

## AMADOR COMMUNITY COLLEGE FOUNDATION REGULAR BUSINESS MEETING AGENDA

DATE: June 18, 2026

LOCATION: Board Meeting will be held via Zoom and in-person at the Center

TIME: 4:30-6:30 pm. Open Session of the Regular Meeting of ACCF-Public is welcome

Discussion/Action Items:

Public Comments: Public Welcome and Introductions. At this time, the Board will hear comments from the public, if any.

### 1. ORGANIZATION:

- a. Acknowledgement that the Executive Committee met on June 11, 2026.
- b. Acknowledgement that the proposed flyer sent by Andrew advertising the flyer for the 2026-2027 Early Childhood Education (ECE) Career Pathway Program was approved by a quorum vote on June 11, 2026.
- c. Acknowledgement that a request for funding for the Tourism and Business Promotion, Economic Development, and Downtown Revitalization Program was submitted to the City of Jackson. If funded, the requested amount of \$15,000 would be used to cover direct cost per student of the Early Childhood Education Training Program. The proposal was written by Mia, and it has moved forward to be discussed and reviewed by the City of Jackson selection committee on June 18<sup>th</sup>. If you would like a copy of the plan, please email Susan to give you a copy.
- d. Acknowledgement that John's email regarding ACCF spending money to advertise in the Fair Guide was approved by a quorum vote on June 11, 2026.
- e. Acknowledgement that the Program Specialist Position has been advertised with a deadline to submit the application of June 22, 2026.
- f. Acknowledgement of approval of the ACC Summer Staffing and Payroll Plan Proposal for June 1<sup>st</sup>-September 30<sup>th</sup> was approved on June 11<sup>th</sup> by a quorum vote.
- g. Andrew/Rachelle: ACCF Staff Board report.
- h. Board: Review and approval of the April minutes completed using a hybrid format combining the standard format with additions from items requested/liked by Board Members. The May minutes will be sent via email for an approval vote. (action item)
- i. Board Discussion: Closing of the K16 Grant Funding Cycle effective June 30, 2026. Required audit/closing of the program and the final reporting process documents must be submitted by either July 5<sup>th</sup> or July 15<sup>th</sup>. Clarification is needed by Andrew to confirm which date is the deadline date. With June expenses, the balance of the K16 account will be approximately \$3900. Therefore, we would have monies available for any incidental expenses. No carryover is allowed.
- j. Board Discussion: Participation in Round 3 funding for the K16 program in Computer Science/IT Pathway. Proposals are to be submitted by July 15<sup>th</sup>. Do we continue with another round of K16 and/or submit a proposal?

- k. Board Discussion: A review of the payroll/staffing document sent via email with the documents for the June meeting.
- l. Informational Document: Bridge Funding proposal for ACC Sustaining Educational Access and Workforce Development in Rural California Funding Request: \$150,000 sent by Andrew and sent with June meeting documents.
- m. Board Discussion: ACCF Treasurer position. Chris has agreed to be Treasurer for ACCF in name and function without the obligation to be at meetings, etc. Do we consider a grant for an Intern Treasurer position allowing for a student intern position for a student with a degree in accounting. We have approved hours with Lisa Lucke to research grants. We would have to ask Chris if she would be the contact person for this internship. (potential action item)
- n. Update: Susan will be looking at our bank account balances and will contact the Bank of Marin to determine the best time to apply for a line of credit. Paul has reapplied for a credit card for ACCF through the Bank of Marin and he will bring the card to the center one he receives it.
- o. Lynda: Save the Date for September 25<sup>th</sup> Celebrate Pine Grove 5-7pm event. Do we participate? If so, it has been suggested that the ACCF Ambassadors represent ACCF. If we agree to participate, Lynda will complete the form, and Adrew would arrange with the Ambassadors to see if they can attend. (potential action item)
- p. A reminder: Adding to the list started by Andrew of organizations, clubs, etc. for an Ambassador presentation. Please add to the list to assist the Ambassadors with scheduling presentations.
- q. Tracy: Merchandise update.
- r. Barbara: Fundraising Committee update.
- s. Lynda: Grants Committee update.
- t. Paul: Public Relations Committee update.
- u. Karen/Paul: Personnel Committee update.
- v. Maureen: By Laws Committee update.
- w. John: Publicity Committee update.
- x. Susan: Social Media update.

Committee Member Initiatives: non- agenda items reported of suggested by members and/or staff.

The next regular meeting is Thursday, July 16, 2026, pm via hybrid format or in-person at the center.