

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: March 21, 2024

LOCATION: Board Meeting will be held via Zoom Meeting and in-person at the Center

TIME: 4:30 PM Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comment: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

### 1. ORGANIZATION:

- a. Welcome to Hollie Hamilton, student representative on the Board of Directors. Introductions of Board Members and staff. Hollie submitted her application to Susan and her application was distributed via email for members to review. Acknowledgement on 3/2/24, Janice made a motion to accept Hollie's application and Maureen seconded the motion. Via email a majority vote was reached and Hollie's application was approved on 3/3/24. Welcome to Hollie and thank you for being on the Board!
- b. Rachele/Deb/Sarina: Monthly reports on Amador College Connect activities.
- c. Susan: Review and approval of February minutes. (action item)
- d. Craig: Presentation of monthly bank balances and expenditures.
- e. Paul: Chamber of Commerce hosting for 2024. Are we on the schedule to host for 2024?
- f. Annette: Update on joining the Calaveras Chamber of Commerce.
- g. Maureen: Dandelion Days update. ACC was unable to secure a booth for 2024. Thank you to Karen, Janice, John T., and Susan for being willing to volunteer to man the booth and to Maureen for volunteering to set up for the event, gathering the items for the booth, and organizing the event! Thank you to staff for securing students volunteers! Thank you to Paul for trying to get us a booth.
- h. Susan: Update to tax implications if we have donated items for sale at the center, events, etc.
- i. Karen/John T.: Update on the CERF Grant/Committee Meetings.
- j. Rachele/Karen: Update, if any, on the K16 Education and Workforce Collaborative Grant.
- k. Susan: Volunteer Hours Sheets and Board Donation forms for 2024. This item was on the February agenda. No decision was made at that meeting whether the By Laws get updated to remove the requirement of Board Members to complete Board Donation Form and Volunteer Hours Log sheet. Discussion may result in an action item if By Laws need to be changed. (potential action item)
- l. Annette: Update on the Tamale Fundraising. If this event is moving forward, volunteers might be needed to assist with this event.
- m. Karen/Susan/Paul/Rachele/John T.: Update on Senator Marie Alvarado-Gil's visit to the Center on February 16, 2024.
- n. Thank you to Sarina and Janice for the work in solving and renewing our contract with the Foundation for Community Colleges, Career Catalyst.

- o. Thank you to Maureen for digitalizing the ACCF By Laws.
  - p. Thank you to Maureen for sending thank you letters to donors from Giving Tuesday that donated online.
  - q. Thank you to Deb for the amazing Newsletter publication and distribution!!
  - r. Congratulations to Sarina for her excellent evaluation! Thank you to Rachelle and Karen for completing her evaluation.
  - s. Thank you to Maureen for researching and presenting the Roberts Rules guidelines for ACC.
  - t. Thank you to John and Loretta for donating items from Calaveras to include in the thank you gift basket presented to Senator Alavardo-Gil.
  - u. Thank you to Karen for the many hours coordinating, discussing, and maintaining our interest/involvement with the grants that we have recently submitted applications.
  - v. Thank you to Craig for providing a month by month summary of ACC's 2023 financial information.
2. FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
- a. Maureen: Update on thank you letters to donors at Giving Tuesday Event
  - b. John T.: Publicity Committee updates. Susan: Social Media updates.
3. STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
4. PROGRAM OPERATIONS COMMITTEE REPORTS:

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, April 18, 2024 at 4:30 pm via hybrid format via Zoom or in-person at the Center.