



**RECORD OF PROCEEDINGS  
B.S.T. and G. FIRE DISTRICT REGULAR MEETING  
Thursday February 12, 2026  
7:00 p.m.**

The February 12, 2026, meeting was called to order by Chairman Dick Fisher. The meeting was opened with a moment of silence, and the Pledge of Allegiance was recited. Roll call was as follows:

- Berkshire Township- Paul Disantis-present
- City of Sunbury Tim Gose-Absent
- Trenton Township Dick Fisher- Present
- Village of Galena-Kathy Krupa-Present

Special Guest: Zach Stewart-VFIS of Ohio Insurance-Ohio Public Risk Insurance Agency  
Mr. Stewart reviewed the insurance policies and renewal with the BST&G Fire Board.

The MINUTES of the January 14, 2026 Organizational Meeting and Monthly January regular Monthly Board Meeting was reviewed. A motion to accept the minutes as presented was made by K. Krupa with a second by P. Disantis. Vote: P. Disantis-yea; K. Krupa-yea; and D. Fisher-yea.

The MINUTES of the January 29, 2026, "Special Meeting" was reviewed. A motion to accept the minutes as presented was made by P. Disantis, with a second by K. Krupa. Vote: D. Fisher-yea; P. Disantis-yea; and K. Krupa-yea

**AGENDA – Chiefs Report  
B.S.T. AND G. FIRE DISTRICT BOARD MEETING  
February 12, 2026, AT 7:00 P.M**

**I. January 2026 Run Report:**

	January	2026 YTD	%
<b>Berkshire Twp</b>	41	41	25.63%
<b>Sunbury</b>	63	63	39.38%
<b>Trenton Twp</b>	22	22	13.75%
<b>Galena</b>	16	16	10.00%
<b>Out of Dist.</b>	18	18	11.25%
	<b>160</b>	<b>160</b>	<b>100.00%</b>

January 2026	Process	Turnout	Travel	TRT
Berkshire	0:00:56	0:00:45	0:06:45	0:09:03
Sunbury	0:00:46	0:00:52	0:03:04	0:05:24
Trenton	0:00:56	0:00:37	0:06:45	0:08:20
Galena	0:00:43	0:00:38	0:05:37	0:07:04
2026 AVG	Process	Turnout	Travel	TRT
Berkshire	0:00:56	0:00:45	0:06:45	0:09:03
Sunbury	0:00:46	0:00:52	0:03:04	0:05:24
Trenton	0:00:56	0:00:37	0:06:45	0:08:20
Galena	0:00:43	0:00:38	0:05:37	0:07:04

**Process Time:** Time from the initial 911 call until we are toned out.

**Turnout Time:** Time from our notification until we are enroute.

**Travel Time:** Time we enroute, until we arrive on scene.

**Total Response Time (TRT):** Time from the 911 call until we arrive on scene.

<b>Overlapping Calls:</b>	January	26	16.25%
	2026	26	16.25%

**II. Department Reports:**

**a. Personnel:**

- i. SAFER Grant Hiring
  - a. Resolution 2026-02-01
    - a. James “Bo” Stambaugh II
  - b. Resolution 2026-02-02
    - a. Haley Rook
  - c. Resolution 2026-02-03
    - a. Andrew Park
  - d. Resolution 2026-02-04
    - a. Trevor Phillips
  - e. Resolution 2026-02-05
    - a. Andrew Crooks
  - f. Resolution 2026-02-06
    - a. Thomas “TJ” Gerlach

A motion by D. Fisher was made to approve Resolutions 2026-02-01 thru 2026-02-06 as presented. Second was made by P. Disantis. Vote: K. Krupa-yea; D. Fisher-yea; and P. Disantis-yea.

- g. Resolution 2026-02-07
  - a. SAFER Eligibility List
    - i. Motion by K. Krupa to approve as presented
    - ii. Second by P. Disantis
    - iii. Vote: All yea, motion passes

**b. Administrative:**

- i. Amendment to EMS/ Fire IGA
  - a. Resolution 2026-02-08
    - a. Motion by P. Disantis to approve
    - b. Second by K. Krupa
    - c. Vote: All yea,, motion passes
- ii. Fire Board Member Informational Packet
  - a. Discussion
  - b. Priorities
  - c. Questions

**c. Repairs and Maintenance:**

- i. Tanker 351 Update
  - a. AC Stambaugh
    - a. Radiator repair approximate cost \$2,600.00

**d. Community Risk Reduction:**

- i. See attached Report

**III. Purchases Over \$5000**

- a. None this evening

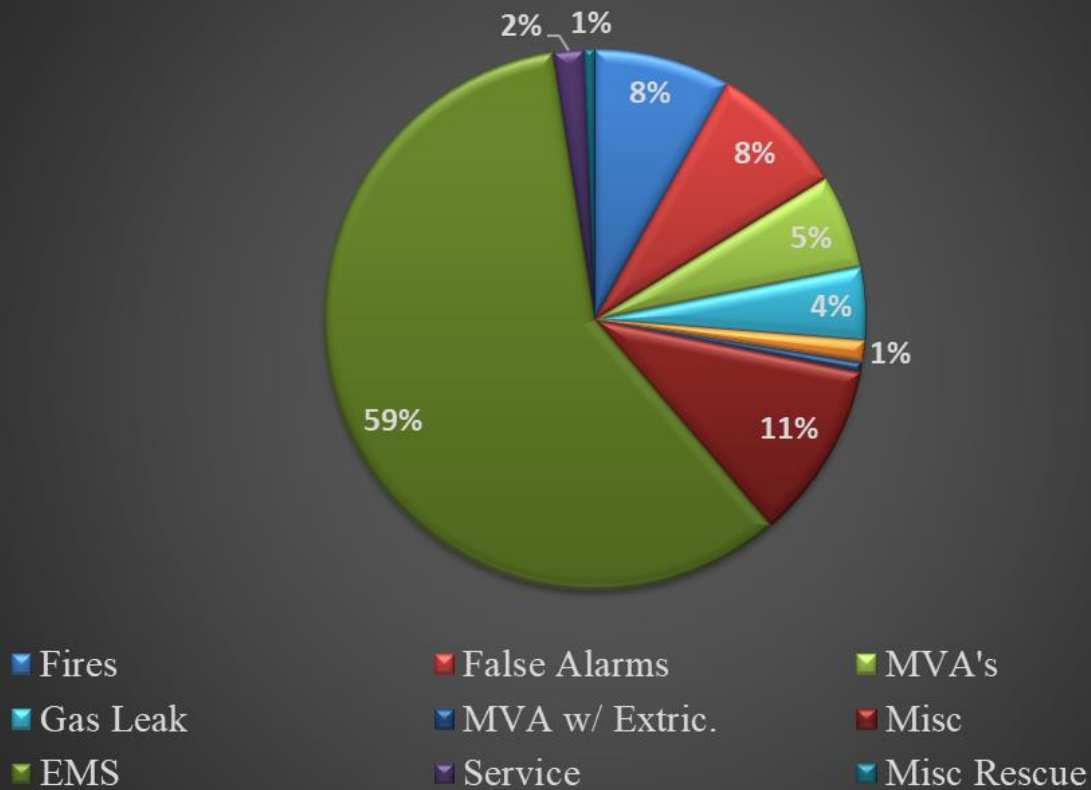
**IV. Discussion/Action Items:**

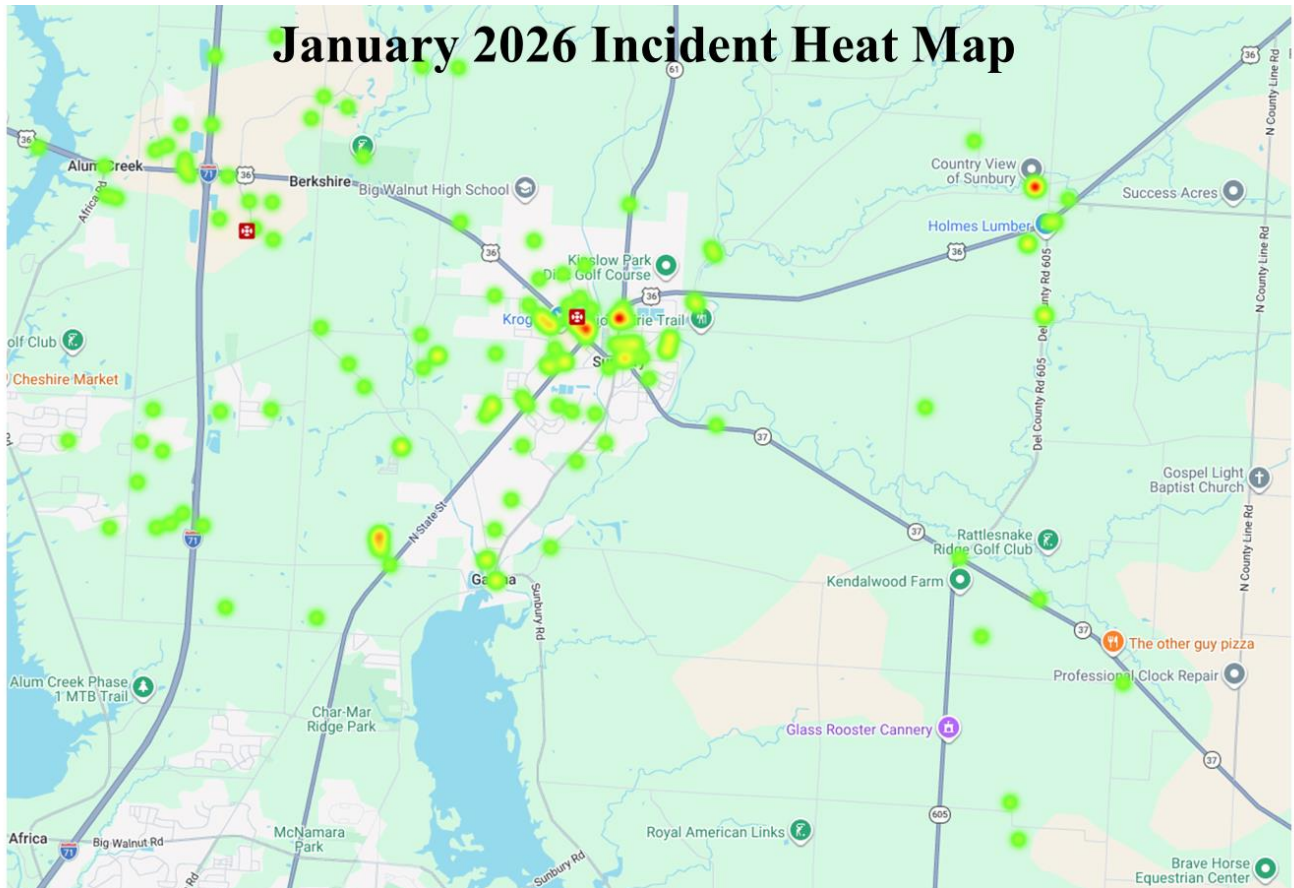
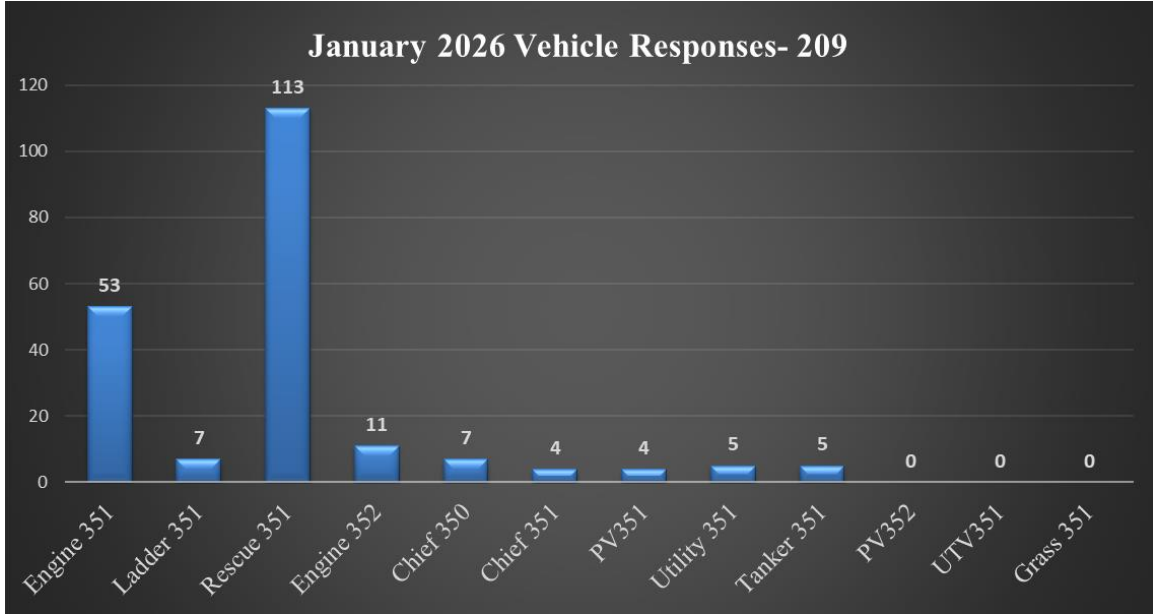
- a. Community Updates?

**V. January Notable Runs:**

Date	Type	Note
1/12/2026	Structure Fire	Aid Given To Harlem Twp, fatal house fire
1/12/2026	Water Rescue	Water rescue for a car into Alum Creek
1/15/2026	Auto Accident w/ Entrapment	Accident w/ entrapment at Wilson and N. Galena
1/20/2026	Misc Fire	Furnace fire
1/20/2026	Structure Fire	Aid Given To Harlem Twp, barn fire
1/23/2026	Electrical Fire	Underground utility vault fire at Sunbury Water Treatment Plant
1/23/2026	Cooking Fire	Cooking fire contained to the kitchen
1/24/2026	Structure Fire	Aid Given to Genoa Twp for house fire
1/24/2026	Structure Fire	Small room and contents fire
1/26/2026	Structure Fire	Small Barn Fire on Meredith State Rd
1/28/2026	Cooking Fire	Cooking fire contained to the container

### January 2026 Call Volume- 160 Incidents





# BST&G Fire District



Community Risk Reduction  
Inspectors Rocki Huddleston & Jason Whipple

## **February 2026 CRR Report**

### **Events, Public Education, Training and Meetings Attended:**

- 2/16/2026: Krinsky's Taekwondo Staff CPR Class (*8 attendees*)
- 2/19/2026: Big Walnut Middle School CPR Class (*120 students*)
- 2/23/2026: Meeting with City of Sunbury
- 2/24/2026: Recertification for CPR Instructors and Delaware County EMS
- 2/26/2026: Child Passenger Seat Training
- 3/2/2026 – 3/3/2026: Fire Code Academy
- 3/5/2026: Ohio Fire Code Update

### **Upcoming Trainings, Meetings and Events:**

- 3/2/2026 – 3/3/2026: Fire Code Academy for Fire Inspector continuing education.
- 3/5/2026: Ohio Fire Code Update
- Pension Physicals
- 3/13/2026: Olentangy Schools Door Lock Demo
- 4/7/2026: Girl Scout Troop Safety Badge class (*10 - 15 attendees*)
- 4/8/2026: Fireworks Training
- 4/16/2026: Early Learning Center, Touch a Truck event
- 4/21/2026: Fire Safety education training for Healthcare Worker
- 4/30/2026: Car Seat Technicians conference for continuing education

**Child: Safety Seat Inspections and Installations:**

- Child safety seats were installed in February: **1**

**Fire Investigations:**

- Fire / Arson Investigations for February: **1**

**Permits and Invoices:**

Permits issued in February: **6**

Permits issued year to date: **11**

Outstanding Invoices: **\$7,491.91**

Permit / Invoice Revenue for 2026: **\$7,837.04**

**Completed Inspections:**

- Total inspections for February 2026: **64**
- Inspections year to date: **130**

Inspection Type	Count
Adoption / Foster	<b>1</b>
Annual Fire and Life Safety Inspections	<b>1</b>
Commercial Cooking Hood Acceptance	<b>1</b>
Complaint	
Construction / Plan Review Meeting	
Construction Trailer	
Duct Smoke Detector Test	<b>1</b>
Emergency Radio Coverage	
Evacuation Drills	
Fire and Life Safety Finals	<b>4</b>
Fire Alarm	<b>1</b>
Independent Standpipe	
Knox Box	<b>3</b>
Manual Fire Damper Drop Test	<b>1</b>
Mobile Food Trucks	
Plan Review	<b>9</b>
Preliminary Plan Review	
Reinspections	<b>31</b>
Smoke Control	
Sprinkler System – Rough Inspection	<b>3</b>
Sprinkler System Final / Acceptance	<b>4</b>
Tent Membrane Inspection / Plan Review	
Thrust Block Inspection	<b>3</b>
Underground Fire Line	<b>1</b>

Motion by P. Disantis to approve the Fire Chief Report as presented, with a second by K. Krupa. Vote: D. Fisher-yea; K. Krupa-yea, and P. Disantis-yea.

**OLD BUSINESS:**

**STATION #2 -Report from construction team**

-Station #2 progressing. Estimated completion date is April 15, 2026.

Grand Opening ribbon cutting, Open House sometime in May or June

-Starting to purchase furniture and fixtures for building

Motion by K. Krupa to authorize BST&G construction team to purchase items up to an amount of \$250,000 with 50% of the items being shared with Delaware County EMS, to be reimbursed by Delaware County. Second by P. Disantis. Vote: All yea. Motion carried

-First Amendment to the Intergovernmental Cooperation Agreement.

Motion to Adopt Resolution #2026-02-09 made by K. Krupa.

Second by P. Disantis.

Vote: all yea; motion carried.

**NEW BUSINESS:**

**PUBLIC INPUT:**

**FISCAL OFFICER REPORT: Finance Reports**

**\*Payroll Reports:**

**\* PP#26 and PP#1**

**\*Cash Flow Detailed by Fund Report**

**\*Visa Charge Report- December 2025**

**\*Receipt Report for -January 2026**

**\*Payment Listing for -January 2026**

**\*Reports sent via e-mail prior to meeting**

**Bank Reconciliations: NOT Balanced**

**January**

**February**

**\*Waiting on Notes to Financial Statements from Charles E. Harris before the 2025 year end can be closed out. Should be completed on or before February 28, 2026.**

**Motion to approve the Financial Reports as discussed was made by K. Krupa, with a second by P. Disantis. Vote: all yea, motion carried.**

**ADMINISTRATION:**

**Draft #2 Job Descriptions for  
Fire Chief and Assistant Fire Chief**

At 7:35 p.m. a motion by D. Fisher was made to go into Executive Session under ORC 121.22(G)(1) to discuss employment, promotion, demotion, or compensation of a public employee(s). Specifically to discuss employment documents for Administration staff. Second by P. Disantis. Vote: D. Fisher-yea; K. Krupa-yea; and P. Disantis-yea.

At 8:45 p.m. a motion was made by D. Fisher to go out of Executive Session and return to the normal monthly board of trustee meeting. Second by P. Disantis. Vote: K. Krupa-yea; D. Fisher-yea; and P. Disantis-yea.

-Discussion on the overtime ruling that took place January 2026

-Fiscal Officer attended the Ohio Township Association conference on February 5, 2026 and will be attending the Auditor of State training conference March 18<sup>th</sup> thru the 20<sup>th</sup>.

Motion to approve the report from Administration was made by K. Krupa and a second by P. Disantis. Vote: all -yea; motion carried.

**NEXT MEETING DATE: -Thursday March 12, 2026, 7:00 p.m.**

**Monthly Board Meeting**

**ADJOURN:** With no further business, a motion to adjourn was made by:  
P. Disantis, with a second by K. Krupa.  
Vote: all yes, Motion carried.

**Minutes Approved March 12, 2026**

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**Chairman-Richard Fisher**

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**Vice-Chairman-Kathy Krupa**

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**Board Member-Paul Disantis**

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**Board Member-Tim Gose**

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**Fiscal Officer-Greg Roy**