



# INVOICE

## Company name

SSM Reg. No.: [e.g. 202001012345 (1234567-A)]  
[Street address], [Postcode] [City], [State]  
Tel: [03-1234 5678] | Email: [accounts@yourcompany.com.my]  
SST Reg. No.: [if registered] | TIN: [e.g. C12345678090]

Invoice No. \_\_\_\_\_  
Invoice Date \_\_\_\_\_  
Due Date \_\_\_\_\_  
Payment Terms \_\_\_\_\_  
Customer PO No. \_\_\_\_\_

BILL TO

| No. | Description | Qty | Unit Price (RM)          | Amount (RM) |
|-----|-------------|-----|--------------------------|-------------|
| 1   |             |     |                          |             |
| 2   |             |     |                          |             |
| 3   |             |     |                          |             |
| 4   |             |     |                          |             |
| 5   |             |     |                          |             |
| 6   |             |     |                          |             |
| 7   |             |     |                          |             |
| 8   |             |     |                          |             |
| 9   |             |     |                          |             |
| 10  |             |     |                          |             |
| 11  |             |     |                          |             |
| 12  |             |     |                          |             |
|     |             |     | Subtotal                 |             |
|     |             |     | Discount                 |             |
|     |             |     | SST Rate (if registered) |             |
|     |             |     | SST                      |             |
|     |             |     | Total Payable (RM)       |             |

Amount in words: Ringgit Malaysia

### PAYMENT DETAILS

Bank: \_\_\_\_\_

Account name: \_\_\_\_\_

Account no.: \_\_\_\_\_

### NOTES & TERMS

Not SST-registered? Leave the SST lines blank. All amounts in Ringgit Malaysia (RM).

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