

Amador Community College Foundation Meeting Minutes

Thursday, March 19, 2026

Paul called the regular public business meeting of the Amador Community College Foundation to order on Thursday, March 19, 2026, via Zoom Meeting and in person at 4:38 p.m.

Roll Call: Paul Molinelli, Jr., Karen Dickerson, John Tillman, Barbara McFarland, Janice Davis, Maureen Angle, Lynda Burman, Annette Solis Rios, Tracy Morland, Ken McFarland, and Susan Zaffarano. Staff: Andrew Gardner and Rachelle Jose' de Mattos-Saldade.

Public Comments: There were no public comments.

1. ORGANIZATION:

- a. The Board acknowledged Barbara's motion and Paul's second made on 2/25/26 to not participate in the 2026 Celebrate Our Children Event.
- b. The Board acknowledged John's motion and Janice's second made on 2/25/26 to revisit the motion made to not participate in the 2026 Celebrate Our Children Event.
- c. The Board acknowledged Karen's motion and second by Lynda made on 3/3/26 to participate in the 2026 Celebrate Our Children Event with Karen, John, and our ECE students staffing the booth.
- d. Andrew and Rachelle provided the Board with detailed reports including all program updates from staff, general ACCF budget updates, new program updates, general ACC updates and discussion items, and updates on the SJF Catalyst Grant. Tiffany's report highlighted an MHSA student, Stacy Lohse, who will graduate from the MHSA program with 4 AA degrees and 2 certificates. Tiffany will be attending the Mental Health First Aid training on 4/17/26. There were 2 new JRCR scholarship inquiries received and 1 new JRCR scholarship application submitted and approved. ACCF's current Newsletter was sent to JRCR HR department to share our featured article on Dakota Ford-Gomez, a JRCR Scholarship recipient. Bella sent a February Textbook Invoice to the school district on 3/1/26 for \$3,879.98. There are 70 Dual Enrollment students enrolled for Spring 2026 semester. Summer appointments are underway and there have been 34 meetings so far with interested students and 24 of these students are brand new students. Bella presented to the Workability students at Argonaut on 3/19 to share our services and community college information. Bella and Tiffany attended the Dual Enrollment Conference in San Diego 3/16-3/18. Within the K16 program, Computer Lab attendance continues to be low. Marcus has been communicating well with the students and Trevor Gregg, the instructor from Columbia. Andrew and Marcus have developed a plan for continued enrichment with the computer science students in lieu of the work experience portion. Labs will continue Monday and a second lab will be added on Wednesday evening. Students will be able to receive a 2nd certification, LPI Linux Essentials, and receive training for the exam. Under the direction of Marcus, students can perform updates and maintenance on ACC computers and offer services to Mother Lode Job Training and Mountain Oaks. Students will receive a letter of reference from Amador College Connect and we will provide a list of current job openings in the field

throughout the region and provide application assistance. All ECE students have been placed, and all are successfully completing their courses and work experience. Commencement date is set for Monday, June 1st at Domenico Winery. Andrew's report gave an update on the Peer Math Study Sessions offered on Wednesdays at the center (we have had no attendees so far), and an update on the SAMs account. We are getting close to retrieving and having an active updated SAMs account. Andrew provided the Board with an update to the new website. This new website development is an opportunity to get all our program logins and passwords figured out. We are working with the Savvy Ninja team to make universal logins for all our accounts; social media, Linkin, square, etc. This will all be linked to the new website. The old website is still functioning and accessible. ACC budget update revealed a monthly expense log balance as of 4/1 of \$48,895.94, a total revenue since July 2025 of \$300,028.42 and a total payroll balance since July 1st, 2025, of \$194,840.57. A K16 accounting spreadsheet was provided, MHS grant expenditures to date are \$24,619.29. JRCR Scholarship Fund expenditures to date are \$3,845.94. Dual Enrollment expenditures to date are \$47,610.46. The Bank of Marin K16 balance as of 4/13 was \$9,779.20 and the Bank of Marin general account balance as of 4/13 was \$21,421.71. The Umpqua balance as of 4/13 is \$5,313.50. The update on the SJF Industrial Arts Training Program Catalyst Grant included new employer connections that included meeting with the project manager for the Lone Biomass Plant, meeting with the new CEO of Sutter Amador, and Andrew has a meeting scheduled with the CEO from INTUS Smart Cities representing a BEAD grant to build fiber in Amador and Calaveras counties. There are several things in the works including Round 3 of the Sierra K16 Grant Awards and applying for CalSmart Money Grant-Department of Financial Innovation and Protection in partnership with KidZBiz Hub. The ACC's employee handbook revision has been completed and distributed to staff. Rachelle and Andrew have been updating the injury and illness prevention plan. Rachelle has sent the plan to Sue Allred to review. Rachelle continues to forward invoices for payment and update the expense log with this information. Donor box receipts are being forwarded to Andrew and Barbara. All info@amadorcollegeconnect.org emails are being sent to the appropriate staff members. Sue has made us aware of a new state law, the "Workplace Know Your Rights Act." Rachelle submitted the participation form for the upcoming Celebrate Our Children event. Two certificates of insurance were requested for our contract renewal with Amador County Behavioral Health and another for the Kennedy Mine Fundraiser. The master database, our student intake list, and the Constant Contact list have been merged by Rachelle. Both Andrew and Rachelle have been working with Savvy Ninja on our new website.

- e. The February meeting minutes were not available at the time of the March meeting. The recording of the meeting and the AI generated minutes will be reviewed by Susan and Rachelle prior to distributing them to the Board for approval.
- f. A thank you card for Shanda and her services as our webmaster was available for all to sign. Susan will send the card along with a gift card to Shanda.
- g. Bella will be on maternity leave starting the end of July. Andrew and Rachelle along with staff are working on a plan to cover the Center during her absence.

- h. Maureen gave the Board an update on the Dandelion Days event. Location of our booth, responsibilities of the Board Members in our booth, cleanup, signup sheet, etc. were shared and discussed.
- i. Maureen gave the Board an update on our upcoming fundraiser, Rockin' Out at Kennedy Mine. The event is scheduled for May 9th. A work/volunteer list will be distributed to the Board. Janice has been in contact with Motherlode Deli food truck for the event. Barbara has been securing the music for the event.
- j. Paul will close the Umpqua account for ACCF.
- k. There was not an update to the financial/budget plan for ACCF.
- l. The Board discussed the role of the Ambassadors and the "how to" of setting up presentations, setting up dates to present, who will participate. Andrew will send out a Google doc with organizations to consider presenting to and the document will be a working document so others can add organizations and contact information.
- m. Both committee signups for 2026 and the review of previous committees have been completed.
- n. Janice has not received information regarding membership dues from the Calaveras Chamber of Commerce to determine whether we will extend our membership. This item will be on the April agenda.
- o. A board discussion occurred regarding our participation in the "On the Right Track" Event. It was decided to not participate this calendar year.
- p. The fundraising committee met prior to the regular scheduled business meeting. Barbara provided the Board with details of the K16 Graduation Ceremony scheduled for June 1st at Domenico Winery. The fundraising committee met at Domenico to determine logistics. Maureen is working on the Rockin' Out at Kennedy Mine event scheduled for May 9th. The Fall Fundraiser, Masquerade in Milan, will be the priority after the Graduation and Kennedy Mine events.
- q. Lynda let the Board know she is working on grant applications for the Kingsbury Family Grant and a Costco grant.
- r. Paul let the Board know there was not an update to the Public Relations Committee at the time of the meeting.
- s. Karen let the Board know at the time of the meeting there was not an update to the Personnel Committee. Karen attended a workshop presentation by Sue Allred and has paid for our Employee Handbook to be updated. Thank you Karen!
- t. Maureen let the Board know there are items the By Laws Committee needs to review and present to the Board. Dandelion Days and the Rockin' Out at Kennedy Mine events are the priority currently.
- u. John let the Board via email on 3/19 that no formal report was available for the March meeting.
- v. Susan did not have an official update on social media for the March meeting. Advertising and social media posts for the Rockin' Out at Kennedy Mine have been occurring.

Committee Members Initiatives: (non-agenda items reported/suggested by members) Janice had an initiative and suggestion to discuss which was to have the master mailing list broken down to specific

groups to be able to email appropriate information to specific groups. This would allow for accurate information to be sent to the appropriate groups. There could be subsets of the current master list.

ADJOURNMENT: The meeting was adjourned at 6:19 pm. The next regular business meeting is Thursday, April 16, 2026, at 4:30 pm via Hybrid format or in-person at the Center.