

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: July 20, 2023

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

### 1) ORGANIZATION:

- a. Rachelle/Deb: Monthly report on Amador College Connect activities.
- b. Review and approval of June minutes. (action item)
- c. Craig: Presentation of Monthly bank balances and expenditures.
- d. Paul/Craig: Update on second signature for banking, Paul signing checks and placing them in the mail and what tasks Chris can assist in to lessen Craig's treasurer tasks. Any additional Board Members available to assist with treasurer tasks?
- e. Maureen: Update on the digitalizing a copy of ACCF's Bylaws. Thank you to Maureen for volunteering to put the Bylaws in a digital format!
- f. Karen: Update from the grants submitted to First 5. Thank you to Karen and Meg for developing these proposals and to Karen for sending the information via email! Emailed outlined both the ECE Home Visit Implementation Plan and the ECE Website upgrade plan. Board discussion of these awesome opportunities.
- g. Board Discussion: Establishment of an Advisory Board. Next steps and volunteer needed to head this task. Discussion should include an amendment to the Bylaws how many Advisory Board Members needed and updating the wording in the Bylaws to include an Advisory Board as per March Board meeting discussion. Reviewing the minutes from April, Zoey had let the Board know she would like to be on the Advisory Board. We have 3 interested individuals to serve on the Advisory Board but no guidelines to follow.
- h. Paul: Update on communication with Columbia College. Discussion on this issue, decision to pursue or leave as unfinished. Board decision was made to pursue this issue, do we need another decision to do something different?
- i. Karen: Update, if any, from the Sierra Business Council Grant.
- j. Thank you to Deb and Rebecca for working extra shifts at the Center!
- k. Congratulations to Rachelle and Deb for their outstanding recent evaluations. We appreciate all you do for ACC! The Center is successful due to your efforts! Thank you!
- l. Thank you to Meg for her assistance in renewing our Career Catalyst contract, getting the job listing prepared for the program assistant position and assisting Karen with the First 5 grants.

- m. Thank you to Rachelle and Janice for meeting with ACUSD personnel regarding renewing the MOU with ACUSD.
  - n. Thank you to Karen for her communication with First 5, securing the grant opportunities for ACC and her MANY hours dedicated to ACC.
- 2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Maureen: Fundraising Committee updates.
  - b. John T.: Publicity Committee updates.
- 3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
- a. Summer activities to promote ACC? Allow time to fill new positions available within ACC before committing to any dates/events?
- 4) PROGRAM OPERATIONS COMMITTEE REPORTS:

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, August 17, 2023 at 4:30 pm via hybrid format via Zoom or in-person at the Center.