Gavin Kincade

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U.S. Citizen | Eligible for Security Clearance | Willing to Relocate and Travel

SUMMARY

Aviation Management graduate with experience in airport capital project reporting, defense aerospace supply chain, and government-site security. Skilled at reconciling project financials, building Excel and Power BI reporting, and writing winning proposals. Seeking a contracts, procurement, supply chain, or program support role in aerospace and defense.

EDUCATION

University of Oklahoma – B.S. Aviation Management, Minor in General Business — Norman, OK | Dec. 2024
GPA: 3.19 | **Major GPA:** 3.74
Key Coursework: Aviation Contract Administration, Airline Management, Airport Operations Management, Supply Chain Management, Business Finance, Financial Accounting, Aerospace Ethics, Principles of Marketing

EXPERIENCE

Airport Intern — May 2026 – Present
City of Oklahoma City – OKC International Airport — Oklahoma City, OK

- Transitioned legacy construction progress-report data into a standardized Excel system feeding directly into Power BI, modernizing project reporting and management tracking for Planning & Development.
- Supported reporting on 17 active airport projects (about $19M) by reconciling project data with accounting records, purchase orders, and invoices, escalating discrepancies for correction.
- Gained exposure to municipal procurement, including purchase orders, invoicing, and competitive bidding in Oracle.
- Rotated through Planning & Development, Airside and Landside Operations, General Aviation Airports, and IT.

Security Officer (Unarmed) — Jun. 2024 – Present
Trax International — Norman, OK

- Patrol a 72-acre government complex and monitor surveillance with 100% security protocol compliance.
- Write detailed incident reports and patrol documentation supporting management decisions on 20+ incidents.
- Respond to site emergencies; formally recognized for decisive action in saving a coworker's life.

Order Picker — Jun. 2022 – Aug. 2022
GXO Logistics – Pratt & Whitney (90-day contract via staffing agency) — Oklahoma City, OK

- Kitted engine components under a government contract for the F119, F135, and F117 (F-22, F-35, C-17).
- Verified cargo manifests, inspected shipments for defects, and kept QC and compliance records accurate.

PROJECTS

Contract Bid Simulation – Cosmic Ventures | *Pricing & Proposal Lead* — Winning bid of 5 teams

- Led market assessment, pricing models, and proposal narrative for a $315M response to a simulated government RFP for rocket and payload delivery, covering compliance, cost analysis, competitive strategy, and model rocket testing.

Airline Simulation – Atomic Airlines | *CFO, promoted to CEO* — 1st overall

- Managed budgeting, route planning, and fleet acquisition using financial forecasting and performance metrics, reaching $18.4M in revenue and a $58.32 stock value, the highest of all teams.

Capstone – Global AeroWorks | *CEO* — Ranked 2nd

- Led an airport consulting simulation: financial plans, risk and SWOT analyses, and industry briefings.

SKILLS

Technical & Analytical: Microsoft Excel, Data Analysis, Data Validation, Project Reporting, Quality Control, Financial Data Verification, Basic Accounting

Operations & Projects: Project Coordination, Operational Planning, Process Improvement, Risk Mitigation, Logistics Coordination, Supply Chain Operations

Aerospace & Defense: Purchase Orders & Invoicing, Aerospace Supply Chain, Procurement, Security Operations, Safety & Compliance, Government Contracting and RFP/Proposal Development (academic)

Software: Microsoft Office Suite (Excel, Word, PowerPoint, Teams), Oracle, Power BI, Canva