

VIP RESOURCE • CERTAINLY SOLD

Moving Checklist & Planner

A simple week-by-week plan so your move stays organized and nothing gets missed. Start early — the calmer the timeline, the smoother the move.

6–8 WEEKS BEFORE

- ☐ Create a moving binder or folder for all documents
- ☐ Research and request quotes from moving companies
- ☐ Start decluttering; donate or sell what you will not take
- ☐ Measure large furniture for the new home
- ☐ Begin using up frozen and pantry food

4 WEEKS BEFORE

- ☐ Book your mover or reserve a truck
- ☐ Order packing supplies; label boxes by room
- ☐ Notify schools and request record transfers if needed
- ☐ Submit a change-of-address request with USPS
- ☐ Begin packing rarely used items

2 WEEKS BEFORE

- ☐ Transfer or set up utilities (see Utility Transfer Checklist)
- ☐ Update address with bank, insurance, employer, subscriptions
- ☐ Service or prepare vehicles if moving long distance
- ☐ Confirm moving date, time, and details with your mover
- ☐ Pack a clearly labeled essentials box

MOVING DAY

- ☐ Do a final walk-through of every room and closet
- ☐ Record utility meter readings
- ☐ Keep valuables, documents, and keys with you
- ☐ Confirm delivery address and contact number with movers
- ☐ Take photos of the empty home for your records