

Applicant Submission Instructions

Thank you for your interest in employment with Gatekeeper Security Group (GSG).

1. COMPLETE THE APPLICATION

Complete the attached GSG Security Officer Employment Application in full.

Provide accurate and complete information. Do not leave applicable sections blank.

If additional space is needed, attach a separate page and identify the section being continued.

2. REVIEW AND SIGN

Review your application before submitting it to make sure the information is accurate.

Sign and date the Authorization & Agreement section where required.

A resume may be attached, but it does not replace completion of the application.

3. RETURN YOUR COMPLETED APPLICATION

Email the completed application to:

iascencio@gatekeepersecuritygroup.com

4. WHAT HAPPENS AFTER SUBMISSION

GSG will review the application and determine whether the applicant will proceed to the next stage.

Applicants selected to continue may be contacted for an interview and additional screening.

Depending on the position, this may include license verification, background screening, drug screening, reference verification, and verification of required qualifications or documents.

5. IMPORTANT APPLICATION NOTICE

Submission of an application does not guarantee an interview, employment, assignment, or selection.

Employment is subject to the requirements stated in the application and applicable GSG procedures.

Required documents will be requested at the appropriate stage of the hiring process.

GATEKEEPER SECURITY GROUP

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GATEKEEPER SECURITY GROUP

SECURITY OFFICER EMPLOYMENT APPLICATION

DATE OF APPLICATION _____

Equal Opportunity Employer. Gatekeeper Security Group does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any other status protected under federal or Texas law. **Instructions:** Please complete every section in full, in ink or electronically. Incomplete applications may not be considered. A resume may be attached but does not replace completing this application.

01 APPLICANT INFORMATION

LAST NAME

FIRST NAME

MIDDLE

OTHER NAMES USED (MAIDEN / ALIAS)

STREET ADDRESS

CITY

STATE

ZIP

PHONE

EMAIL ADDRESS

DRIVER'S LICENSE / STATE ID NO.

STATE

EXPIRATION

SSN (LAST 4 DIGITS ONLY)

Your full Social Security number and date of birth are collected only on the separate background-check authorization, after a conditional offer, and are used solely for licensing and background verification.

Are you at least 18 years of age? ☐ Yes ☐ No

Are you legally authorized to work in the United States? (Proof of identity and work authorization will be required at hire.) ☐ Yes ☐ No

02 POSITION & AVAILABILITY

POSITION APPLYING FOR (CHECK ALL THAT APPLY)

☐ Unarmed Security Officer

☐ Armed Security Officer

☐ Patrol Officer

☐ Executive Protection

☐ Event Security

☐ Other: _____

EMPLOYMENT TYPE REQUESTED

☐ Full Time

☐ Part Time

☐ On Call / Event Based

DAYS AVAILABLE

HOURS AVAILABLE

EARLIEST START DATE

Are you willing to work nights, weekends, and holidays? ☐ Yes ☐ No

Are you willing to work at various client sites and locations? ☐ Yes ☐ No

Do you have reliable transportation to and from work assignments? ☐ Yes ☐ No



03 LICENSING & CERTIFICATIONS

Do you currently hold a Texas Private Security license? ☐ Yes ☐ No

IF YES, CHECK ALL THAT APPLY

☐ Level II (Non-Commissioned) ☐ Level III (Commissioned / Armed) ☐ Level IV (PPO / Executive Protection)

LICENSE NUMBER

EXPIRATION DATE

Are you currently commissioned to carry a firearm for duty? ☐ Yes ☐ No

Do you hold a Texas License to Carry (LTC)? ☐ Yes ☐ No

FIREARMS TRAINING CERTIFICATIONS

OTHER CERTIFICATIONS (CPR, FIRST AID, ETC.)

04 EDUCATION & SKILLS

HIGHEST LEVEL COMPLETED

☐ High School / GED ☐ Some College ☐ Associate Degree ☐ Bachelor's or higher ☐ Trade School

SCHOOL / INSTITUTION

DEGREE / CERTIFICATE / FIELD

LANGUAGES SPOKEN

05 EMPLOYMENT HISTORY

List your last three employers, beginning with the most recent.

EMPLOYER #1 _____ May we contact this employer? ☐ Yes ☐ No

COMPANY NAME POSITION HELD DATES (FROM - TO)

SUPERVISOR NAME PHONE REASON FOR LEAVING

EMPLOYER #2 _____ May we contact this employer? ☐ Yes ☐ No

COMPANY NAME POSITION HELD DATES (FROM - TO)

SUPERVISOR NAME PHONE REASON FOR LEAVING

EMPLOYER #3 _____ May we contact this employer? ☐ Yes ☐ No

COMPANY NAME POSITION HELD DATES (FROM - TO)

SUPERVISOR NAME PHONE REASON FOR LEAVING



06 SECURITY, LAW ENFORCEMENT & MILITARY EXPERIENCE

Have you previously worked in security, law enforcement, or the military? ☐ Yes ☐ No

BRANCH / AGENCY / COMPANY

RANK / TITLE

DATES OF SERVICE

IF YES, DESCRIBE YOUR DUTIES AND RESPONSIBILITIES

07 CRIMINAL HISTORY DISCLOSURE

Answer each question truthfully. A conviction does not automatically disqualify you from employment; each case is reviewed individually, considering the nature and timing of the offense and its relevance to the position, and in accordance with applicable law and Texas private security licensing requirements. A false or incomplete answer is grounds for disqualification.

Have you ever been convicted of a felony? ☐ Yes ☐ No

Have you ever been convicted of a Class A or Class B misdemeanor? ☐ Yes ☐ No

Are you currently under indictment or facing pending criminal charges? ☐ Yes ☐ No

IF YES TO ANY OF THE ABOVE, EXPLAIN (INCLUDE DATES, LOCATION, AND OUTCOME)

08 DRIVING HISTORY

Do you have a valid driver's license? ☐ Yes ☐ No

Have you had any moving violations in the past 3 years? ☐ Yes ☐ No

Have you ever had your license suspended or revoked? ☐ Yes ☐ No

IF YES TO ANY OF THE ABOVE, EXPLAIN

09 PHYSICAL & JOB REQUIREMENTS

Security work may require standing for extended periods, working outdoors in varying weather conditions, walking patrols, responding to emergencies, writing clear and accurate reports, and communicating professionally with the public.

Can you perform these duties with or without reasonable accommodation? ☐ Yes ☐ No

Are you willing to submit to a pre-employment background check and drug screening? ☐ Yes ☐ No



10 PROFESSIONAL REFERENCES

Provide three professional references who are **not** family members and who can speak to your work history, reliability, and character.

REFERENCE #1 - NAME	RELATIONSHIP	PHONE	YEARS KNOWN
_____ REFERENCE #2 - NAME	_____ RELATIONSHIP	_____ PHONE	_____ YEARS KNOWN
_____ REFERENCE #3 - NAME	_____ RELATIONSHIP	_____ PHONE	_____ YEARS KNOWN

11 ADDITIONAL INFORMATION

HOW DID YOU HEAR ABOUT THIS OPPORTUNITY?

WHY DO YOU WANT TO WORK FOR GATEKEEPER SECURITY GROUP? ANYTHING ELSE YOU WOULD LIKE US TO KNOW?

12 DOCUMENTS TO PROVIDE AT HIRE

If you receive a conditional offer, you will be asked to provide the following. Check the items you currently have available.

- | | |
|--|---|
| ☐ Government-issued photo ID | ☐ Form I-9 identity / work authorization documents |
| ☐ Texas Private Security license / commission | ☐ Texas License to Carry (if applicable) |
| ☐ Firearms training / qualification records | ☐ DD-214 / military records (if applicable) |
| ☐ CPR / First Aid / other certificates | ☐ Current resume (optional) |

13 AUTHORIZATION & AGREEMENT

1. I certify that all information provided in this application, and in any attached or related documents, is true and complete to the best of my knowledge. I understand that any false statement or omission may result in disqualification from consideration or termination of employment.
2. I authorize Gatekeeper Security Group to conduct background investigations, reference and employment verifications, criminal history checks, driving record checks, and verification of licenses and certifications, as permitted by law. I understand a separate disclosure and authorization will be provided for consumer report background checks.
3. I understand that employment is contingent upon successful completion of all screening and, where required for the position, valid Texas private security registration, licensing, or commission, which must be maintained throughout employment.
4. I understand that, unless otherwise stated in a written agreement signed by an authorized officer of the company, employment with Gatekeeper Security Group is at-will and may be ended by either party at any time, with or without cause or notice.

PRINTED NAME	SIGNATURE (OR TYPED FULL NAME IF SIGNING ELECTRONICALLY)	DATE
_____	_____	_____



14 INTERNAL USE ONLY - EMPLOYER SECTION

APPLICATION RECEIVED BY	DATE RECEIVED	INTERVIEW DATE	INTERVIEWER
Government ID verified / I-9 work authorization documents reviewed			☐ Yes ☐ No
Texas Private Security license / commission verified (Texas DPS Private Security Program)			☐ Yes ☐ No
Background check completed			☐ Yes ☐ No
Drug screen completed			☐ Yes ☐ No
References checked			☐ Yes ☐ No

HIRE RECOMMENDATION

☐ Hire ☐ Do Not Hire ☐ Further Review

POSITION / ASSIGNMENT	SITE	PAY RATE	START DATE

NOTES