

June 4, 2024

TO: Gallia-Jackson-Meigs Board of Alcohol, Drug Addiction and Mental Health Services Members

FROM: Mr. Gary Phillips, Chairman

SUBJECT: Minutes – May 20, 2024 Board Meeting

Board Members Present:

Joe Browning	Steve Ohlinger
Megan Dunfee	Tom Reed
John Ellison	Gary Phillips
Melissa Kimmel	Mikie Strite
Spencer Morgan	

Board Members Absent:

Melissa Cottrell
Jane Hughes

Staff Present:

Shannon Dalton	Jenny Metts
Robin Harris	Angie Stowers
Chris Love	

1. The Board Meeting was called to order by Gary Phillips at 6:00 p.m. and he welcomed everyone.
2. Approval of Agenda – The packets were emailed to the Board Members. Mr. Phillips requested approval of the agenda.

MOTION 24:253 Dr. Ellison moved to approve the agenda and Mr. Reed seconded the motion. The motion carried unanimously.

3. Approval of Minutes – Mr. Phillips requested approval of the April 15, 2024 fiscal committee and board meeting minutes.

MOTION 24:254 Ms. Dunfee made a motion to accept the April 15, 2024 fiscal committee meeting minutes as presented and Mr. Ohlinger seconded the motion. The motion carried.

MOTION 24:255 Ms. Kimmel made a motion to accept the April 15, 2024 board meeting minutes as presented and Dr. Ellison seconded the motion. The motion carried.

4. Executive Director’s Report – Robin Harris highlighted items on the Executive Director’s Report. Mr. Phillips requested approval of the Executive Director’s Report.

MOTION 24:256 Ms. Kimmel made a motion to approve the April 16 through May 20, 2024 Executive Director’s Report as presented. Ms. Dunfee seconded the motion, which carried.

5. Fiscal Committee Report

- a-d. Fiscal Committee Report - Melissa Kimmel reported that the Fiscal Committee reviewed and approved each report included in the fiscal packet. The reports are included in the Board packet for review.

MOTION 24:257 Ms. Kimmel made a motion that the Board approves and accepts the fiscal packet for April 2024 to include Balance Sheets, Expenditures, Funding Grids, and Agency Distribution Reports to be filed for audit as submitted. Dr. Ellison seconded the motion. The motion carried.

- e. FY’24 Contract Revisions (HRS & HHC) – Ms. Metts requested approval of the FY’24 contract revisions on handout “5e”.

Health Recovery Services

-Treatment Per Cap. (Community Investment)	+	\$ 16,203.00
-SAPT BG (Prevention Per Capita)	+	20,606.80
-Continuum of Care-AOD Treatment	+	5,888.00
-Casino/Gambling Addiction Treatment	+	2,577.60
-Casino/Gambling Addiction Prevention	+	<u>2,577.60</u>
	+	\$47,853.00

MOTION 24:258 Dr. Ellison made a motion to approve the FY’24 Contract Revision as presented (“5e” in the packet) for Health Recovery Services in the amount of \$47,853.00. Ms. Dunfee seconded the motion, which carried.

Hopewell Health Centers

- Continuum of Care (CSU)	+	\$ 17,111.00
-Treatment Per Cap. (Community Investment)	+	2,000.00
- MH Block Grant	+	15,029.00
-FY'23 Carryover-COC-Community Investment Brd.	+	<u>5,000.00</u>
	+	\$39,140.00

MOTION 24:259 Mr. Morgan made a motion to approve the FY'24 Contract Revision as presented ("5e" in the packet) for Hopewell Health Centers in the amount of \$39,140.00. Mr. Ohlinger seconded the motion, which carried.

- f. FY'25 Proposed Budget- Ms. Metts referenced handout "5f" the FY'25 Proposed Budget, which is a "soft budget" to pay bills in July. At this time, we have not received any allocations from the state.

MOTION 24:260 Ms. Dunfee made a motion to approve the FY'25 Proposed Budget as presented. Mr. Reed seconded the motion, which carried.

6. Old Business

- a. Hospital Utilization Update- Ms. Harris distributed copies of the ABH report. This morning there were 14 people waiting for admission. They include 2 in jails, 2 in private hospitals, and 14 forensic referrals. Ms. Dunfee questioned these numbers and shared frustration with clients being able to use ABH due to lack of beds. Ms. Harris agreed about the need and lack of ability to access ABH.
- b. Agency Reports & Updates – Ms. Harris shared that the Youth Crisis Center is still only open five days a week and working with the state on rules around hiring staff for a children's residential facility. The Hopewell Adult Crisis Unit on the GDC campus is open and is a very nice facility. However, they are dealing a sewage issue on the GDC campus that they are in midst of working through. Square One is moving forward on the building in Middleport and acquiring the new one here in Gallipolis. They have begun the plans on integration into the crisis services.
- c. Coalition Updates – Shannon Dalton reported that the Gallia County HOPE had the Hidden In Plain Sight Training on May 2nd. She announced we have been awarded \$7,000 to implement the Youth Led Gambling Prevention Education. As for Drug Take Back Day, Gallia County collected 56 pounds, Jackson collected 110 pounds, and Meigs collected 53 pounds. In Meigs County the AHA! was a fantastic event and well received. As for the GJM Suicide Prevention Collaborative, they are distributing the 988 coasters to businesses. Ms. Dalton briefly went over

the other events listed on the HUB Report (6c.) and flyers in the packet and she talked briefly about the Community Impact Report she developed and shared in the packets. Copies of the Board's latest Resource Guides were also within the packets.

- d. OACBHA Legislative/Budget Update – Ms. Harris reported that she has Executive Council on Wednesday and they won't meet until noon because Senator Johnson wants to meet about 340 Senate Bill work.
 - e. Board Member Recruitment – Ms. Harris announced that the Gallia County Commissioners appointed Dr. Jonathan Mathis, who is a pediatrician at Holzer, as a Board Member beginning July 1, 2024. Susan Rogers has contacted her about possibly coming back to the Board for the upcoming year and there is also a Meigs County vacancy as well.
 - f. TBD Solutions Update – Ms. Harris reported that we completed the analysis part of the Crisis Landscape Analysis and have the preliminary report from TBD Solutions on our crisis system. She hopes to have them give a presentation to the Board in the near future. The biggest recommendations they have at this point are about changing how we do crisis intervention internally. The things they discussed, the possibilities, the best practices would be quite a shift inside Hopewell Health Centers. They had a preliminary meeting with the leadership from Hopewell Health Centers and TBD presented their findings and some solutions to make our system more efficient and beneficial to those we serve. The next step is technical assistance and training.
 - g. Hopewell Health Centers' Capital Application Update – Ms. Harris shared that their capital project has to do with fixing the sewer systems and finishing up work on the buildings she discussed earlier in the agency report
 - h. Square One's Capital Application Update – Ms. Harris explained that the match for Square One's application is coming through a much larger project. We may be shifting the application so that it's not Square One applying but SAOP (Survivor Advocacy Outreach Program) instead. If this happens, the Board will need to change its resolution. This money will be used for the Middleport building.
 - i. Other – There was nothing to discuss under this item.
7. New Business
- a. Nominating Committee Report – Mr. Reed reported the Nominating Committee did not meet this evening but had previously discussed all the current officers staying in their positions with exception of Melissa

Kimmel because her term is up the end of June. The current FY'24 Officers are: Gary Phillips/Chair, Tom Reed/Vice Chair, Megan Dunfee/Secretary and Melissa Kimmel/Treasurer. He opened the floor up for volunteers for Board Treasurer. Steve Ohlinger volunteered to be considered for the Board Treasurer position.

- b. Next Meeting – The next meeting will be on June 17, 2024.
Zoom meeting/TBD – Contract Application Review Committee
5:30 – Fiscal & Executive Director Evaluation Committees
6:00 – Board Meeting
- c. Other – There was nothing to discuss under this item.

MOTION 24:261 Mr. Reed made a motion to adjourn and Ms. Dunfee seconded the motion. The motion carried and the meeting adjourned at 7:03p.m.

Gary Phillips, Chairman

Megan Dunfee, Secretary