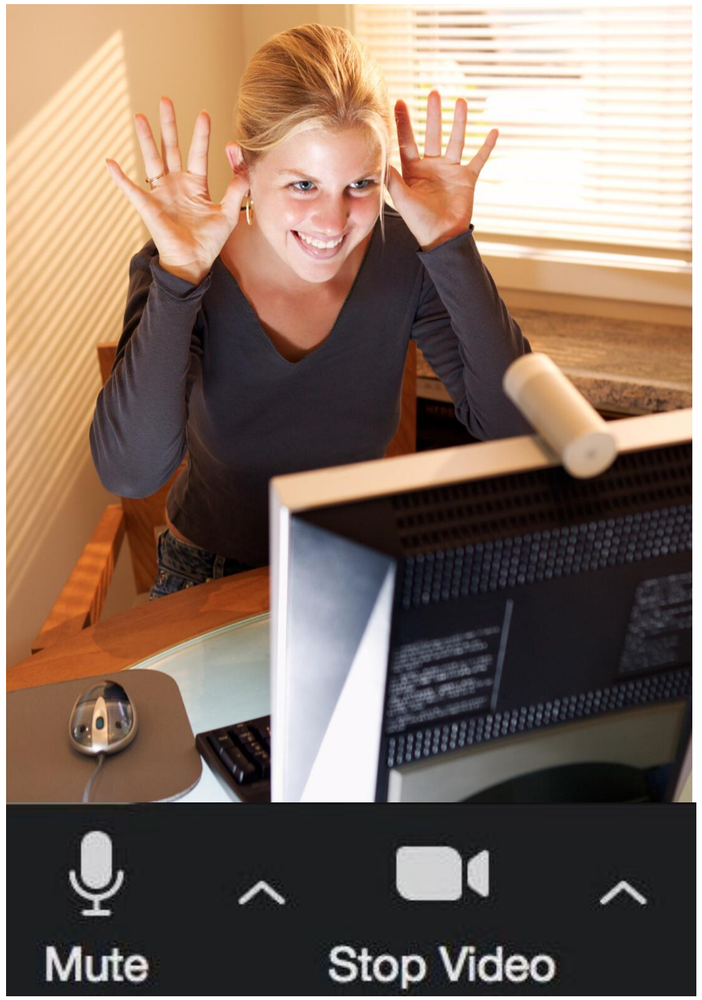
Texas Academy of Dental Assisting

BE JOB SEARCH READY

"I am an AMAZING Dental Assistant!"





Before we start...



TEXAS ACADEMY OF DENTAL ASSISTING

CONGRATULATIONS ON TAKING A STEP FORWARD IN YOUR CAREER!

ARE YOU EXCITED??!!


RAISE YOUR HAND IF YOU WANT
TO BE A DENTAL ASSISTANT?!



HELLO, I'M JESSICA SMITH

I want you to get to know me a bit!

Game time...
What isn't true?



My first job was as
a waitress...

Who else? Lots of customer
service experience!

Definitely made me
a good tipper!

I have helped thousands of job seekers as
a Resume Writer and Job Search Prep Coach.

I've helped hundreds of TADA students over the last 10+ years!

I own my own business and love doing workshops
like this helping you get ready to SHINE!

» JOB SEARCH PREP















- I am married to my college sweetheart and am a mom of 2.
- We love visiting National Parks
- Growth mindset has changed my life
- I've been skydiving
- I love audiobooks & quotes

CAN I WAVE THIS

MAGIC WAND

AND GET YOU A JOB?



The magic wand won't work...

BUT... there are many things you can do to take ownership of your career journey!

I'M EXCITED TO TALK ABOUT...

- WHAT MAKES AN AMAZING DENTAL ASSISTANT?
- WAYS TO GET A JOB
- #1 WAY + GAME
- CAREER COMMITMENT CONTRACT
- RESUME HELP & IMPORTANT DEADLINE
- CLOSING & CONTACT

WHY DO PEOPLE GO TO THE DENTIST?



How do patients feel BEFORE & AFTER?

WHAT MAKES AN AMAZING DENTAL ASSISTANT?















Graduation Celebration Video: https://youtu.be/NxU9PS4a76c





BE THE DENTAL ASSISTANT YOU WANT CARING FOR YOU



TOP-NOTCH TRAINING



LISTENS, LEARNS & GROWS!



FRIENDLY AND COMFORTING



CLEAN WITH GOOD HYGIENE





We celebrate when you graduate and get a job!





So, how do people find jobs?

Comment ideas in the chat box.
How have you or friends gotten jobs?

IN PERSON

OUTSIDE THE BOX

ONLINE

NETWORKING CONNECTIONS

DID YOU KNOW THAT OVER

50%

OF PEOPLE FIND JOBS THROUGH NETWORKING CONNECTIONS

AWESOME NEWS - MOST EVERYONE HAS A CONNECTION TO A DENTAL OFFICE.

It is important to start networking TODAY.
Tell everyone you know that you are
going to school to be a dental assistant.

A small connection can help get
your foot in the door!



LET'S GET TO KNOW EACH OTHER

- My name is...
- I want to be a dental assistant because...
- In my most recent job I work(ed) as a *(cashier, waitress, etc.)*

Why did we play this game?

Tell me or comment ideas in the chat box.

CONNECTION
COMMUNITY
+ COMPETITION

AN AMAZING DENTAL ASSISTANT...

- Career Commitment Contract Tips!
- It's your job to make the most of it...
- Let's talk about making a success plan!



CAREER COMMITMENT CONTRACT

I agree that I am attending Texas Academy of Dental Assisting because I want to gain the skills and knowledge necessary to become successfully and fully employed in this field upon graduation.

I understand that finding a job is my responsibility and acknowledge that TADA does not guarantee employment.

I also understand that there are many things I can do to increase my employability.


WAKE UP
AND BE
AMAZING



I AGREE THAT I WILL DO MY BEST TO:

attend classes, complete assignments on time, do my best work and participate effectively.

CAREER COMMITMENT CONTRACT



I AGREE THAT I WILL DO MY BEST TO:

be proactive in my job search by networking and communicating with Career Services

CAREER COMMITMENT CONTRACT



I AGREE THAT I WILL DO MY BEST TO:

make sure social media profiles & voicemail are professional

HOMEWORK: UPDATE YOUR PROFILES TONIGHT! BE JOB SEARCH READY!

CAREER COMMITMENT CONTRACT



I AGREE THAT I WILL DO MY BEST TO:

arrive to interviews on time and in appropriate and professional attire

CAREER COMMITMENT CONTRACT



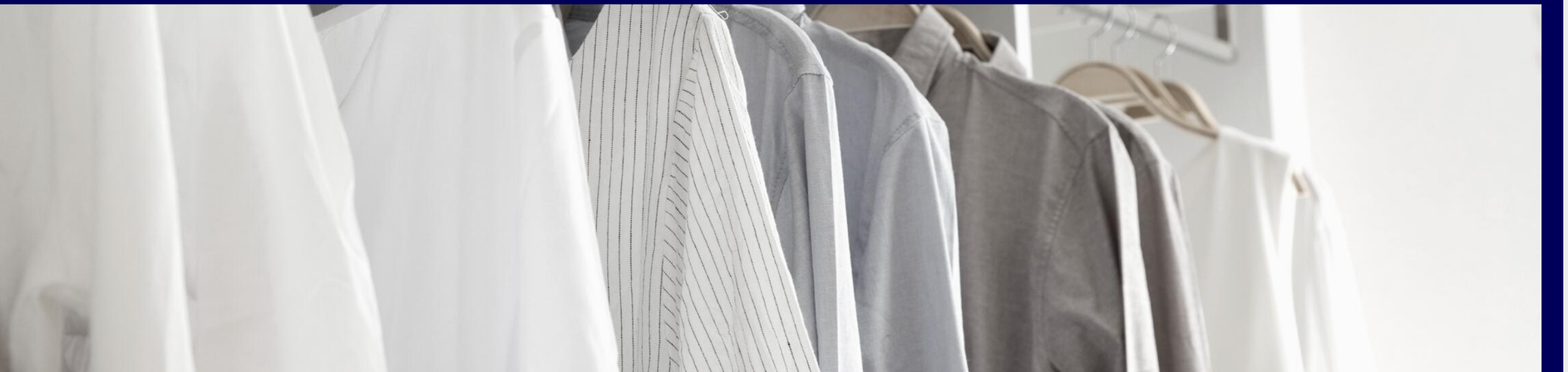




What do you wear to an interview?

Homework:

Try on your interview outfit + take a selfie! Be job search ready!





I AGREE THAT I WILL DO MY BEST TO:

inform the staff immediately upon obtaining employment, continuing education, moving or becoming temporarily unavailable

CAREER COMMITMENT CONTRACT



I AGREE THAT I WILL DO MY BEST TO:

turn in required resume information on time. A final resume is due before graduation.

CAREER COMMITMENT CONTRACT

AWESOME NEWS!

TADA is gifting you a professionally written resume! $200 VALUE!

WHY YOU NEED A PROFESSIONAL RESUME

First Impression: Your resume is your initial introduction to potential employers. It serves as your opportunity to make a memorable impression and showcase how your skills and experiences align with a dental assisting job

Highlight Training: A professional resume will showcase your training and skills from Texas Academy of Dental Assisting + previous experience

Job Opportunities: A professional resume increases your chances of securing job opportunities in the dental field & enables effective networking

Confidence Boost: A professionally written resume gives you confidence when applying for jobs and attending interviews, knowing that you're presenting yourself in the best possible light

$200 Value Gift: This gift from the Texas Academy of Dental Assisting is a valuable investment in your future career, providing you with a tool that can lead to job opportunities and success in the field. Don’t miss the deadline!

Resume information is DUE by MIDNIGHT 2 weeks after the first day of class.

Download the Questionnaire at JobSearchPrep.com/TADA

* UPDATED RESUMES WILL BE EMAILED BACK TO YOU AROUND WEEK 10. *

YOU NEED A PROFESSIONAL RESUME!

1 PICK THE RESUME BUILDER QUESTIONNAIRE THAT FITS

www.JobSearchPrep.com/TADA DOWNLOAD IT THIS WEEK!

2 FOLLOW THE DIRECTIONS

Open on your computer. "Save As" YOUR NAME. Add your information.
Please be detailed and save often.

3 EMAIL INFO BY THE DEADLINE

Send your current resume (if you have one) and completed questionnaire as attachments - with your FULL NAME in the subject line to: TADACareer@gmail.com
DO NOT SEND PDF OR IMAGE OR GOOGLE LINKS - they tend to go to spam.
Please send an editable version of your resume or do the long questionnaire.

13+ YEARS OF TESTIMONIALS





"At the beginning I felt really scared and nervous but now that I have received my resume I feel so much more confident."

"Thank you so much!! This resume looks phenomenal and it made me feel a lot more secure and qualified when applying."

"I am so pleased with the results of my resume. It is more detailed and eye-catching. Thank you so much, Jessica, for your hard work and dedication to helping students succeed."

"Thank you Jessica! My resume looks great and has never looked better! I feel confident sending this out to potential employers. I appreciate all your help."

"My resume looks really good! Thank you so much for making it look amazing and put together! Great job, thank you!"

"This is great, thank you so much! I'm super happy with how it turned out. I probably wouldn't have organized it this pretty and professional."

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I AGREE THAT I WILL DO MY BEST TO:

ask questions and work towards my goal of becoming a Dental Assistant!

CAREER COMMITMENT CONTRACT



CAREER COMMITMENT CONTRACT

I understand that Texas Academy of Dental Assisting will provide me with support on my career journey and I agree to take ownership of my job search. I will communicate openly and frequently with career services and my instructors while I'm in school, and after I graduate to keep them informed of my employment status.

We want to celebrate your success!

ARE YOU EXCITED ABOUT BECOMING AN AMAZING DENTAL ASSISTANT?



2 KEYS TO SUCCEEDING

VISION

SEE YOUR SELF SUCCEEDING

ACTION (not just motion)

CONSISTENTLY WORK TOWARDS YOUR GOALS

MOVEMENT CREATES MOMENTUM

DAILY AFFIRMATION AFTER YOU BRUSH YOUR TEETH!
SEE YOURSELF SUCCEEDING.

"I AM AN **AMAZING** DENTAL ASSISTANT"


"I AM AN AMAZING DENTAL ASSISTANT"















JESSICA SMITH

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JobSearchPrep.com/TADA

Questions?

Thanks!

JobSearchPrep.com/TADA