

Camp Timeline & Who Does What

The AI Boot Camp runs **July 27–31, 2026**. Everything below shows what happens when, who owns each step, and the one deadline that gates the start. Backup week is **Aug 3–7, 2026** if the critical path slips.

Who owns what

● MetAiBlock

● City of Miramar

● Sponsor

● Shared (City + MetAiBlock)

The timeline

~JUL 10 • DONE, FINALIZING

Vendor registration

MetAiBlock registered as a City of Miramar vendor. Must be complete for the invoice to be payable.

MON • JUL 13

50% deposit invoice sent

MetAiBlock sends the \$7,000 deposit invoice to the City.

TUE • JUL 14

Logistics call

City IT, Facilities, and Finance meet with MetAiBlock. Confirms space, computers, and access.

FRI • JUL 17

50% deposit paid **GATING MILESTONE**

City pays the \$7,000 deposit by check (MetAiBlock picks it up, not mailed). This one date gates everything after it.

TUE • JUL 21 (BY EVENING)

City completes the room and setup

The City finishes the room build-out and connectivity by Tuesday evening, so everything is ready before training.

TUE EVENING • JUL 21

MetAiBlock dry run

MetAiBlock tests the full setup Tuesday evening, so training starts clean and no training time is lost to setup.

WED-FRI • JUL 22-24 • ~10AM-3PM

Teacher training at the facility

The two teachers rehearse the exact program in the real room on the real equipment. City IT is on hand each day. All 15 student laptops are tested, ideally by Wednesday and no later than Friday.



MON-FRI · JUL 27-31

Camp runs

9:00am start, daily through 3:00pm. Up to 15 teens (ages 13–15) build music, a digital comic book, and a video.



FRI · JUL 31

Showcase + final packages

Parents invited. Students take home the album, digital comic book, and video. Testimonials captured.



AFTER COMPLETION

50% balance paid

City pays the remaining \$7,000 once the program is complete.

The critical path (cannot slip)



These steps, in this order, protect the July 27 start

Deposit paid · Jul 17



City setup done · Tue Jul 21



MetAiBlock dry run · Tue evening



Training · Wed–Fri Jul 22–24



Camp starts · Mon Jul 27

Each step depends on the one before it. Training runs with City IT on hand and all 15 laptops tested. If any link is late, the next one moves and the start date is at risk.

Responsibilities in detail

MILESTONE	DATE	OWNER	DEPENDS ON
Vendor registration	~Jul 10	● MetAiBlock	City vendor paperwork finalized.
Deposit invoice sent	Jul 13	● MetAiBlock	Vendor registration complete.
Logistics call (IT / Facilities / Finance)	Jul 14	● City + MetAiBlock	Invoice received. Teams available to meet.
Deposit paid (check pickup) GATES ALL	Jul 17	● City	Invoice issued. Check ready for MetAiBlock to pick up.
City completes room + setup	Tue Jul 21	● City	Room build-out and connectivity finished by Tuesday evening.
MetAiBlock dry run	Tue Jul 21 (eve)	● MetAiBlock	City setup complete. Full setup tested before training.
Teacher training at facility (~10am–3pm)	Jul 22–24	● MetAiBlock + City IT	Dry run done. City IT on hand daily. All 15 laptops tested (Wed ideal, Fri latest). WiFi and domain/GPO access confirmed.
Camp runs (9am–3pm)	Jul 27–31	● MetAiBlock	Training done. Equipment tested. Students enrolled.
Showcase + final packages	Jul 31	● MetAiBlock	Camp week completed. Parents invited.
Balance paid	After completion	● City	Program delivered in full.
Program funding	Throughout	● Sponsor	Sponsor covers the program so families pay nothing.

If a deadline slips

⚠️ What happens, and what protects the program

Deposit not paid by Jul 17

→ City setup and training on Jul 21–24 cannot be confirmed → the July 27 start is at risk → the program moves to the backup week, **Aug 3–7**.

Laptops, WiFi, or domain/GPO access not ready and tested by training (Jul 22–24)

→ delivery is at risk. The WiFi stress test and the domain/GPO change are the two key dependencies. All 15 laptops, the network, and access to the AI tools must be working before camp opens.

Vendor registration not complete

→ the invoice cannot be paid → the whole chain slips.

Registrations come in under 15 students

→ the program still runs. It is sponsor-funded, so seats are first-come, first-serve.

✓ The backup week (Aug 3–7) is the built-in safety net if the deposit or training date moves.

Primary week and the fallback

PRIMARY

Camp week

July 27–31, 2026 · 9am–3pm daily

The target week. Reached when the deposit lands by Jul 17 and training holds Jul 22–24.



BACKUP

Fallback week

Aug 3–7, 2026 · 9am–3pm daily

Used only if the deposit or training date slips. Same program, same hours, one week later.