

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: June 20, 2024

LOCATION: Board Meeting will be held via Zoom and in-person at the Center

TIME: approximately 5:30 pm, after the agenda items from the K16 Workforce Grant are completed.  
Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comments: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

### 1. ORGANIZATION:

- a. Welcome to Tiffany Bramell, our new Program Assistant, and introductions of Board Members.
- b. Rachelle/Deb/Tiffany: Monthly reports on Amador College Connect activities.
- c. Board: Review and approval of May minutes. (action item)
- d. Craig: Presentation of monthly bank statements and expenditures. Need to have a method of providing Chris Molinelli with reconciled bank statements and receipts. Rachelle suggested staff could continue reconciling the statements with receipts or bring them to Chris once a month.
- e. Amador County Chamber of Commerce Business Resource Expo Event, June 22<sup>nd</sup> 9:30-2:30 pm. Susan signed ACC up as a participant. Andrew is coordinating the event as information for the new programs will be at our table. Thank you to the Board Members who have volunteered to help at this event.
- f. Discussion: Should we continue with our proctored testing program. Before March, we should decide if we want to renew our membership or not. (Potential action item).
- g. Karen/Craig: Update on the Bridge Loan. Acknowledgement of an email vote to approve acceptance of the Bridge Loan was made on May 23, 2024. Craig made a motion to accept the Bridge Loan and Paul second the motion. The motion passed unanimously.
- h. Board discussion: Signing up for a booth at the 2025 Dandelion Days Event. This item was to return to the agenda once we had some funding available to pay for our participation. Sign-ups for booths are already occurring and we decided we did not want to miss another year of not participating. (potential action item)
- i. Update on the May 21<sup>st</sup>, "Let's Talk Jobs!" Event. Potential income from ACC hosting and participating. If so, what was the amount? Feedback from the event? Thank you to the Board Members who attended and thank you to Rachelle for being there!
- j. Barbara/Craig: Update on the opening of the Bank of Marin account.
- k. Board Discussion: Held over as an agenda item from the May meeting: Since we are not on the Amador County Chamber calendar for hosting an event, should we host our own Open House? Should we present to the Calaveras Chamber of Commerce our programs now that we are members?

- I. Board Discussion: Held over as an agenda item from the May meeting: Should we schedule a presentation to the ACUSD School Board? (updating them on our programs and dual enrollment)
- m. Karen/Rachelle: Update, if any, on the grant request made to Senator Marie Alvarado-Gil. Discussion of possible use of these grant monies to hire an office manager position.
2. FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
  - a. Barbara: Update on Fundraising Ideas/Events
  - b. John: Publicity update. Susan: Social Media update.
3. STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
4. PROGRAM OPERATIONS COMMITTEE REPORTS:

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, July 18, 2024 at 4:30 pm via hybrid format or in-person at the Center.

## AMADOR COMMUNITY COLLEGE FOUNDATION WORKFORCE K16 GRANT AGENDA

DATE: June 20, 2024

LOCATION: Board Meeting will be held via Zoom and in person at the Center

TIME: 4:30 pm Open Session of Regular Meeting of ACCF regarding the K16 Workforce Grant-Public Welcome

Discussion/Action items:

Public Comments: Public Comments: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

- 1) Andrew: Update on the K16 Workforce Grant. Process towards the Objectives completed in the Statement of Work document.
- 2) Amador County Chamber of Commerce Event: June 22<sup>nd</sup> at the Italian Picnic grounds. Information on the K16 grant programs available? All ready to go?
- 3) Update: Andrew/Craig: Potential locations for the K16 personnel. Craig received notice the K16 program could add the "Columbia Classroom" space at the Center. This decision would require a rewrite of our current lease agreement.
- 4) Andrew: Update on the MOU with the Resource Connection and program updates.
- 5) Andrew: Update on the MOU with Volcano Communications Group. Karen: Update on the additional insurance costs to ACC with Volcano's request for ACC to supply all insurances required.
- 6) Craig: Discussion: Quote from Manassero to cover students/staff in the K16 program for Workman's Comp.
- 7) Andrew: Feedback/update on the "Let's Talk Jobs!" Event.
- 8) Andrew/Karen Update: Hiring of the Outreach and Enrollment Technician position.

Thank you to Andrew for emailing the Board on June 3<sup>rd</sup> updates on the gra