

PRIVACY POLICY

Effective August 3, 2026

1. Introduction

Paradise Rivers Publishing, Inc. ("Paradise Rivers Publishing," "PRP," "we," "us," or "our") respects your privacy. This Privacy Policy explains how we collect, use, disclose, and protect personal information when you visit paradiservers.org, submit a form, communicate with us, participate in our programs, or otherwise use our services (collectively, the "Services").

By using the Services, you acknowledge the practices described in this Privacy Policy. If you do not agree, please do not submit personal information through the Services.

2. Information We Collect

We may collect information that you provide directly, information collected automatically when you use our website, and information received from service providers or other lawful sources.

- **Contact information:** name, email address, mailing address if voluntarily provided, and other contact details.
- **Form and communication information:** questions, comments, preferences, consent choices, and the content of messages you send to us.
- **Publishing and program information:** manuscript proposals, writing samples, artwork, biographies, applications, parental or guardian information, and other materials submitted for publishing, contests, internships, volunteer activities, or youth programs.
- **Transaction information:** order, donation, billing, and payment-related details. Payment card information may be processed directly by our payment service providers rather than stored by PRP.
- **Technical information:** internet protocol address, browser and device information, pages viewed, referring pages, approximate location derived from an IP address, and website interaction data collected through cookies or similar technologies.

3. How We Use Information

We may use personal information to:

- Respond to inquiries and provide requested information or services.
- Review submissions and administer publishing opportunities, programs, contests, internships, volunteer activities, events, and related communications.
- Process orders, donations, registrations, and other transactions.
- Send administrative, transactional, or service-related communications.
- Send marketing or promotional communications when permitted by law and consistent with your choices.
- Operate, maintain, secure, analyze, and improve our website, programs, and services.
- Protect our rights, prevent fraud or misuse, comply with law, and enforce applicable agreements.

4. Email and Text Communications

If you provide an email address, we may use it to respond to you and to send communications related to your request, participation, transaction, or relationship with PRP. You may unsubscribe from marketing emails by using the unsubscribe link in the message or by contacting us through our website.

If you separately consent to receive text messages, message frequency may vary and message and data rates may apply. Reply STOP to opt out or HELP for assistance. Consent to receive marketing texts is not a condition of purchase. We do not share mobile information with third parties or affiliates for their own marketing or promotional purposes. Text-message opt-in data and consent will not be sold or shared with third parties for their marketing purposes. We may provide information to service providers that support message delivery and related operations, subject to appropriate restrictions.

5. Cookies and Similar Technologies

We and our service providers may use cookies and similar technologies to operate the website, remember preferences, understand website use, maintain security, and improve performance. You may adjust browser settings to limit cookies; however, some website features may not function properly. Where required, we will honor applicable consent choices.

6. How We Disclose Information

We may disclose personal information in the following circumstances:

- **Service providers:** to vendors that support website hosting, forms, communications, customer relationship management, analytics, payments, file storage, publishing operations, and other organizational functions.
- **Program and publishing activities:** to reviewers, mentors, contractors, partners, printers, distributors, or other participants when reasonably necessary to evaluate a submission or provide a requested program or service.
- **Legal and safety purposes:** when we believe disclosure is necessary to comply with law or legal process, protect rights or safety, investigate misuse, or prevent fraud.
- **Organizational transactions:** in connection with a merger, reorganization, transfer of assets, or similar event, subject to applicable law.
- **With your direction or consent:** when you ask us to disclose information or otherwise authorize the disclosure.

PRP does not sell personal information for money. We also do not use mobile opt-in information for third-party marketing.

7. Information About Minors

PRP's mission includes serving young people, but our general website contact forms are intended for adults, parents or guardians, educators, mentors, and users age 13 or older. Children under 13 should not submit personal information through the website. A parent or legal guardian should contact us and submit information on the child's behalf.

If we learn that personal information was submitted online by a child under 13 without appropriate parental authorization, we will take reasonable steps to delete it. A parent or guardian who believes a child has provided personal information may contact us using the method in Section 13.

Separate youth programs, contests, or publishing opportunities may use additional notices, permission forms, releases, or parental-consent procedures. Those materials supplement this Privacy Policy.

8. Data Retention

We retain personal information for as long as reasonably necessary to fulfill the purposes described in this Privacy Policy, administer our relationship with you, maintain appropriate records, resolve disputes, enforce agreements, and satisfy legal, accounting, or reporting obligations. Retention periods vary depending on the type and sensitivity of the information and the reason it was collected.

9. Data Security

We use reasonable administrative, technical, and organizational measures designed to protect personal information. No method of transmission or storage is completely secure, and we cannot guarantee absolute security. Please avoid submitting highly sensitive information through a general contact form unless specifically requested through an appropriate process.

10. Your Choices and Requests

Subject to applicable law, you may ask to access, correct, or delete personal information that you have provided to us. You may also update communication preferences or withdraw consent for future communications. We may need to verify your identity before completing a request, and certain information may be retained when permitted or required by law.

11. Third-Party Services and Links

Our website may link to third-party websites or use third-party services. Their privacy practices are governed by their own policies, and PRP is not responsible for the privacy or security practices of third parties. We encourage you to review their notices before providing personal information.

12. Changes to This Privacy Policy

We may update this Privacy Policy periodically. The revised version will be posted with a new effective date. Material changes may also be communicated through the website or another appropriate method.

13. Contact Us

For privacy questions or requests, contact Paradise Rivers Publishing, Inc. through the contact form at https://paradiserivers.org/contact_us.