



## REGISTRATION TERMS

Please read the following terms and conditions carefully to ensure that you are fully aware of your rights and obligations when accessing and participating in workshops, masterclasses and webinars (**Events**) provided by 3P Delivery Authority Pty Ltd.

Your purchase to register and access Events signifies your agreement to be bound by these terms and conditions, which constitute a contract between 3P Delivery Authority Pty Ltd A.B.N.73 624 015 103 (**we, us, our, or 3P Delivery Authority**) and you.

3P Delivery Authority may, from time to time, vary these terms and conditions and will provide notification via our website located at [www.3pda.com.au](http://www.3pda.com.au) (our **Website**). All amendments will be effective immediately upon a notification being displayed on our Website.

### Registration and access

You will only be able to access Events that you have registered and paid for.

You will be required to register to access any Events that you wish to participate in. When participating in any Events, you agree to fully comply with our [Code of Conduct](#). If we consider your conduct to be in breach of our [Code of Conduct](#), then we reserve the right to immediately remove you from any relevant Events.

You must provide complete and accurate details at the time of registering for any Events. You may be required to provide additional details upon our request to ensure the accuracy of your registration. Once your registration has been processed, we will email to your nominated email address, a confirmation code or link if the format is to be virtual, or a venue if live, to access the Events.

### Termination of access

We reserve the right to terminate your access to any Events, whether virtual or live, immediately and without notice, if you engage in any conduct that is in contravention of our [Code of Conduct](#). You will not be entitled to receive any refund, or part hereof, if such termination takes place.

### Purchase Price

All prices displayed on our Website are in Australian Dollars (AUD) and include Goods and Services Tax (GST). International orders will not contain GST.

Payment may be made in United States Dollars (USD) if that option is included on our Events Registration Form.

If you, or your organisation, wish for a large number of people, for example, more than 60 people to access Events, then a discount may be applied. Any discount that may be applied will be issued at our sole discretion.

We reserve the right to vary the prices displayed in connection with Events from time to time and without notice to you.



## Payment

You may pay for Events via any payment method stated as being accepted on our Website. Please [email](#) us if you need to organise an alternate arrangement.

Once we have received your full payment in cleared funds, we will confirm your registration and provide you with relevant updates leading up to Events that you have registered for.

## Cancellation of Registrations

### *Cancellation by you*

All registrations for Events are final and cannot be cancelled by you. However, 3P Delivery Authority may, in its sole discretion, accept your request for cancellation in the following extenuating circumstances:

- Your own health problems, including a disease diagnosis, major accident or injury, acute ailments, hospitalisation (including for operations), or those affecting a significant period of study. (Medical Certificate required);
- Personal or psychological problems for which you are receiving counselling or have been referred to a counsellor or similarly qualified practitioner. (Referral/treatment evidence required);
- Clinical depression or other significant mental health issue. (Medical Certificate required);
- Pregnancy-related conditions and childbirth (including a partner in labour). (Medical Certificate required);
- Bereavement causing significant impact. (Medical or Counselling Certificate required);
- Separation or divorce of yourself or your parents. (Legal documentation required);
- Recent burglary, theft or serious car accident. (Police Report required);
- Jury service which cannot be deferred. (Notice of jury service required); or
- A significant change to your financial circumstances such as being made redundant from employment, gone into administration or filed for bankruptcy (evidence required)

(collectively referred to as the **Extenuating Circumstances**).

Please [email](#) us with supporting documentation to request cancellation due to extenuating circumstances.

### *Cancellation by 3P Delivery Authority*

We may cancel your registration for Events, if for any reason, we are unable to provide you with access to Events that you have registered for. We will provide you with a full refund of the purchase price for the Events that you have registered for and that we are unable to provide you with access to.



You will not be entitled to claim any additional amounts or seek compensation for any loss, expense or damage (either direct or consequential) or for any loss of time or inconvenience, which may result from our cancellation of Events.

## Refunds

All fees paid in association with your registration in Events are non-refundable unless:

- we are required to make a refund under the Australian Consumer Law; or
- we decide to provide a full or part refund as a consequence of any Extenuating Circumstances.

Please [email](#) us if you feel that you are entitled to receive a refund from us.

In respect of Extenuating Circumstances, we may in our sole discretion, elect to provide you with a refund or credit for a different product or service where the extenuating circumstance occurred after your registration of the relevant Event and prevented your participation.

## Force Majeure

In this section of these Terms, “**Event of Force Majeure**” means an event beyond the control of 3P Delivery Authority, which prevents a Party from complying with any of its obligations under these Terms, including but not limited to, an act of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods), war, military action, hostilities, rebellion, riots, strikes, epidemic, famine or plague, acts of threat or terrorism or action of a court.

In an Event of Force Majeure:

- 3P Delivery Authority will not be considered to be in breach of these Terms, to the extent that performance of its respective obligations (excluding payment obligations) is prevented by an Event of Force Majeure, which arises after the date that these Terms are entered into;
- 3P Delivery Authority will provide written notice outlining the inability to host Events; and
- 3P Delivery Authority will make reasonable attempts to reschedule or offer a replacement Event.

## Intellectual Property

All material contained in, or connected with, Events is owned or under licence by 3P Delivery Authority and protected by Australian and international laws.

Your registration to access Events does not grant you a licence or act as a right of use of any material within the Events, or trademarks or logos, whether registered or unregistered, contained in, or connected with the Events, without the express written permission of 3P Delivery Authority.

3P Delivery Authority owns the copyright, which subsists in all creative and literary works that are contained in, or connected with the Events, subject to certain works being under licence. You must not:



- reproduce or use any of the material contained in, or connected with, Events;
- in any way modify the material contained in, or connected with, Events; or
- allow third party access to Events.

In summary, you must not modify, copy, reproduce, republish, frame, upload to a third party, post, transmit or distribute any material or trademark connected with Events in any way except as expressly provided for, contained in, or connected with, Events.

#### Enforcement of our intellectual property rights

3P Delivery Authority will not, under any circumstances, tolerate infringement of its intellectual property, whether such infringement is inadvertent or otherwise. In the event that you do any of the prohibited acts as listed above or infringe upon its intellectual property in any other way, 3P Delivery Authority will enforce its intellectual property rights against you.

#### Disclaimer

The information presented in Events is to serve as general information only. It is not intended to be comprehensive, nor does it constitute advice in any way. We attempt to ensure that the content is current and accurate, but we do not guarantee its currency and accuracy. You should carry out your own research and/or seek your own advice before acting or relying on any of the information presented in Events. To the fullest extent permitted by the law, 3P Delivery Authority expressly disclaims all liability (whether arising by negligence or otherwise) to any person, whether enrolled in Events or not, in respect of any action taken in reliance on any information provided within Events.

You acknowledge, accept, and agree that by enrolling in Events, you are fully responsible for the results derived from your participation in and/or completion of Events. We offer no representations, warranties, or guarantees, verbally or in writing, regarding your performance or any certain results that you may or may not achieve, as a consequence of your registration or participation in Events.

#### Liability

To the extent permitted by law, including but not limited to any act or omission on your part, we will not be liable for any loss, damage, costs, or expense whether direct, indirect, incidental, special and/or consequential, including loss of profits, suffered by you or claims made against you which result from any use or access of, or any inability to use or access, information relating to Events.

#### Privacy

All personal information that we collect about you will be handled, treated, and stored in accordance with 3P Delivery Authority [Privacy Policy](#), which you agree to by agreeing to these terms and conditions.

#### Consent

By agreeing to these terms and conditions, you also consent to receive further electronic communications from us in relation to 3P Delivery Authority business, including information relating to course offerings, competitions, promotions, special offers and any other commercial message. Of



course, you may [email](#) us at any time to unsubscribe from receiving electronic commercial messages from us.

#### Governing Law

The laws of Victoria govern these terms and conditions.

#### Enquiries

Please [email](#) us if you have any questions about these terms and conditions.

#### Version Control

Date	Summary of Changes
04/06/2024	Registration of Terms (Workshops) created.