ISNHCP Membership Rules

Integrated Studies for Natural Hoof Care Practitioners Ltd (ISNHCP)

Interpretation and Definitions

For the purposes of these Membership Rules,

Integrated Studies for Natural Hoof Care Practitioners Ltd and Institute for the Study of Natural Horse Care Practices shall hereinafter be collectively referred to as “ISNHCP”, unless the context expressly requires otherwise. Any reference to “ISNHCP” throughout this document shall be construed as referring to the relevant entity, or both entities collectively, as applicable.

1. Purpose, Scope and Authority

1.1 Purpose

1.1.1 These Membership Rules establish the conditions governing membership for the Integrated Studies for Natural Hoof Care Practitioners Ltd and its US sister organisation Institute for the Study of Natural Horse Care Practices also known by its trading name “ISNHCP.” These rules extend to include admission, rights and responsibilities, renewal, lapse, reinstatement, suspension and termination.

1.2 Scope

1.2.1 These Rules apply to all ISNHCP members, subject to the conditions applicable to their membership category.

1.3 Governing Authority

1.3.1 Integrated Studies for Natural Hoof Care Practitioners Ltd and Institute fortheStudyofNaturalHorseCarePractices are responsible for administering and enforcing these Rules

1.4 Relationship with Other ISNHCP Standards

1.4.1 These Rules operate alongside the ISNHCP Training and Qualification Standard and applicable professional standards and codes.

1.4.2 Members are required to comply with the governing documents relevant to their membership category.

2. Membership Categories and Eligibility

2.1 Student Membership

2.1.1 Student Membership is granted to individuals enrolled in an ISNHCP training programme and remains valid for the duration of their enrolment, subject to compliance with applicable training and membership requirements.

2.2 Full Membership

2.2.1 Full Membership is available to individuals who have successfully completed an ISNHCP professional training and qualification programme and satisfied the graduation requirements established under the ISNHCP Training and Qualification Standard.

2.3 Transition to Full Membership

2.3.1 Upon successful graduation, Student Members become eligible for Full Membership, subject to the applicable membership conditions and subscription requirements.

2.4 Qualification and Membership Status

2.4.1 An ISNHCP qualification confirms successful completion of the prescribed training and assessment requirements but does not, in itself, establish current membership or confer the rights and privileges associated with Full Membership.

2.5 Verification of Eligibility

2.5.1 ISNHCP reserves the right to verify eligibility and refuse membership where an applicant fails to satisfy the applicable requirements or comply with ISNHCP governing standards and codes.

3. Admission to Membership

3.1 Admission Requirements

3.1.1 Admission to ISNHCP membership is conditional upon satisfying the eligibility requirements established under Section 2 and accepting these Membership Rules and other applicable ISNHCP governing standards.

3.1.2 Qualifying graduates of the ISNHCP Professional Training Programme have six months from the date of their graduation date to apply for Full Membership.

3.2 Commencement of Membership

3.2.1 Student Membership commences upon confirmation of enrolment in an ISNHCP training programme.

3.2.2 Full Membership commences upon confirmation of admission following graduation and fulfilment of the applicable membership requirements.

3.3 Membership Records and Status

3.3.1 ISNHCP maintains the official membership register and determines each member's current membership status in accordance with these Rules.

4. Rights and Privileges of Membership

4.1 Student Membership Rights

4.1.1 Student Members are entitled to access the educational resources, student support and benefits provided under their enrolled training programme.

4.1.2 Student Membership does not confer professional standing or authorise individuals to represent themselves as ISNHCP-qualified practitioners.

4.2 Full Membership Rights

4.2.1 Full Members in good standing are entitled to recognition of their current ISNHCP membership and professional standing.

4.2.2 Full Members are eligible for inclusion in the official ISNHCP practitioner directory, subject to applicable listing requirements.

4.2.3 Full Members may use authorised ISNHCP membership designations and accurately represent their professional affiliation.

4.2.4 Full Members are entitled to access professional development opportunities, member resources and benefits made available to their membership category.

4.3 Conditions of Membership Privileges

4.3.1 Membership rights and privileges are conditional upon maintaining active membership and complying with applicable ISNHCP standards, codes and membership obligations.

4.4 Representation of Membership Status

4.4.1 Members must accurately represent their membership category, qualifications and professional standing and must not imply authority to act on behalf of ISNHCP without express authorisation.

5. Membership Obligations and Responsibilities

5.1 General Obligations

5.1.1 All members are required to comply with these Membership Rules and the ISNHCP standards, codes and requirements applicable to their membership category.

5.1.2 Members must conduct themselves in a manner consistent with the principles, objectives and professional integrity of ISNHCP.

5.2 Student Member Responsibilities

5.2.1 Student Members must comply with the academic, practical training, assessment and conduct requirements established under the ISNHCP Training and Qualification Standard and applicable student regulations.

5.2.2 Student Members must not represent themselves as ISNHCP-qualified practitioners before successfully completing the prescribed qualification requirements.

5.3 Full Member Responsibilities

5.3.1 Full Members must uphold the tenets of Hippocratic Oath and Oath of Allegiance as well as adhere to the professional Code of Conduct and Ethics, and Natural Trim trimming guidelines.

5.3.2 Full Members must maintain professional competence and practise within the boundaries of their qualifications and the applicable ISNHCP Scope of Practice.

5.4 Accuracy of Membership Information

5.4.1 Members must provide accurate membership information and notify ISNHCP of any material changes affecting their membership status or eligibility.

5.5 Compliance with Membership Requirements

5.5.1 Failure to fulfil applicable membership obligations may result in restrictions, suspension or termination of membership in accordance with these Rules.

6. Membership Fees and Annual Renewal

6.1 Membership Subscriptions

6.1.1 Full Membership is subject to payment of the annual membership subscription established by ISNHCP.

6.1.2 Student Membership is included within enrolment in an ISNHCP training programme and does not require a separate annual membership subscription.

6.2 Annual Renewal

6.2.1 Full Membership is renewed annually on 1 January, with membership subscriptions payable between 1 and 31 January of each calendar year.

6.2.2 Continued Full Membership is conditional upon payment of the applicable subscription and compliance with these Rules.

6.3 Exceptional Payment Extensions

6.3.1 Members experiencing exceptional circumstances affecting their ability to pay must notify ISNHCP without delay and request an extension before the prescribed payment deadline using form available on the website.

6.3.2 ISNHCP may, at its discretion, defer payment deadline until 14 February. Extensions are not automatic and must be expressly approved before the deadline is due.

6.4 Failure to Renew

6.4.1 Membership automatically lapses where the annual subscription remains unpaid after 31 January, or after 14 February where an extension has been approved.

6.4.2 Members whose membership has lapsed are subject to the reinstatement requirements established under these Rules.

6.5 Membership Fees and Adjustments

6.5.1 ISNHCP reserves the right to review and amend annual membership subscription fees. Changes will be communicated to members.

6.5.2 Where a member is granted an approved Leave of Absence, the unused portion of their paid membership subscription shall be preserved as a credit towards future membership upon their return to active status, in accordance with the provisions governing Leave of Absence.

7. Lapse, Leave of Absence and Voluntary Withdrawal

7.1 Lapse of Membership

7.1.1 Full Membership lapses automatically where the annual subscription remains unpaid beyond the applicable deadline established under Section 6.

7.1.2 Upon lapse, all membership rights and privileges cease, including professional recognition, authorised membership designations and inclusion in the official ISNHCP practitioner directory.

7.1.3 Lapse of membership does not invalidate a qualification previously awarded by ISNHCP.

7.2 Approved Leave of Absence

7.2.1 Full Members may apply for a Leave of Absence at any time during their membership year where personal, medical, family or other exceptional circumstances prevent them from maintaining active membership.

7.2.2 Leave of Absence is subject to approval by ISNHCP and takes effect from the date shown on the Leave of Absence application form.

7.2.3 During an approved Leave of Absence, membership is placed on inactive status. Membership privileges and public practitioner directory listing are suspended, while the member's qualification and membership record are retained.

7.2.4 The unused portion of the annual membership subscription shall be calculated in complete calendar months, commencing with the first full month of approved leave, and preserved as a credit towards future membership upon return to active status.

7.3 Return to Active Membership

7.3.1 Members returning from an approved Leave of Absence may resume active membership upon notification to ISNHCP and fulfilment of applicable membership requirements.

7.3.2 Return from an approved Leave of Absence does not constitute reinstatement following lapse and is not subject to reinstatement fees.

7.3.3 Where an approved Leave of Absence reaches three years or longer, the member must successfully complete a competency reassessment before returning to active membership.

7.3.4 Any preserved membership credit shall be applied towards the subscription payable upon return to active membership.

7.4 Voluntary Withdrawal

7.4.1 Members may voluntarily withdraw from ISNHCP membership by submitting written notification.

7.4.2 Voluntary withdrawal terminates membership rights and privileges from the effective date of withdrawal.

7.4.3 Any subsequent application for membership following voluntary withdrawal is subject to the reinstatement provisions under Section 8.

8. Reinstatement of Membership

8.1 Eligibility for Reinstatement

8.1.1 Individuals whose Full Membership has lapsed or been voluntarily withdrawn may apply for reinstatement, subject to approval by ISNHCP.

8.1.2 Reinstatement is not automatic and is conditional upon satisfying the applicable membership, competency and professional conduct requirements.

8.2 Reinstatement Application

8.2.1 Applicants must submit the prescribed reinstatement application and pay the £50 administration fee.

8.2.2 ISNHCP shall review the application and determine whether the applicant may proceed to competency assessment.

8.2.3 Payment of the administration fee does not guarantee approval or reinstatement.

8.3 Competency Assessment

8.3.1 Applicants approved to proceed must complete the competency assessment prescribed by ISNHCP.

8.3.2 The competency assessment fee is £200, payable before the assessment is undertaken.

8.3.3 Successful completion of the competency assessment is required before reinstatement may be granted.

8.4 Membership Subscription Upon Reinstatement

8.4.1 Applicants approved for reinstatement must pay the applicable membership subscription before membership is restored.

8.4.2 Reinstatement taking effect between 1 January and 30 June is subject to payment of the full annual membership subscription.

8.4.3 Reinstatement taking effect between 1 July and 31 December is subject to payment of 50% of the annual membership subscription.

8.4.4 No further proportional reduction of the annual membership subscription shall apply.

8.5 Restoration of Membership Status

8.5.1 Membership rights and privileges are restored only upon confirmation of reinstatement by ISNHCP and fulfilment of all applicable requirements.

8.5.2 Reinstatement does not restore continuity of membership for any period during which membership was lapsed or withdrawn.

8.5.3 Where uninterrupted membership is required for eligibility for advanced training or other professional recognition, the qualifying period commences from the effective date of reinstatement.

8.6 Refusal of Reinstatement

8.6.1 ISNHCP reserves the right to refuse reinstatement where an applicant fails to satisfy the applicable requirements or where unresolved professional conduct or competency concerns prevent restoration of membership.

9. Suspension and Termination of Membership

9.1 Grounds for Suspension or Termination

9.1.1 ISNHCP may suspend or terminate membership where a member:

9.1.1.1 Commits a serious or repeated breach of these Membership Rules or applicable ISNHCP standards and codes.

9.1.1.2 Engages in conduct that compromises professional integrity, public confidence or the reputation of ISNHCP.

9.1.1.3 Provides false or misleading information concerning their qualifications, membership status or professional activities.

9.1.1.4 Fails to comply with reasonable requirements imposed by ISNHCP concerning professional conduct or competency.

9.2 Suspension of Membership

9.2.1 Suspension temporarily removes membership rights and privileges for a period determined by ISNHCP.

9.2.2 During suspension, the member shall not represent themselves as holding active ISNHCP membership, and their public practitioner directory listing shall be suspended.

9.2.3 ISNHCP may establish conditions that must be satisfied before suspended membership is restored.

9.3 Termination of Membership

9.3.1 Termination permanently ends membership and all associated rights and privileges, unless a subsequent application is expressly permitted by ISNHCP.

9.3.2 Terminated members shall be removed from the official practitioner directory and must cease representing themselves as current ISNHCP members.

9.4 Decisions and Notification

9.4.1 Decisions concerning suspension or termination shall be made by ISNHCP in accordance with applicable governing standards and procedures.

9.4.2 Members shall be notified in writing of the decision, its effective date and any conditions or available procedures for review.

10. Administration, Interpretation and Amendment

10.1 Administration and Interpretation

10.1.1 ISNHCP is responsible for the administration and interpretation of these Membership Rules.

10.1.2 Matters not expressly addressed by these Rules shall be considered in accordance with applicable ISNHCP governing standards and the organisation's established principles and objectives.

10.2 Relationship with Other Governing Documents

10.2.1 These Rules shall be read in conjunction with the applicable ISNHCP standards, codes and membership requirements.

10.2.2 Where a matter is governed by a more specific ISNHCP standard or code, the relevant provisions of that document shall apply.

10.3 Review and Amendment

10.3.1 ISNHCP reserves the right to review and amend these Membership Rules at any time, subject to applicable legal requirements.

10.3.2 Amendments shall be communicated to members and published through the appropriate official ISNHCP channels.

10.3.3 Unless otherwise specified, amendments shall take effect from the date stated in the published revision.