

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: February 15, 2024

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

### 1. ORGANIZATION:

- a. Welcome to Barbara McFarland. Introductions of Board Members and staff.
- b. Rachelle/Deb/Sarina: Monthly reports on Amador College Connect activities.
- c. Susan: Review and approval of January Fundraising Development Meeting. (action item)
- d. Craig: Presentation of monthly bank balances and expenditures.
- e. Paul: Chamber of Commerce hosting for 2024. Do we need to pay dues for membership to the Chamber of Commerce? If we need to pay then vote to approve this expenditure. (potential action item)
- f. Maureen: Dandelion Days volunteers needed to man our booth at this event. Dates are March 16<sup>th</sup> and 17<sup>th</sup>.
- g. Susan: Update to tax implications if we have items for sale at the Dandelion Days Event. Board approval to pay sales tax on the items and file a sales tax report? We would need to get a temporary Seller's Permit also to sell the items. Do we want to do this?
- h. Karen/John T.: Update on the CERF Grant/Committee Meetings.
- i. Rachelle/Karen: Update, if any, on the K16 Education and Workforce Collaborative Grant.
- j. Maureen: Update on Robert's Rules of Order guidelines for meeting agendas, posting of minutes, etc.
- k. Susan: Volunteer Hours Sheets and Board Donation forms for 2024. Please return your Board contribution for 2024 and remember to send your Volunteer Hour logs to Susan or turn them into the Center. Copies of the sheets were emailed to each Board Member. Are we still doing this for 2024 and do we need to revisit this By-Law?
- l. Janice/Annette: Update on the Tamale Fundraising.
- m. Karen/Susan/Paul/Rachelle/John T.: Update on Senator Marie Alvarado-Gil's planned visit to the Center on February 16, 2024.
- n. Thank you to Karen for arranging the location for our January meeting.
- o. Thank you to Maureen for organizing the volunteer sheet for Dandelion Days.
- p. Thank you to Janice for working with our new Webmaster updating ACC's web page.

### 2. FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:

- a. Maureen: Update on thank you letters to donors at Giving Tuesday Event
- b. Board Meeting occurred in January discussing 2024 Fundraising Ideas/Potential Events. See minutes from the January meeting.
- c. John T.: Publicity Committee updates.

3. STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
4. PROGRAM OPERATIONS COMMITTEE REPORTS:

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, March 21, 2024 at 4:30 pm via hybrid format via Zoom or in-person at the Center.