

AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: August 17, 2023

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public welcome and introductions. At this time the Board will hear comments from the public, if any.

1) ORGANIZATION:

- a. Welcome and introductions to Sarina Castle. Sarina is our new Program Assistant. We are excited to have her join our team!
- b. Rachelle/Deb/Sarina: Monthly reports on Amador College Connect activities.
- c. Review and approval of July minutes.
- d. Craig: Presentation of Monthly bank balances and expenditures.
- e. Paul/Craig: Update on second signature for banking, Paul signing checks and placing them in the mail and what tasks Chris can assist in to lessen Craig's treasurer tasks. Any additional Board Members available to assist with treasurer tasks?
- f. Maureen: Update on the digitalizing a copy of ACCF's Bylaws.
- g. Karen: Update on the First 5 grants.
- h. Janice/Rachelle: Update on MOU with ACUSD.
- i. Board Discussion and Volunteer needed: Establishment of an Advisory Board. Next steps and volunteer needed to head this task. Discussion should include an amendment to the Bylaws how many Advisory Board Members needed and updating the wording in the Bylaws to include an Advisory Board as per March Board meeting discussion. Susan has emailed the three individuals interested in being part of an Advisory Board to let them know where we are in the process. We have 3 interested individuals and potentially a representative from the Rancheria to serve on the Advisory Board but no guidelines to follow.
- j. Karen: Calendar for Amador College Connect.
- k. Thank you to Deb, Sarina and Rebecca for representing Amador College Connect at the National Night Out Event!
- l. Thank you to Karen, Janice, Rachelle and Craig for their time in the hiring process for the Program Assistant position.

2) FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:

- a. Maureen: Fundraising Committee updates.
- b. Mark your calendars for Giving Tuesday Event: November 28th.
- c. John T.: Publicity Committee updates.

3) STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:

4) PROGRAM OPERATIONS COMMITTEE REPORTS:

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, September 21, 2023 at 4:30 pm via hybrid format via Zoom or in-person at the Center.