

# BASDEN WOOD HOTEL

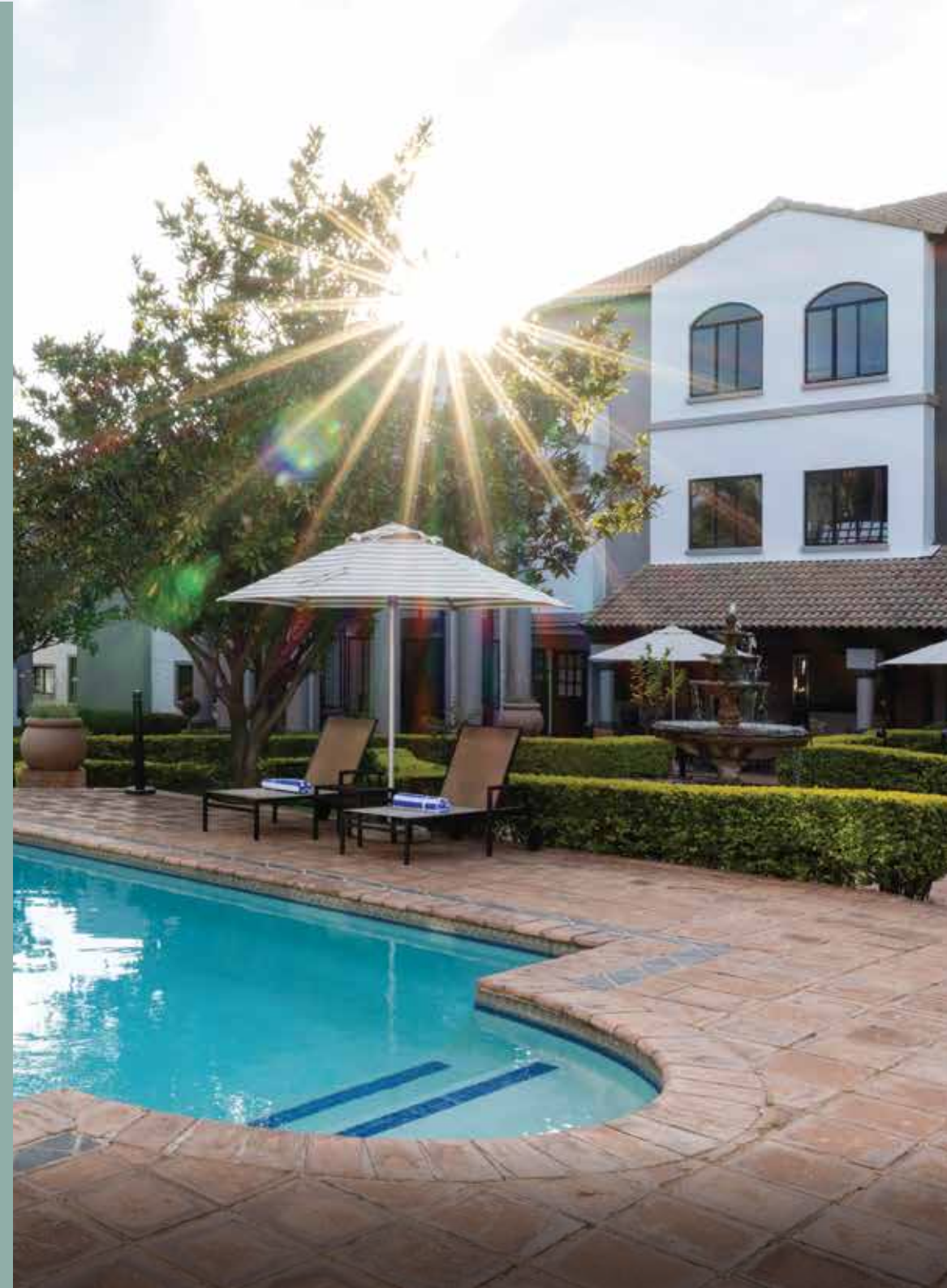


## BASDEN WOOD HOTEL CORPORATE & CONFERENCE INFORMATION PACK

240 Basden Ave, Die Hoewes, Centurion, South Africa  
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BUSINESS. CONFERENCES. VENUE



# INTRODUCTION



Located in the heart of Centurion, Basden Wood Hotel offers a refined blend of timeless elegance and modern comfort. Designed in a classic French-Italian style and set around a tranquil garden courtyard, the hotel provides a peaceful yet professional environment suited to both business and leisure travellers.

Strategically positioned within one of Gauteng's key business hubs, the hotel offers excellent accessibility and convenience. It is located just minutes from major highways, including the N1 and N14, providing direct access to Pretoria, Johannesburg, Midrand, and Sandton. OR Tambo International Airport is approximately 35–40 minutes' drive, while the Centurion Gautrain Station ( $\pm 2.3$  km) ensures efficient connectivity for corporate travellers. The hotel is also ideally situated near key business districts, including Centurion CBD, Pretoria CBD, Midrand, and Sandton.

Basden Wood Hotel is purposefully designed to be business-friendly, offering fully equipped conference facilities supported by high-speed Wi-Fi and professional services. The hotel features a range of well-appointed accommodation options, from standard rooms to executive and luxury suites, all designed to deliver comfort, functionality, and a premium guest experience.

Guests can enjoy on-site dining and banqueting facilities, ideal for business meetings, corporate functions, and private events. Additional amenities such as secure parking, reliable Wi-Fi throughout the property, and attentive service ensure a seamless, comfortable, and productive stay.



# CONFERENCE FACILITIES



Professional Spaces Designed for Business

# PROFESSIONAL SPACES DESIGNED FOR BUSINESS



Basden Wood Hotel offers a refined and professional conferencing environment, ideal for corporate meetings, workshops, and executive engagements. The hotel features four modern conference venues, designed to accommodate a variety of business needs within a comfortable and well-appointed setting.

With flexible spaces catering for 10 to 100 delegates, the venues are suited to both intimate meetings and larger corporate gatherings. Each space is supported by modern audio-visual equipment, ensuring seamless presentations and efficient event delivery, and can be adapted to accommodate breakaway sessions where required.

The hotel's conferencing offering is further enhanced by reliable high-speed Wi-Fi and dedicated business services, providing organisers and delegates with the connectivity and support required for productive sessions.

Set within a tranquil and elegant environment, Basden Wood Hotel combines functionality with comfort, creating a professional yet relaxed environment for successful business events.

# CONFERENCE ROOM DETAILS



Specification	Red Wood Conference Hall	Cedar Wood Conference Room	Oak Wood Room	Maple Wood Boardroom
Floor Area (m <sup>2</sup> )	Available on request	Available on request	Available on request	Available on request
Ceiling Height	Available on request	Available on request	Available on request	Available on request
Natural Light	Varies	Varies	Varies	Varies
Maximum Capacity	Up to 100 delegates	Flexible	Flexible	Flexible
Theatre	Up to 100	Flexible	Flexible	Flexible
Classroom	Flexible	Flexible	Flexible	Flexible
U-Shape	Flexible	Flexible	Flexible	Flexible
Boardroom	Flexible	Flexible	Flexible	Flexible
Banquet	Flexible	Flexible	Flexible	Flexible
Cocktail	Flexible	Flexible	Flexible	Flexible



# CONFERENCE EQUIPMENT



- Data Projector
- Screen
- Flipcharts
- Whiteboards
- Microphones
- PA System
- High-Speed Wi-Fi
- Video Conferencing Capability

Additional Equipment (Available on Request)

# CONFERENCE PACKAGES



Package	Half-Day Conference	Full-Day Conference	24-Hour Conference
Venue Hire	✓	✓	Incl. Full Conference Package
Tea / Coffee on Arrival	✓	✓	Incl. Full Conference Package
Mid-Morning Snacks	✓	✓	Incl. Full Conference Package
Lunch	Optional	✓	Incl. Full Conference Package
Afternoon Tea / Snacks	—	✓	Incl. Full Conference Package
AV Equipment	✓ (Standard)	✓	Incl. Full Conference Package
Accommodation	—	—	✓
Dinner	—	—	✓
Breakfast	—	—	✓

# BANQUETING & EVENTS









Elegant Spaces for Every Occasion.







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## EVENT TYPES SUPPORTED

-  Corporate Dinners
-  Product Launches
-  Awards Evenings
-  Gala Dinners
-  Weddings
-  Private Functions

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## EVENT SPACE DETAILS

-  Maximum Banqueting Capacity
-  Flexible Room Configurations
-  Dance Floor Availability
-  Stage Setup Options

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*Event photography available on request*

# FOOD & BEVERAGES



Curated Dining Experiences for Every Occasion

## BANQUET MENUS



### BUFFET MENU OPTIONS

- Standard Buffet
- Premium Buffet

### PLATED DINNER MENU

- Starter Options
- Main Course Options
- Dessert Options

## CONFERENCE MENUS



- Tea Break Snacks
- Light Lunches
- Buffet Lunches
- Plated Lunches

## COCKTAIL & CANAPÉ



- Cold Canapés
- Hot Canapés
- Finger Foods

# BEVERAGE PACKAGES



Flexible beverage options to complement every event.



## WELCOME DRINKS



A refreshing start for your guests on arrival

## SOFT DRINK PACKAGES



A selection of non-alcoholic beverages

## WINE PACKAGES



Curated wine selections to suit your event

## BAR OPTIONS



Cash bar or open bar options available

# CORPORATE SERVICES



Additional services designed to enhance your business stay.

*Available on request.*

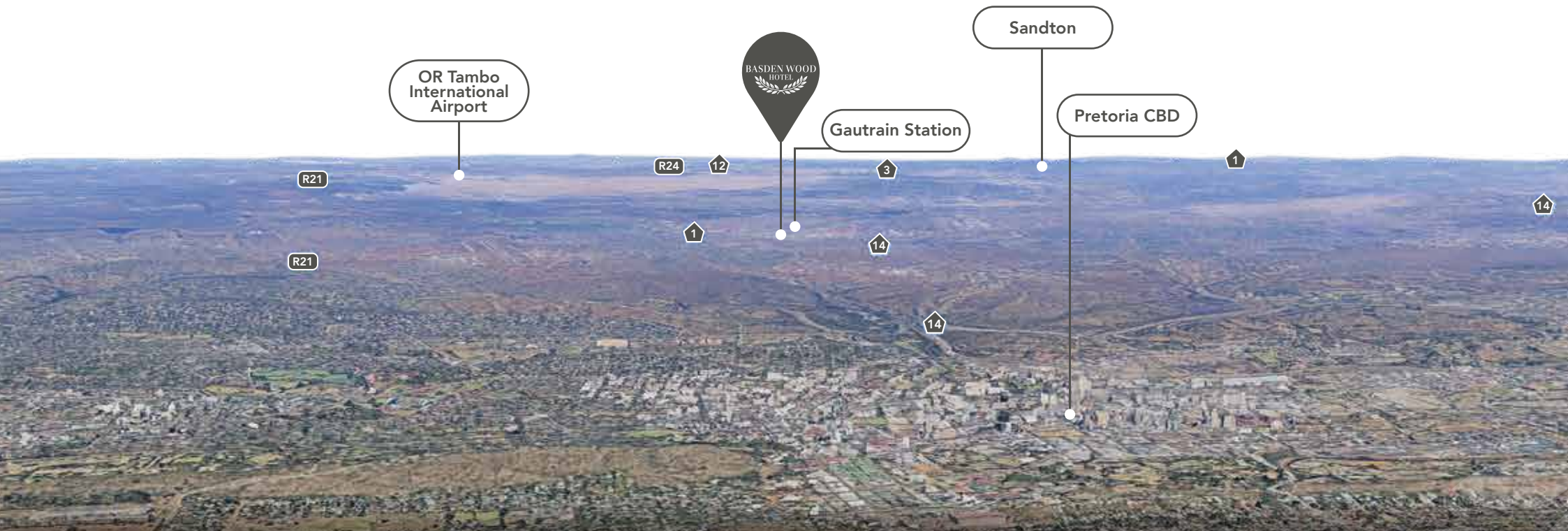


- Airport transfers
- Shuttle services
- Concierge
- Laundry services
- Printing & business services
- Secure parking

# LOCATION & ACCESSIBILITY



Conveniently located in Centurion, Basden Wood Hotel offers seamless access to key business hubs and transport links.



## DISTANCE TO:

- OR Tambo International Airport ±32 km ( ±25 – 30 min )
- Pretoria CBD ±20 km ( ±20 min )
- Sandton ±35 – 44 km ( ±25 – 35 min )
- Gautrain Station ±2.3 km ( ±5 min )



## ACCOMMODATION



Basden Wood Hotel offers a selection of room categories designed for comfort, productivity and relaxation.



# FAMILY ROOM



 Single Beds / King bed

 4 Guests

 En-suite Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Tub Chair • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV
- Towels & Body soap • Hair Dryer • Shower & Toilet • Mini-bar Fridge • Electric Kettle • Coffee / tea station • Work Desk



# SELF-CATERING ROOM



 1 Queen Bed

 2 Guests

 En-suite Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Tub Chair • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV
- Towels & Body soap • Hair Dryer • Mini-bar Fridge • Electric Kettle • Compact self-catering kitchenette • Work Desk
- Microwave • Toaster • Writing Desk • Pots and pans available at request • Private entrance



# STANDARD ROOM



 Single | 3/4 bed

 1 Guest

 1 Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Tub Chair • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV
- Towels & Body soap • Hair Dryer • Bathtub, Shower & Toilet • Mini-bar Fridge • Electric Kettle • Work Desk



# SUPERIOR STANDARD ROOM



 1 Queen Bed

 2 Guests

 En-suite Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Tub Chair • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV
- Towels & Body soap • Hair Dryer • Bathtub & Shower • Mini-bar Fridge • Electric Kettle



# SUPERIOR ROOM



 1 Queen Bed

 2 Guests

 1 Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Tub Chair • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV
- Towels & Body soap • Hair Dryer • Bathtub, Shower & Toilet • Mini-bar Fridge • Electric Kettle • Work Desk



# DELUXE ROOM



 1 Queen Bed

 2 Guests

 En-suite Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Tub Chair • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV
- Towels & Body soap • Hair Dryer • Shower & Bathtub • Mini-bar Fridge • Electric Kettle • Work Desk



# EXECUTIVE LUXURY ROOM



 1 Queen Bed

 2 Guests

 En-suite Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Tub Chair • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV
- Towels & Body soap • Hair Dryer • Shower & Bathtub • Mini-bar Fridge • Electric Kettle • Work Desk



# SUITE



 1 King Bed

 2 Guests

 En-suite Bathroom

## ROOM FEATURES

- Air Conditioning • Wi-Fi • Sofa • Shampoo & Conditioner • Safe in Room • Wardrobe / Closet • Flatscreen TV • Work Desk
- Towels & Body soap • Hair Dryer • Walk-in double shower & Toilet • Mini-bar Fridge • Electric Kettle • Lounge Area



# CORPORATE RATES



## ROOM ONLY RATES

ROOM TYPE	SINGLE	DOUBLE
Standard Room	R1 310	R1 595
Superior Standard Room	R1 310	R1 595
Superior Room	R1 360	R1 645
Deluxe Room	R1 410	R1 695
Family Room	R1 485	R1 770
Executive Room	R1 560	R1 845
Suite	R1 710	R1 995

## BED & BREAKFAST RATES

ROOM TYPE	SINGLE	DOUBLE
Standard Room	R1 545	R1 830
Superior Standard Room	R1 545	R1 830
Superior Room	R1 595	R1 880
Deluxe Room	R1 645	R1 930
Family Room	R1 720	R2 005
Executive Room	R1 795	R2 080
Suite	R1 945	R2 230



BASDEN WOOD  
HOTEL



HOTEL | VENUE | RESTAURANT

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