
RESIDENT ACCEPTANCE AGREEMENT & PROGRAM GUIDELINES

Vital Signs Re-entry Ministry

Date: _____

Resident Name: _____ ("Resident")

I, the undersigned Resident, hereby agree to follow the rules, guidelines, and structure of the **Vital Signs Re-entry Ministry Residence** ("House") and **Vital Signs Re-entry Ministry, Inc.** ("Ministry").

I. PROGRAM STRUCTURE & DURATION

1. **Term:** I understand the Vital Signs Re-entry Program is designed as a **6-month to 1-year program**.
 - The specific length is determined by the Program Director based on my progress and readiness to live independently.
 - Extension of the program is possible based on need and space availability.
2. **Voluntary Withdrawal:** If I decide the program is not for me, I must provide a **30-day notice** before moving.
 - **Failure to provide 30-day notice:** I will forfeit my last months program fees
 - **Eligibility:** I understand that admission is on a space-available basis. I am not eligible for this program if I have pending court charges.
3. **Arrival Protocol:**
 - **Bus Arrivals:** If arriving by bus, I must arrive on time at the agreed location and **must not leave** that location until picked up by Ministry personnel. Failure to abide by this immediately **VOIDS** this agreement.
 - **Parole/Probation:** It is my responsibility to contact my officer immediately upon release and provide the House Director with the officer's contact information.

II. MISSION & SPIRITUAL COMMITMENT

I understand that the House is not merely a transitional residence but a ministry designed to establish me in the faith and prepare me for the future.

- **Life Coach:** I agree to meet with a Reentry/Reintegration Life Coach for the duration of my stay. I will treat coaches with respect and complete all assignments.
- **Church Attendance:** As a faith-based organization, I agree to attend church services and/or Bible study at **The Source Church Unlimited at desinated time**.

- **Conduct:** I will “walk in love.” There will be **NO** negative talk, coarse language, profanity, or racial slurs directed toward anyone.

III. PRE-ADMISSION & FINANCIAL REQUIREMENTS

My application will not be processed until all forms are received and reviewed by the intake team.

Required Documents:

- Social Security Card (in personal file).
- Birth Certificate or Certified Copy (in personal file).

Initial Fees (Due Prior to or Upon Arrival):

1. **Application Fee:** \$300.00
2. **First Week Program Fee:** \$250.00
 - *Note:* These items must be mailed or brought to the Ministry once a bed is confirmed.
 - **Total due at entry: \$550.00**

Ongoing Financial Rules:

- **Program Fees:** Weekly fees are **\$250.00**.
- **Late Fee:** \$25.00.
- **Arrears Cap:** If my outstanding balance exceeds **\$1000.00** within a one-month period, I am subject to suspension from the program.
- **Electronic Monitoring (EM):** The Ministry **will not** pay for EM fees. I must find an outside sponsor or pay this myself. I am responsible for landline phone bills/installation charges required for EM.
- **Damages:** I am responsible for willful damage to the House. Repair expenses will be deducted from my earnings/deposit.
- First 30 days I understand that i am on probation and subject to be let go participate and program is not a good fit.

IV. HOUSE RULES & EMPLOYMENT

Zero Tolerance Policy:

- **Substance Abuse:** I will not possess or use alcohol, illegal drugs, or non-prescribed drugs.
- **Pornography:** Possession of pornography is grounds for immediate dismissal.
- **Smoking:** This is a strictly **Non-Smoking Christian Facility**.
- **Testing:** I submit to random alcohol and drug testing. A failed test results in immediate dismissal, forfeiture of deposit, and liability for the cost of the test.

Employment:

- I will diligently seek employment. Maintaining employment is **mandatory**.
- I will provide a daily list of employers visited (names and numbers) to the Houseman.
- I will immediately notify the House upon being hired.
- **Work Hours:** No night or Sunday employment is permitted without specific permission from the Director.

Vehicles:

- I may **not** own or purchase an automobile until:
 1. All program fees are paid in full.
 2. I have at least **\$1,000.00** saved in my Resident Savings Account.

V. FINANCIAL MANAGEMENT & SAVINGS

I agree with the Ministry's mandatory money management system to learn budgeting and financial discipline.

1. **Check Cashing:** I will sign a limited Power of Attorney allowing the Ministry to collect and cash payroll checks. **I WILL NOT CASH MY OWN CHECKS.**
2. **Deposit Procedure:** All income (paychecks, family gifts, TC earnings, etc.) must be turned over to the House Director or directly deposited into the ministry corporate bank account.
3. **Allocations:**
 - Program fees are deducted first.
 - Remaining funds are placed in a **Resident Savings Account** for my future use.
4. **Access to Funds:**
 - Savings will be returned upon successful completion of the program.
 - Funds are not to be used unless deemed necessary by the Director.
 - **Spending Money:** Once funds participant funds are deposited into the ministry corporate bank account, I am eligible for "Running Money" (\$50-100) from my next check. Prepaid cell phones must be paid out of this allowance.
5. **Tracking:** The House Director will issue a monthly provide a monthly financial statement to participants upon request.

VI. BUDGET PLAN

To be filled out with CEO Financial Coach

Item	Amount	Notes

Projected Income	\$ _____	
Tithes & Offering	\$ _____	(Your Choice)
Program Fees	\$250.00	Weekly
Probation/Parole Fees	\$ _____	
Food/Personal Items	\$ _____	
Transportation	\$ _____	
TOTAL EXPENSES	\$ _____	

Financial Coach Notes:

VII. LEGAL WAIVERS & TERMINATION

Tenancy Rights Waiver:

I explicitly agree to give up my rights under the **Georgia Tenants Act**. I agree to leave the premises immediately and peacefully if asked to do so by the House or Program Director.

Liability & Release:

- **Hold Harmless:** I release the House and Ministry from legal responsibility for my personal safety. I enter this program at my own risk.
- **Indemnification:** I agree to hold the Ministry harmless from claims or judgments arising from my behavior in the community.
- **Ministry Role:** The Ministry acts only as a facilitator and execution-only agent regarding finances and housing. The Ministry is not responsible for the acts of other residents.
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Termination & Property:

- **Grounds for Dismissal:** Violation of rules, failure to pay fees, "attitudes," failure to submit to authority, or engaging in the "Four Failures" (**Drugs, Alcohol, Pornography, and Unauthorized Relationships with Women**).
- **Abandoned Property:** Any personal property left behind **24 hours after termination** will be considered a donation to the program.

VIII. ACKNOWLEDGMENT

I, the undersigned Resident, have read and understand everything contained in this agreement. I agree to abide by the rules of this program, the House, and its staff with a cooperative spirit. I understand that the goal of this program is to help me become a crime-free, productive citizen.

RESIDENT:

Signature: _____ Date: _____

WITNESS:

Signature: _____ Date: _____

VITAL SIGNS REPRESENTATIVE:

Signature: _____ Date: _____