Types of Translation

eRubrik DOCUMENT MANAGEMENT

Translation type	Purpose of the document	Institutions that commonly accept it	Delivery format
Professional translation	General use: personal, administrative, school, work or informational documents that only require a clear, accurate translation.	Employers, schools, internal company departments, private organizations, forms, communications and non-official processes.	Translated digital document, clear, organized and professionally formatted.
Translation certified by the American Translators Association (ATA)	Documents intended for institutions that require a translation accompanied by a formal certification statement.	State or federal courts, government agencies, universities, academic credential evaluators, immigration offices in certain countries and entities that require translations by an accredited professional.	Translated document accompanied by a certification statement signed by an ATA-certified translator.