

Pre-Meeting Check

Please rename yourself as follows:

OFFICER ROLE then NAME

i.e. Pres AOE - Jane Doe

i.e. AD 6 - John Doe

[Chat now but please mute during presentations](#)

TI Online Disclaimer

By attending this event, you agree to the privacy policy of Toastmasters International as well as the unassociated remote hosting service. Some of your personal information, such as name, image, and any shared messages may be shared with other meeting participants and will be recorded by Toastmasters International who may use the recording in the future as it sees fit. Your remote attendance hereby discharges Toastmasters International from all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of said video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation.



District 45 Council Meeting

- I will begin recording
- The purpose of the recording this meeting is for administration purposes only
- Once meeting minutes are completed, the recording will be deleted

District Council

September 13, 2025



Welcome!

Opportunity in Every Moment

District 45 Mission

We build new clubs and support all clubs in achieving excellence

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District 45 Standing Rules

District 45 Parliamentarian

Erin McMenemy, DTM

District 45 Standing Rules

For District Executive and District Council meetings (hence forth referred to as DEC and DC)

- **Assignment of the floor.** To seek regular recognition by the chair, a voting member shall raise their hand by use of the 'raise hand' feature of the virtual meeting platform or by physically raising their hand at an in-person meeting. The voting member wishing to speak will wait until recognized by the chair. Once recognized by the chair the voting member will state their name and leadership position. The voting member will then state for what purpose they wish to speak. The speaking order will be determined by the order in which electronic hands were raised. At an in-person meeting the member will state their position on a matter and the speaking order will be on an alternating basis (pro/con) for reasons of fairness.
- **Non-voting members seeking the floor:** non-voting members are only present in DEC and DC meetings at the invitation of the chair. Non-voting members may not seek the floor unless invited to do so by the chair. The exception to this rule is the district parliamentarian.
- **Debate or discussion on any item** on the agenda shall be limited to a maximum of ten minutes. No voting member shall speak more than once on the same question or longer than one minute. Debate may be extended at the discretion of the Chair to allow additional discussion, if fairness so requires. **This limitation does not apply to points of order.**
- **The Chair shall call for discussion** on pros and cons of interested parties who will speak on an alternative basis. Members must state their name, role and position for or against the motion before speaking and are limited to times indicated.

District 45 Standing Rules (cont.d)

For District Executive and District Council meetings (hence forth referred to as DEC and DC)

- **Voting** is conducted through the use of the 'raise hand' feature in the virtual voting platform. The chair will declare the result. The counting of the hands, if necessary, will be done by the Administration manager. Hands shall remain raised until instructed to be lowered by the chair. The administration manager will provide the chair with a count of only the voting members in favour of and opposed to the item being voted upon. The chair will openly state the results and declare the motion carried or defeated.
- **The Administration Manager shall maintain** a set of minutes, which shall be approved by DEC/DC at the next DEC/DC meeting and posted on the district webpage.
- **Technical requirements and malfunctions.** Each attendee is responsible for their electronic connection; no action shall be invalidated on the grounds that the loss, or poor quality, of an attendee's individual connection prevented him or her from participating in the meeting or training.
 - **Forced disconnections.** The chair may cause or direct the disconnection or muting of an attendee's connection if it is causing undue interference with the meeting. At in-person meetings the chair may instruct the SAA to remove disruptive individuals who have been warned of their improper behaviour.
 - **Recordings.** Attendees shall not record any session or workshop.

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Credentials Report

Angela Stoddart

District 45 Council Credentials

Active Club Presidents & VPEs	- 126
Quorum ($\frac{1}{3}$ club votes)	- 42
# of Club Ballots Issued	- 56
# of District Ballots Issued	- 14
Total Ballots Issued	- 68

Simple Majority on Motion (will be based on ballots returned (50% + 1))
 $\frac{2}{3}$ Majority on Motion will be based on ballots returned

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Meeting Agenda

District 45 Council Agenda

I move to accept the
District 45 Council Agenda as presented



Previous DC Meeting Minutes

District 45 Council Meeting Minutes

I move to accept the previous
DC minutes as presented/amended


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District Budget

Finance Manager Louise Bernier

District 45 Budget

	A	C	D	E	F	G	H	I	J	K	L	M	N
1	 District #:												
2	Net Currency:												
3	Fiscal Year												
4													
5													
6		Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	Mag-26	Jun-26	Total
7	Membership Dues Allocation	840	8,477	2,335	1,152	565	458	1,971	9,847	2,830	759	814	32,572
8	Conference revenue	-	-	-	-	-	-	-	-	-	11,800	-	11,800
9	Oct/Nov Event revenue	-	-	-	-	-	-	-	-	-	-	-	-
10	Fundraising revenue	-	-	-	-	-	-	-	-	-	-	-	-
11	Education and Training revenue	-	-	-	-	-	-	-	-	-	-	-	-
12	District store revenue	-	-	-	-	-	-	-	-	-	-	-	-
13	Speech contest revenue	-	-	-	-	-	-	-	-	-	-	-	-
14	Total Revenue	840	8,477	2,335	1,152	565	458	1,971	9,847	2,830	12,559	814	44,372
15													
16	TI Allocation Expense	136	136	136	136	136	136	136	136	136	136	136	1,629
17	Conference expense	-	-	-	-	-	-	-	-	-	11,800	-	11,800
18	Oct/Nov Event expense	-	-	-	-	-	-	-	-	-	-	-	-
19	Fundraising expense	-	-	-	-	-	-	-	-	-	-	-	-
20	District store expense	-	-	-	-	-	-	-	-	-	-	-	-
21	Marketing Outside Toastmasters	727	-	-	1,460	-	-	-	1,000	-	-	-	3,187
22	Recognition expense	688	-	-	-	-	-	86	-	600	3,125	-	4,499
23	Club Growth expense	-	-	2,525	-	125	-	125	1,000	125	-	100	4,000
24	Public Relations expense	-	-	1,400	-	410	1,300	-	-	-	-	-	3,110
25	Education & training expense	-	-	-	600	-	310	-	-	-	-	910	2,278
26	Speech contest expense	-	-	-	-	-	-	-	-	1,500	-	-	1,500
27	Administration expense	-	-	100	475	-	800	-	-	91	-	400	2,199
28	Food and Meals expense	900	50	-	1,160	-	180	-	50	-	-	-	2,340
29	Travel expense	500	408	-	583	-	585	508	-	408	100	-	3,091
30	Lodging expense	3,540	-	-	-	-	1,200	-	-	-	-	-	4,740
31	Total Expenses	6,491	594	4,161	4,414	671	4,511	855	2,186	2,859	15,161	1,546	44,372
32													
33	District Net Income/(Loss)	(5,651)	7,883	(1,826)	(3,261)	(106)	(4,052)	1,116	7,661	(29)	(2,602)	(732)	0

District 45 Budget



DT-0045

Base Currency USD

Based on your district's prior year revenue, here are the numbers to be budgeted for (in your district's base currency, per the district accounting system):

For your monthly budget membership revenue allocation, here are the numbers (in base currency) to be entered in the Annual Budget Template on the Membership Revenue tab

Jul	Aug	Sept	Oct	Nov	Dec
2,524.87	839.73	8,476.64	2,335.12	1,152.06	564.94

Jan	Feb	Mar	Apr	May	June
458.26	1,970.93	9,846.96	2,830.37	758.75	813.88

Total Estimated Membership Revenue for 2025-2026	32,572.50
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Retention Required at Year End (25% of Membership Revenue)	
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USD 8,143.13

Base Currency 8,143.13

Monthly 5% TI Allocation (budget for this on the TI Allocation tab)	
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Base Currency 135.72

District 45 Budget

<u>Break even</u>	<u>Revenue</u>	<u>Expense</u>	<u>Net</u>	<u>Policy</u>
Conference	11,800	11,800	-	Meets Policy
Fundraising	-	-	-	Meets Policy
District Store	-	-	-	Meets Policy
Minimum Expense Type		Expense	%	Policy
Marketing Outside Toastmasters		3,187	9.8%	5.0%
Maximum Expense Type		Expense	%	Policy
Education and Training		2,278	7.0%	15.0%
Marketing Outside Toastmasters		3,187	9.8%	10.0%
Club Growth		4,000	12.3%	15.0%
Public Relations		3,110	9.5%	10.0%
Recognition		4,499	13.8%	20.0%
Travel		3,091	9.5%	25.0%
Lodging		4,740	14.6%	15.0%
Food and Meals		2,340	7.2%	15.0%
Speech Contest		1,500	4.6%	5.0%
Administration		<u>2,199</u>	6.7%	10.0%
Total Membership Dues		<u><u>32,572</u></u>	100.0%	

District 45 Appointments

I move to accept the
District 45 budget as presented for the 2025-26 year

District 45 Budget

District 45
Available Funds (In USD)
Month Ending 06/30/2025

Cash & District Reserve

Cash Cash-TD Canada Trust (5428)	11,424.68
Cash-TD Bank (8268)	2,728.33
Cash- <u>Paypal</u> USD (D45)	<u>6,477.20</u>
Total Cash	20,630.21
District Reserve	<u>6,648.64</u>
Total Cash & District Reserve	27,278.85
Minimum District Reserve Required at Year End	<u>(8,167.11) *</u>
Total Available Funds	<u><u>19,111.74</u></u>

District 45 Appointments

I move to allow District 45 to merge our 3 existing accounts and to use these funds as indicated.

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District Audit Report

Louise Bernier
Audit Committee Chair



Break!

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District Appointments

District 45 Senior Leadership Team Appointments

Finance Manager

Louise Bernier

Public Relations Manager

Erin McMenemy

Administration Manager

Lorelei Grecian

District 45 Appointments - Division A Area Directors

Division A Director - Paul Coddington

Area 7 <vacant>

Area 8 Tanya Kateri

Area 12 <vacant>

Area 15 <vacant>

District 45 Appointments - Division B Area Directors

Division B Director Dawna-Jean (DJ) Turchon

Area 6 Melissa Miller

Area 10 Casey Jenkins

Area 14 Greta Heimgartner

Area 16 Kelly Morbey

District 45 Appointments - Division C Area Directors

Division C Director Stephen Clark

Area 2 Joe Grondin

Area 4 Mintrude Charles-Young

Area 13 Kaushalya Rathinayake

Area 17 Ayodeji Randle

District 45 Appointments - Division D Area Directors

Division D Director Lawrence Kelly

Area 1 Jeffrey Roy

Area 9 Lorna Walters

Area 11 Joyce Ding

Area 18 Chris Solarski

District 45 Appointments - Supporting Roles

Parliamentarian:

Erin McMenemy, DTM

Credentials Chair:

Angela Stoddart

District 45 Appointments

I move to accept the
District 45 appointments as presented

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Leadership Team Reports

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Division A Report

Paul Coddington

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Division B Report

DJ Turchon

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Division C Report

Stephen Clark

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Division D Report

Lawrence Kelly

District 45 Division D Report

-

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Finance Manager

Louise Bernier

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Administration Report

Lorelei Grecian



Public Relations Report

Erin McMenemy

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Club Growth Report

Madhu Kanji

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Program Quality Report

Tom Macisso

Club Success Plan Submittals

- D45 currently stands at 40% of our clubs that have submitted their report; in order for clubs to qualify for the DCP, their CSP has to be submitted by 9/30/25. D45 has an incentive of \$50.00 towards building their club's membership!
- Please reach out to me if you have questions on your Club Success Plan.

D45 Fall Workshop

- This a great opportunity for all of us to work on our goals, speak to a largest audience, and learn
- Confirmed for Saturday, November 22nd, 2025.
- Keynote speaker is PIP, DTM Matt Kinsey, more details to follow
- We are looking for additional speakers to present at our workshop

D45 Conference

-

District 45 Contests

I move to accept the District 45 Level Humorous Speech Contest and the Table Topics Contest for the 2025 - 2026 Toastmaster year as recommended by the District Director

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District Report

Sherry MacDonald

District 45 Director Report

Monthly DEC meetings (2nd Thursday)

Regular Division and Area Council meetings

Monthly Peer Call meetings for President, VPE, VPM & VPPR

District communications - 1st and 15th

Monthly Celebration emails

District 45 Leadership Opportunities

Area Directors for Areas 7, 12 & 15

Conference Committees Chairs & Members

?? Do you see an opportunity we don't

District 45 New & Updates

New Incentives for membership growth

Completed CSP by Sept 15th to receive \$50 (receipts required)

More being planned

Increased clubs visits, AD interactions and in-person events such as TLIs

District 45 Recognition Awards

Dave Rosvall Award - long-term service to the District

Shirley Kelly Award - a DTM who empowers other

Darlene Dunn Award - mentors by encouraging the success of others

Mary Hunter Award - a retiree committed to lifelong learning

Toastmaster of the Year

Area Director of the Year

Division Director of the Year



International Updates

Sherry MacDonald

International Updates

District realignment

- Newfoundland & Labrador -> Merge with District 31
- Nova Scotia -> Merge with District 31
- New Brunswick -> Merge with District 31
- Prince Edward Island -> Merge with District 31
- Maine -> Merge with District 31
- New Hampshire -> Merge with District 31
- Vermont -> Merge with District 53 & 65

International Updates

Pathways upcoming changes include:

- Incorporating meeting roles in each level
- Adding Successful Club series, the Better Speaker series and Leadership Excellence series
- Original TM manual

More changes coming and details found on TI site

District 45 New Business

Is there any other business for the good of Toastmasters?

District 45 Annual Council Meeting

Saturday May 9th, 2026

Online using Zoom

9 am Eastern / 10 am Atlantic / 10:30 am Newfoundland time

District 45 Annual Council Meeting Motion

I move to accept that the District 45 Annual Council meeting will be Saturday, May 9th 2026 online using Zoom.

District 45 Council Meeting Adjournment

I move to adjourn the meeting