

AMADOR COMMUNITY COLLEGE FOUNDATION WORKFORCE K16 GRANT AGENDA

DATE: October 17, 2024

LOCATION: Board Meeting will be held via Zoom and in person at the Center

TIME: 4:30 pm Open Session of Regular Meeting of ACCF regarding the K16 Workforce Grant-Public Welcome

Discussion/Action items:

Public Comments: Public Comments: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

- 1) Board: Review and approval of the September K16 minutes. (action item)
- 2) Andrew: Update on the K16 Workforce Grant. Updates on the 3rd quarter report to Columbia College (due 9/30/24), expenditures, budget updates, "Fall Social Event"
- 3) Board Discussion of Executive Committee's recommendation of submitting a proposal for the 2nd round of funding for K16. The application proposal: Computer Science Camp. (potential action item)
- 4) Andrew/Barbara/Maureen: update of K16 Grant reporting and keeping track of the necessary documents needed to submit to Columbia to meet the guidelines outlined by the Grant.

ADJOURNMENT: The next Regular Meeting of ACCF regarding the K16 Workforce Grant is Thursday, November 21, 2024 at 4:30 pm via hybrid format or in-person at the Center. *note: the November meeting is the last scheduled Board meeting for the K16 program for the calendar year*

AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: October 17, 2024

LOCATION: Board Meeting will be held via Zoom and in-person at the Center

TIME: approximately 5:30 pm, after the agenda items from the K16 Workforce Grant are completed.
Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comments: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

1. ORGANIZATION:

- a. Rachelle/Deb/Tiffany: Monthly reports on Amador College Connect activities.
- b. Board: Review and approval of September minutes of the regular program. (action item)
- c. Craig: Presentation of monthly bank statements and expenditures.
- d. Board Discussion: Separating the responsibilities of the ACC Treasurer. Should we consider the option of having two Board Members volunteer as Treasurer for the two different banks? One volunteer could be responsible for the Umpqua accounts and another could be responsible for the Bank of Marin accounts. Thank you to Barbara for suggesting this as a way to lessen the load for our current Treasurer.
- e. Janice: 2025 Amador County Chamber of Commerce Open House has been scheduled for October 2025. We need a volunteer to chair a committee to organize this event.
- f. Discussion: Should we continue with our proctored testing program. Before March, we should decide if we want to renew our membership or not. (Potential action item).
- g. Maureen: Update on Dandelion Days 2025. Our application to participate has been submitted and ACC's booth/table location is on Main St. for the event. Dandelion Days is March 15th and 16th.
- h. Annette/Barbara: Update to the cost/possibility of subletting office space from MLJT. Cost to ACC? (potential action item)
- i. Karen: Any update on Sheriff Redman and a possible partnership to offer through ACC online programs in emergency management/homeland security and criminal justice.
- j. Karen/John/Andrew: Update from the 10/1/24 meeting with Tom Dubois regarding a training center potential with Sutter Creek for a business training center supported by a grant proposal from Sierra Job First catalyst funding.
- k. Janice/Karen/Rachelle/Barbara: Update on hiring an office manager for Amador College Connect. Update on any information, job description, hours, hourly rate, etc. for this position.
- l. Susan/Board Discussion: Developing policy/guidelines to have closed session discussions during our Board Meetings. Consulting with Sue Allred or other ideas? If cost involved, this item may be a possible action item to allocate funds to pay for this.
- m. Susan/Board Discussion: Recruiting new Board Members. As we continue to expand our services and programs and based on the fact we are a working board, additional active

Board Members could assist with the allocation of increasing tasks for current members, especially as we continue to expand. Providing applications at various events, reaching out directly to individuals, having applications available at the Center, etc. could reach potential candidates.

- n. Board Discussion: Board Officers for 2025. Opportunities for other Board Members to be in positions for 2025.
- 2. FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
 - a. Barbara: Updates on Fundraising.
 - b. Maureen: Giving Tuesday Event information. The date for Giving Tuesday is December 3rd.
 - c. John: Publicity update. Susan: Social Media update.
- 3. STRATEGIC PARTNERS AND COMMUNITY RELATIONS REPORT:
- 4. PROGRAM OPERATIONS COMMITTEE REPORTS:

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, November 21, 2024 at 4:30 pm via hybrid format or in-person at the Center. **NOTE: The November Board Meeting will be the last scheduled Board Meeting for the 2024 calendar year. *