

Claude Power User Starter Map

Free English guide · CosynkAI

This quickstart turns a few Claude capabilities into a repeatable working session. It is an original CosynkAI customer guide prepared from the Claude source library, not a raw upload of a working document.

1. Start with the job, not the feature

Write the outcome in one sentence. Then add the audience, the source material Claude may use, and the form the final answer must take. If the request is broad, ask Claude to propose a short plan before it begins.

2. Choose the right Claude surface

- Use Claude for a focused conversation, drafting, explanation, or analysis.
- Use Claude Code when the work includes a repository, files, tests, or repeatable changes.
- Use Cowork or connected tools when the task requires controlled work across documents or applications.
- Use NotebookLM-style research workflows when the source set matters more than general knowledge.

3. Give the model a working brief

```
Outcome:  
Audience:  
Sources it may use:  
Constraints:  
Definition of done:  
First step:
```

Ask for assumptions and missing inputs before asking for a polished answer.

4. Make research reviewable

Separate source collection, synthesis, and recommendation. Ask Claude to label facts, interpretations, open questions, and claims that still need verification. Keep links or source names beside important conclusions.

5. Build a small skill habit

When you repeat the same task, save the reliable instruction, the input format, the output format, and one quality check. A useful skill is a small operating procedure, not a long prompt full of vague personality words.

6. Safety check

Do not paste secrets, private credentials, or sensitive customer data unless the tool and account are approved for that use. Review tool permissions and verify important outputs before acting on them.

Continue with the full playbook

The **Claude Power User Playbook** adds workflows for Claude Code, Cowork, tools, research, NotebookLM, and skill discovery.

Explore the paid guide: <https://cosynkai.com/claude-power-user-playbook>

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