

AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: Thursday, April 20, 2023

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

1) ORGANIZATION:

- a. Closed Session discussion: Personnel
- b. Acknowledgment: A motion was made by Craig via email and seconded by Karen to approve a fourth amendment to our rental agreement with the Rancheria beginning May 1, 2023. The new rental agreement has ACCF agreeing to pay 1/4th of the common area rent. The Board approved this motion via a majority aye vote via email on April 12, 2023.
- c. Acknowledgement: A motion was made by Karen via email to accept an opportunity to participate with First 5 in a 90 day pilot program allowing a temporary hire of an Early Childhood Education Specialist position beginning April 1, 2023. Zoey seconded the motion. The motion passed with a majority approval from the Board via email March 29, 2023.
- d. Rachelle/Deb/Michelle: Monthly report on Amador College Connect activities. Do we need in the upcoming meetings include Rebecca in reporting to the Board during the regular business meetings? Introduction of new hire, Rebecca Tracy. (either via acknowledgment or in person if she is in attendance)
- e. Susan: Review and approval of March minutes. This will be an item on the May agenda.
- f. Craig: Presentation of Monthly bank balances and expenditures. New lease agreement effective May 1, 2023. Thanks to Craig for coming to the Center to sign the agreement!
- g. Karen: Explanation/Update of the new Pilot ECE Program with First Five. Thank you to Karen for agreeing to volunteer to be the administrator of this ECE program!
- h. Board Member Candidates to consider? Officer position currently open as an Assistant to the Treasurer.
- i. Maureen: Update on the digitalizing a copy of ACCF's Bylaws. Thank you to Maureen for volunteering to put the Bylaws in a digital format!
- j. Board Discussion: Establishment of an Advisory Board. Next steps and volunteer needed to head this task. Discussion should include an amendment to the Bylaws how many Board Members needed and updating the wording in the Bylaws to include an Advisory Board as per March Board meeting discussion.

- k. Paul: Update on communication with Columbia College and/or Alan Coon regarding MOU.
 - l. Paul: Update on the meeting with Folsom Lake College representatives.
 - m. Craig/Rachelle/Frank: Update on the American Rescue Plan funding.
 - n. Karen: Update, if any, from the Sierra Business Council Grant.
 - o. Thank you to Zoey for assisting with ACCF's website!
 - p. Thank you to Maureen for volunteering to head the Fundraising Committee for the remainder of the 2023 calendar year!
 - q. Thank you to John T. for volunteering to head the Publicity Committee!
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Maureen: Fundraising Committee updates.
 - b. John T.: Publicity Committee updates.
- 3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
- a. Participation in Spring events to advertise ACCF. Which events? Volunteers, set up?
- 4) PROGRAM OPERATIONS COMMITTEE REPORTS:
- a. Board Discussion: Expanding ACCF services through advertising, outreach, etc. to Calaveras County. This is a tabled item on the regular meeting agenda due to the current staffing limitations but will continue to remain on the agenda. **Currently we have a student (not eligible for the MHSAs scholarship) but enrolled in the Human Services program from Calaveras. **

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, May 18, 2023 at 4:30 pm via hybrid format via Zoom or in-person at the Center.