 p.m.

Gary Phillips, Chairman

Megan Dunfee, Secretary