

AMADOR COMMUNITY COLLEGE FOUNDATION WORKFORCE K16 GRANT AGENDA

DATE: September 19, 2024

LOCATION: Board Meeting will be held via Zoom and in person at the Center

TIME: 4:30 pm Open Session of Regular Meeting of ACCF regarding the K16 Workforce Grant-Public Welcome

Discussion/Action items:

Public Comments: Public Comments: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

- 1) Board: Review and approval of the August K16 minutes. (action item)
- 2) Update: Marcus Bridgeman has been hired as the Computer Science Instructional Specialist for the Computer Science Pathway K16 program. Welcome to Marcus!
- 3) Andrew: Update on the K16 Workforce Grant. Process towards the Objectives completed in the Statement of Work document. Update on the first reporting period due to Columbia College on 7/22/24.
- 4) Mia: Update/monthly report on K16 activities. Great job on the K16 Open House, Mia! Very well organized and informative!
- 5) Barbara/Maureen: Discussion of K16 Grant reporting and keeping track of the necessary documents needed to submit to Columbia to meet the guidelines outlined by the Grant.
- 6) Andrew/Barbara/Maureen: Update on program expenditures. Documents supporting the ability for Barbara and Maureen to oversee the grant expenditures have been requested. Update on the documentation needed to use the grant monies indicated in the grant funds to transfer \$10,000 to ACC for dual enrollment from the original expenditure for a Columbia College Adjunct Professor and course fees.
- 7) Update: Andrew/Craig: Moving k16 program into the space at the Center.
- 8) Andrew: Update, if any, with the Resource Connection/ECE representatives.
- 9) Andrew: Update, if any, with Volcano Communications Group/Computer Science personnel.
- 10) Update: Andrew: Preliminary tech support contract from Greg Barnes. Does this contract support both K16 and ACC?

ADJOURNMENT: The next Regular Meeting of ACCF regarding the K16 Workforce Grant is Thursday, October17, 2024 at 4:30 pm via hybrid format or in-person at the Center.

AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR MEETING AGENDA

DATE: September 19, 2024

LOCATION: Board Meeting will be held via Zoom and in-person at the Center

TIME: approximately 5:30 pm, after the agenda items from the K16 Workforce Grant are completed.
Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comments: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

1. ORGANIZATION:
 - a. Acknowledgement of ACC'S Industry Verification filed by Craig on 8/25/24 to the Bureau of Labor Statistics (BLS) on behalf of ACC. Thank you Craig for completing this document.
 - b. Rachele/Deb/Tiffany: Monthly reports on Amador College Connect activities.
 - c. Board: Review and approval of August minutes of the regular program. (action item)
 - d. Craig: Presentation of monthly bank statements and expenditures.
 - e. Craig: Board discussion of the County Bridge Loan and plan to repay this loan. Pay the total amount of the loan or pay monthly as there is a 0% interest rate for a year. (potential action item)
 - f. Janice: 2025 Amador County Chamber of Commerce Open House dates/details. Volunteer to chair a committee to organize this event.
 - g. Discussion: Should we continue with our proctored testing program. Before March, we should decide if we want to renew our membership or not. (Potential action item).
 - h. Maureen: Update on Dandelion Days 2025.
 - i. Karen/Paul/Lynn: Any update on Sheriff Redman and a possible partnership to offer through ACC online programs in emergency management/homeland security and criminal justice.
 - j. Board Discussion: Hiring an office manager for Amador College Connect. Information, job description, hours, hourly rate, etc. for this position was developed at an Executive Council held on September 12, 2024. (action item)
 - k. Karen/Rachele: Update, if any, on the grant request made to Senator Marie Alvarado-Gil. Due to the current issues surrounding the Senator, acknowledgement that ACC will probably not receive any grant monies. This item will be removed from the agenda for the October meeting.
 - l. Karen/John: Update on the Sierra Business Council Grant/Committee.
2. FUND DEVELOPMENT/FUNDRAISING COMMITTEE REPORT:
 - a. Barbara: Recap of the "Dinner in a Bag" fundraiser. Recap sheet emailed to Board Members to review prior to the meeting. MANY thanks to Barbara for organizing this event!!
 - b. Maureen: Giving Tuesday Event information.

- c. Board Discussion: Many local organizations and/or institutions have grants ACC would be eligible to apply to, are there organizations known to Board/Staff that have applications for ACC to complete? Keep looking for funding sources options for us.
 - d. John: Publicity update. Susan: Social Media update.
3. STRATEGIC PARTNERS AND COMMUNNITY RELATIONS REPORT:
 4. PROGRAM OPERATIONS COMMITTEE REPORTS:

Committee Member Initiatives: (non-agenda items reported/suggested by members)

ADJOURNMENT: The next regular meeting is Thursday, October 17, 2024 at 4:30 pm via hybrid format or in-person at the Center.