



Mad4Sports Safeguarding and Operational Statement

Date: 01.09.2026

Provider: Mad4Sports

Designated Safeguarding Lead: Madz Depala

Contact: 07763 746 886

1. Purpose

Mad4Sports is committed to providing a safe, positive and supportive environment for all children attending our sports classes, camps, clubs and activities.

We recognise our responsibility to safeguard and promote the welfare of children and young people and to ensure that all staff, coaches and volunteers working on behalf of Mad4Sports are suitable, appropriately checked and understand their safeguarding responsibilities.

Mad4Sports will also follow each individual school's safeguarding procedures, site rules, emergency procedures, collection arrangements and any school-specific guidance provided to us.

2. Safeguarding Lead

The Designated Safeguarding Lead for Mad4Sports is **Madz Depala**.

Madz Depala is responsible for overseeing safeguarding practice within Mad4Sports sessions, responding to any safeguarding concerns, liaising with parents where appropriate, and escalating concerns to the school's Designated Safeguarding Lead, local authority children's services, or emergency services where required.

Where Mad4Sports operates on school premises, any safeguarding concern arising during a school-based session will also be reported to the school's Designated Safeguarding Lead in line with the school's own procedures.

3. Staff Vetting and Safer Recruitment

All Mad4Sports staff working directly with children are required to hold a current Enhanced DBS certificate.

Where applicable, DBS certificates include checks against the Children's Barred List. DBS status is verified and recorded before any individual is permitted to work unsupervised with children.

Mad4Sports maintains a central record of staff DBS checks.

Before commencing work with Mad4Sports, staff are also required to provide proof of identity and right to work documentation. Appropriate employment and character references are obtained and reviewed as part of the recruitment process.

4. Safeguarding Training and Induction

All staff complete safeguarding training appropriate to their role before working with children.

Training and induction includes:

- child protection awareness;
- recognising signs of abuse and neglect;
- responding to safeguarding concerns;
- reporting and escalation procedures;
- professional boundaries and conduct;
- behaviour management expectations;
- health and safety procedures;
- emergency procedures.

Safeguarding training is refreshed regularly in line with current guidance and best practice.

5. Emergency Contact and Medical Information

Parent contact details, emergency contact information and relevant medical information are held securely on the Mad4Sports booking system, **ClassForKids**.

This includes information such as allergies, asthma, medication, SEND notes or other relevant needs provided by parents at the point of booking.

Relevant information is available to Madz Depala and the session lead so that children can be supported safely during the session.

Parents are asked to ensure that all medical, allergy, SEND and emergency contact information is kept up to date.

6. First Aid

Madz Depala holds a current first aid certificate.

A first aid kit will always be available during Mad4Sports sessions.

In the event of an accident or injury, staff will report the matter to Madz Depala. Parents will be contacted by phone or email where appropriate, or informed immediately at pick-up depending on the nature and seriousness of the incident.

Any serious incident will be escalated immediately in line with the school's procedures and, where necessary, emergency services will be contacted.

7. Supervision, Arrival and Dismissal

Madz Depala supervises arrival, dismissal, toilet arrangements, sibling arrangements, late collections and general session management.

Children remain under Mad4Sports supervision during the session.

At the end of class, Madz will bring children to the designated pick-up area. Parents must collect children on time, as Mad4Sports sessions may run back-to-back and late pick-ups can affect the next group.

If someone other than the named parent/carer is collecting a child, parents must inform Mad4Sports in advance by messaging Madz on **07763 746 886** or **emailing the office mad4sports123@gmail.com**. The message should include the full name and contact number of the person collecting and, where possible, a photo.

Mad4Sports will not release a child to anyone who is not on the authorised collection list without prior notice.

If a child is permitted to walk home independently, this must be confirmed in advance by the parent/carer and must be consistent with the school's own independent travel arrangements.

8. Behaviour Expectations

Mad4Sports expects all children to treat each other, staff and school property with kindness and respect.

Parents are informed at the beginning of term about our expectations and how behaviour concerns are managed.

Mad4Sports aims to provide a fun, safe and supportive environment. Behaviour that is unsafe, distressing, physically aggressive or repeatedly disruptive cannot be tolerated.

Where behaviour concerns arise, children will be given appropriate warnings and support. If necessary, parents will be contacted and, in serious or repeated cases, a child may be removed from the class to protect the safety and wellbeing of others.

9. Snacks, Allergies and Nuts

Parents are asked to send children with a healthy snack and a bottle of water.

Mad4Sports operates a strict **no nuts** approach. Parents must not send children with snacks containing nuts.

Children are not required to bring a change of clothes, although they may do so if they wish.

10. Accident, Incident and Safeguarding Reporting

Any accident, incident, behaviour concern or safeguarding concern must be reported to Madz Depala.

Where appropriate, Madz will contact the child's parent/carer by phone or email, or speak to them immediately at pick-up.

Where Mad4Sports is operating on school premises, relevant safeguarding concerns, serious incidents or health and safety matters will also be reported to the school's Designated Safeguarding Lead or appropriate school contact.

Any safeguarding concern will be acted upon immediately and in line with Mad4Sports safeguarding procedures, statutory guidance and the relevant school's safeguarding policy.

11. Data Protection and Confidentiality

Mad4Sports treats children's personal information, parent contact information, medical information and safeguarding information as confidential.

Information is held securely and only accessed by those who need it to safely deliver the session or respond to a concern.

Safeguarding information may be shared with the school, local authority, emergency services or other appropriate agencies where necessary to protect a child or comply with legal or safeguarding obligations.

12. Photography and Social Media

Mad4Sports will not use photographs or videos of children for marketing, website or social media purposes unless appropriate parental consent has been obtained.

Where a school has its own photography, video or social media policy, Mad4Sports will follow the school's policy while operating on school premises.

13. Commitment to School Procedures

Mad4Sports will follow each individual school's safeguarding, health and safety, fire, lockdown, medical, behaviour, collection and site-specific procedures where these are provided to us.

We are happy to work with each school's Designated Safeguarding Lead and office team to ensure our arrangements are aligned with the school's expectations.

14. Review

This statement will be reviewed regularly and updated where required to reflect changes in Mad4Sports practice, school requirements or statutory guidance.

Signed:

Madhvi Depala

Director

Mad4Sports