

OLD NAGS HEAD COVE ASSOCIATION

November 22, 2025, 9:00 am Board Meeting Minutes

* Call to order - David Thompson at 9:05 AM

* Roll Call:

Present: David Thompson, Joanne Torrence, Shannon Zinovis, Tina Menefee, Jeremy Russell, Patrick Pritchard, Amanda Williams, Lacey Perry

Absent: Seth Torrence, Vicky Leister

* Report of Officers & Committees:

- **President – David Thompson**
 - Procedure for approval for expenditures by Executive Board - reviewed and approved
- Treasurer –
 - **Treasurer's Report**
 - On track with budget expenditures with increase in pool fees this year
- Planning Committee – Jeremy Russell
 - **Pool Rules/Check in Systems**
 - Lacey is looking into options to streamline pool check in and post updated pool rules.
 - **Cove Promo items: Stickers/Hats**
 - Jeremy presented 2 hat logo samples for board approval. We will offer 2 options at cost for \$25
 - Stickers are available for purchase at the club house for \$3
 - Jeremy to look in to new sign for front of club house

MOTION: Joanne proposed a motion to approve a \$1000 budget for Promo items. Tina seconded the motion, All in favor, Motion approved.

- **Fall Cleanup/Landscaping**
 - Table topic to review treasurers report and budget available.

- **Manager's Report**
 - **Pool usage data**
 - Lacey is compiling data available upon request to residence by January.
 - **Credit card machine**
 - Approved credit card machine fee of \$25 per month will be accessible for use year-round.
 - **Auto draft payments /ACH payments for dues**
 - Lacey/Missy to investigate options to link quick books to provide an easy way for residents to pay dues online in addition to the credit card, Venmo, check options currently available.

* Old Business:

- Update on items from previous meeting:
 - **Winterizing clubhouse**
 - completed - Pipes are wrapped and the clubhouse will keep low heat thru winter months.
 - **Irrigation for clubhouse and front entrance**
 - quotes provided and to be reviewed by the board.
 - **social calendar up on website**
 - Completed. Calendar is available to all to view.
 - **Waterway signs**
 - Joanne to get measurements to Lacey, Lacey to order.
 - **Paint lines in lot on north side**
 - Board to do labor for the painting of lines in lot.
 - **Pictures for clubhouse interior**
 - Vicky to research picture pricing of historic pictures and blueprints for club house walls
 - **Concrete balls update**
 - The owner has been contacted but has been non-responsive to the board's request.
 - **Playground**
 - Complete and installed and getting lots of use.
 - **Trade list**
 - In progress, will do an email to owners for more input * New Business

* Questions/Discussion from the floor

- **Coyotes in the neighborhood**
 - 4 coyotes seen in the area, Lacey will send out a post alerting residents to be mindful of unattended small animals as well as to not leave pet food outside.
 - David Thompson will reach out to the town to explore options.

* Adjournment

- **MOTION** to adjourn by Shannon and seconded by Tina, all in favor, motion approved at 10:15 AM