

# Camp Timeline & Who Does What

The AI Boot Camp runs **July 27–31, 2026**. Everything below shows what happens when, who owns each step, and the one deadline that gates the start. Backup week is **Aug 3–7, 2026** if the critical path slips.

## Who owns what

● MetAiBlock

● City of Miramar

● Sponsor

● Shared (City + MetAiBlock)

## The timeline



**~JUL 10 • DONE, FINALIZING**

### **Vendor registration**

MetAiBlock registered as a City of Miramar vendor. Must be complete for the invoice to be payable.

**MON • JUL 13**

### **50% deposit invoice sent**

MetAiBlock sends the \$7,000 deposit invoice to the City.

**TUE • JUL 14**

### **Logistics call**

City IT, Facilities, and Finance meet with MetAiBlock. Confirms space, computers, and access.

**FRI • JUL 17**

### **50% deposit paid GATING MILESTONE**

City pays the \$7,000 deposit by check (MetAiBlock picks it up, not mailed). This one date gates everything after it.

**WED-FRI • JUL 22-24**

### **Teacher training at the facility**

Certified teachers train on-site. Equipment and IT access tested in the real room.

**MON-FRI • JUL 27-31**

### **Camp runs**

Daily 9:00am–3:00pm. Up to 15 teens (ages 13–15) build music, a digital comic book, and a video.

**FRI • JUL 31**

### **Showcase + final packages**

Parents invited. Students take home the album, digital comic book, and video. Testimonials captured.

**AFTER COMPLETION**

### **50% balance paid**

City pays the remaining \$7,000 once the program is complete.

## The critical path (cannot slip)



These four steps, in this order, protect the July 27 start

Vendor registration



Deposit paid · Jul 17



Teacher training · Jul 22



Camp starts · Jul 27

Each step depends on the one before it. If any link is late, the next one moves and the start date is at risk.

## Responsibilities in detail

| MILESTONE                                                 | DATE             | OWNER                | DEPENDS ON                                                     |
|-----------------------------------------------------------|------------------|----------------------|----------------------------------------------------------------|
| Vendor registration                                       | ~Jul 10          | MetAiBlock           | City vendor paperwork finalized.                               |
| Deposit invoice sent                                      | Jul 13           | MetAiBlock           | Vendor registration complete.                                  |
| Logistics call (IT / Facilities / Finance)                | Jul 14           | City + MetAiBlock    | Invoice received. Teams available to meet.                     |
| <b>Deposit paid (check pickup)</b> <span>GATES ALL</span> | Jul 17           | City                 | Invoice issued. Check ready for MetAiBlock to pick up.         |
| Teacher training at facility                              | Jul 22–24        | MetAiBlock + City IT | Deposit paid. Room, computers, and IT access ready and tested. |
| Camp runs (9am–3pm)                                       | Jul 27–31        | MetAiBlock           | Training done. Equipment tested. Students enrolled.            |
| Showcase + final packages                                 | Jul 31           | MetAiBlock           | Camp week completed. Parents invited.                          |
| Balance paid                                              | After completion | City                 | Program delivered in full.                                     |
| Program funding                                           | Throughout       | Sponsor              | Sponsor covers the program so families pay nothing.            |

## If a deadline slips

## ⚠️ What happens, and what protects the program

Deposit not paid by Jul 17

→ Teacher training on Jul 22 cannot be confirmed → the July 27 start is at risk → the program moves to the backup week, **Aug 3–7**.

Equipment + IT access not ready and tested by training (Jul 22)

→ delivery is at risk. The room, computers, and access must be working before camp opens.

Vendor registration not complete

→ the invoice cannot be paid → the whole chain slips.

Registrations come in under 15 students

→ the program still runs. It is sponsor-funded, so seats are first-come, first-serve.

✓ The backup week (Aug 3–7) is the built-in safety net if the deposit or training date moves.

## Primary week and the fallback

### PRIMARY

#### Camp week

July 27–31, 2026 · 9am–3pm daily

The target week. Reached when the deposit lands by Jul 17 and training holds Jul 22–24.



### BACKUP

#### Fallback week

Aug 3–7, 2026 · 9am–3pm daily

Used only if the deposit or training date slips. Same program, same hours, one week later.