

AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR BUSINESS MEETING AGENDA

DATE: November 20, 2025

LOCATION: Board Meeting will be held via Zoom and in-person at the Center

TIME: 4:30-6:30 pm. Open Session of Regular Meeting of ACCF-Public Welcome

Discussion/Action Items:

Public Comments: Public Welcome and Introductions. At this time the Board will hear comments from the public, if any.

1. ORGANIZATION:

- a. Welcome/Introductions to Tracy Morland attending the meeting as a potential Board Member!
- b. The Board acknowledges Mia Huss' letter of resignation from her K16 Outreach and Enrollment Technician position effective 11/21/25.
- c. The Board acknowledges Mia Huss' application to become an ACCF Board Member. The consideration of Mia's application will take place after her end of employment at ACCF.
- d. Andrew/Rachelle: ACCF Staff Board report.
- e. Fundraising Updates: Barbara: financial earnings of the 2025 Fundraising Events.
- f. Board: Review and approval of the October minutes. (action Item)
- g. Andrew/Rachelle: ACCF Staff restructure options for 2026.
- h. Andrew: Friday/Center hours.
- i. Board Update/Discussion: The Executive Committee met on 11/14/25. Agenda items included the development of a timeline for a new Website for ACCF. The decision to move forward with this development will happen once dedicated/specific funding is received to complete this task. Monies towards a new website will not be part of monies raised for operation. The Executive Committee also reviewed the Fundraisers for 2025.
- j. Fundraising Committee/Board Discussion: Fundraising Events/Dates/Ideas for 2026.
- k. Andrew: New grant proposals: Colleges Futures Grant (\$400,000) and Employee Training Pathway Program (\$1 million).
- l. Andrew/Board Discussion: Developing a protocol for Center closures.
- m. Andrew/Rachelle: Giving Tuesday update. Plan for writing thank you letters to donors from this event.
- n. Board Discussion: Plan for the January Meeting/Strategic Planning? Susan will not be able to attend. Need a volunteer to take notes and do the minutes for the February Meeting.
- o. Janice: Update on Amador Chamber of Commerce Open House participation for 2026.
- p. Board Discussion/Update: Plan for closing of the Umpqua bank account.
- q. Karen: Non-profit group membership in Jackson Rotary Club. (potential action item)
- r. Barbara/Andrew/Janice: Update on financials/budget plan.

- s. Board Discussion/Update: Updating the database for donors/supporters/individuals to receive the Newsletters. Who is responsible for this task? Should it be in a job description?
- t. Lynda: Grants Committee Update: Grants and donations. Lisa Lucke update on researching grants for up to 4 hours to fund a new website.
- u. Paul/Karen: Personnel Committee Update.
- v. Janice: Update to Wine Hospitality Program and any other Center tasks.
- w. Paul: Presentations to Organizations/Outreach/Special Events Committee Update.
- x. Maureen: By Laws Committee Update.
- y. John: Publicity Committee Update.
- z. Susan: Social Media Update.

Committee Member Initiatives: (non-agenda items reported/suggested by members) ADJOURNMENT:
The next regular meeting is Thursday, January 15, 2025 at 4:30 pm via hybrid format or in-person at the Center.